

The vision of the
South Orange County Community College District
is to be an educational leader in a changing world.

AGENDA

Meeting of the Board of Trustees



Monday, January 23, 2012

Call to order: 5:00 p.m.

[Followed by Public Comments/Closed Session]

Reconvene Open Session: 6:30 p.m.

Ronald Reagan Board of Trustees, Room 145
Health Sciences/District Offices Building
Saddleback College
28000 Marguerite Parkway
Mission Viejo, CA 92692

Any writings relating to open session agenda items and distributed to all or a majority of all Board members within 72 hours prior to a regular meeting, or within 24 hours prior to a special meeting, shall be made available for inspection by the public at: Office of the Chancellor and Trustee Services, Room 334, Health Sciences/District Offices Building, Saddleback College, 28000 Marguerite Parkway, Mission Viejo, California.

When possible, such writings may also be posted on the District's website: <http://www.socccd.edu>

Board of Trustees

Nancy M. Padberg – President, T.J. Prendergast, III - Vice President, Marcia Milchiker – Clerk
Thomas A. Fuentes, William O. Jay, David B. Lang, Frank M. Meldau, Jordan J. Larson – Student Trustee
Gary L. Poertner - Chancellor



Meeting of the Board of Trustees

January 23, 2012

CALL TO ORDER: 5:00 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call To Order

1.2 Public Comments

*Members of the public may address the Board on items listed to be discussed in **closed session**. **Speakers are limited to two minutes each**.*

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957) (5)
 - 1. Public Employee Employment (1)
 - 2. Public Employee Employment/Discipline/Dismissal/Release (4)
- B. Conference with Labor Negotiators (GC Section 54957.6)
 - 1. Administrators and Managers: Unrepresented Employees
 - a. Agency Designated Negotiator: Gary Poertner
 - 2. California School Employees Association (CSEA)
 - a. Agency Designated Negotiator: David Bugay, Ph.D.
 - 3. Police Officers Association (POA)
 - a. Agency Designated Negotiator: David Bugay, Ph.D.
- C. Conference with Legal Counsel (GC Section 54956.9)
 - 1. Anticipated Litigation/Significant Exposure to Litigation (GC Section 54956.9[b][1] and [b][3][A])

RECONVENE OPEN SESSION: 6:30 P.M.

2.0 PROCEDURAL MATTERS

2.1 **Actions Taken in Closed Session**

2.2 **Invocation**

Led by Trustee Dave Lang

2.3 **Pledge of Allegiance**

Led by Trustee Marcia Milchiker

2.4 **Resolutions / Presentations / Introductions**

Resolution - Irvine Valley College, Military Friendly School Designation

Resolution - Saddleback College, Recipients of the 2011
President's Award for Leadership and Innovation

2.5 **Public Comments**

*Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. **Speakers are limited to up to two minutes each.***

3.0 **REPORTS**

3.1 Oral Reports: Speakers are limited to up to two minutes each.

- A. Board Reports
- B. Chancellor's Report
- C. Board Request(s) for Report(s)

4.0 **DISCUSSION ITEM**

5.0 **CONSENT CALENDAR ITEMS**

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

5.1 **SOCCCD: Board of Trustees Meeting Minutes**

Approve minutes of a regular meeting held on December 5, 2011.

5.2 **Irvine Valley College: Life Science Building: Change Order No. 3**

Approve change order request and back charge resulting in an increase of \$13,964.00. The revised total contract amount is \$11,381,826.00.

5.3 **ATEP: Award of Bid: Building 26 - Remediation and Demolition**

Approve award of bid and agreement with US Demolition, Inc. in the amount of \$34,000.00.

- 5.4 **ATEP: Award of Bid: Building 524 – Remediation and Demolition**
Approve award of bid and agreement with Interior Demolition, Inc. in the amount of \$88,000.00.
- 5.5 **Saddleback College: Special topics – New York Study Tour**
Approve the Saddleback College Fashion 289 Special Topics course from June 25 through June 30, 2012, out-of-state travel to New York.
- 5.6 **Saddleback College: James B. Utt Memorial Learning Resource Center Renovation: Change Order Request No. 4**
Approve change order request increasing the contract amount by \$102,152.00. The total revised contract amount is \$13,086,419.00.
- 5.7 **Saddleback College and Irvine Valley College: Speakers**
Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.
- 5.8 **SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting**
Adopt resolution 12-02 (Exhibit A) authorizing payment to Trustee Fuentes who was absent from the December 5, 2011 Meeting of the Board of Trustees.
- 5.9 **SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting**
Adopt resolution 12-03 (Exhibit A) authorizing payment to Trustee Jay who was absent from the December 5, 2011 Meeting of the Board of Trustees.
- 5.10 **SOCCCD: Reimbursement to Trustees for Mileage to and from Required Board Meetings**
Approve the Trustees' claims for reimbursement for mileage to and from board meetings as indicated.
- 5.11 **SOCCCD: Authorization for District Institutional Memberships 2011/2012**
Approve the memberships and estimated dues for organizations.
- 5.12 **SOCCCD: Academic Year 2012/2013 Non-Resident Tuition Fees for Foreign & Out-of-State Students**
Adopt a 2012/2013 non-resident tuition fee of \$179 per semester unit, the capital outlay fee increased to \$32 per semester unit rate and the application fee to remain at \$54 per semester.
- 5.13 **SOCCCD: Renewal of Palo Alto Firewall Services and Support**
Approve renewal of firewalls, support and security service subscription at a cost not to exceed \$84,000.00.
- 5.14 **SOCCCD: Budget Amendment: Adopt Resolution No. 12-01 to Amendment 2011-2012 Restricted General Fund**
Approve resolution to amendment 2011-2012 adopted budget.

- 5.15 **SOCCCD: Addendum to the Contract for Independent Auditing Services for Fiscal Years Ending June 30, 2010 through June 30, 2012**
Approve contract addendum for additional certification work in the amount of \$2,320.00. The total revised contract amount is \$128,522.00.
- 5.16 **SOCCCD: Gifts to the District and Foundations**
Approve the acceptance of donations.
- 5.17 **SOCCCD: Payment of Bills**
Approve check no. 154033 through 155110 processed through the Orange County Department of Education, totaling \$8,269,663.35; and check no. 010309 through 010327, processed through Saddleback College Community Education, totaling \$31,919.66; and check no. 008942 through 008953, processed through Irvine Valley College Community Education, totaling \$4,536.29.
- 5.18 **SOCCCD: Purchase Order/Confirming Requisitions**
Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P12-02426 through P12-02803 amounting to \$1,127,210.60. Approve confirming requisitions dated November 15, 2011 through January 3, 2012 totaling \$114,287.32.
- 5.19 **SOCCCD: Transfer of Budget Appropriations**
Ratify the transfer of budget appropriations as detailed in the exhibit.
- 5.20 **SOCCCD: November-December 2011/January 2012 Contracts**
Ratify contracts as listed.

6.0 GENERAL ACTION ITEMS

- 6.1 **SOCCCD: College Service Areas**
Approve Resolution #12-04 reaffirming the two college campus service areas within SOCCCD and establish a separate ATEP service area for both Saddleback College and Irvine Valley College to share in approximately equal proportions with complementary, non-competitive Career Technology Education programs and related services for the district at large.
- 6.2 **SOCCCD: ATEP Site Assignments for Saddleback College and Irvine Valley College**
Approve Resolution #12-05 and the building concept plan for ATEP site assignments for college building and infrastructure locations. This resolution includes the approval to: (1) assign approximately equal land sites for each college's building, including infrastructure, and parking; (2) to support that future ATEP site development will be allocated in approximately equal proportions to each college for educational use and for potential ground leases or space leases with educational, business, and commercial partners, and (3) contingent on available funding, continue to move forward with the planning and design for the next two ATEP buildings (one for each college). Ground leases and space leases will be managed by district

services. The revenue will be used to support further site development at ATEP.

- 6.3 **SOCCCD: CCCT Board of Directors Nomination**
Determine if the Board wishes to make any nominations for membership on the CCCT Board of Directors, and, if so, approve the nominations(s) for transmittal to the CCCT office.
- 6.4 **SOCCCD: Board Policy Revision: BP-4091-Administrator Retreat Rights, BP-4117-Family Medical Leave for Administrators and Classified Management Personnel, BP-4209-Classified Management Personnel Reduction in Force Notification, BP-4700-Whistleblower Protection, BP-5604-Eligibility for Admission, BP-4090-Evaluation of Administrators and Classified Management Personnel, BP-4082-Medical Benefits for Administrators and Classified Management Personnel While on Leave, BP-4000.3-Workplace Violence, BP-4077.1-Change of Assignment, BP-3600-Disposition of District Property, BP-4002.1-Authorization for Employment**
Accept for review and study.
- 6.5 **SOCCCD: 2012-2013 Sabbatical Recommendations**
Approval of faculty sabbaticals for the 2012-2013 academic year as recommended by the SOCCCD District-wide Sabbatical Committee.
- 6.6 **SOCCCD: Academic Personnel Actions – Regular Items**
Approve New Personnel Appointments, Voluntary Transfer Academic Full-Time Faculty, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Resignation/ Retirement/Conclusion of Employment.
- 6.7 **SOCCCD: Classified Personnel Actions – Regular Items**
Approve New Personnel Appointments, Reclassification of Classified Positions, Authorization to Establish and Announce a Classified Position, Change of Status, Out of Class Assignments, Correction to Change in Location, Resignation/ Retirement/Conclusion of Employment, Volunteers.

7.0 REPORTS

- 7.1 **Irvine Valley College and Saddleback College: Speakers**
Approve a listing of speakers for events and/or classes at Irvine Valley College.
- 7.2 **SOCCCD: Basic Aid Report**
Report on projected receipts and approved projects.
- 7.3 **SOCCCD: Retiree (OPEB) Trust Fund**
This report is for period ending December 31, 2011.
- 7.4 **SOCCCD: Facilities Plan Status Report**
Status of current construction projects.

7.5 SOCCCD: Monthly Financial Status Report

The reports display the adopted budget, revised budget and transactions through November 30, 2011.

7.6 SOCCCD: Interfund Transfer of Cash

The District has received its property tax apportionment payments and the cash transferred from the Capital Outlay Fund to the General Fund has now been returned to the Capital Outlay Fund, as committed to the board.

8.0 WRITTEN REPORTS

Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

- A. Saddleback College Academic Senate
- B. Faculty Association
- C. Irvine Valley College Academic Senate
- D. Associate Vice Chancellor, Economic Development
- E. President, Irvine Valley College
- F. President, Saddleback College
- G. Associate Vice Chancellor, Economic Development
- H. Vice Chancellor, Technology & Learning Services
- I. Vice Chancellor, Human Resources
- J. Vice Chancellor, Business Services
- K. Irvine Valley College Classified Senate
- L. California School Employees Association
- M. Saddleback College Classified Senate
- N. Police Officers' Association
- O. Associated Student Government of SC
- P. Associated Student Government of IVC

9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): **9:00 P.M.**

RESOLUTION

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

JANUARY 23, 2012

IRVINE VALLEY COLLEGE MILITARY FRIENDLY SCHOOL DESIGNATION 2012

Whereas, Irvine Valley College has now been officially designated as a *Military Friendly School*, one of a prestigious list of 1,000 colleges, universities and trade schools to be so designated nationwide; and

Whereas, Irvine Valley College received this distinction for being among the elite schools in the nation to offer active service members, veterans and military spouses the best education, best value and most welcoming atmosphere among 7,000 academic choices; and

Whereas, IVC is now listed in the *Military Friendly Schools Guide* and website which helps veterans and military service members to narrow their field of choices and select the college that best meets their unique needs; and

Whereas, Irvine Valley College will have the ability to use the *Military Friendly Schools* logo in its recruitment efforts, which is valued by veterans and service members because it indicates that a designated school appreciates military experience and expertise; and

Whereas, Irvine Valley College's new status as a military friendly campus reflects the dedicated faculty and staff who work with IVC's growing number of student vets, (over 500 strong) who play an increasingly vital role in campus life and college activities; therefore,

Be it resolved that the Board of Trustees and the Chancellor of the South Orange County Community College District do hereby commend and congratulate Irvine Valley College for attaining an official *Military Friendly Schools* designation by the G.I. Jobs Military Friendly Schools team and the *Military Friendly Schools Academic Advisory Panel*.

Nancy M. Padberg, President

T.J. Prendergast III, Vice President

Marcia Milchiker, Clerk

Thomas A. Fuentes, Member

William O. Jay, Member

David B. Lang, Member

Frank M. Meldau, Member

Jordan Larson, Student Member

Gary L. Poertner, Chancellor



RESOLUTION

JANUARY 23, 2012

RECIPIENTS OF THE 2011 SADDLEBACK COLLEGE PRESIDENT'S AWARD FOR LEADERSHIP AND INNOVATION

Whereas, Saddleback College President Tod A. Burnett announced five recipients of the 2011 President's Award for Leadership and Innovation to recognize faculty, staff, and management who have demonstrated leadership and innovation throughout the year; and

Whereas, faculty recipient Claire Cesareo-Silva, professor of anthropology, showed exemplary leadership in the college's accreditation process, distance education, and student learning outcomes, and led the development of the college's Educational Planning and Assessment Committee; and associate faculty recipient Joe Tinervia, a former business instructor, demonstrated dedication, leadership, and innovation through his tutoring and mentoring and as editor of the college's accreditation self-study, and is awarded this honor posthumously; and

Whereas, administrator recipient Dr. Don Busché, acting vice president for instruction, made significant contributions to Saddleback College's accreditation self-study and follow-up report and demonstrated tremendous leadership in enrollment management and student success; and

Whereas, management recipient Jennie McCue, director of public information and marketing, exhibited outstanding leadership and innovation as she successfully managed an award-winning team, developed a communications and graphics manual, and played a key role in implementing many of the strategic plan's goals; and

Whereas, classified staff recipient Janet Jacob, senior administrative assistant in Health Sciences and Human Services, was instrumental in streamlining the application process for nursing students and in developing the nursing database with District IT to track current and past nursing students and is a resource throughout the division for her helpfulness and friendly demeanor; therefore,

Be it resolved that the Board of Trustees and the Chancellor of the South Orange County Community College District do hereby commend and congratulate Claire Cesareo-Silva, Joe Tinervia, Don Busché, Jennie McCue and Janet Jacob for their outstanding leadership and well-deserved recognition by President Burnett as recipients of the 2011 President's Award for Leadership and Innovation.

Nancy M. Padberg, President

T.J. Prendergast III, Vice President

Marcia Milchiker, Clerk

Thomas A. Fuentes, Member

William O. Jay, Member

David B. Lang, Member

Frank M. Meldau, Member

Jordan Larson, Student Member

Gary L. Poertner, Chancellor



TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Minutes of the Board of Trustees Meeting
ACTION: Approval

Minutes from:

December 5, 2011 Regular Meeting of the Board of Trustees (Exhibit A)

are submitted to the Board for review and approval.

Item Submitted by: Gary L. Poertner, Chancellor

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
RONALD REAGAN BOARD OF TRUSTEES ROOM-RM 145
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING
December 5, 2011**

PRESENT

Members of the Board of Trustees:

Nancy M. Padberg, President
T.J. Prendergast, Vice President
Marcia Milchiker, Clerk
David B. Lang, Member
Frank M. Meldau, Member
Jordan J. Larson, Student Member

Administrative Officers:

Gary Poertner, Chancellor
Debra Fitzsimons, Vice Chancellor, Business Services
David Bugay, Vice Chancellor, Human Resources
Robert Bramucci, Vice Chancellor, Technology and Learning Services
Glenn Roquemore, President Irvine Valley College
Tod Burnett, President Saddleback College
Randy Peebles, Associate Vice Chancellor, Economic Development

ABSENT

Thomas A. Fuentes, Member
William O. Jay, Member

CALL TO ORDER: 5:00 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call To Order

1.2 Public Comments

*Members of the public may address the Board on items listed to be discussed in **closed session**. Speakers are limited to **two minutes each**.*

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- A. Student Discipline (EC 72122)
 - 1. Student Discipline (1)
 - a. Student Discipline/Dismissal/Release
- B. Conference with Labor Negotiators (GC Section 54957.6)
 - 1. California School Employees Association (CSEA)
 - a. Agency Designated Negotiator: David Bugay, Ph. D.
 - 2. Police Officers Association (POA)
 - a. Agency Designated Negotiator: David Bugay, Ph. D.
- C. Conference with Real Property Negotiators (GC Section 54956.8)
 - 1. Lease of Property by District: Portion of Saddleback College site: MG Promenade Apartments LLC, 28032 Marguerite Parkway, Mission Viejo
- D. Conference with Legal Counsel (GC Section 54956.9)
 - 1. Existing Litigation (GC Section 54956.9[b]) (1)
Westphal v. Wagner
 - 2. Anticipated Litigation (GC Section 54956.9 (2))

RECONVENE OPEN SESSION: 6:00 P.M.

2.0 PROCEDURAL MATTERS

2.1 Actions Taken in Closed Session

On a 5-0 vote, with Trustee Bill Jay and Trustee Tom Fuentes absent, the Board approved the expulsion of a full-time student pursuant to Education Code 72122.

2.2 Invocation

Led by Trustee Bill Jay

Due to Trustee Jay's absence, Trustee Nancy Padberg led the invocation.

2.3 Pledge of Allegiance

Led by Trustee Dave Lang

2.4 **Annual Organizational Meeting and Facilities Corporation Meeting**

A. **Election of Officers**

On a motion made by Trustee Prendergast and seconded by Trustee Milchiker, Trustee Padberg was nominated President of the Board of Trustees. This motion passed on a 5-0 vote with Trustee Jay and Trustee Fuentes absent.

On a motion made by Trustee Milchiker and seconded by Trustee Meldau, Trustee Prendergast was nominated as Vice President of the Board of Trustees. This motion passed on a 5-0 vote with Trustee Jay and Trustee Fuentes absent.

On a motion made by Trustee Meldau and seconded by Trustee Prendergast, Trustee Milchiker was nominated to be Clerk of the Board of Trustees. This motion passed on a 5-0 vote with Trustee Jay and Trustee Fuentes absent.

B. **Appointment of Secretary and Assistant Secretary**

On a motion made by Trustee Lang, seconded by Trustee Prendergast and unanimously carried on a 5-0 vote, Chancellor Poertner was appointed Secretary.

On a motion made by Trustee Lang, seconded by Trustee Prendergast and unanimously carried on a 5-0 vote, Vice Chancellor of Business Services, Dr. Fitzsimons was appointed Assistant Secretary.

C. **Appointment of Trustee Representatives**

On a motion made by Trustee Lang, seconded by Trustee Prendergast, the same trustees appointed as representatives to committees in 2011 will represent the same committees in 2012. This motion passed on a 5-0 vote.

Representative to the Nominating Committee to the Committee on School District Organization:

Trustee T.J. Prendergast was appointed Representative; and Trustee Marcia Milchiker was appointed Alternate Representative.

District's Political Action Representative to the Orange County School Boards Association:

Trustee David Lang was appointed Representative to the Orange County School Boards Association.

Liaison to Orange County Community College Trustees Association: Trustee Bill Jay was appointed Liaison to Orange County Community College Trustees Association.

Representative to the Orange County Legislative Task Force: Trustee Marcia Milchiker was appointed Representative to the Orange County Legislative Task Force and Trustee Dave Lang was appointed Alternate Representative.

Representatives to the SOCCCD Audit Committee to serve on the Pre-Audit and Exit Meetings

Trustee Marcia Milchiker was appointed Chair, Trustee Nancy Padberg and Trustee Dave Lang were appointed Representatives.

D. Establishment of Regular Meeting Dates

On a motion made by Trustee Milchiker and seconded by Trustee Prendergast, the Board approved the Board meetings for the calendar year 2012. This motion passed on a 5-0 vote.

E. Establishment of Agenda Planning Calendar

On a motion made by Trustee Milchiker and seconded by Trustee Prendergast, the Agenda Planning Calendar was approved on a 5-0 vote.

F. Approval of Agenda Format

On a motion made by Trustee Milchiker and seconded by Trustee Meldau, the Agenda Format was approved on a 5-0 vote.

G. Special Meeting of the Board of Directors, Facilities Corporation

On a motion made by Trustee Lang, seconded by Trustee Milchiker and unanimously carried on a 5-0 vote, the same persons holding membership on the SOCCCD Board of Trustees were elected as directors of the Facilities Corporation 2011 of the South Orange County Community College District to a term of office extending until the next annual organizational meeting.

Trustee Padberg was appointed President, Trustee Prendergast was appointed Vice President, Trustee Milchiker was appointed Secretary, and Trustee Lang was appointed Chief Financial Officer to a term of office

extending until the date of the next annual organizational meeting.

Chancellor, Gary Poertner, was appointed to the office of assistant secretary and the Vice Chancellor of Business Services, Dr. Debra Fitzsimons, was appointed to the office of assistant treasurer.

2.5 Resolutions / Presentations / Introductions

Resolution - Saddleback College Student Winners
College Broadcasters, Inc., National Student
Production Awards, October 26-30, 2011.

2.6 Public Comments

*Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. **Speakers are limited to two minutes each.***

3.0 REPORTS

3.1 Oral Reports: Speakers are limited to two minutes each.

- A. Board Reports
- B. Chancellor's Report
- C. Board Request(s) for Report(s)

4.0 DISCUSSION ITEM

4.1 SOCCCD: ATEP: Future Program and Educational Use by Colleges

Each college will present to the Board of Trustees their vision and initial plans for future programs and education uses of the ATEP campus site for Saddleback College and Irvine Valley College.

Saddleback College and Irvine Valley College staff presented to the Board their college's vision and planning for the future use of the ATEP site.

5.0 CONSENT CALENDAR ITEMS

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

Trustee Lang requested to remove items 5.1, 5.5, 5.6 from the Consent Calendar for separate discussion/action.

Trustee Padberg requested to remove items 5.12, 5.14, 5.15, 5.16, 5.17, and 5.18 from the Consent Calendar for separate discussion/action.

On a motion made by Trustee Prendergast and seconded by Trustee Milchiker, the balance of the Consent Calendar was approved on a 5-0 vote.

5.1 SOCCCD: Board of Trustees Meeting Minutes

Approve minutes of a regular meeting held on November 16, 2011.

On a motion made by Trustee Lang and seconded by Trustee Prendergast, this item was amended and approved on a 5-0 vote. It was duly noted on the minutes from November 16, 2011 that Trustee Fuentes abstained from voting on items 5.1 and 5.12 correcting the vote to 5-0.

5.2 Saddleback College: Grant Acceptance, Youth Entrepreneurship Project mini-grant

Accept sub-award of \$10,000 from Rancho Santiago Community College District.

5.3 Saddleback College: Study Abroad Program to Santander, Spain

Approve the Saddleback College study abroad program: Spanish Language Studies in Santander, Spain in the summer of 2012 and direct the administration to execute the Educational Tour/Field Study Travel Contractor Agreement with the Travel and Education for coordinating all travel agreements.

5.4 Saddleback College: Community Education Non-Credit Program—Spring 2012 Additions

Approve the additional Saddleback College Community Education courses, presenters, and compensation for Spring 2012.

5.5 SOCCCD: Basic Aid Allocation-FY 2011-2012 for College Scheduled Maintenance Projects at SC and IVC and IT Project Development and Support

Approve \$1,768,000 of basic aid allocation, in which \$768,000 is for IT Development Support through August 31, 2012 for SIS, MAP, and Sherpa and \$1,000,000 for College Scheduled Maintenance projects.

Trustee Lang requested to divide the item as follows:

On a motion made by Trustee Lang and seconded by Trustee Prendergast, the Board voted to approve IT Project Development and Support on a 5-0 vote.

On a motion made by Trustee Prendergast and seconded by Trustee Lang, the Board approved Scheduled College Maintenance Projects at Saddleback and IVC College on a 4-1 vote with Trustee Lang casting a negative vote.

5.6 Saddleback College and Irvine Valley College: Student Health Fee Stabilization

Approve the request of both colleges to implement a student health fee increase of \$1 for the 2012-13 academic year; and implement automatic student health fee adjustments consistent with the State Chancellor's Office advice when an increase occurs in the Implicit Price Deflator for State and Local Government Purchase of Goods and Services.

On a motion made by Trustee Prendergast and seconded by Trustee Milchiker this item was approved on a 5-0 vote with a stipulation to strike the word "automatic" from the recommendation.

5.7 Irvine Valley College: Dance, Associated Students of Irvine Valley College (ASIVC) 2011-12 Out-of-State Travel

Approve the out-of-state travel to Salt Lake City, Utah from March 13-16, 2012 for the Co-Curricular Dance Program. All costs for travel, food, lodging and incidentals will be paid by ASIVC. There is no impact to the general fund.

5.8 Irvine Valley College: Dance Cultural and Educational Exchange Program: New Choreographic Landscapes Out-of-State Travel

Approve the out-of-state travel to Paris, France, and the subsequent welcome of French students to IVC from June – August, 2012. All costs for travel, food, lodging and incidentals will be paid by students. There is no impact to the general fund.

5.9 Irvine Valley College: Landscaping Project; Award of Completion Contract for Bid No. 300

Approve the completion agreement with Diversified Landscape Management, Inc., in the amount of \$1,196,552.00.

5.10 Irvine Valley College: Landscaping Project; Change Order No. 1

Approve change order resulting in an increase of \$4,129 in the project cost. The revised contract total amount is \$1,200,681.00.

5.11 SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting

Adopt resolution 11-37 (Exhibit A) authorizing payment to Trustee Jay who was absent from the November 16, 2011 Meeting of the Board of Trustees.

5.12 SOCCCD: Trustees' Requests for Attending Conferences

Approve/Ratify trustees' requests for attending conferences.

On a motion made by Trustee Lang and seconded by Trustee Prendergast, this item was approved on a 5-0 vote.

- 5.13 **SOCCCD: Education and Facilities Master Plan: CEQA Consultant Services, Amendment No. 1**
Approve amendment to the agreement with RGP Planning & Development Services in the amount of \$26,450.00. The total revised amount is \$291,344.00.

- 5.14 **SOCCCD: Student Information System and My Academic Plan: Software Development Services: Agreement Amendment No. 1 - Crescent Solutions**
Approve Amendment No. 1 and No.2, with Crescent Solutions in the amount of \$122,304 and \$68,544.00 respectively. The total combined agreement amendment(s) amount is \$190,848.00.

On a motion made by Trustee Lang and seconded by Trustee Prendergast items 5.14, 5.15, 5.16, 5.17 and 5.18 were approved on a 5-0 vote.

- 5.15 **SOCCCD: Sherpa Project: Quality Assurance Services: Agreement Amendment No.1 - eNamix**
Approve amendment to agreement with eNamix in the amount of \$94,080.00.

See item 5.14.

- 5.16 **SOCCCD: Database Design Services: Agreement Amendment No. 1 - Nimble Consulting**
Approve amendment to agreement with Nimble Consulting in the amount of \$168,000.00.

See item 5.14.

- 5.17 **SOCCCD: Software Development Services: Agreement Amendment No. 1 - Advance Tek**
Approve amendment to agreement with Advance Tek in the amount of \$134,400.00.

See item 5.14.

- 5.18 **SOCCCD: Business Analysis and Project Management Services: Agreement Amendment No. 1 - Catalyst Consulting**
Approve amendment to agreement with Catalyst Consulting in the amount of \$181,440.00

See item 5.14.

- 5.19 **SOCCCD: Budget Amendment: Adopt Resolution No. 11-36 to Amend 2011-2012 Restricted General Fund**
Adopt resolution to amend the 2011-2012 adopted budget.

- 5.20 **SOCCCD: Gifts to the District and Foundations**
Approve the acceptance of donations.
- 5.21 **SOCCCD: Payment of Bills**
Approve check no. 153353 through 154032 processed through the Orange County Department of Education, totaling \$5,093,443.47; and check no. 010296 through 010308, processed through Saddleback College Community Education, totaling \$9,988.04; and check no. 008936 through 008941, processed through Irvine Valley College Community Education, totaling \$8,576.85.
- 5.22 **SOCCCD: Purchase Order/Confirming Requisitions**
Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P12-02179 through P12-02425 amounting to \$984,756.13. Approve confirming requisitions dated October 26, 2011 through November 14, 2011 totaling \$81,254.19.
- 5.23 **SOCCCD: Transfer of Budget Appropriations**
Ratify the transfer of budget appropriations as detailed in the exhibit.
- 5.24 **SOCCCD: November 2011 Contracts**
Ratify contracts as listed.

6.0 GENERAL ACTION ITEMS

- 6.1 **ATEP: Conduct a Public Hearing: Agreement for the Exchange of Real Property and Certification of the Addendum to FEIS/EIR**
Conduct a public hearing to provide an opportunity for the public to comment on the subject pertaining to the approval of the Exchange Agreement and certification of the Exchange Agreement Addendum under CEQA.

President Padberg opened the Public Hearing at 6:30 p.m. and seeing that there were no public comments, the hearing was adjourned at 6:30 p.m.

- 6.2 **ATEP: Resolution No. 11-38**
Resolution of the Board of Trustees of the SOCCCD certifying the Addendum dated November 2011 to the Final Joint Program Final Environmental Impact Statement/Environmental Impact Report for the Disposal and Reuse of the MCAS Tustin and the MCAS Tustin Specific Plan/Reuse Plan Pursuant to the California Environmental Quality Act for the Land Exchange Agreement Project.

On a motion made by Trustee Lang and seconded by Trustee Prendergast the resolution was accepted on a 5-0 vote.

- 6.3 **ATEP: Resolution No. 11-39**
Resolution of the Board of Trustees of the South Orange County Community College District Approving the Agreement for the Exchange of Real Property between the County of Orange and the South Orange County Community College District at the Advanced Technology & Education Park Campus and Authorizing the Chancellor to Sign the Agreement.
- On a motion made by Trustee Lang and seconded by Trustee Prendergast the resolution was accepted on a 5-0 vote.
- 6.4 **SOCCCD: District Annual Audit Report: 2010-11**
Accept report for review and study.
- On a motion made by Trustee Meldau and seconded by Trustee Milchiker, this item was approved on a 5-0 vote.
- 6.5 **SOCCCD: Saddleback College Foundation and Irvine Valley College Foundation Annual Audit Reports: 2010-2011**
Accept reports for review and study.
- On a motion made by Trustee Lang and seconded by Trustee Milchiker, this item was approved on a 5-0 vote.
- 6.6 **SOCCCD: Organizational Assessment for Administrators and Classified Managers**
Approve a new integrated District Administrator Manager Salary Schedule.
- On a motion made by Trustee Prendergast and seconded by Trustee Milchiker, this item failed on a 3-2 vote with Trustee Lang and Trustee Meldau casting negative votes.
- 6.7 **SOCCCD: Academic Personnel Actions – Regular Items**
Approve New Personnel Appointments, Reorganization and/or Reclassification of Classified Positions, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Administrator Contract Extension, Resignation/ Retirement/Conclusion of Employment.
- Item B.1 was pulled by administration.
- On a motion made by Trustee Lang and seconded by Trustee Meldau, the balance of this item was approved on a 5-0 vote.
- 6.8 **SOCCCD: Classified Personnel Actions – Regular Items**
Approve New Personnel Appointments, Authorization to Eliminate Classified Position and/or Position Numbers, Authorization to Establish and Announce a Classified Position, Reorganization and/or Reclassification of Classified Positions, Change of Status, Change in Location, Out of Class Assignments, Resignation/Retirement/Conclusion of Employment, Volunteers.

Items A.1.b. and D. were pulled by administration.

On a motion made by Trustee Lang and seconded by Trustee Milchiker, the balance of this item was approved on a 5-0 vote.

7.0 REPORTS

7.1 Irvine Valley College: Student Learning Outcomes Progress Toward Proficiency

Pursuant to the request of Trustee President Padberg in November, IVC reports its progress toward the Accrediting Commission for Community and Junior Colleges 2012 proficiency requirement for student learning outcomes.

7.2 Saddleback College: Student Learning Outcomes Progress Toward Proficiency

At the November 2011 SOCCCD Board of Trustees Meeting, President Padberg requested a report on Saddleback College's progress toward the Accrediting Commission for Community and Junior Colleges 2012 proficiency requirement for student learning outcomes.

7.3 Irvine Valley College and Saddleback College: Speakers

Approve a listing of speakers for events and/or classes at Irvine Valley College.

7.4 SOCCCD: Basic Aid Report

Report on projected receipts and approved projects.

7.5 SOCCCD: Facilities Plan Status Report

Status of current construction projects.

At 8:57 p.m., on a motion made by Trustee Prendergast and seconded by Trustee Padberg, the Board unanimously approved to extend the meeting to 9:15 p.m.

7.6 SOCCCD: Monthly Financial Status Report

The reports display the adopted budget, revised budget and transactions through October 31, 2011.

7.7 SOCCCD: Retiree (OPEB) Trust Fund

This report is for period ending October 31, 2011.

7.8 SOCCCD: Follow-up Information on Redistricting

At the request of Trustee Fuentes, data from the OC Registrar of Voters from March 2011 regarding political party affiliation is being provided.

8.0 WRITTEN REPORTS

Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

- A. Saddleback College Academic Senate
- B. Faculty Association
- C. Irvine Valley College Academic Senate
- D. Associate Vice Chancellor, Economic Development
- E. President, Irvine Valley College
- F. President, Saddleback College
- G. Vice Chancellor, Technology & Learning Services
- H. Vice Chancellor, Human Resources
- I. Vice Chancellor, Business Services
- J. Irvine Valley College Classified Senate
- K. California School Employees Association
- L. Saddleback College Classified Senate
- M. Police Officers' Association
- N. Associated Student Government of SC
- O. Associated Student Government of IVC

9.0 ADDITIONAL ITEMS

9.1 Saddleback College: 2012-2013 Faculty Hiring Request Correction

Approve the announcement of positions and recruitment of the replacement full-time faculty as shown in Exhibit A, contingent upon funding, at Saddleback College for the 2012-2013 academic year.

On a motion made by Trustee Lang and seconded by Trustee Prendergast, this item was approved on a 5-0 vote.

ADJOURNMENT (or continuation of closed session if required): **9:00 P.M.**

The meeting was adjourned at 9:07 p.m. in memory of Joe Tinervia, former Associate Professor at Saddleback College.



Gary L. Poertner, Secretary

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: Irvine Valley College: Life Science Building: Change Order No. 3

ACTION: Approval

BACKGROUND

The Board of Trustees approved funding from basic aid for the Irvine Valley College Life Sciences project for a total project budget of \$24,861,000. On April, 25, 2011, the Board of Trustees approved a contract with Edge Development Inc. for construction in the amount of \$11,387,287. Previously approved change orders decreased the amount by \$26,971 for a revised contract amount of \$11,367,862.

STATUS

Exhibit A describes the required modifications contained in Change Order Request (COR) numbers 2, 8, 9, 45, 49, 52, 60, 66, 75, and back charge 4 & 5. Approval of this change order No. 3 will result in an increase of \$13,964 in the total project cost.

The total change to the contract does not exceed the 10% limit allowed by Public Contract Code. Approval will bring the revised contract to \$11,381,826.

Funds are available within the approved project budget which is \$24,861,000. Other costs covered by this project budget include architectural fees, inspections, testing, buildings and equipment.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve Change Order Request numbers (COR) numbers 2, 8, 9, 45, 49, 52, 60, 66, 75, and back charge 4 & 5 for the Irvine Valley College Life Sciences project as described in Exhibit A and authorize staff to execute the corresponding change order with the contractor which will result in an increase of \$13,964 in the total project cost. The revised contract amount is \$11,381,826.

IVC - Life Sciences Building
 Bid No. 303
 Board Change Order No.3
 January 23, 2012

Exhibit A

Bid #	BID PACKAGE DESCRIPTION	CONTRACTOR		CONTRACT AMOUNT	Previously Approved COR's	BCO #3 COR Total	REVISED CONTRACT AMOUNT	Previoulsy Requested Time Extension
303	General Contractor	Edge Development Inc		\$11,387,287.00	-\$19,425.00	\$13,964.00	\$11,381,826.00	
		27368 Via Industria, Suite 101 Temecula, CA 92590	TOTAL	11,387,287.00			11,381,826.00	5

COR No.	Date	Description	Requested	Status	Amount	Time Extension
2.2	12/21/2011	Repair Unforseen Irrigation Main Line	by contractor	reviewed	\$1,394.00	0
8	12/6/2011	Added Welding of Brick Angle	by architect	reviewed	\$2,125.00	0
9	11/29/2011	FCD 4 &5 Beam Modification	by architect	reviewed	\$3,702.00	3
45	12/6/2011	Change Stair B and C to Allow Clearance of Railing	by architect	reviewed	\$420.00	0
49	12/6/2011	Add Double Post at 2nd Level Railing	by architect	reviewed	\$1,403.00	0
52	12/6/2011	Elevator Pit Change	by architect	reviewed	\$0.00	0
60	11/10/2011	Revised Floor Box Locations	by owner	reviewed	\$1,345.00	0
66	11/29/2011	Add Outlets to Lab Table	by owner	reviewed	\$3,181.00	0
75	12/20/2012	Change Nelson Stud Layout and Sizes	by architect	reviewed	\$2,000.00	0
BC 4	12/2/2011	SWPPP Permit Fee	by owner	reviewed	(\$346.00)	0
BC 5	1/4/2012	Overtime and Weekend for Inspector	by contractor	reviewed	(\$1,260.00)	0

TOTAL THESE CHANGE ORDER REQUESTS

\$13,964.00

EXHIBIT A
Page 1 of 1

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: ATEP: Award of Bid: Building 26 – Remediation and Demolition
ACTION: Approval

BACKGROUND

On April, 22, 2004, the Board of Trustees approved funding from basic aid for ATEP Demolition.

STATUS

On November 10 and November 17, 2011, Bid No. 12, Building 26 – Remediation and Demolition at ATEP, was advertised. Twenty firms attended the pre-bid walk on December 1, 2011. On December 13, 2011, seven contractors provided bids, Exhibit A.

Staff has reviewed the bids and recommends approval of U.S. Demolition, Inc. in the amount of \$34,000.

Funds are available in the approved basic aid project budget which is \$7,000,000.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees award Bid No. 12, for Building 26 – Remediation and Demolition at ATEP to US Demolition, Inc. in the amount of \$34,000 and approve the Agreement, Exhibit B.

BID NO. 12
BUILDING 26 – REMEDIATION AND DEMOLITION
ATEP

<u>VENDORS</u>	<u>AMOUNT</u>
*U.S. DEMOLITION Anaheim, CA	\$34,000.00
NATIONAL DEMOLITION San Pedro, CA	\$41,300.00
NCM DEMOLITION & REMEDIATION Brea, CA	\$54,800.00
MILLER ENVIRONMENTAL Anaheim, CA	\$65,000.00
SUPERIOR DEMOLITION City of Industry, CA	\$65,583.00
INTERIOR DEMOLITION Montrose, CA	\$78,200.00
ERSI Sun Valley, CA	\$99,474.00

*Recommended for Approval

AGREEMENT – ATEP, BUILDING 26 – REMEDIATION & DEMOLITION

THIS AGREEMENT, dated the 24 day of January, 2012, in the County of Orange, State of California, is by and between South Orange County Community College District, (hereinafter referred to as "DISTRICT"), and U.S. Demolition, Inc., 4510 E. Eisenhower Circle, Anaheim, CA 92807, 714/695-9026, (hereinafter referred to as "CONTRACTOR").

The DISTRICT and the CONTRACTOR, for the consideration stated herein, agree as follows:

1. CONTRACTOR agrees to complete the Project known as **Building 26 – Remediation and Demolition** according to all the terms and conditions set forth in the Project Documents, including but not limited to the Notice Calling For Bids, Information for Bidders, Bid Form, Bid Security, Designation of Subcontractors, Information Required of Bidder, all prequalification forms submitted pursuant to Public Contract Code Section 20111.5, if any, Non-collusion Affidavit, Workers' Compensation Certificate, Faithful Performance Bond, Payment Bond, Escrow Agreement, if applicable, Drug-Free Workplace Certification, Change Orders, Shop Drawing Transmittals, Insurance Certificates and Endorsements, Guarantees, Contractor's Certificate Regarding Non-Asbestos Containing Materials, Disabled Veteran Business Enterprises Certification, if applicable, General Conditions, Supplemental Conditions, if any, Special Conditions, if any, Drawings, Specifications, and all modifications, addenda and amendments thereto by this reference incorporated herein. The Project Documents are complementary, and what is called for by any one shall be as binding as if called for by all.

2. CONTRACTOR shall perform within the time set forth in Paragraph 4 of this Agreement everything required to be performed, and shall provide, furnish and pay for all the labor, materials, necessary tools, expendable equipment, and all taxes, utility and transportation services required for construction of the Project. All of said work shall be performed and completed in a good workmanlike manner in strict accordance with the drawings, specifications and all provisions of this Agreement as hereinabove defined and in accordance with applicable laws, codes, regulations, ordinances and any other legal requirements governing the Project. The CONTRACTOR shall be liable to the DISTRICT for any damages arising as a result of a failure to fully comply with this obligation, and the CONTRACTOR shall not be excused with respect to any failure to so comply by any act or omission of the Architect, Engineer, Inspector, Division of State Architect, or representative of any of them, unless such act or omission actually prevents the CONTRACTOR from fully complying with the requirements of the Project Documents, and unless the CONTRACTOR protests at the time of such alleged prevention that the act or omission is preventing the CONTRACTOR from fully complying with the Project Documents. Such protest shall not be effective unless reduced to writing and filed with the DISTRICT within three (3) working days of the date of occurrence of the act or omission preventing the CONTRACTOR from fully complying with the Project Documents.

3. DISTRICT shall pay to the CONTRACTOR, as full consideration for the faithful performance of this Agreement, subject to any additions or deductions as provided in the Project Documents, the sum of Thirty Four Thousand and No/100 Dollars (\$34,000.00).

4. The work shall be commenced on or before the fifth (5th) day after receiving the DISTRICT'S Notice to Proceed and shall be completed within Ninety (90) consecutive calendar days from the date specified in the Notice to Proceed.

5. **Time is of the essence.** If the work is not completed in accordance with Paragraph 4 above, it is understood that the DISTRICT will suffer damage. It being impractical and infeasible to determine the amount of actual damage, in accordance with Government Code Section 53069.85, it is agreed that CONTRACTOR shall pay to DISTRICT as fixed and liquidated damages, and not as a penalty, the sum of One Thousand Dollars (\$1000.00)

for each calendar day of delay until work is completed and accepted. Time extensions may be granted by the DISTRICT as provided in Article 64 of the General Conditions. Liquidated damages shall be imposed as set forth in Article 64 of the General Conditions.

6. Termination for Cause or Non-appropriation. In the event CONTRACTOR defaults in the performance of the Agreement as set forth in General Conditions Article 13(a) or if there is a non-appropriation of funds or insufficient funds as set forth in General Conditions Article 13(d), then this Agreement shall terminate or be suspended as set forth in General Conditions Article 13.

Termination for Convenience. DISTRICT has discretion to terminate this Agreement at any time and require CONTRACTOR to cease all work on the Project by providing CONTRACTOR written notice of termination specifying the desired date of termination. Upon receipt of written notice from DISTRICT of such termination for DISTRICT's convenience, CONTRACTOR shall:

- (i) Cease operations as directed by DISTRICT in the notice;
- (ii) Take any actions necessary, or that DISTRICT may direct, for the protection and preservation of the work; and
- (iii) Not terminate any insurance provisions required by the Project Documents.

In case of such termination for DISTRICT's convenience, CONTRACTOR shall be entitled to receive payment from DISTRICT for work satisfactorily executed and for proven loss with respect to materials, equipment, and tools, including overhead and profit for that portion of the work completed. In the case of Termination for Convenience, DISTRICT shall have the right to accept assignment of subcontractors. The foregoing provisions are in addition to and not in limitation of any other rights or remedies available to the DISTRICT.

7. The CONTRACTOR agrees to and does hereby indemnify and hold harmless the DISTRICT, its Governing Board, officers, agents, and employees from every claim or demand made, and every liability, loss, damage, or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Any injury to or death of any person(s) or damage to, loss or theft of any property sustained by the CONTRACTOR or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, upon or in connection with the work called for in this AGREEMENT, except for liability resulting from the sole active negligence, or willful misconduct of the DISTRICT.

(b) Any injury to or death of any person(s) or damage, loss or theft of any property caused by any act, neglect, default or omission of the CONTRACTOR, or any person, firm, or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with the work covered by this Agreement, whether said injury or damage occurs either on or off DISTRICT property, if the liability arose due to the negligence or willful misconduct of anyone employed by the CONTRACTOR, either directly or by independent contract,

The CONTRACTOR, at CONTRACTOR'S own expense, cost, and risk shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the DISTRICT, its Governing Board, officers, agents or employees, on any such claim, demand or liability, and shall pay or satisfy any judgment that may be rendered against the DISTRICT, its Governing Board, officers, agents or employees in any action, suit or other proceedings as a result thereof.

To the fullest extent permitted by law, the CONTRACTOR, at the CONTRACTOR's sole cost and expense, agrees to fully defend, indemnify and hold harmless, the DISTRICT, including but not limited to any of its governing board members, officers, employees, Construction Manager, Architect, and all other Agents and Representatives, from and against any and all claims, actions, demands, costs, judgments, liens, penalties, liabilities, damages, losses, anticipated losses of revenues, and expenses, including any fees of accountants, attorneys or other professionals, arising out of, in connection with, resulting from or related to, or claimed to be arising out of, in connection with, resulting from or related to any act or omission by the CONTRACTOR or any of its officers, agents, employees, subcontractors, sub-subcontractors, any person performing any of the work pursuant to a direct or indirect contract with the CONTRACTOR or individual entities comprising the CONTRACTOR, in connection with or relating to, or claimed to be in connection with or relating to the work, this Agreement, or the Project, including but not limited to any costs or liabilities arising out of or in connection with:

- (a) failure to comply with any applicable law, statute, code, ordinance, regulation, permit or orders;
- (b) any misrepresentation, misstatement or omission with respect to any statement made in the Project Documents or any document furnished by the CONTRACTOR in connection therewith;
- (c) any breach of duty, obligation or requirement under the Project Documents;
- (d) any failure to coordinate the work of other contractors;
- (e) any failure to provide notice to any party as required under the Project Documents;
- (f) any failure to act in such a manner as to protect the DISTRICT and the Project from loss, cost, expense or liability; or
- (g) any failure to protect the property of any utility company or property owner.

This indemnity shall survive termination of the contract or final payment thereunder. This indemnity is in addition to any other rights or remedies which the DISTRICT may have under the law or under the Project Documents. In the event of any claim or demand made against any party which is entitled to be indemnified hereunder, the DISTRICT may in its sole discretion reserve, retain or apply any monies due to the CONTRACTOR under the Project Documents for the purpose of resolving such claims; provided, however, that the DISTRICT may release such funds if the CONTRACTOR provides the DISTRICT with reasonable assurance of protection of the DISTRICT's interests. The DISTRICT shall in its sole discretion determine whether such assurances are reasonable.

8. CONTRACTOR shall take out, prior to commencing the work, and maintain, during the life of this Agreement, and shall require all subcontractors, if any, whether primary or secondary, to take out and maintain the insurance coverages set forth below and in Articles 16, 17, 18 and 19 of the General Conditions. CONTRACTOR agrees to provide all evidences of coverage required by DISTRICT including certificates of insurance and endorsements.

Public Liability Insurance for injuries including accidental death, to any one person in an amount not less than	\$2,000,000
Subcontractors of every tier	\$1,000,000
and	
Subject to the same limit for each person on account of one accident, in an amount not less than	\$2,000,000
Subcontractors of every tier	\$1,000,000

Property Damage Insurance in an amount not less than	\$2,000,000
Subcontractors of every tier	\$1,000,000
Course of Construction Insurance without exclusion or limitation in an amount not less than	\$2,000,000
Excess Liability Insurance (Contractor only)	\$2,000,000

Insurance Covering Special Hazards: The following special hazards shall be covered by rider or riders to above-mentioned public liability insurance or property damage insurance policy or policies of insurance, or by special policies of insurance in amounts as follows:

Automotive and truck where operated in amounts as above

Material hoist where used in amounts as above

Waiver Of Subrogation

Contractor waives (to the extent permitted by law) any right to recover against the District, and its respective elected officials, officers, employees, agents, and representatives for damages to the Work, any part thereof, or any and all claims arising by reason of any of the foregoing, but only to the extent that such damages and/or claims are covered by property insurance and only to the extent of such coverage (which shall exclude deductible amounts) actually carried by the District.

The provisions of this section are intended to restrict each party to recovery against insurance carriers only to the extent of such coverage and waive fully and for the benefit of each, any rights and/or claims which might give rise to a right of subrogation in any insurance carrier. The District and the Contractor shall each obtain in all policies of insurance carried by either of them, a waiver by the insurance companies there under of all rights of recovery by way of subrogation for any damages or claims covered by the insurance.

Additional Insured Endorsement Requirements.

Pollution Legal Liability Insurance Terms

The Contractor shall obtain at its sole cost and expense and maintain in effect from the inception of the Contract until the District's filing of a Notice of Completion and with an extended reporting period of not less than five (5) years after the Notice of Completion, Pollution Legal Liability Insurance which provided financial protection and assurance for benefit of the District, for all claims, losses, expenses, and costs related to or arising from pollution conditions, including those related to asbestos containing materials, lead based paint, PCB's and petroleum products and their derivatives that are creates, released or conveyed through the Contractor's or the Contractor's agents' activities and performance under the contract, including negligence or failure to perform project.

Contractor shall provide to the District and the City of Tustin within ten (10) working days after the Notice of Award of the contract evidence of the aforementioned insurance with insurer endorsements, which must meet the requirements of this Article. An Acord Certificate will be accepted solely as evidence of the name of the insurers and the amounts of insurance. Failure to comply with these requirements will result in annulment of the award, forfeiture of the proposal guarantee, and the District will pursue award to

the next qualified responsive bidder. Contractor is advised that insurance requirements are non-negotiable and the District will not consider waiving insurance requirements. There are no exceptions.

Contractor shall provide District and the City of Tustin with a Certificate of Insurance form which evidences the required insurance. This certificate shall be submitted with the contract documents and shall cover risks associated with personal injury, property damage, defense costs, and remediation costs, in an aggregate amount of not less than \$5,000,000.00 and with a self-insured retention amount not in excess of \$100,000.00 per claim. Such insurance contract shall name the District, the City of Tustin, the Tustin Public Financing Authority, and the Tustin Community Redevelopment Agency and the Department of the Navy (only for those portions of the project within the boundaries of the properties listed as "Lease – LIFOC") as additional insured, without any limitations on coverage different from those provided for the Contractor. Such policy shall provide that the carrier waives any right of subrogation against the City of Tustin, the Tustin Public Financing Authority, and the Tustin Community Redevelopment Agency and the Department of the Navy. Such policy shall not be cancellable by the Contractor without the prior written consent of the District and the City of Tustin, and shall have the premium paid at inception and 100 percent earned at that time. Contractor shall provide evidence of its ability to satisfy multiple self-insured retention amounts (Multiple SIRs would be the SIR for each claim, so if there were 5 claims, the Contractor would have to satisfy the \$100,000.00 SIR 5 times).

The Contractor shall name, on any policy of insurance required the District, their officers, employees, Construction Manager, Architect, and all other Agents and Representatives as additional insureds. Subcontractors and shall name the Contractor, the District, their officers, employees, Construction Manager, Architect, and all other Agents and Representatives as additional insureds. The Additional Insured Endorsement included on all such insurance policies shall state that coverage is afforded the additional insured with respect to claims arising out of operations performed by or on behalf of the insured. If the additional insureds have other insurance that is applicable to the loss, such other insurance shall be on an excess or contingent basis. The insurance provided by the Contractor must be designated in the policy as primary to any insurance obtained by the District. The amount of the insurer's liability shall not be reduced by the existence of such other insurance.

9. Public Contract Code Section 22300 permits the substitution of securities for any retention monies withheld by the DISTRICT to ensure performance under this Agreement. At the request and expense of the CONTRACTOR, securities equivalent to the monies withheld shall be deposited with the DISTRICT, or with a state or federally chartered bank in California as the escrow agent, who shall then pay such monies to the CONTRACTOR. The DISTRICT retains the sole discretion to approve the bank selected by the CONTRACTOR to serve as escrow agent. Upon satisfactory completion of the Agreement, the securities shall be returned to the CONTRACTOR. Securities eligible for investment shall include those listed in Government Code Section 16430 or bank or savings and loan certificates of deposit. The CONTRACTOR shall be the beneficial owner of any securities substituted for monies withheld and shall receive any interest thereon.

In the alternative, under Section 22300, the CONTRACTOR may request DISTRICT to make payment of earned retention monies directly to the escrow agent at the expense of the CONTRACTOR. Also at the CONTRACTOR's expense, the CONTRACTOR may direct investment of the payments into securities, and the CONTRACTOR shall receive interest earned on such investment upon the same conditions as provided for securities deposited by CONTRACTOR. Upon satisfactory completion of the Agreement, CONTRACTOR shall receive from the escrow agent all securities, interest and payments received by escrow agent from DISTRICT pursuant to the terms of Section 22300.

10. If CONTRACTOR is a corporation, the undersigned hereby represents and warrants that the corporation is duly incorporated and in good standing in the State of California, and that Scott Moore whose title is President, is authorized to act for and bind the corporation.

11. Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and the Agreement shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not currently inserted, then upon application of either party the Agreement shall forthwith be physically amended to make such insertion or correction.

12. This Agreement constitutes the entire agreement of the parties. No other agreements, oral or written, pertaining to the work to be performed, exists between the parties. This Agreement can be modified only by an amendment in writing, signed by both parties and pursuant to action of the Governing Board of the District. This Agreement shall be governed by the laws of the State of California.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed.

DISTRICT

CONTRACTOR

By: _____
Signature

By: _____
Signature

Dr. Debra L. Fitzsimons
Print Name

Print Name

Vice Chancellor, Business Services
Title

Title

Contractor's License No.

Tax ID/Social Security No.

(CORPORATE SEAL OF CONTRACTOR,
if corporation)

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: ATEP: Award of Bid: Building 524 – Remediation and Demolition
ACTION: Approval

BACKGROUND

On April, 22, 2004, the Board of Trustees approved funding from basic aid for ATEP Demolition.

STATUS

On November 10 and November 17, 2011, Bid No. 13, Building 524 – Remediation and Demolition at ATEP, was advertised. Twenty one firms attended the pre-bid walk on December 1, 2011. On December 13, 2011, eight contractors provided bids, Exhibit A.

Staff has reviewed the bids and recommends approval of Interior Demolition, Inc. in the amount of \$88,000.

Funds are available in the approved basic aid project budget which is \$7,000,000.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees award Bid No. 13, for Building 524 – Remediation and Demolition at ATEP to Interior Demolition, Inc. in the amount of \$88,000 and approve the Agreement, Exhibit B.

BID NO. 13
BUILDING 524 – REMEDIATION AND DEMOLITION
ATEP

<u>VENDORS</u>	<u>AMOUNT</u>
*INTERIOR DEMOLITION Montrose, CA	\$88,000.00
NATIONAL DEMOLITION San Pedro, CA	\$117,773.00
ERSI Sun Valley, CA	\$145,775.00
U.S. DEMOLITION Anaheim, CA	\$149,000.00
J & G INDUSTRIES Fountain Valley, CA	\$149,000.00
MILLER ENVIRONMENTAL Anaheim, CA	\$151,100.00
NCM DEMOLITION & REMEDIATION Brea, CA	\$157,800.00
UNLIMITED ENVIRONMENTAL Signal Hill, CA	\$164,000.00

*Recommended for Approval

AGREEMENT – ATEP BUILDING 524 – REMEDIATION & DEMOLITION

THIS AGREEMENT, dated the 24th day of January 2012, in the County of Orange, State of California, is by and between South Orange County Community College District, (hereinafter referred to as "DISTRICT"), and Interior Demolition Inc., 2621 Honolulu Ave., Montrose, CA 91020, 818/249-4932, (hereinafter referred to as "CONTRACTOR").

The DISTRICT and the CONTRACTOR, for the consideration stated herein, agree as follows:

1. CONTRACTOR agrees to complete the Project known as **Building 524 – Remediation and Demolition** according to all the terms and conditions set forth in the Project Documents, including but not limited to the Notice Calling For Bids, Information for Bidders, Bid Form, Bid Security, Designation of Subcontractors, Information Required of Bidder, all prequalification forms submitted pursuant to Public Contract Code Section 20111.5, if any, Non-collusion Affidavit, Workers' Compensation Certificate, Faithful Performance Bond, Payment Bond, Escrow Agreement, if applicable, Drug-Free Workplace Certification, Change Orders, Shop Drawing Transmittals, Insurance Certificates and Endorsements, Guarantees, Contractor's Certificate Regarding Non-Asbestos Containing Materials, Disabled Veteran Business Enterprises Certification, if applicable, General Conditions, Supplemental Conditions, if any, Special Conditions, if any, Drawings, Specifications, and all modifications, addenda and amendments thereto by this reference incorporated herein. The Project Documents are complementary, and what is called for by any one shall be as binding as if called for by all.

2. CONTRACTOR shall perform within the time set forth in Paragraph 4 of this Agreement everything required to be performed, and shall provide, furnish and pay for all the labor, materials, necessary tools, expendable equipment, and all taxes, utility and transportation services required for construction of the Project. All of said work shall be performed and completed in a good workmanlike manner in strict accordance with the drawings, specifications and all provisions of this Agreement as hereinabove defined and in accordance with applicable laws, codes, regulations, ordinances and any other legal requirements governing the Project. The CONTRACTOR shall be liable to the DISTRICT for any damages arising as a result of a failure to fully comply with this obligation, and the CONTRACTOR shall not be excused with respect to any failure to so comply by any act or omission of the Architect, Engineer, Inspector, Division of State Architect, or representative of any of them, unless such act or omission actually prevents the CONTRACTOR from fully complying with the requirements of the Project Documents, and unless the CONTRACTOR protests at the time of such alleged prevention that the act or omission is preventing the CONTRACTOR from fully complying with the Project Documents. Such protest shall not be effective unless reduced to writing and filed with the DISTRICT within three (3) working days of the date of occurrence of the act or omission preventing the CONTRACTOR from fully complying with the Project Documents.

3. DISTRICT shall pay to the CONTRACTOR, as full consideration for the faithful performance of this Agreement, subject to any additions or deductions as provided in the Project Documents, the sum of Eighty Eight Thousand and No/100 Dollars (\$88,000.00).

4. The work shall be commenced on or before the Fifth (5) day after receiving the DISTRICT'S Notice to Proceed and shall be completed within Ninety (90) consecutive calendar days from the date specified in the Notice to Proceed.

5. **Time is of the essence.** If the work is not completed in accordance with Paragraph 4 above, it is understood that the DISTRICT will suffer damage. It being impractical and infeasible to determine the amount of actual damage, in accordance with Government Code Section 53069.85, it is agreed that CONTRACTOR shall pay to DISTRICT as fixed and liquidated damages, and not as a penalty, the sum of One Thousand Dollars (\$1,000.00)

for each calendar day of delay until work is completed and accepted. Time extensions may be granted by the DISTRICT as provided in Article 64 of the General Conditions. Liquidated damages shall be imposed as set forth in Article 64 of the General Conditions.

6. Termination for Cause or Non-appropriation. In the event CONTRACTOR defaults in the performance of the Agreement as set forth in General Conditions Article 13(a) or if there is a non-appropriation of funds or insufficient funds as set forth in General Conditions Article 13(d), then this Agreement shall terminate or be suspended as set forth in General Conditions Article 13.

Termination for Convenience. DISTRICT has discretion to terminate this Agreement at any time and require CONTRACTOR to cease all work on the Project by providing CONTRACTOR written notice of termination specifying the desired date of termination. Upon receipt of written notice from DISTRICT of such termination for DISTRICT's convenience, CONTRACTOR shall:

- (i) Cease operations as directed by DISTRICT in the notice;
- (ii) Take any actions necessary, or that DISTRICT may direct, for the protection and preservation of the work; and
- (iii) Not terminate any insurance provisions required by the Project Documents.

In case of such termination for DISTRICT's convenience, CONTRACTOR shall be entitled to receive payment from DISTRICT for work satisfactorily executed and for proven loss with respect to materials, equipment, and tools, including overhead and profit for that portion of the work completed. In the case of Termination for Convenience, DISTRICT shall have the right to accept assignment of subcontractors. The foregoing provisions are in addition to and not in limitation of any other rights or remedies available to the DISTRICT.

7. The CONTRACTOR agrees to and does hereby indemnify and hold harmless the DISTRICT, its Governing Board, officers, agents, and employees from every claim or demand made, and every liability, loss, damage, or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Any injury to or death of any person(s) or damage to, loss or theft of any property sustained by the CONTRACTOR or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, upon or in connection with the work called for in this AGREEMENT, except for liability resulting from the sole active negligence, or willful misconduct of the DISTRICT.

(b) Any injury to or death of any person(s) or damage, loss or theft of any property caused by any act, neglect, default or omission of the CONTRACTOR, or any person, firm, or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with the work covered by this Agreement, whether said injury or damage occurs either on or off DISTRICT property, if the liability arose due to the negligence or willful misconduct of anyone employed by the CONTRACTOR, either directly or by independent contract,

The CONTRACTOR, at CONTRACTOR'S own expense, cost, and risk shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the DISTRICT, its Governing Board, officers, agents or employees, on any such claim, demand or liability, and shall pay or satisfy any judgment that may be rendered against the DISTRICT, its Governing Board, officers, agents or employees in any action, suit or other proceedings as a result thereof.

To the fullest extent permitted by law, the CONTRACTOR, at the CONTRACTOR's sole cost and expense, agrees to fully defend, indemnify and hold harmless, the DISTRICT, including but not limited to any of its governing board members, officers, employees, Construction Manager, Architect, and all other Agents and Representatives, from and against any and all claims, actions, demands, costs, judgments, liens, penalties, liabilities, damages, losses, anticipated losses of revenues, and expenses, including any fees of accountants, attorneys or other professionals, arising out of, in connection with, resulting from or related to, or claimed to be arising out of, in connection with, resulting from or related to any act or omission by the CONTRACTOR or any of its officers, agents, employees, subcontractors, sub-subcontractors, any person performing any of the work pursuant to a direct or indirect contract with the CONTRACTOR or individual entities comprising the CONTRACTOR, in connection with or relating to, or claimed to be in connection with or relating to the work, this Agreement, or the Project, including but not limited to any costs or liabilities arising out of or in connection with:

- (a) failure to comply with any applicable law, statute, code, ordinance, regulation, permit or orders;
- (b) any misrepresentation, misstatement or omission with respect to any statement made in the Project Documents or any document furnished by the CONTRACTOR in connection therewith;
- (c) any breach of duty, obligation or requirement under the Project Documents;
- (d) any failure to coordinate the work of other contractors;
- (e) any failure to provide notice to any party as required under the Project Documents;
- (f) any failure to act in such a manner as to protect the DISTRICT and the Project from loss, cost, expense or liability; or
- (g) any failure to protect the property of any utility company or property owner.

This indemnity shall survive termination of the contract or final payment thereunder. This indemnity is in addition to any other rights or remedies which the DISTRICT may have under the law or under the Project Documents. In the event of any claim or demand made against any party which is entitled to be indemnified hereunder, the DISTRICT may in its sole discretion reserve, retain or apply any monies due to the CONTRACTOR under the Project Documents for the purpose of resolving such claims; provided, however, that the DISTRICT may release such funds if the CONTRACTOR provides the DISTRICT with reasonable assurance of protection of the DISTRICT's interests. The DISTRICT shall in its sole discretion determine whether such assurances are reasonable.

8. CONTRACTOR shall take out, prior to commencing the work, and maintain, during the life of this Agreement, and shall require all subcontractors, if any, whether primary or secondary, to take out and maintain the insurance coverages set forth below and in Articles 16, 17, 18 and 19 of the General Conditions. CONTRACTOR agrees to provide all evidences of coverage required by DISTRICT including certificates of insurance and endorsements.

Public Liability Insurance for injuries including accidental death, to any one person in an amount not less than	\$2,000,000
Subcontractors of every tier	\$1,000,000
and	
Subject to the same limit for each person on account of one accident, in an amount not less than	\$2,000,000
Subcontractors of every tier	\$1,000,000

Property Damage Insurance in an amount not less than	\$2,000,000
Subcontractors of every tier	\$1,000,000
Course of Construction Insurance without exclusion or limitation in an amount not less than	\$2,000,000
Excess Liability Insurance (Contractor only)	\$2,000,000

Insurance Covering Special Hazards: The following special hazards shall be covered by rider or riders to above-mentioned public liability insurance or property damage insurance policy or policies of insurance, or by special policies of insurance in amounts as follows:

Automotive and truck where operated in amounts as above

Material hoist where used in amounts as above

Waiver of Subrogation

Contractor waives (to the extent permitted by law) any right to recover against the District, and its respective elected officials, officers, employees, agents, and representatives for damages to the Work, any part thereof, or any and all claims arising by reason of any of the foregoing, but only to the extent that such damages and/or claims are covered by property insurance and only to the extent of such coverage (which shall exclude deductible amounts) actually carried by the District.

The provisions of this section are intended to restrict each party to recovery against insurance carriers only to the extent of such coverage and waive fully and for the benefit of each, any rights and/or claims which might give rise to a right of subrogation in any insurance carrier. The District and the Contractor shall each obtain in all policies of insurance carried by either of them, a waiver by the insurance companies there under of all rights of recovery by way of subrogation for any damages or claims covered by the insurance.

Additional Insured Endorsement Requirements.

Pollution Legal Liability Insurance Terms

The Contractor shall obtain at its sole cost and expense and maintain in effect from the inception of the Contract until the District's filing of a Notice of Completion and with an extended reporting period of not less than five (5) years after the Notice of Completion, Pollution Legal Liability Insurance which provided financial protection and assurance for benefit of the District, for all claims, losses, expenses, and costs related to or arising from pollution conditions, including those related to asbestos containing materials, lead based paint, PCB's and petroleum products and their derivatives that are creates, released or conveyed through the Contractor's or the Contractor's agents' activities and performance under the contract, including negligence or failure to perform project.

Contractor shall provide to the District and the City of Tustin within ten (10) working days after the Notice of Award of the contract evidence of the aforementioned insurance with insurer endorsements, which must meet the requirements of this Article. An Acord Certificate will be accepted solely as evidence of the name of the insurers and the amounts of insurance. Failure to comply with these requirements will result in annulment of the award, forfeiture of the proposal guarantee, and the District will pursue award to the next qualified responsive bidder.

Contractor is advised that insurance requirements are non-negotiable and the District will not consider waiving insurance requirements. There are no exceptions.

Contractor shall provide District and the City of Tustin with a Certificate of Insurance form which evidences the required insurance. This certificate shall be submitted with the contract documents and shall cover risks associated with personal injury, property damage, defense costs, and remediation costs, in an aggregate amount of not less than \$5,000,000.00 and with a self-insured retention amount not in excess of \$100,000.00 per claim. Such insurance contract shall name the District, the City of Tustin, the Tustin Public Financing Authority, and the Tustin Community Redevelopment Agency and the Department of the Navy (only for those portions of the project within the boundaries of the properties listed as "Lease – LIFOC") as additional insured, without any limitations on coverage different from those provided for the Contractor. Such policy shall provide that the carrier waives any right of subrogation against the City of Tustin, the Tustin Public Financing Authority, and the Tustin Community Redevelopment Agency and the Department of the Navy. Such policy shall not be cancellable by the Contractor without the prior written consent of the District and the City of Tustin, and shall have the premium paid at inception and 100 percent earned at that time. Contractor shall provide evidence of its ability to satisfy multiple self-insured retention amounts (Multiple SIRs would be the SIR for each claim, so if there were 5 claims, the Contractor would have to satisfy the \$100,000.00 SIR 5 times).

The Contractor shall name, on any policy of insurance required the District, their officers, employees, Construction Manager, Architect, and all other Agents and Representatives as additional insureds. Subcontractors and shall name the Contractor, the District, their officers, employees, Construction Manager, Architect, and all other Agents and Representatives as additional insureds. The Additional Insured Endorsement included on all such insurance policies shall state that coverage is afforded the additional insured with respect to claims arising out of operations performed by or on behalf of the insured. If the additional insureds have other insurance that is applicable to the loss, such other insurance shall be on an excess or contingent basis. The insurance provided by the Contractor must be designated in the policy as primary to any insurance obtained by the District. The amount of the insurer's liability shall not be reduced by the existence of such other insurance.

9. Public Contract Code Section 22300 permits the substitution of securities for any retention monies withheld by the DISTRICT to ensure performance under this Agreement. At the request and expense of the CONTRACTOR, securities equivalent to the monies withheld shall be deposited with the DISTRICT, or with a state or federally chartered bank in California as the escrow agent, who shall then pay such monies to the CONTRACTOR. The DISTRICT retains the sole discretion to approve the bank selected by the CONTRACTOR to serve as escrow agent. Upon satisfactory completion of the Agreement, the securities shall be returned to the CONTRACTOR. Securities eligible for investment shall include those listed in Government Code Section 16430 or bank or savings and loan certificates of deposit. The CONTRACTOR shall be the beneficial owner of any securities substituted for monies withheld and shall receive any interest thereon.

In the alternative, under Section 22300, the CONTRACTOR may request DISTRICT to make payment of earned retention monies directly to the escrow agent at the expense of the CONTRACTOR. Also at the CONTRACTOR's expense, the CONTRACTOR may direct investment of the payments into securities, and the CONTRACTOR shall receive interest earned on such investment upon the same conditions as provided for securities deposited by CONTRACTOR. Upon satisfactory completion of the Agreement, CONTRACTOR shall receive from the escrow agent all securities, interest and payments received by escrow agent from DISTRICT pursuant to the terms of Section 22300.

10. If CONTRACTOR is a corporation, the undersigned hereby represents and warrants that the corporation is duly incorporated and in good standing in the State of California, and that George Molina, whose title is President, is authorized to act for and bind the corporation.

11. Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and the Agreement shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not currently inserted, then upon application of either party the Agreement shall forthwith be physically amended to make such insertion or correction.

12. This Agreement constitutes the entire agreement of the parties. No other agreements, oral or written, pertaining to the work to be performed, exists between the parties. This Agreement can be modified only by an amendment in writing, signed by both parties and pursuant to action of the Governing Board of the District. This Agreement shall be governed by the laws of the State of California.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed.

DISTRICT

CONTRACTOR

By: _____
Signature

By: _____
Signature

Dr. Debra L. Fitzsimons

Print Name

Print Name

Vice Chancellor, Business Services

Title

Title

Contractor's License No.

Tax ID/Social Security No.

(CORPORATE SEAL OF CONTRACTOR,
if corporation)

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: Saddleback College: Special topics – New York Study Tour

ACTION: Approval

BACKGROUND

The Saddleback College Advanced Technology and Applied Science Division is committed to offering high quality educational opportunities to their students. Saddleback College is committed to the premise that special topic field trips are legitimate academic endeavors and therefore an integral part of the educational experience.

STATUS

Saddleback College and the Division of Advanced Technology and Applied Science propose to offer a course entitled Fashion 289 Special Topics: New York Study Tour from June 25 through June 30, 2012, at the amount not to exceed \$1,600 per student (Exhibit A). This special topics course is designed to complement instruction in the Fashion program. All costs for travel, food, lodging, and incidentals will be paid by the students. Financial aid opportunities may be provided through the Office of Financial Aid. There will be no impact to the general fund.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the Saddleback College Fashion 289 Special Topics course from June 25 through June 30, 2012, out-of-state travel to New York, as described in Exhibit A.

Item Submitted By: *Dr. Tod A. Burnett, President*

EXHIBIT A

South Orange County Community College District

SADDLEBACK COLLEGE

FASH 289 - SPECIAL TOPICS

LOCATION: New York
DATE: 6/25/12 – 6/30/12
INSTRUCTOR: Diane McGroarty

A Special Topics in Fashion trip focuses on the importance of New York City Fashion District, the Fashion Capital. The class will study and tour trend forecasting companies, buying offices, fabric and textile manufacturers, visual display showrooms, publications, museum collections, CAD companies and flagship retail stores.

Amount not to exceed the following paid by the student:

Flight	\$500
Transportation to and from Airport	\$50
Hotel	\$700 (5 nights)
Food	\$250
Museums	\$70
<u>Metro pass</u>	<u>\$30</u>
Total	\$1600.00

This cost will have no impact on the general fund.

These visits to important fashion sites will enrich students' background in fashion.

Faculty will receive only regular pay of 1.5 OSH for teaching this class.

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: Saddleback College: James B. Utt Memorial Learning Resource
Center Renovation: Change Order Request No.4

ACTION: Approval

BACKGROUND

On October 24, 2004 and June 22, 2009, the Board approved funding for the James B. Utt Memorial Learning Resource Center Renovation. On April 25, 2011 the Board approved Change Order No.1 in the amount of \$240,375. On August 29, 2011 the Board approved Change Order No.2 in the amount of \$324,914 and on September 26, 2011 the Board approved Change Order No. 3 in the amount of \$119,978.00.

STATUS

EXHIBIT A describes the required modifications contained in Change Order Request (COR) numbers 24A, 24B, 24E, 125, 134RI, 139RI, 157, 159, and 183. Approval of this COR No.4 will result in an increase of \$102,152 in total project cost.

The total change to the contract does not exceed the 10% limit allowed by Public Contract Code. Approval of the COR's will bring the revised total contract amount to \$13,086,419.

Funds are available in the approved James B. Utt Memorial Learning Resource Center Renovation budget which is \$16,139,000 state funded and \$4,002,000 funded through basic aid for a total of \$20,141,000.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve Change Order Request numbers 24A, 24B, 24E, 125, 134RI, 139RI, 157, 159, and 183 for the Saddleback College James B. Utt Memorial Learning Resource Center Renovation project as described in EXHIBIT A, and authorize staff to execute the corresponding change orders with the contractor which will result in an increase of \$102,152 in the total project cost. The revised contract total amount is \$13,086,419.

Saddleback College James B Utt Memorial LRC Project

EXHIBIT A
Page 1 of 1

Bid No. 1094

Board Request Change Order No. 4

January 23, 2012

Bid #	BID PACKAGE DESCRIPTION	CONTRACTOR		CONTRACT AMOUNT	Previously Approved COR's	BCO #4 COR Total	REVISED CONTRACT AMOUNT
1094	General Contractor	Bayley Construction		\$12,299,000.00	\$685,267.00	\$102,152.00	\$13,086,419.00
		3730 S. Susan Street, Suite 200 Santa Ana, CA 92704-3456	TOTAL	12,299,000.00			13,086,419.00

COR No.	Date	Description	Requested	Status	Amount
24A	12/2/2011	Bulletin #2 revised colored stairway glass.	by college/district	reviewed	\$13,922.00
24B	12/2/2011	Bulletin #2 revised colored glass panels at interior spaces.	by college/district	reviewed	\$56,928.00
24E	12/2/2011	Bulletin #2 revised flooring at interior spaces.	by college/district	reviewed	\$14,261.00
125	8/23/2011	Added smoke/fire dampers at ductwork penetrations at room #333 per DSA FCD #11.	by architect	reviewed	\$13,503.00
134R1	8/16/2011	Revised fire alarm connections to minimize power drop per DSA FCD #34	by architect	reviewed	\$3,494.00
139R1	8/23/2011	Revised gyp. board ceiling to acoustical sound board at room #333 per FCD #11.	by architect	reviewed	\$3,301.00
157	8/23/2011	Modified "F" wall type at storefronts per RFI #308 and 308.1	by architect	reviewed	(\$5,718.00)
159	8/23/2011	Revised hardware per RFI #197	by architect	reviewed	\$0.00
183	9/12/2011	Exterior wall clarification at first floor field condition.	by architect	reviewed	\$2,461.00

TOTAL THESE CHANGE ORDER REQUESTS**\$102,152.00**

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: Saddleback College and Irvine Valley College: Speakers
ACTION: Approval

BACKGROUND

Outside speakers may be invited by administrators, faculty members, or recognized student groups to speak at events open to the public.

STATUS

Administrative Regulation 6140 requires that the Board of Trustees be notified, at each board meeting, of speakers who have been invited to speak and/or who have spoken at the colleges and/or ATEP since the last board meeting. Travel expenses and/or honorarium for speakers must be recommended by the Chancellor or college president and submitted to the Board prior to reimbursement of travel expenses or payment of honorarium.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the general fund honoraria as shown in Exhibit A.

Item Submitted By: *Dr. Tod A. Burnett and Dr. Glenn R. Roquemore, Presidents*

SPEAKERS APPROVED BY CHANCELLOR/COLLEGE PRESIDENT

SADDLEBACK COLLEGE

<i>Presentation Date</i>	<i>Faculty Member Course Title/Activity</i>	<i>Speaker Name</i>	<i>Topic</i>	<i>General Fund Honorarium/Travel</i>
1/23/2012 SSC 212 12:00pm	Erin Long Project Voice	Sarah Kay Phil Kaye	Spoken Word and Creative Expression	\$2400.00
2/10/12 SM313 10:30am	Sara Sheybani / Science Lecture Series	Dr. Edwin Schauble	Geochemistry	\$500.00
2/14/2012 SSC 212 12:00 pm	Erin Long Speaker Series	John Corvino	Same Sex: Debating the Ethics, Science & Culture of Homosexuality	\$3870.00
3/2/12 SM 313 10:30am	Sara Sheybani / Science Lecture Series	Dr. Brian Bear	Cystic Fibrosis: How We Develop a Cure	\$500.00
3/23/12 SM 313 10:30am	Sara Sheybani / Science Lecture Series	Dr. Reginald	Sniffing Molecules with Nanowires	\$500.00
4/4/12 SSC 212 12:00pm	Erin Long Speaker Series	Stacy Lannert	Speak Out on Sexual Abuse	\$3870.00

IRVINE VALLEY COLLEGE

<i>Presentation Date</i>	<i>Faculty Member Course Title/Activity</i>	<i>Speaker Name</i>	<i>Topic</i>	<i>General Fund Honorarium/Travel</i>

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting

ACTION: Approval

BACKGROUND

Education Code Section 72024 (d) was amended to read "A member (of the Board of Trustees) may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. This compensation shall be a charge against the funds of the district."

STATUS

Trustee Tom Fuentes was absent from the December 5, 2011 board meeting due to medical reasons.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees adopt resolution 12-02 (Exhibit A) authorizing payment to Trustee Fuentes who was absent from the December 5, 2011 meeting of the Board of Trustees.

Item Submitted By: Gary L. Poertner, Chancellor

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

**RESOLUTION AUTHORIZING PAYMENT TO TRUSTEE ABSENT
FROM BOARD MEETING**

RESOLUTION 12-02

Section 72024 (d) provides that "A member (of the Board of Trustees) may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. This compensation shall be a charge against the funds of the district;" and

WHEREAS, on December 5, 2011, the Board of Trustees of the South Orange County Community College District held a meeting; and

WHEREAS, Trustee Tom Fuentes could not be present at the meeting; and

WHEREAS, it was determined that Trustee Fuentes' absence was due to a hardship;

NOW, THEREFORE, BE IT RESOLVED that Trustee Tom Fuentes shall be paid at the regular rate of compensation for the meeting of the Board of Trustees held on Monday, December 5, 2011.

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting

ACTION: Approval

BACKGROUND

Education Code Section 72024 (d) was amended to read "A member (of the Board of Trustees) may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. This compensation shall be a charge against the funds of the district."

STATUS

Trustee Bill Jay was absent from the December 5, 2011 board meeting due to medical reasons.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees adopt resolution 12-03 (Exhibit A) authorizing payment to Trustee Jay who was absent from the December 5, 2011 meeting of the Board of Trustees.

Item Submitted By: Gary L. Poertner, Chancellor

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

**RESOLUTION AUTHORIZING PAYMENT TO TRUSTEE ABSENT
FROM BOARD MEETING**

RESOLUTION 12-03

Section 72024 (d) provides that "A member (of the Board of Trustees) may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. This compensation shall be a charge against the funds of the district;" and

WHEREAS, on December 5, 2011, the Board of Trustees of the South Orange County Community College District held a meeting; and

WHEREAS, Trustee Bill Jay could not be present at the meeting; and

WHEREAS, it was determined that Trustee Jays' absence was due to a hardship;

NOW, THEREFORE, BE IT RESOLVED that Trustee Bill Jay shall be paid at the regular rate of compensation for the meeting of the Board of Trustees held on Monday, December 5, 2011.

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Reimbursement to Trustees for Mileage to and from
Required Board Meetings

ACTION: Approval

BACKGROUND

The Orange County Department of Education requires that all mileage claimed by Trustees for attending board meetings be approved/ratified by the Board of Trustees.

STATUS

The reimbursement claims indicated on Exhibit A are individual Trustees' mileage claims for the period July 1 to December 31, 2011.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve/ratify the Trustees' claims for reimbursement for mileage to and from board meetings as indicated.

**REIMBURSEMENT CLAIM FOR TRUSTEES' USE OF PERSONAL
AUTOMOBILES**

Reimbursement claims for mileage for the period July 1 to December 31, 2011 are:

**July 1, 2011 to
December 31, 2011**

Trustee Fuentes	\$18.38
Trustee Jay	\$43.23
Trustee Lang	\$133.02
Trustee Meldau	\$63.67
Trustee Milchiker	\$35.52
Trustee Padberg	\$117.04
Trustee Prendergast	\$154.07
Student Trustee Larson	\$53.15

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Authorization for District Institutional Memberships
2011/2012

ACTION: Approval

BACKGROUND

South Orange County Community College District Board Policy 3220 requires an annual approval of institutional memberships submitted by District Services and the colleges.

STATUS

Members of the staff of the District and colleges have benefited by participation in various professional organizations. District and college officials have identified the organizations in EXHIBIT A as the participation memberships for 2011/2012.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the 2011/2012 memberships and estimated dues for organizations represented in EXHIBIT A.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT MEMBERSHIPS
2011/2012

	July-11	January-12	Difference
OFFICE OF THE GOVERNING BOARD (10)			
10 Association of Governing Boards of Universities and Colleges	2,110.00	2,110.00	0.00
10 Orange County School Board Association	125.00	125.00	0.00
SUBTOTAL	2,235.00	2,235.00	0.00
OFFICE OF THE CHANCELLOR (11)			
11 American Association of Community Colleges	1,160.00	1,160.00	0.00
11 Commission on Athletics	16,575.00	16,575.00	0.00
11 Community College League of California (CCLC)	40,000.00	40,000.00	0.00
11 National Assoc of Presidential Assistants in Higher Ed (NAPAHE)	85.00	85.00	0.00
11 Orange County Business Council	5,000.00	5,000.00	0.00
SUBTOTAL	62,820.00	62,820.00	0.00
OFFICE OF PUBLIC INFORMATION (11)			
11 National Council for Marketing & Public Relations (NCMPR)	350.00	350.00	0.00
11 Orange County Public Affairs Association	50.00	50.00	0.00
11 South Orange County Chamber of Commerce	235.00	235.00	0.00
SUBTOTAL	635.00	635.00	0.00
OFFICE OF TECHNOLOGY AND LEARNING SERVICES (12)			
12 Association for Institutional Research	125.00	125.00	0.00
12 Research and Planning Group for Calif. Comm. Colleges	350.00	350.00	0.00
12 Society for College and University Planning	750.00	750.00	0.00
12 The Data Warehousing Institute (TDWI)	1,500.00	1,500.00	0.00
SUBTOTAL	2,725.00	2,725.00	0.00
OFFICE OF BUSINESS SERVICES (13)			
13 Calif. Assoc. of School Bus. Officials (CASBO)	912.00	912.00	0.00
* 13 <i>Community College Facilities Coalition</i>	0.00	1,100.00	-1,100.00
* 13 <i>Public Agency Risk Managers Association (PARMA)</i>	100.00	100.00	0.00
13 National Assoc. of College & University Business Officers	2,985.00	2,985.00	0.00
* 13 <i>Design Buld Institute of America</i>	0.00	500.00	-500.00
SUBTOTAL	3,997.00	5,597.00	-1,600.00
OFFICE OF HUMAN RESOURCES (14)			
14 Assn. of Chief H.R. Off./Equal Employ. Opportunity Off. (ACHRO/EEO)	200.00	200.00	0.00
14 Cooperative Org. for the Dev. of Employee Selection Procedures (CODESP)	1,750.00	1,750.00	0.00
14 Equal Employment, Diversity & Equity Consortium (EDEC)	250.00	250.00	0.00
14 So. Cal. Comm. College Dist. Employment Relations Consortium (LCW Videoconference)	2,500.00	2,500.00	0.00
14 So. Thirty Human Resources Consortium (Southern 30)	200.00	200.00	0.00
SUBTOTAL	4,900.00	4,900.00	0.00

January 1, 2012

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT MEMBERSHIPS

	July-11	January-12	Difference
OFFICE OF INFORMATION TECHNOLOGY (15)			
15 EDUCAUSE (Professional Assoc. for Computing & Information)	2,780.00	2,780.00	0.00
15 Information Systems Security Association (ISSA)	155.00	155.00	0.00
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SUBTOTAL	2,935.00	2,935.00	0.00
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TOTAL DISTRICT MEMBERSHIPS	\$75,077.00	\$76,677.00	-\$1,600.00
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* Changes from July 2011

SADDLEBACK COLLEGE MEMBERSHIPS
2011/2012

		July-11	January-12	Difference
OFFICE OF THE PRESIDENT (20)				
20	American Association of Community Colleges (AACC)	17,000.00	17,000.00	0.00
20	National Association of President Assistants in Higher Education (NAPAHE)	85.00	85.00	0.00
20	Western Assoc. of Sch. & Coll. Accreditation Commission for Colleges	30,000.00	30,000.00	0.00
	SUBTOTAL	47,085.00	47,085.00	0.00
OFFICE OF PHYSICAL PLANT (21)				
21	Assn. of Physical Plant Adm. of Universities and Colleges (APPA)	960.00	960.00	0.00
	SUBTOTAL	960.00	960.00	0.00
OFFICE OF INSTRUCTION (22)				
22	California Community Colleges Chief Instructional Officers (CCCCIO)	600.00	600.00	0.00
22	Honors Transfer Council	75.00	75.00	0.00
*	22 <i>LA/OC Regional Consortium for Contract Education</i>	<i>100.00</i>	<i>0.00</i>	<i>-100.00</i>
22	National College Testing Association (NCTA)	175.00	175.00	0.00
22	National Collegiate Honors Council	500.00	500.00	0.00
22	Western Regional Honors Council	75.00	75.00	0.00
	SUBTOTAL	1,525.00	1,425.00	-100.00
OFFICE OF THE ACADEMIC SENATE (23)				
23	Academic Senate for California Community Colleges	3,831.60	3,831.60	0.00
	SUBTOTAL	3,831.60	3,831.60	0.00
OFFICE OF STUDENT SERVICES (24)				
24	California Community Colleges Chief Student Services Adm. Assoc.	300.00	300.00	0.00
*	24 <i>Health Services Association for California Community Colleges</i>	<i>75.00</i>	<i>150.00</i>	<i>75.00</i>
24	National Association for the Education of Young Children	900.00	900.00	0.00
	SUBTOTAL	1,275.00	1,350.00	75.00
OFFICE OF FINANCIAL AID & STUDENT SERVICES (26)				
26	National Assoc. of Student Financial Aid Administrators (NASFAA)	2,501.00	2,501.00	0.00
	SUBTOTAL	2,501.00	2,501.00	0.00
OFFICE OF ADMISSIONS, RECORDS & ENROLLMENT SERVICES (30)				
30	Amer. Assoc. of Collegiate Registrars & Adm. Off. (AACRAO)	1,421.00	1,421.00	0.00
30	Calif. Assoc. of Comm. College Registrars & Adm. Officers (CAOCCRAO)	200.00	200.00	0.00
30	Consortium of So. Calif. Colleges and Universities (CSCCU)	250.00	250.00	0.00
30	National Association of Foreign Student Advisors (NAFSA)	385.00	385.00	0.00
	SUBTOTAL	2,256.00	2,256.00	0.00
OFFICE OF COMMUNITY EDUCATION & CONTRACT EDUCATION (31)				
31	Association of Continuing & Community Education (ACCE)	60.00	60.00	0.00
	SUBTOTAL	60.00	60.00	0.00

January, 2012

SADDLEBACK COLLEGE MEMBERSHIPS
2011/2012

		July-11	January-12	Difference
OFFICE OF SAFETY & SECURITY (34)				
34	California College & University Police Chief Association (CCUPCA)	125.00	125.00	0.00
34	Int'l Assoc. of Campus Law Enforcement Adm.	225.00	225.00	0.00
	SUBTOTAL	350.00	350.00	0.00
OFFICE OF STUDENT DEVELOPMENT (36)				
36	Alpha Gamma Sigma Honor Society	50.00	50.00	0.00
36	California Nurses Student Association (CNSA)	30.00	30.00	0.00
36	National Student Nurses Association (NSNA)	70.00	70.00	0.00
36	Phi Theta Kappa	55.00	55.00	0.00
	SUBTOTAL	205.00	205.00	0.00
OFFICE OF COLLEGE PUBLICATIONS (38)				
38	National Council for Marketing and Public Relations (NCMPR)	395.00	395.00	0.00
	SUBTOTAL	395.00	395.00	0.00
OFFICE OF COLLEGE FOUNDATION (39)				
39	Association for Healthcare Philanthropy	992.00	992.00	0.00
39	Council for Advancement and Support of Ed (CASE)	1,780.00	1,780.00	0.00
39	Council on Resource Development (CRD)	195.00	195.00	0.00
39	National Association of Athletic Dev. Directors	360.00	360.00	0.00
39	Network of Calif. Community College Foundations	450.00	450.00	0.00
	SUBTOTAL	3,777.00	3,777.00	0.00
OFFICE OF PLANNING, RESEARCH & GRANTS (43)				
43	Association for Institutional Research	250.00	250.00	0.00
43	Grant Professionals Association	200.00	200.00	0.00
43	The Research and Planning Group	350.00	350.00	0.00
	SUBTOTAL	800.00	800.00	0.00
DIVISION OF BUSINESS SCI. & ECONOMIC & WORKFORCE DEVT. (50)				
50	California Association for Local Economic Development (ASTD)	80.00	80.00	0.00
* 50	CA Internship & Work Force Experience Assoc. (CIWEA) (MOVED FROM DIV. 51)	0.00	150.00	150.00
* 50	California Placement Association (MOVED FROM DIV. 51)	0.00	125.00	125.00
* 50	Dana Point Chamber of Commerce	75.00	100.00	25.00
* 50	Mission Viejo Chamber of Commerce	0.00	150.00	150.00
* 50	Mountain Pacific Assoc. of Colleges and Employers (MPACE) (MOVED FROM DIV. 51,	0.00	150.00	150.00
* 50	National Assoc. of Colleges and Employers (NACE) (MOVED FROM DIV. 51)	0.00	400.00	400.00
50	National Association for Community College Entrepreneurship (NACCE)	750.00	750.00	0.00
* 50	Laguna Niguel Chamber of Commerce	115.00	125.00	10.00
50	San Juan Capistrano Chamber of Commerce	135.00	135.00	0.00
50	So Orange County Regional Chamber of Commerce	5000.00	5000.00	0.00
	SUBTOTAL	6,155.00	7,165.00	1,010.00

SADDLEBACK COLLEGE MEMBERSHIPS
2011/2012

		July-11	January-12	Difference
DIVISION OF COUNSELING SERVICES & SPECIAL PROGRAMS (51)				
51	American Association of Women in Community Colleges (AAWCC)	100.00	100.00	0.00
51	Association of California Community College Teacher Education Programs	100.00	100.00	0.00
51	Association on Higher Education & Disability (AHEAD)	260.00	260.00	0.00
51	California Association for Postsecondary Education & Disability (CAPED)	240.00	240.00	0.00
51	California Community College Association	50.00	50.00	0.00
51	California Community College CalWORKS Association	50.00	50.00	0.00
51	California Community College Counselors Association	15.00	15.00	0.00
51	California Community College EOPS Association	85.00	85.00	0.00
51	California Community Colleges Matric Professionals Association	75.00	75.00	0.00
* 51	<i>California Placement Association (MOVED TO DIV. 50)</i>	125.00	0.00	(125.00)
* 51	<i>Learning Ally (name changed from Recording for the Blind and Dyslexic Program)</i>	950.00	0.00	(950.00)
* 51	<i>Mountain Pacific Association of Colleges and Employers (MPACE) (MOVED TO DIV. 50)</i>	150.00	0.00	(150.00)
* 51	<i>National Association of Colleges and Employers (NACE) (MOVED TO DIV. 50)</i>	400.00	0.00	(400.00)
* 51	<i>National Career Development Assoc.</i>	0.00	195.00	195.00
51	South Coast Higher Education Council (SCHEC)	50.00	50.00	0.00
51	Southern Calif. Intersegmental Articulation Council (SCIAC)	75.00	75.00	0.00
* 51	<i>Transfer Center Directors Association</i>	50.00	0.00	(50.00)
* 51	<i>Western Association for College Admissions</i>	0.00	75.00	75.00
SUBTOTAL		2,775.00	1,370.00	-1,405.00
DIVISION OF ADVANCED TECHNOLOGY & APPLIED SCIENCES (52)				
52	Automotive Engine Rebuilders Association	200.00	200.00	0.00
52	Automotive Service Council	25.00	25.00	0.00
52	California Automotive Teachers (CAT)	100.00	100.00	0.00
* 52	<i>California Internship & Work Experience Assn. (CIWEA) (MOVED TO DIV. 50)</i>	150.00	0.00	(150.00)
52	California Native Plant Society	75.00	75.00	0.00
* 52	<i>Comptia</i>	*NO FEE MEMBERSHIP		
52	Costume Society of America (CSA)	115.00	115.00	0.00
52	Fashion Business, Inc. (NAME CHANGE: Fashion Bureau)	200.00	200.00	0.00
52	International Textile & Apparel Association (ITAA)	300.00	300.00	0.00
52	National Coalition of Advance Technology Centers (NCATC)	600.00	600.00	0.00
* 52	<i>National Kitchen & Bath Assoc. (NKBA)</i>	0.00	700.00	700.00
* 52	<i>National Technical Honor Society</i>	*NO FEE MEMBERSHIP		
* 52	<i>North American Council of Automotive Teachers (NACAT)</i>	100.00	450.00	350.00
52	Population Reference Bureau	39.00	39.00	0.00
52	SP2 Safety Membership	200.00	200.00	0.00
52	Society Conservation Biology	29.00	29.00	0.00
52	Society for Ecological Restoration-California	45.00	45.00	0.00
* 52	<i>Southern CA Regional Transit Training Consortium</i>	0.00	500.00	500.00
52	US Green Building Council	750.00	750.00	0.00
SUBTOTAL		2,928.00	4,328.00	1,400.00
DIVISION OF LIBERAL ARTS (53)				
53	Associated College Press	139.00	139.00	0.00
* 53	<i>Associated Writing Programs</i>	435.00	0.00	(435.00)
53	College Media Advisors	160.00	160.00	0.00
53	Community College Journalism Association	80.00	80.00	0.00
53	English Council of California Two Year Colleges (ECCTYC)	125.00	125.00	0.00
53	Journalism Association of Community Colleges (JACC)	500.00	500.00	0.00
SUBTOTAL		1,439.00	1,004.00	-435.00

January, 2012

SADDLEBACK COLLEGE MEMBERSHIPS
2011/2012

EXHIBIT A
Page 6 of 11

		July-11	January-12	Difference
DIVISION OF HEALTH, HUMAN SERVICES (54)				
54	American Academy of Professional Coders	120.00	120.00	0.00
54	American Health Information Management Association (AHIMA)	165.00	165.00	0.00
* 54	<i>American Health Info. Mgmt. Assoc. Virtual Lab</i>	0.00	5,100.00	5,100.00
54	Association of Women's Health, Obstetric Neonatal Nurses (AWHONN)	168.00	168.00	0.00
54	Board of Registered Nursing	200.00	200.00	0.00
* 54	<i>California Assn. of Alcohol and Drug Abuse Counselors (CAADAC)</i>	150.00	0.00	-150.00
54	California Association for Alcohol & Drug Educators (CAADE)	200.00	200.00	0.00
54	CAAHEP (EMT/Paramedic)	450.00	450.00	0.00
54	California Paramedic Program Directors	50.00	50.00	0.00
54	CoAEMSP (Paramedic Accrediting Organization)	950.00	950.00	0.00
54	International Association Eating Disorder Professionals (IAEDP)	250.00	250.00	0.00
54	International Nursing Association for Clinical simulation and Learning	200.00	200.00	0.00
54	National Association of EMS Educators	70.00	70.00	0.00
54	National League for Nursing	1,500.00	1,500.00	0.00
54	National League for Nursing Accrediting Commission	2,125.00	2,125.00	0.00
54	National Organization of Associated Degree Nursing (NOADN)	400.00	400.00	0.00
* 54	<i>National Organization of Human Services Education (NOHSE)</i>	190.00	0.00	-190.00
54	Orange County/Long Beach Consortium For Nursing	150.00	150.00	0.00
54	So. Calif. Organ. of Assoc. Degree Nurs'g Prog. Directors of So Ca (ADN)	100.00	100.00	0.00
SUBTOTAL		7,438.00	12,198.00	4,760.00
DIVISION OF FINE ARTS & MEDIA TECHNOLOGY (55)				
55	Association of Performing Arts Presenters	759.00	759.00	0.00
55	Broadcast Education Association	160.00	160.00	0.00
55	California Alliance for Jazz	50.00	50.00	0.00
55	California Broadcasters Association	100.00	100.00	0.00
55	California Presenters	150.00	150.00	0.00
55	Choral America	140.00	140.00	0.00
55	College Art Association of America	300.00	300.00	0.00
55	College Broadcasters, Inc.	250.00	250.00	0.00
55	International Council of Fine Arts Deans	350.00	350.00	0.00
55	Jazz Education Network	300.00	300.00	0.00
55	League of American Orchestras	75.00	75.00	0.00
55	Music Association of California Community Colleges	75.00	75.00	0.00
55	National Association of Broadcasters	360.00	360.00	0.00
55	National Council for Education of the Ceramic Arts (NCECA)	100.00	100.00	0.00
55	Radio, TV, News Directors Association	150.00	150.00	0.00
55	S.O. C. Chamber of Commerce	265.00	265.00	0.00
55	The International Ticket Association (INTIX)	225.00	225.00	0.00
55	United States Institute for Theatre Technology (USITT)	220.00	220.00	0.00
55	Western Arts Alliance	400.00	400.00	0.00
SUBTOTAL		4,429.00	4,429.00	0.00
DIVISION OF MATH, SCIENCE & ENGINEERING (56)				
56	American Association for the Advancement of Science	250.00	250.00	0.00
56	Two Year College Chemistry Consortium	25.00	25.00	0.00
56	National Science Teachers Assn. (NSTA)	65.00	65.00	0.00
SUBTOTAL		340.00	340.00	0.00

SADDLEBACK COLLEGE MEMBERSHIPS
2011/2012

July-11 January-12 Difference

DIVISION OF KINESIOLOGY AND ATHLETICS (57)

57	American College Dance Festival Association	300.00	300.00	0.00
57	California Community College Athletic Directors Association	180.00	180.00	0.00
57	California Community College Baseball Coaches Association	200.00	200.00	0.00
57	California Community College Cross Country & Track Coaches Association	200.00	200.00	0.00
57	California Community College Fastpitch Coaches Association	120.00	120.00	0.00
57	California Community College Football Coaches Association	145.00	145.00	0.00
57	California Community College Ladies Golf Coaches Association (CCCLGCA)	150.00	150.00	0.00
57	California Community Colleges Men's Basketball Association	125.00	125.00	0.00
57	California Community College Soccer Coaches Association	100.00	100.00	0.00
57	California Community College Swim & Dive Coaches Association	120.00	120.00	0.00
57	California Community College Women's Basketball Coaches Association	240.00	240.00	0.00
57	California State Swimming & Diving Coaches Association	150.00	150.00	0.00
57	Golden State Spirit Association (GASSA)	30.00	30.00	0.00
57	National Alliance of Two Year Colleges Athletic Administrators (NATYCAA)	200.00	200.00	0.00
57	National Association of Collegiate Directors of Athletics	150.00	150.00	0.00
57	National Athletic Trainers Association (NATA)	400.00	400.00	0.00
57	National Fastpitch Coaches Association (NFCA)	70.00	70.00	0.00
57	Orange Empire Conference	5,100.00	5,100.00	0.00
57	Southern California Football Association /National Conference Southern Div.	2,000.00	2,000.00	0.00
57	Southern California Water Polo Coaches Association	150.00	150.00	0.00
57	State Community College Organization of Physical Educators (SCOPE)	400.00	400.00	0.00
SUBTOTAL		10,530.00	10,530.00	0.00

DIVISION OF SOCIAL & BEHAVIORAL SCIENCES (58)

58	National Association for Ethnic Studies (NAES)	65.00	65.00	0.00
58	National Women's Studies Association	150.00	150.00	0.00
58	Southwestern Anthropological Association (SWAA)	40.00	40.00	0.00
SUBTOTAL		255.00	255.00	0.00

DIVISION OF ONLINE EDUCATION AND LEARNING RESOURCES (59) (New Division)

* 59	American Library Association	0.00	1,300.00	1,300.00
59	Association of College and Research Libraries	90.00	90.00	0.00
59	Council of Chief Librarians	100.00	100.00	0.00
59	Learning Resrces Assoc. of the Calif. Comm. Colleges	200.00	200.00	0.00
59	Lib. Orientation and Instruction Exchange (LOEX)	80.00	80.00	0.00
		470.00	1,770.00	1,300.00

TOTAL SADDLEBACK COLLEGE MEMBERSHIPS	\$101,779.60	\$108,384.60	\$6,605.00
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* Changes from July 2011 list.

IRVINE VALLEY COLLEGE MEMBERSHIPS
2011/2012

		July-11	January-12	Difference
PRESIDENT'S OFFICE (20)				
20	American Association of Community Colleges	10,000.00	10,000.00	0.00
20	American Council on Education (ACE)	540.00	540.00	0.00
20	Association for Institutional Research (AIR)	410.00	410.00	0.00
20	California Association for Institutional Research (CAIR)	90.00	90.00	0.00
20	Community College Public Relations Organization	50.00	50.00	0.00
20	Council for Resource Development	600.00	600.00	0.00
20	Irvine Chamber of Commerce	600.00	600.00	0.00
20	Irvine Sister Cities Foundation Association	25.00	25.00	0.00
20	National Association of Presidential Assistants in Higher Education (NAPAHE)	85.00	85.00	0.00
20	National Council for Marketing and Public Relations	350.00	350.00	0.00
20	Network of California Community College Foundations	250.00	250.00	0.00
20	The Research and Planning Group for the Calif. Community Colleges	350.00	350.00	0.00
20	Tustin Chamber of Commerce	186.00	186.00	0.00
20	Western Assoc. of Sch. & Coll. Accreditation Commission for Colleges	20,072.00	20,072.00	0.00
	SUBTOTAL	33,608.00	33,608.00	0.00
OFFICE OF INSTRUCTION (22)				
22	California Community Colleges Chief Instructional Officers	300.00	300.00	0.00
22	Honors Transfer Council	90.00	90.00	0.00
22	National Collegiate Honors Council	500.00	500.00	0.00
22	Western Regional Honors Council	75.00	75.00	0.00
	SUBTOTAL	965.00	965.00	0.00
OFFICE OF THE ACADEMIC SENATE (23)				
23	Academic Senate for California Community Colleges	2,000.00	2,000.00	0.00
	SUBTOTAL	2,000.00	2,000.00	0.00
OFFICE OF STUDENT SERVICES, OUTRACH AND COMMUNITY RELATIONS (24)				
24	Calif. Community College Chief Student Services Officers Association	300.00	300.00	0.00
24	Calif. Community College Early Childhood Educators	30.00	30.00	0.00
24	City of Irvine Child Resource & Information Center	100.00	100.00	0.00
24	Health Services Assoc. of the Calif. Community Colleges	150.00	150.00	0.00
24	National Association of Education for Young Children (NAEYC)	100.00	100.00	0.00
	SUBTOTAL	680.00	680.00	0.00
OFFICE OF FINANCIAL AID (26)				
26	Western Assoc. of Veteran Education Specialist (WAVES)	25.00	25.00	0.00
26	National Association Student Financial Aid Admin (NASFAA)	1,300.00	1,300.00	0.00
	SUBTOTAL	1,325.00	1,325.00	0.00
OFFICE OF ADMISSIONS & RECORDS (30)				
30	American Association of Collegiate Registrars and Admission Officers (AACRAO)	1,015.00	1,015.00	0.00
30	California Association of Community College Registrars and Adm. Officers (CACCRAO)	200.00	200.00	0.00
30	National Association of Foreign Student Advisors (NAFSA)	390.00	390.00	0.00
	SUBTOTAL	1,605.00	1,605.00	0.00
OFFICE OF EXTENDED EDUCATION (31)				
31	Association of Community & Continuing Education (ACCE)	160.00	160.00	0.00
31	National College Testing Association	40.00	40.00	0.00
	SUBTOTAL	200.00	200.00	0.00

IRVINE VALLEY COLLEGE MEMBERSHIPS
2011/2012

		July-11	January-12	Difference
OFFICE OF SAFETY AND SECURITY (34)				
34	California College and University Police Chief's Association	75.00	75.00	0.00
34	California Emergency Services Association (CSEA)	160.00	160.00	0.00
34	International Association of Chiefs of Police	100.00	100.00	0.00
34	International Association of Law Enforcement Administration (IACLEA)	225.00	225.00	0.00
34	Orange County Training Managers Association	70.00	70.00	0.00
	SUBTOTAL	630.00	630.00	0.00
OFFICE OF SUPPORTIVE SERVICES (35)				
35	California Association for Post Secondary Education and Disability (CAPED)	240.00	240.00	0.00
35	California Community Colleges Cal Works Association (CCCCA)	50.00	50.00	0.00
	SUBTOTAL	290.00	290.00	0.00
OFFICE OF STUDENT DEVELOPMENT (36)				
36	COSTCO	100.00	100.00	0.00
	SUBTOTAL	100.00	100.00	0.00
OFFICE OF LIBRARY SERVICES (37)				
37	Association of College and Research Libraries	110.00	110.00	0.00
37	California Library Association	150.00	150.00	0.00
37	College Reading and Learning Association	50.00	50.00	0.00
37	Council of Chief Librarians	150.00	150.00	0.00
* 37	American Library Association (ALA)	0.00	500.00	500.00
	SUBTOTAL	460.00	960.00	500.00
TECHNOLOGY SERVICES (41)				
41	Educause	730.00	730.00	0.00
	SUBTOTAL	730.00	730.00	0.00
SCHOOL OF FINE ARTS (70)				
70	American Association of Museums	350.00	350.00	0.00
70	American College Dance Festival Association (2yr. memb.)	250.00	250.00	0.00
70	United States Institute of Theatre Technology	180.00	180.00	0.00
* 70	College Art Association (CAA)	0.00	375.00	375.00
	SUBTOTAL	780.00	1,155.00	375.00
SCHOOL OF BUSINESS SCIENCE (72)				
72	American Management Association	225.00	225.00	0.00
72	California Association for Local Economic Development (ASI)	80.00	80.00	0.00
72	Cisco Consortium - (moved from Division 075)	500.00	500.00	0.00
* 72	National Association for Community College Entrepreneurship (NACCE)	1,750.00	750.00	(1,000.00)
72	Society for Human Resources Management	180.00	180.00	0.00
* 72	American Association of Paralegal Education (AAFPE)	0.00	450.00	450.00
	SUBTOTAL	2,735.00	2,185.00	(550.00)

IRVINE VALLEY COLLEGE MEMBERSHIPS

		July-11	January-12	Difference
SCHOOL OF GUIDANCE AND COUNSELING (73)				
73	National Association of Colleges & Employers (NACE)	400.00	400.00	0.00
73	Southern California Intersegmental Articulation Council	75.00	75.00	0.00
73	South Coast Higher Education Council (SHEC)	50.00	50.00	0.00
73	Transfer Center Director Association	50.00	50.00	0.00
SUBTOTAL		575.00	575.00	0.00
SCHOOL OF HUMANITIES AND LANGUAGES (74)				
74	American Historical Association	140.00	140.00	0.00
74	Calif. Teachers of English to Speakers of Other Languages	50.00	50.00	0.00
74	Community College Humanities Association	300.00	300.00	0.00
74	English Council of California Two Year Colleges	105.00	105.00	0.00
74	Organization of American Historians	140.00	140.00	0.00
74	Teachers of English to Speakers of Other Languages	120.00	120.00	0.00
SUBTOTAL		855.00	855.00	0.00
SCHOOL OF LIFE SCIENCES & TECHNOLOGIES (76)				
76	Association for Biology Laboratory Education	40.00	40.00	0.00
SUBTOTAL		40.00	40.00	0.00
SCHOOL OF HEALTH SCIENCES, PHYSICAL ED & ATHLETICS (77)				
77	American Volleyball Coaches Association Women AVCA	135.00	135.00	0.00
77	American Equipment Managers Association	75.00	75.00	0.00
77	California Community College Coaches Association - Baseball	400.00	400.00	0.00
77	California Community College Coaches Association - Men's Basketball	350.00	350.00	0.00
77	California Community College Coaches Association - Women's Basketball	400.00	400.00	0.00
77	California Community College Athletic Directors Association	200.00	200.00	0.00
77	CCC Badminton Coaches Association Women's CCCWBCA	100.00	100.00	0.00
77	CCC Golf Coaches Association CCCGCA	50.00	50.00	0.00
77	CCC Ladies Golf Coaches Association CCCLGCA	150.00	150.00	0.00
77	CCC Men's Volleyball Coaches Association (CCCMVCA)	150.00	150.00	0.00
77	CCC Soccer Coaches Association (Men and Women) CCCSCA	200.00	200.00	0.00
77	CCC Tennis Coaches Association (Men & Women)	50.00	50.00	0.00
77	CCC Women's Volleyball Coaches Association CCCWVCA	125.00	125.00	0.00
77	Intercollegiate Tennis Association Men's and Women's ITA- Team	330.00	330.00	0.00
* 77	National Athletic Trainers Association	390.00	458.00	68.00
77	National Association of Two Year College Athletic Administrators	100.00	100.00	0.00
77	National Soccer Coaches Association of America (Men & Women-College Srvc)	350.00	350.00	0.00
77	Orange Empire Conference	5,000.00	5,000.00	0.00
77	Women's Basketball Coaches Association (WBCA)	115.00	115.00	0.00
SUBTOTAL		8,670.00	8,738.00	68.00
SCHOOL OF PHYSICAL SCIENCES & TECHNOLOGIES (78)				
78	American Association of Physics Teachers	185.00	185.00	0.00
78	American Chemical Society	145.00	145.00	0.00
78	Orange County Astronomers Association	57.00	57.00	0.00
SUBTOTAL		387.00	387.00	0.00

January,2012

IRVINE VALLEY COLLEGE MEMBERSHIPS
2011/2012

		July-11	January-12	Difference
SCHOOL OF CAREER TECH EDUCATION AND WORKFORCE DEVELOPMENT (80)				
80	California Community College Association for Occupational Education	45.00	45.00	0.00
80	California Internship & Work Experience Association (CIWEA)	150.00	150.00	0.00
SUBTOTAL		195.00	195.00	0.00
TOTAL IRVINE VALLEY COLLEGE MEMBERSHIPS		\$ 56,830.00	\$ 57,223.00	\$ 393.00

* Changes from July 2011

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Academic Year 2012/13 Non-Resident Tuition Fees for Foreign & Out-Of-State Students

ACTION: Approval

BACKGROUND

The California Education Code, Section 76140, requires each community college district of the state to establish a non-resident tuition fee no later than February 1 for the succeeding fiscal year. This rate is based on the expense of education per unit of attendance (FTES) for the previous fiscal year, modified by the projected increase in the U.S. Consumer Price Index for the current year and the year in which the fee will be in effect. The District may also set this fee below the calculated fee, but no less than the statewide average fee, or at a level not to exceed a contiguous district's established fee. The current fiscal year fee is \$179 per unit.

Pursuant to Education Code Section 76141, a district may also charge nonresident students a capital outlay fee. This portion of the Education Code was amended by AB 947 (Chapter 377, statutes of 2009) to now charge this capital outlay fee to ANY nonresident student – except for "AB 540" students, who will continue to be exempt from this fee. AB 947 deleted the condition that a nonresident student capital fee will be charged only to nonresidents that were citizens and residents of a foreign country. Revenue derived from this fee shall be expended for purposes of capital outlay, maintenance, and equipment. Any fee charged pursuant to this section is limited by the following: 1) the amount that was expended by the district for capital outlay in the preceding fiscal year divided by the total full-time equivalent students of the district in the preceding year; OR 2) 50% of the 2010-11 nonresident tuition fee adopted pursuant to EC 76140. The current fiscal year fee is \$25 per semester unit.

In addition to the non-resident tuition fee, Chapter 170, Statutes of 1992, also added Education Code Section 76142, which authorized districts to charge non-resident applicants a processing fee not to exceed the lesser of: the actual cost of processing an application and other documentation required by the federal government, OR \$100, which may be deducted from the tuition fee at the time of enrollment. The fee is non-refundable if students fail to enroll subsequent to making an application for enrollment. The current fiscal year fee is \$54. A report of estimated non-resident related fees was presented to the Board of Trustees at the November 16, 2011 board meeting.

STATUS

The District rate for the 2012/2013 academic year may be established under one of seven prescribed options: the statewide average cost; the District average cost; the District average cost with 10% or more noncredit FTES; fee of a contiguous district; a rate that is no more than the District average cost but no less than statewide average cost as shown in EXHIBIT A, Non-Resident Tuition Fee Worksheet; highest years statewide average tuition; and no more than 12 comparable states' average tuition.

The statewide rate, representing the average statewide projected cost of education students is \$179 per semester unit; the calculated District rate is \$167 per semester unit; and the highest years statewide average tuition is \$190. The additional amount for capital outlay that can be levied under ECS 76141 is \$32 per semester unit. The actual document processing application fee has been calculated at \$57 as shown in EXHIBIT A.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees adopt a 2012/2013 non-resident tuition fee of \$179 per semester unit based on the "Statewide average cost" option. It is further recommended to increase the capital outlay fee authorized by ECS 76141 to the calculated \$32 per semester unit rate based on capital outlay and maintenance needs of the colleges, and maintain the current \$54 per semester application fee as authorized by ECS 76142.

California Community Colleges

2012-13 NONRESIDENT FEES WORKSHEET

EXHIBIT A
PAGE 1 OF 3

NONRESIDENT TUITION FEE CALCULATIONS FOR OPTIONS 1 THROUGH 7

2012-13 NONRESIDENT TUITION FEE (EC 76140)	(Col. 1) Statewide	(Col. 2) District	(Col. 3) 10% or More Noncredit FTES
A. Expense of Education for Base Year (2010-11 CCFS 311, Expenditures by Activity Report, AC 0100-6700, Cols: 1-3)	<u>\$6,582,664,734</u>	<u>\$141,775,934</u>	\$ _____
B. Annual Attendance FTES (Recal 2010-11)	<u>1,276,020</u>	<u>29,330</u>	_____
C. Average Expense of Education per FTES (A ÷ B)	<u>\$5,159</u>	<u>\$4,834</u>	\$ _____
D. U.S. Consumer Price Index Factor (2 years)	x <u>1.038</u>	x <u>1.038</u>	x <u>1.038</u>
E. Average Cost per FTES for Tuition Year (C x D)	<u>\$5,355</u>	<u>\$5,018</u>	\$ _____
F. Average Per Unit Nonresident Cost – Semester (Qtr)	<u>\$179 (\$119)</u>	<u>\$167</u>	\$ _____
G. Statewide average – Semester (Qtr)	<u>\$190 (\$127)</u>	<u>\$190</u>	\$ _____
H. Comparable 12 state average – Semester (Qtr)	<u>\$331 (\$221)</u>	<u>\$331</u>	\$ _____

Annual Attendance FTES includes all student contact hours of attendance in credit and noncredit courses for resident students, nonresident students and apprentices; however apprentice hours are divided by 525 to compute an FTES equivalent. Round tuition fee to the nearest dollar.

Column 3 is an option for use by a district with ten percent or more noncredit FTES (*Section 76140(e)(1)(A)*). If your district qualifies, then fill out this column with noncredit FTES and noncredit expense of education data excluded.

NONRESIDENT TUITION FEE CALCULATIONS FOR OPTIONS 6 OR 7

Option 6. The greater amount of the calculations of statewide nonresident tuition for 2007-08 through 2012-13 is \$190 per semester unit or \$127 per quarter unit (2009-10).

Option 7. The average of the nonresident tuition fees of public community colleges in 2010-11 of no less than 12 states comparable to California in cost of living is \$331 per semester unit or \$221 per quarter unit.

Requirement for Use of Option 6 or 7: The additional revenue generated by the increased nonresident tuition permitted under options 6 or 7 shall be used to expand and enhance services to resident students (*EC 76140(e)(2)*). Districts meeting one or more criteria below shall be considered in compliance with the requirements of *EC 76140(e)(2)*. Please check all that apply:

- ☐ Revenue from nonresident tuition was less than 5% of total general fund revenue (2009-10).
- ☐ Actual resident FTES was greater than funded resident FTES (2009-10).
- ☐ Percent expenditures for counseling and student services were greater than statewide average (AC 6300 plus 6400 divided by AC 0100-6700, Cols. 1-3) (2009-10)
- ☐ Percent expenditures for instructional services were greater than statewide average (AC 0100-5900 divided by AC 0100-6700, Cols. 1-3) (2009-10).

NONRESIDENT CAPITAL OUTLAY FEE (ECS 76141)

EXHIBIT A
PAGE 2 OF 3

The district governing board at its January 23, 2012 meeting adopted a nonresident tuition fee of \$ 179 per semester unit.

Basis for adoption is (*place an X in one box only*).

- | | |
|--|--|
| <input checked="checked" type="checkbox"/> | 1. Statewide average cost, per column 1. |
| <input type="checkbox"/> | 2. District average cost, per column 2. |
| <input type="checkbox"/> | 3. District average cost with 10% or more noncredit FTES, per column 3. |
| <input type="checkbox"/> | 4. Contiguous district. _____ . (<i>Specify district and its fee</i>). |
| <input type="checkbox"/> | 5. No more than district average cost (Col. 2 or 3); no less than statewide average cost. |
| <input type="checkbox"/> | 6. Statewide average cost, from 2009-10 (\$190 per semester unit; \$127 per quarter unit). |
| <input type="checkbox"/> | 7. No more than average tuition of 12 states with cost of living comparable to California. |

NONRESIDENT CAPITAL OUTLAY FEE (EC 76141)

For districts electing to charge a **capital outlay fee** to any nonresident student, please compute this fee as follows:

- a. Capital Outlay expense for 2010-11 \$28,508,617
- b. FTES for 2010-11 29,330
- c. Capital outlay expense per FTES (*line a divided by line b*) \$972
- d. Capital Outlay Fee per unit:

- 1. Per semester unit (*line c divided by 30 units*) \$32

OR

- 2. Per quarter unit (*line c divided by 45 units*) _____

- e. 2012-13 Nonresident Student Capital Outlay Fee (*the lesser of line d OR 50% of adopted 2010-11 Nonresident Tuition Fee*) \$25

The district governing board at its January 23, 2012 meeting adopted a nonresident capital outlay fee of \$32 per semester unit.

Upon adoption of nonresident tuition and/or capital outlay fees by your district governing board by February 1, 2012, please submit a copy of this report by February 15, 2012 to:

California Community Colleges Chancellor's Office
Fiscal Services Unit
1102 Q Street, 4th Floor
Sacramento, CA 95811-6549 FAX (916) 323-3057

District South Orange County Community College District

Contact Person Debra Fitzsimons

Phone Number & email 949-582-4664 / dfitzsimons@socccd.edu

**2012/13
Capital Outlay Fee Calculation ***
E.C.S. 76142

A. Total Capital Outlay 2010/11	\$ 28,508,617
B. FTES for 2010/11	29,330
C. Foreign Student Charge per Academic Year (A / B)	\$ 972
D. Calculated 2012/13 Capital Outlay Fee, per unit (C / 30)	\$ 32
E. Capital Outlay Fee, per unit Recommended **	\$ 32

**2012/13
Application Fee Calculation**
E.C.S. 76142

A. Admissions & Records Operating Expense for 2010/11 (per CCFS-311, A.C. 6200)	\$ 3,361,891
B. FTES for 2010/11	29,330
C. Student cost per academic year (A / B)	\$ 115
D. Calculated 2012/13 Application fee, per semester (C / 2)	\$ 57
E. Application fee, per semester Recommended **	\$ 54

Comparison of Non-Resident Fees

	<u>2009/10</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13**</u>
Non-Resident Tuition	\$ 190	\$ 183	\$ 179	\$ 179
Capital Outlay Fee	\$ 25	\$ 25	\$ 25	\$ 32
Application Fee	\$ 54	\$ 54	\$ 54	\$ 54

* This portion of the Ed Code was amended by AB 947 (Chapter 377, statutes of 2009) to now charge this capital outlay fee to **ANY** nonresident student - **except** for "AB 540" students, who will continue to be exempt from this fee. AB 947 deleted the condition that a nonresident student capital fee will be charged **only** to nonresidents that were citizens and residents of a foreign country.

** SUGGESTED 2012/13 FEES

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Renewal of Palo Alto Firewall Services and Support
ACTION: Approval

BACKGROUND

In 2009, the board approved funds to replace the network firewalls throughout the district. These network firewalls had reached end of life. After evaluating several technologies, the district purchased Palo Alto firewalls.

The Palo Alto firewalls provide traditional network security functionality. In addition, these firewalls provide a mechanism to reduce unauthorized transmissions of copyrighted materials such as music and movies.

STATUS

The Palo Alto firewalls were purchased in 2010. The yearly support and security service subscription will expire in January 2012. Funds for the project will come from the IT General Fund Maintenance account.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the renewal (EXHIBIT A) of the Palo Alto firewalls using the CMAS reseller Accuvant (3-09-70-2428M) at a cost not to exceed \$84,000.



Quote

Exhibit A
Page 1 of 1

Date	11/15/2011
Quote #	QT-98481

For ordering: please fax/email purchase order directly to Account Manager listed below.
For payment: please send payment to: Accuvant Inc PO Box 677530 Dallas, TX 75267-7530

Bill To	Ship To	Expires	2/17/2012
Accounts Payable South Orange County Community Colle... 28000 Marguerite Parkway Mission Viejo CA 92692 United States	Jeff Dorsz South Orange County Community Colle... 28000 Marguerite Pkwy Mission Viejo CA 92692 United States jdorsz@socccd.org (949) 582-4308	Terms	Net 30
		Account Manager	Scott Bigham
		Acct Mgr Phone	(951) 817-1240
		Acct Mgr Fax	(310) 356-3250
		Acct Mgr Email	sbigham@accuvant.com

Item	Qty.	Description	Price	Ext. Price	Serial #(s)	Start Date	End Date
		PaloAlto renewal quote based on CMAS Contract # 3-09-70-2428M					
PAN-SVC-STND-500-R	2	Standard support renewal, PA-500	502.20	1,004.40	0006C100810 0006C100805	1/27/2012	1/26/2013
PAN-SVC-STND-4060-R	2	Standard support renewal, PA-4060	8,928.00	17,856.00	0005C100291 0005C100294	1/27/2012	1/26/2013
PAN-SVC-STND-4020-R	6	Standard support renewal, PA-4020	3,906.00	23,436.00	0002C100735 0002C100736 0002C100737 0002C100741 0002C100746 0002C100747	1/27/2012	1/26/2013
PAN-PA-500-TP-HA2-R	2	Threat prevention subscription for device in an HA pair renewal, PA-500	472.50	945.00	0006C100805 0006C100810	2/25/2012	2/24/2013
PAN-PA-4020-TP-HA2-R	2	Threat prevention subscription year 1, PA-4020 - Per Unit in HA Pair	3,675.00	7,350.00	0002C100746 0002C100735	2/25/2012	2/24/2013
PAN-PA-4020-TP-HA2-R	2	Threat prevention subscription year 1, PA-4020 - Per Unit in HA Pair	3,675.00	7,350.00	0002C100736 0002C100737	3/18/2012	3/18/2013
PAN-PA-4020-TP-HA2-R	2	Threat prevention subscription year 1, PA-4020 - Per Unit in HA Pair	3,675.00	7,350.00	0002C100741 0002C100747	3/22/2012	3/22/2013
PAN-PA-4060-TP-HA2-R	2	Threat prevention subscription for device in an HA pair renewal, PA-4060	8,400.00	16,800.00	0005C100294 0005C100291	3/1/2012	3/1/2013
PAN-SVC-PREM-PA-25-R	1	Premium support renewal, Panorama 25 devices	1,488.00	1,488.00	0007B100359	4/25/2012	4/25/2013
		CMAS Contract # 3-09-70-2428M					

- This quote is confidential and for the sole use of the intended recipient(s). Any unauthorized review, use, disclosure or distribution is prohibited.

- Accuvant invoices for product sales upon receipt of an approved purchase order or signed agreement. All invoices are due net 30 days from date of invoice (unless terms above state different). Any invoice over 30 days will be subject to a 1.5% late charge per month.

- Unless specifically referenced by line items above, this quote does not include tax, shipping charges, or travel & expenses associated with consulting services. All shipping will be FOB destination.

- All sales are final. Manufacturer's warranty applies. Accuvant shall have no liability or responsibility for any loss or damage connected with the sale or use of the product.

Total

\$83,579.40

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**ITEM: 5.14**
DATE: 1/23/12

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Budget Amendment: Adopt Resolution No. 12-01 to Amend 2011-2012 Restricted General Fund

ACTION: Approval

BACKGROUND

Title 5 of the California Code of Regulations, Section 58199.5 provides that the Board of Trustees by resolution may amend the District budget to provide for the expenditure of funds, the amount of which was unknown at the time of the adoption of the final budget.

STATUS

In order to properly account for the revenues and expenditures of these funds, it is necessary to amend the 2011-2012 Adopted Budget.

The District is updating the adopted budget with current information as follows:

VTEA Perkins Title I-C at Saddleback College	-4,365
Credit Matriculation at Irvine Valley College	9,244
Non-Credit Matriculation at Irvine Valley College	-343
Capital Outlay at Irvine Valley College	32,000
WIA Training OCWIB at Irvine Valley College	-75,000
WIA CTE Youth Grant at Irvine Valley College	95,000
Total Increase to the General Fund	\$56,536
Total Budget Amendment	\$56,536

RECOMMENDATION

The Chancellor recommends that the Board of Trustees adopt Resolution No. 12-01 to amend the 2011-2012 Adopted Budget as indicated in Exhibits A & B.

Item Submitted By: *Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services*

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

GENERAL FUND

RESOLUTION 12-01

January 23, 2012

WHEREAS, the Governing Board of the South Orange County Community College District has determined that income in the amount of \$56,536 is assured to said District in excess of the amounts required to finance the total proposed budget expenditures and transfers for the current fiscal year from sources listed in Title 5 of the California Code of Regulations, Section 58199.5 as follows:

<u>Fund</u>	<u>Account</u>	<u>Income Source</u>	<u>Amount</u>
01	8170	VOC & APPLIED TECH ED ACT (VATEA)	-\$4,365
01	8199	OTHER FEDERAL REVENUE	\$20,000
01	8629	OTHER CATEGORICAL APPORTIONMENT	\$8,901
01	8880	NONRESIDENT TUITION	\$32,000
			<hr/>
			\$56,536

WHEREAS, the Governing Board of the South Orange County Community College District can show just cause for the expenditure of such funds;
NOW, THEREFORE, BE IT RESOLVED that, pursuant to Title 5 of the California Code of Regulations, Section 58199.5, such excess funds are to be appropriated according to the following schedule:

<u>Fund</u>	<u>Account</u>	<u>Expenditure Description</u>	<u>Amount</u>
01	1000	ACADEMIC SALARIES	-\$343
01	2000	CLASSIFIED SALARIES	-\$1,065
01	3000	FRINGE BENEFITS	\$0
01	4000	BOOKS AND SUPPLIES	-\$400
01	5000	OTHER OPERATING EXPENSES & SVCS	57,142
01	6000	CAPITAL OUTLAN	-\$600
01	7000	OTHER OUTGO	\$1,802
			<hr/>
			\$56,536

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

GENERAL FUND

RESOLUTION 12-01

January 23, 2012

BUDGET AMENDMENT EXPENDITURE DETAIL

VTEA Perkins Title I-C at Saddleback College

INCOME

01-	8170-	1-006-1-000-000-6011	VOC & APPLIED TECH ED ACT (VATEA)	<u>-4,365</u>
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EXPENDITURE

01-	5153-	1-006-1-055-011-0604	CONSULTANT	-2,000
01-	2383-	1-006-1-050-000-6840	TEMP NON-INSTR HRLY	-800
01-	5153-	1-006-1-058-036-1305	CONSULTANT	-300
01-	6412-	1-006-1-052-017-1306	SOFTWARE	-300
01-	6411-	1-006-1-052-007-0948	NEW EQUIPMENT TECHNOLOGY	-300
01-	4600-	1-006-1-052-004-0201	NON-INSTR SUPPLIES & MATERIALS < \$200	-400
01-	2342-	1-006-1-050-000-6011	NON-INSTR CLASSIFIED OT	-265
				<u>-4,365</u>

Credit Matriculation at Irvine Valley College

INCOME

01-	8629-	1-030-4-030-000-6320	OTHER CATEGORICAL APPORTIONMENTS	<u>9,244</u>
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EXPENDITURE

01-	5840-	1-030-4-030-000-6320	POSTAGE	<u>9,244</u>
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Non-Credit Matriculation at Irvine Valley College

INCOME

01-	8629-	1-031-4-024-000-6320	OTHER CATEGORICAL APPORTIONMENTS	<u>-343</u>
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EXPENDITURE

01-	1413-	1-031-4-073-074-6320	TEMP NON-CLSRM FACULTY, PART-TIME	<u>-343</u>
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Capital Outlay at Irvine Valley College

INCOME

01-	8880-	1-045-4-020-000-6710	NONRESIDENT TUITION	<u>32,000</u>
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EXPENDITURE

01-	5651-	1-045-4-041-061-6780	EQUIPMENT MAINTENANCE AGREEMTS	<u>32,000</u>
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WIA Training OCWIB at Irvine Valley College

INCOME

01-	8199-	1-080-4-080-093-6840	OTHER FEDERAL REVENUE	<u>-75,000</u>
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EXPENDITURE

01-	5999-	1-080-4-080-093-6011	ALLOCATED BUT NOT DISTRIBUTED	18,198
01-	7500-	1-080-4-080-093-1030	STUDENT FINANCIAL AID	915
01-	7600-	1-080-4-080-093-1030	OTHER PMTS TO STUDENTS	887
01-	5999-	1-080-4-080-093-0953	ALLOCATED BUT NOT DISTRIBUTED	-19,110
01-	5999-	1-080-4-080-093-0956	ALLOCATED BUT NOT DISTRIBUTED	-19,890
01-	7500-	1-080-4-080-093-0953	STUDENT FINANCIAL AID	-23,324
01-	7500-	1-080-4-080-093-0956	STUDENT FINANCIAL AID	-24,276
01-	7600-	1-080-4-080-093-0953	OTHER PMTS TO STUDENTS	-4,116
01-	7600-	1-080-4-080-093-0956	OTHER PMTS TO STUDENTS	<u>-4,284</u>
				<u>-75,000</u>

WIA CTE Youth Grant at Irvine Valley College

INCOME

01-	8199-	1-084-4-080-093-6840	OTHER FEDERAL REVENUE	95,000
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EXPENDITURE

01-	5999-	1-084-4-080-093-0953	ALLOCATED BUT NOT DISTRIBUTED	19,110
01-	5999-	1-084-4-080-093-0956	ALLOCATED BUT NOT DISTRIBUTED	19,890
01-	7500-	1-084-4-080-093-0953	STUDENT FINANCIAL AID	23,324
01-	7500-	1-084-4-080-093-0956	STUDENT FINANCIAL AID	24,276
01-	7600-	1-084-4-080-093-0953	OTHER PMTS TO STUDENTS	4,116
01-	7600-	1-084-4-080-093-0956	OTHER PMTS TO STUDENTS	<u>4,284</u>
				<u>95,000</u>

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

BUDGET AMENDMENT
GENERAL FUND
RESOLUTION 12-01
January 23, 2012

STATE OF CALIFORNIA)
)
COUNTY OF ORANGE)

I, Gary L. Poertner, Secretary to the Board of Trustees of South Orange County Community College District of Orange County, California, hereby certify that the Budget Amendment and foregoing Resolution in the amount of \$56,536 was duly and regularly adopted by the said Board at a regular meeting thereof held on January 23, 2012.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 24th day of January 2012.

Gary L. Poertner
Secretary to the Board of Trustees

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Addendum to the Contract for Independent Auditing
Services for Fiscal Years Ending June 30, 2010 through June 30, 2012

ACTION: Approval

BACKGROUND

Title 5, California Code of Regulations, Section 59102 requires community college districts to contract for an independent audit of all funds of the District. The Board of Trustees approved a three year contract with Macias, Gini, & O'Connell, LLP for fiscal years ending June 30, 2010 through June 30, 2012 at the March 25, 2010 Board meeting.

STATUS

The current contract includes a clause for Extra Work and Services. The contract states Extra Work and Services may result from additional state compliance procedures included in the Contracted District Audit Manual issued by the State Chancellor's Office. The audit manual for fiscal year 2010-2011 included a special certification requirement involving in depth review of course level documents. This requirement qualifies as Extra Work and Services in the contract with Macias, Gini, O'Connell, LLP. The current contract for the year ending June 30, 2011 is \$126,202. The cost of this additional work is \$2,320 for a new total of \$128,522. It will be paid from the general fund.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve an addendum to the contract (Exhibit A) with Macias, Gini, & O'Connell LLP to increase the 2010-2011 audit contract in the amount of \$2,320 for additional special certification work as required by the State Chancellor's Office. The total revised contract amount is \$128,522.00.

AGREEMENT

AMENDMENT NO. 1

The Macias, Gini, & O'Connell LLP Agreement ("**Agreement**") was executed on March 26, 2010 ("**Effective Date**") by and between South Orange County Community College District (hereinafter "**District**"), and Macias, Gini, & O'Connell LLP (hereinafter "**Auditor**").

The parties hereby agree to the following amendment:

1. **Extra Work and Services.** On July 27, 2011, Fred Harris, Assistant Vice Chancellor for College Finance and Facilities Planning of the California Community Colleges Office informed all Community Colleges and contracted District Auditors of an additional compliance requirement, Item 424 State General Apportionment Funding System for fiscal years 2011 and 2010 (see attached Exhibit B).

Per the Agreement for Audit Services dated March 26, 2010, section 14 Extra Work and Services, item 2, it provides for extra work and services if additional state compliance requirements are included in the Contracted District Audit Manual. The fee for the additional compliance requirement is \$2,320. Each party has read and agrees to be bound by the terms and conditions of this Amendment.

Macias, Gini, & O'Connell LLP

By: _____
James V. Godsey

Its: Partner

South Orange County Community College District

By: _____
Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services
South Orange County Community College District

Its: Vice Chancellor

Certified Public Accountants.

Sacramento • Walnut Creek • Oakland • Los Angeles/Century City • Newport Beach • San Diego

mgocpa.com

November 25, 2011

Ms. Beth Mueller
District Director of Fiscal Services
South Orange County Community College District
28000 Marguerite Parkway
Mission Viejo, CA 92692

Dear Ms. Mueller:

On July 27, 2011, Fred Harris, Assistant Vice Chancellor for College Finance and Facilities Planning of the California Community Colleges Office informed all Community Colleges and contracted District Auditors of an additional compliance requirement, Item 424 State General Apportionment Funding System for fiscal years 2011 and 2010, see attachment A.

Per our Agreement for Audit Services dated March 26, 2010, section 14 Extra Work and Services, item 2, it provides for extra work and services if additional state compliance requirements are included in the Contracted District Audit Manual.

The fee for the additional compliance requirement is \$2,320 and allocated as follows:

Staff Level	Hours	Hourly Rate	Total
Partner	1	\$ 217	\$ 217
Director	3	173	519
Manager	11	144	1,584
			\$ 2,320

If you have any questions, please do not hesitate to contact me at (213) 286-6401.

Sincerely,



James V. Godsey
Partner

California Community Colleges
2010-11 Contracted District Audit Manual
State Compliance Requirements
Item No. 424:
State General Apportionment Funding System

For the 2010-11 Audit Cycle

Your firm is a California Community College District contracted audit firm responsible for the Annual Audit as required by Education Code Section 84040 and *California Code of Regulations*, title 5 section 59100 et seq. for fiscal years 2009-10 and/or 2010-11.

After you complete the fiscal year 2010-11 audit, and specifically the FTES audit contained in the *Contracted District Audit Manual* State Audit Compliance Item No. 424 and as clarified in this document, we request that an additional written confirmation be addressed to our office from your firm for each of your district clients separately for fiscal year 2009-10 and fiscal year 2010-11 as follows:

As it relates to State Compliance Item 424 (State General Apportionment Funding System) for the (2009-10 or 2010-11, as applicable) Annual Contracted Audit, please confirm the following two-part statement as it concerns Weekly or Daily Census Courses reviewed by auditors:

- 1) Auditors reviewed detailed course section level documents (course section tabulations) rather than just summary documents. Yes: _____ No: _____
and;
- 2) Auditors confirmed the validity and accuracy of contact hours indicated in those documents, including verifying that the contact hours were scheduled class hours rather than catalog/course outline hours. Yes: _____ No: _____

To certify these conditions for 2009-10, you will at a minimum need to review the existing work papers or other audit documentation to ensure that these conditions were satisfied.

PLEASE NOTE: If the 2009-10 audit is not able to be affirmed in this way, that audit will be deemed incomplete. Therefore, you will need to conduct as part of your 2010-11 review an FTES audit of the district for 2009-10 as outlined in this document, in addition to the similar review for 2010-11. If your firm was not responsible for the district's 2009-10 audit, then the district will need to arrange with the responsible firm OR your firm to redo the FTES audit for 2009-10 AND/OR provide the confirmation for 2009-10.

FTES calculations for the Annual Apportionment Attendance Report (CCFS-320) are to be tested by the auditors every year, and courses reported using each attendance

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Gifts to the District and Foundations
ACTION: Approval

BACKGROUND

Pursuant to the California Education Code Section 72241 and Board Policy 3300, the Board of Trustees “receives and administers gifts to the District.” The division/school or office within the college receiving the donated item reviews all gifts.

STATUS

The gifts listed on EXHIBIT A have been reviewed by the appropriate district and college officials and have been determined to be of benefit to the receiving location.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept the donation(s) to the District and/or the Foundations listed on EXHIBIT A and further direct that its appreciation be appropriately conveyed to the donor(s).

DONATIONS
January 23, 2012

IRVINE VALLEY COLLEGE

Gift	Donated By:
Five Gift Cards for The Drip Coffee Cart	Steve Lee 5500 Irvine Center Dr., SC 130 Irvine, CA 92618
CHAPS Ski Sweater	Sandra Lipton 63 Lakeview Irvine, CA 92604
Spa Gift Basket, Fragrance Gifts Set, Gift Boxed Candle, Art History Book	Suzanne Hammel 490 Diamond St. Laguna Beach, CA 92651
2 4-Fold and 4 2-Fold Trade Show Booths	Pacific Life 700 Newport Center Drive Newport Beach, CA 92660
Expenses paid for the Forensic Team	Gary Rybold IVC 550 Irvine Center Dr. Irvine, CA 92618
Thirty (30) used music books from personal collection of Dr. Rochford	Dr. Stephen M. Rochford 213 Sonoma Aisle Irvine, CA 92618
Stamps for use by Box Office and PAC Management for managing various students and class needs while attending performances in the PAC	Dr. Stephen M. Rochford 213 Sonoma Aisle Irvine, CA 92618
12 Copies of 2011 Opera News Magazine	Dr. Martin S. Rochford 377 La Rue, Apt. 2 Reno, NV 89509-2016
Various supplies paid for Department and class use.	Dr. Stephen M. Rochford 213 Sonoma Aisle Irvine, CA 92618

DONATIONS
January 23, 2012

DISTRICT SERVICES

Gift	Donated By:
\$30.00	Schools First P.O. Box 11547 Santa Ana, California 95671

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Payment of Bills
ACTION: Approval

BACKGROUND

In accordance with the provisions of Article 4 of Chapter 8 of the California Education Code, Sections 85230-36, inclusive, vendor check listings are submitted at each meeting for the approval of the Board of Trustees.

STATUS

Check No. 154033 through 155110 processed through the Orange County Department of Education, totaling \$8,269,663.35; and Check No. 010309 through 010327, processed through Saddleback College Community Education, totaling \$31,919.66; and Check No. 008942 through 008953, processed through Irvine Valley College Community Education, totaling \$4,536.29 are submitted for the approval of the Board of Trustees.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the payment of bills as listed in EXHIBIT A.

Checks Dated 11/15/2011 through 01/03/2012

Check Number	Check Date	Pay to the Order of	Check Amount
154033	11/15/2011	3D RAPID PROTOTYPING INC.	229.61
154034	11/15/2011	AARDVARK CLAY AND SUPPLIES	2,652.81
154035	11/15/2011	ADI	107.73
154036	11/15/2011	AGUINAGA GREEN, INC.	247.83
154037	11/15/2011	AHIMA	78.90
		Unpaid Sales Tax	5.42
		Expensed Amount	84.32
154038	11/15/2011	AIR SOURCE INDUSTRIES, INC.	97.44
154039	11/15/2011	ATHENA COLLEGE OF BEAUTY	34,377.88
154040	11/15/2011	ATKINSON, ANDELSON, LOYA, RUUD & ROMO	19,800.87 *
Cancelled on 11/15/2011. Cancel Register # AP11152011B			
154041	11/15/2011	B & H PHOTO	391.60
		Unpaid Sales Tax	30.35
		Expensed Amount	421.95
154042	11/15/2011	BAKER & TAYLOR	1,728.59
154043	11/15/2011	DENISE BLAIR	105.00
154044	11/15/2011	THE BLIND FACTORY	250.00
154045	11/15/2011	BRAND ATHLETICS	7,495.77
154046	11/15/2011	CDW GOVERNMENT, INC.	2,304.69
154047	11/15/2011	CINTAS CORPORATION	47.00
154048	11/15/2011	CINTAS DOCUMENT MANAGEMENT	144.05
154049	11/15/2011	CINTAS DOCUMENT MANAGEMENT	159.50
154050	11/15/2011	CLARK SECURITY PRODUCTS INC.	120.73
154051	11/15/2011	DUBOIS, ELLE	325.16
154052	11/15/2011	DUNN-EDWARDS CORPORATION	839.70
154053	11/15/2011	EBERHARD EQUIPMENT	585.74
154054	11/15/2011	ECONOMIC ALTERNATIVES, INC.	358.33
154055	11/15/2011	EMPIRE CLEANING SUPPLY	1,966.44
154056	11/15/2011	ENTERPRISE RENT-A-CAR	426.57
154057	11/15/2011	ERNEST PACKAGING SOLUTIONS	267.66
154058	11/15/2011	EXCELSIOR ELEVATOR CORPORATION	975.00
154059	11/15/2011	FEDERAL EXPRESS	81.83
154060	11/15/2011	FLOOR TECH GROUP	12,036.00
154061	11/15/2011	SHEILA FORSBERG	1,980.00
154062	11/15/2011	FREEWAY AUTO SUPPLY	48.27
154063	11/15/2011	ALBERTSONS PURCHASE ADVANTAGE CARD	73.53
154064	11/15/2011	DAIRY DEPOT	123.87
154065	11/15/2011	PAPERCLIP COMMUNICATIONS	166.00
		Unpaid Sales Tax	12.32
		Expensed Amount	178.32
154066	11/15/2011	LILIANN PEREZ-STROUD	240.00
154067	11/15/2011	PITNEY BOWES PRESORT SERVICES	1,948.01
154068	11/15/2011	THOMAS JOHN PRENDERGAST	46.99
154069	11/15/2011	RAUL PACHECO dba R & R VISIBLE PRODUCTS	227.79
154070	11/15/2011	ROYAL PLYWOOD CO., LLC	630.90
154071	11/15/2011	S & B FOODS CATERING DIVISION	56.89
154072	11/15/2011	SAFEWAY INC/PAVILIONS	676.88
154073	11/15/2011	SCANTRON CORPORATION	1,359.00
154074	11/15/2011	SECURITAS SECURITY SVCS, USA	1,225.60

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 11/15/2011 through 01/03/2012

Check Number	Check Date	Pay to the Order of	Check Amount
154075	11/15/2011	SEHI PROCOMP COMPUTER PRODUCTS	2,671.78
154076	11/15/2011	SIEMENS INDUSTRY INC.	91.61
154077	11/15/2011	SIMS TREE HEALTH SPEC., INC.	225.00
154078	11/15/2011	SMARDAN SUPPLY - EL MONTE	4,195.66
154079	11/15/2011	SMART & FINAL IRIS CO.	214.94
154080	11/15/2011	SOUTHERN COUNTIES OIL DBA/SC FUELS	5,234.87
154081	11/15/2011	SO. ORANGE CO. COMM. COL.DIST	1,936.00
154082	11/15/2011	SUNNEN PRODUCTS	177.05
154083	11/15/2011	PATRIC TAYLOR	140.12
154084	11/15/2011	TECHSMITH CORP SOFTWARE ORDER	151.80
154085	11/15/2011	STEVE TEH	155.82
154086	11/15/2011	THEATRE COMPANY	962.04
154087	11/15/2011	EDWIN TIONGSON	108.82
154088	11/15/2011	EDWIN TIONGSON	111.64
154089	11/15/2011	TRIARCH INC.	1,324.92
154090	11/15/2011	TUSTIN LOCK & SAFE	109.31
154091	11/15/2011	UNDERHILL	282.60
154092	11/15/2011	UNITED SITE SERVICES OF CALIFORNIA, INC.	104.89
154093	11/15/2011	VENTEK INTERNATIONAL	540.00
154094	11/15/2011	WARD'S NATURAL SCIENCE	60.86
154095	11/15/2011	WILLIAMS RECORDING	400.00
154096	11/15/2011	XPEDX	683.89
154097	11/15/2011	AT & T	62.33
154098	11/15/2011	AT&T	2.69
154099	11/15/2011	AT&T	2.31
154100	11/15/2011	SAN DIEGO GAS & ELECTRIC	44,987.59
154101	11/16/2011	CHRISTINA ABEL	15.00
154102	11/16/2011	AIRGAS WEST	109.96
154103	11/16/2011	ART SUPPLY WAREHOUSE	45.19
154104	11/16/2011	ARTALKS DESIGN, LLC	789.94
154105	11/16/2011	ATKINSON, ANDELSON, LOYA, RUUD & ROMO	19,800.87
154106	11/16/2011	B & H PHOTO	485.85
Unpaid Sales Tax			37.66
Expensed Amount			523.51
154107	11/16/2011	BAKER & TAYLOR	2,692.91
154108	11/16/2011	BRAND ATHLETICS	8,932.11
154109	11/16/2011	CAROLINA BIOLOGICAL SUPPLY	66.11
154110	11/16/2011	COACH AMERICA	14,798.56
154111	11/16/2011	COMPUTERLAND	91.35
154112	11/16/2011	DELL MARKETING L.P. C/O DELL USA L.P.	1,653.45
154113	11/16/2011	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE, CASHIERING	117.00
154114	11/16/2011	DHARMA TRADING CO.	400.22
154115	11/16/2011	DirecTV	103.66
154116	11/16/2011	SPARKLETT'S	80.35
154117	11/16/2011	EDUCATIONAL MUSIC SERVICE	76.25
154118	11/16/2011	ESSENCE ENTERTAINMENT	275.00
154119	11/16/2011	FEDERAL EXPRESS	435.32
154120	11/16/2011	FISHER SCIENTIFIC	276.19

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 11/15/2011 through 01/03/2012

Check Number	Check Date	Pay to the Order of	Check Amount
154121	11/16/2011	OFFICEMAX CONTRACT INC.	10,990.30
154122	11/16/2011	KATE ALDER	115.00
154123	11/16/2011	LINDA BASHOR	788.26
154124	11/16/2011	PAUL BONKOWSKI	46.08
154125	11/16/2011	DON BUSCHE	490.43
154126	11/16/2011	ROBERT COSGROVE	591.71
154127	11/16/2011	KIM D'ARCY	216.17
154128	11/16/2011	BERNADETTE DAVIS	500.00
154129	11/16/2011	DAVID D. GATEWOOD	187.60
154130	11/16/2011	WENDY GORDON	121.50
154131	11/16/2011	RICHARD GROSCOST	451.40
154132	11/16/2011	SUZANNE D. HEWITT	835.13
154133	11/16/2011	LOMA HOPKINS	887.92
154134	11/16/2011	SENIYE MARGARET HUANG	474.84
154135	11/16/2011	LIEBERT CASSIDY WHITMORE	55.00
154136	11/16/2011	TEDDI LORCH	38.06
154137	11/16/2011	RADISSON HOTEL	480.79
154138	11/16/2011	ALANNAH ORRISON ROSENBERG	2,848.27
154139	11/16/2011	VIENCE VU	500.00
154140	11/16/2011	DAN WALSH	1,107.41
154141	11/16/2011	MARK ZANDONELLA	701.15
154142	11/17/2011	CITY OF TUSTIN ATTN: CITY MANAGER'S OFFICE	9,225.00
154143	11/17/2011	CDW GOVERNMENT, INC.	209.04
154144	11/17/2011	C.E.M. LAB CORP. CIVIL ENGINEERING MATERIAL LAB	3,790.00
154145	11/17/2011	COLORADO TIME SYSTEMS	20,523.75
154146	11/17/2011	ENAMIX, INC.	5,040.00
154147	11/17/2011	EPOWER NETWORK	17,685.00
154148	11/17/2011	HALL & FOREMAN, INC.	6,476.40
154149	11/17/2011	HCTD., LLC c/o HUDSON PACIFIC PROPERTIES	22,750.00
154150	11/17/2011	NEUDESIC, LLC	65,196.50
154151	11/17/2011	SOUTHERN CALIFORNIA SANITATION	387.90
154152	11/17/2011	UNITED SITE SERVICES OF CALIFORNIA, INC.	2,037.71
154153	11/17/2011	LA NELL PEEBLES	21.76
154154	11/17/2011	PRODUCTION ADVANTAGE, INC.	849.96
Unpaid Sales Tax			64.67
Expensed Amount			914.63
154155	11/17/2011	PYRAMID TECHNOLOGY SERVICES	1,350.00
154156	11/17/2011	RED DIGITAL CAMERA COMPANY	5,000.00
154157	11/17/2011	ROTH CARNEY APC	2,389.50
154158	11/17/2011	SHERATON CERRITOS HOTEL	9,561.72
154159	11/17/2011	SHRED-IT CAMPO ENTERPRISES, INC.	140.00
154160	11/17/2011	SIMS TREE HEALTH SPEC., INC.	526.25
154161	11/17/2011	BLAKE STEPHENS	452.85
154162	11/17/2011	TAMS-WITMARK MUSIC LIBRARY	594.50
154163	11/17/2011	USA MOBILITY WIRELESS, INC.	65.09
154164	11/17/2011	VICENTI, LLOYD & STUTZMAN LLP	8,745.65
154165	11/17/2011	WALTERS WHOLESALE ELECTRIC	449.10

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 11/15/2011 through 01/03/2012

Check Number	Check Date	Pay to the Order of	Check Amount
154166	11/17/2011	WARD'S NATURAL SCIENCE	232.93
154167	11/17/2011	WESTERN GRAPHICS PLUS, INC.	2,500.00
154168	11/17/2011	WOLTERS KLUWER HEALTH LIPPINCOTT WILLIAMS & WILKINS	126.00
154169	11/18/2011	CHU, HENCELYN	166.07
154170	11/18/2011	MONIKA CONNOLLY	60.28
154171	11/18/2011	G & K SERVICES	80.16
154172	11/18/2011	GALE SUPPLY COMPANY	3,049.33
154173	11/18/2011	GANAHL LUMBER	2,116.80
154174	11/18/2011	JOHN L. GLIHA	1,030.86
154175	11/18/2011	GOODSON MANUFACTURING COMPANY	22.50
154176	11/18/2011	GRAINGER	6.28
154177	11/18/2011	W. W. GRAINGER	1,521.11
154178	11/18/2011	HILTI	267.30
154179	11/18/2011	HYDRO-SCAPE PRODUCTS, INC.	8,875.25
154180	11/18/2011	IRONWOOD PLUMBING, INC.	1,815.00
154181	11/18/2011	JENSEN, JON	35.42
154182	11/18/2011	JIM'S MUSIC CENTER, INC.	3,044.92
154183	11/18/2011	JUST 4 BANNERS	242.96
154184	11/18/2011	KELLY PAPER	955.52
154185	11/18/2011	SILVER LEOWIDJAJA	13.77
154186	11/18/2011	LOOMIS, FARGO & COMPANY	516.23
154187	11/18/2011	MARINA MUSIC	1,781.11
			Unpaid Sales Tax 135.86
			Expensed Amount 1,916.97
154188	11/18/2011	MATERIALISE	2,000.00
154189	11/18/2011	MISSION VIEJO GLASS	950.00
154190	11/18/2011	MOUNTAIN MEASUREMENT, INC. ATTN: NCLEX PROGRAM REPORTS	300.00
154191	11/18/2011	NEUDESIC, LLC	11,401.50
154192	11/18/2011	SOUTHERN CALIFORNIA EDISON CO.	95.51
154193	11/18/2011	XEROX CORP.	4,063.14
154194	11/21/2011	SOUTHERN CALIFORNIA EDISON CO.	1,620.19
154195	11/21/2011	SOUTHERN CALIFORNIA GAS CO.	3,655.07
154196	11/21/2011	SOUTHERN CALIFORNIA GAS CO.	10,964.37
154197	11/21/2011	SOUTHERN CALIFORNIA GAS CO.	2,356.90
154198	11/21/2011	SOUTHERN CALIFORNIA GAS CO.	36.93
154199	11/21/2011	SHELL FLEET CARD SERVICES PROCESSING CENTER	3,390.85
154200	11/21/2011	ARS ENTERPRISES	834.90
154201	11/21/2011	BAKER & TAYLOR	447.63
154202	11/21/2011	GARY BARNAK	24,409.18
154203	11/21/2011	BLICK ART MATERIALS	254.72
154204	11/21/2011	BRAND ATHLETICS	2,623.25
154205	11/21/2011	BUDDY'S ALL STARS	853.74
154206	11/21/2011	C & L REFRIGERATION CORP.	482.60
154207	11/21/2011	CAL PRO SPORTS	89.02
154208	11/21/2011	CITRIX ONLINE	1,740.60
154209	11/21/2011	COACH AMERICA	979.45

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 11/15/2011 through 01/03/2012

Check Number	Check Date	Pay to the Order of	Check Amount
154210	11/21/2011	COMPUTERLAND	39,374.13
154211	11/21/2011	DISH NETWORK	54.79
154212	11/21/2011	BEN DOLAN	290.93
154213	11/21/2011	EBERHARD EQUIPMENT	450.37
154214	11/21/2011	EDU BUSINESS SOLUTIONS	2,428.20
154215	11/21/2011	ETR ASSOCIATES	162.40
			Unpaid Sales Tax 12.59
			Expensed Amount 174.99
154216	11/21/2011	FISHER SCIENTIFIC	36.64
154217	11/21/2011	DAIRY DEPOT	75.86
154218	11/21/2011	ROCKY CIFONE	65.00
154219	11/21/2011	BARBARA HUGGINS	550.00
154220	11/21/2011	TONY LIPOLD	82.52
154221	11/21/2011	KEVIN O'CONNOR	77.00
154222	11/21/2011	SAC REG PUB SAFETY TRAIN CEN	111.00
154223	11/21/2011	ADVANCE TEK	8,000.00
154224	11/21/2011	BLACKBOARD INC.	22,058.00
154225	11/21/2011	CATALYST CONSULTING	9,450.00
154226	11/21/2011	EDGE DEVELOPMENT, INC.	288,559.00
154227	11/21/2011	FAST TRAX BOBCAT SERVICES	740.00
154228	11/21/2011	HAITBRINK ASPHALT PAVING, INC.	30,000.00
154229	11/21/2011	NIMBLE CONSULTING	10,875.00
154230	11/21/2011	PERCEPTIVE SOFTWARE	13,018.75
154231	11/21/2011	TORREY PINES BANK ATTN: ROSE RAMSDEN	32,060.00
154232	11/22/2011	W. W. GRAINGER	214.96
154233	11/22/2011	GRAYBAR ELECTRIC CO.	191.62
154234	11/22/2011	KELLY GRIMES	600.00
154235	11/22/2011	HARDY DIAGNOSTICS	109.39
154236	11/22/2011	J. HARMON CONSTRUCTION INC.	875.00
154237	11/22/2011	HOME DEPOT CREDIT SERVICES	8,008.79
154238	11/22/2011	JOHNSTONE SUPPLY	287.52
154239	11/22/2011	JAYNE JONES	5,000.00
154240	11/22/2011	MARY T. JONES	500.00
154241	11/22/2011	ERIN KIM	50.00
154242	11/22/2011	LABCONCO CORPORATION	465.73
154243	11/22/2011	LANGUAGE LINE SERVICES	50.70
154244	11/22/2011	LASER SOURCE	254.12
154245	11/22/2011	LAURA'S INT PLANTSCAPE SERV	268.51
154246	11/22/2011	LEXIS-NEXIS	215.00
154247	11/22/2011	LIEBERT CASSIDY WHITMORE	12,648.51
154248	11/22/2011	LIGHT BULBS ETC.	73.90
154249	11/22/2011	MARCIVE, INC.	122.65
154250	11/22/2011	MARK IV COMMUNICATIONS, INC.	615.33
154251	11/22/2011	MC KESSON MEDICAL SURGICAL	426.68
154252	11/22/2011	McMASTER CARR SUPPLY CO.	42.23
154253	11/22/2011	MICRO CENTER A/R	129.29
154254	11/22/2011	ERIK JENSEN WIRED PLANET	375.00
154255	11/22/2011	CITY OF IRVINE	1,000.00
154256	11/22/2011	POCKET NURSE ENTERPRISES, INC.	827.02

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 11/15/2011 through 01/03/2012

Check Number	Check Date	Pay to the Order of	Check Amount
		Unpaid Sales Tax	58.44
		Expensed Amount	885.46
154257	11/22/2011	Q-PLUS	2,781.30
154258	11/22/2011	RACO INDUSTRIES	188.97
		Unpaid Sales Tax	9.53
		Expensed Amount	198.50
154259	11/22/2011	ROSE PRINTING SERVICES, INC.	14,536.00
		Unpaid Sales Tax	1,126.54
		Expensed Amount	15,662.54
154260	11/22/2011	ROTH CARNEY APC	7,428.50
154261	11/22/2011	SADDLEBACK MATERIALS COMPANY	683.44
154262	11/22/2011	SAFEGUARD BUSINESS SYSTEMS	25.93
154263	11/22/2011	SCIAC UNIVERSITY OF SO. CAL.	75.00 *
Cancelled on 12/06/2011, Cancel Register # AP12072011			
154264	11/22/2011	SEHI PROCOMP COMPUTER PRODUCTS	137.44
154265	11/22/2011	HELENE SHOTWELL	120.00
154266	11/22/2011	SKILL CRAFT BODY SHOP	2,848.83
154267	11/22/2011	SO. ORANGE CO. COMM. COL.DIST	1,307.00
154268	11/22/2011	SODEXHO AMERICA, LLC SAN RAMON VALLEY CONF. CENTER	7,362.61
154269	11/22/2011	TAMS-WITMARK MUSIC LIBRARY	9,842.00
154270	11/22/2011	TREE OF LIFE NURSERY	160.55
154271	11/22/2011	TROXELL COMMUNICATIONS, INC.	487.03
154272	11/22/2011	TUTTLE-CLICK FORD	418.11
154273	11/22/2011	UNITED INTERIORS	281.23
154274	11/22/2011	UNITED SITE SERVICES OF CALIFORNIA, INC.	210.93
154275	11/22/2011	LUIS MAURICIO VASQUEZ	675.00
154276	11/22/2011	VIDACARE CORPORATION	1,148.70
154277	11/22/2011	WALLCUR, INC.	162.94
154278	11/22/2011	WARD'S NATURAL SCIENCE	341.09
154279	11/22/2011	KATHY WEATHERWAX	630.00
154280	11/22/2011	WORLDWIDE RECOVERY SYSTEMS, INC.	154.00
154281	11/22/2011	XPEDX	92.30
154282	11/22/2011	YALE CHASE MATERIALS HANDLING	325.93
154283	11/22/2011	YCCD/INFO-NET	2,150.00
154284	11/22/2011	PARMA	100.00
154285	11/22/2011	AT & T	26.83
154286	11/22/2011	SOUTHERN CALIFORNIA EDISON CO.	8,357.53
154287	11/22/2011	SOUTHERN CALIFORNIA EDISON CO.	14,945.94
154288	11/22/2011	VERIZON	149.48
154289	11/22/2011	VERIZON	333.41
154290	11/22/2011	XEROX CORP.	2,714.28
154291	11/28/2011	A G CONSTRUCTION	1,863.00
154292	11/28/2011	ALLIED REFRIGERATION INC	135.61
154293	11/28/2011	AUCA LOS ANGELES	59.70
154294	11/28/2011	ARROWHEAD DRINKING WATER	19.15
154295	11/28/2011	B & H PHOTO	38.00
		Unpaid Sales Tax	2.95
		Expensed Amount	40.95
154296	11/28/2011	BIBLIOTECA ITG, LLC	251.61

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Check Number	Check Date	Pay to the Order of	Check Amount
154297	11/28/2011	BIO-RAD LABORATORIES, INC. LIFE SCIENCE GROUP	114.76
154298	11/28/2011	BP ENERGY COMPANY BANK OF AMERICA, % REMITTANCE	51,130.84
154299	11/28/2011	BRAND ATHLETICS	441.68
154300	11/28/2011	MIKE BROWN GRANDSTANDS	500.00
154301	11/28/2011	BUDDY'S ALL STARS	193.09
154302	11/28/2011	CALED (CA ASSOCIATION FOR LOCAL ECONOMIC DEVELOPMENT)	80.00
154303	11/28/2011	CCCMVCA % TOM PESTOLESI, TREASURER	125.00
154304	11/28/2011	CINTAS CORPORATION	90.50
154305	11/28/2011	COACH AMERICA	2,863.50
154306	11/28/2011	COMPUTERLAND	407.30
154307	11/28/2011	CPP, INC. DAVIES-BLACK PUBLISHING	195.00
154308	11/28/2011	DEWEY'S APPLIANCES	431.00
154309	11/28/2011	DISPENSING SOLUTIONS, INC.	506.07
154310	11/28/2011	DM EMBROIDERY & SILKSCREEN	189.00
154311	11/28/2011	EBERHARD EQUIPMENT	72.39
154312	11/28/2011	ECONOMIC ALTERNATIVES, INC.	358.33
154313	11/28/2011	EDUCATIONAL GLOBAL TECHNOLOGIES, INC. (EDGT)	100.00
154314	11/28/2011	ENTERPRISE RENT-A-CAR	476.10
154315	11/28/2011	EWING IRRIGATION PRODUCTS	735.00
154316	11/28/2011	FIRE MOUNTAIN GEMS & BEADS INC	130.26
154317	11/28/2011	FISHER SCIENTIFIC	468.37 *
Cancelled on 11/30/2011. Cancel Register # AP11302011			
154318	11/28/2011	FREEWAY AUTO SUPPLY	86.32
154319	11/28/2011	OFFICEMAX CONTRACT INC.	3,417.69
154320	11/28/2011	DISCOUNT SCHOOL SUPPLY	916.69
154321	11/28/2011	OFFICEMAX CONTRACT INC.	427.04
154322	11/28/2011	INSTITUTE FOR STRATEGIC FUNDING DEVELOPMENT	473.00
154323	11/29/2011	G & K SERVICES	80.16
154324	11/29/2011	GALLS INC. %GALLS RETAIL CA LOCK BOX	490.75
154325	11/29/2011	GAME READY	412.01
154326	11/29/2011	GANAHL LUMBER	2,134.99
154327	11/29/2011	GARAVENTA LIFT	9,825.00
			Unpaid Sales Tax 747.10
			Expensed Amount 10,572.10
154328	11/29/2011	JOHN L. GLIHA	1,068.05
154329	11/29/2011	GOVCONNECTION	134.69
154330	11/29/2011	W. W. GRAINGER	1,095.49
154331	11/29/2011	HALO BRANDED SOLUTIONS	2,379.44
154332	11/29/2011	HARDY DIAGNOSTICS ACCOUNTS RECEIVABLE	368.34
154333	11/29/2011	ALINDE HERRON	65.25
154334	11/29/2011	HIGHER ONE INC.	2,092.40
154335	11/29/2011	EUGENE C. HILL	407.30
154336	11/29/2011	HITT MARKING DEVICES, INC.	14.02
154337	11/29/2011	CHRIS HOGSTEDT	73.02
154338	11/29/2011	HOME DEPOT CREDIT SERVICES	3,922.10
154339	11/29/2011	ANTHONY HUNTLEY	74.49

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Check Number	Check Date	Pay to the Order of	Check Amount
154340	11/29/2011	IDENTITY LINKS	647.46
154341	11/29/2011	IMAGING PLUS	23.42
154342	11/29/2011	INDUSTRIAL METAL SUPPLY CO.	55.06
154343	11/29/2011	INTERMOUNTAIN LOCK & SECURITY SUPPLY, INC.	7,347.59
154344	11/29/2011	INTERSTATE BATTERIES OF CALIFORNIA COAST	336.06
154345	11/29/2011	INTUIT	646.45
154346	11/29/2011	IRVINE PIPE & SUPPLY	562.10
154347	11/29/2011	IRVINE RANCH WATER DIST.	8,909.44
154348	11/29/2011	JACKSON, DE MARCO, TIDUS, & PE	118.50
154349	11/29/2011	BILL JAY	380.40
154350	11/29/2011	LAGUNA GRAPHIC ARTS, INC.	107.75
154351	11/29/2011	LASER SOURCE	140.94
154352	11/29/2011	M & M BOYS, INC.	5,688.11
154353	11/29/2011	MC KESSON MEDICAL SURGICAL	664.53
154354	11/29/2011	MC MAHAN BUSINESS INTERIORS	6,333.18
154355	11/29/2011	CLIFFORD MEYER C/O AUTO TECH	139.23
154356	11/29/2011	JAS PRODUCTIONS	250.00
154357	11/29/2011	PATRICK WEBSTER	49.57
154358	11/29/2011	AKRAM NABULSI	3,265.59
154359	11/29/2011	JACKSON, DE MARCO, TIDUS, & PE	829.50
154360	11/30/2011	AT&T	2,234.82
154361	11/30/2011	SO. ORANGE CO. COMM. COL.DIST	40.00
154362	11/30/2011	UNITED STATES POSTAL SERVICE BUSINESS REPLY MAIL	190.00
154363	11/30/2011	UNITED STATES POSTAL SERVICE SAN JUAN CAPISTRANO	190.00
154364	11/30/2011	UNITED STATES POSTAL SERVICE SAN JUAN CAPISTRANO	605.00
154365	11/30/2011	A-1 AWARDS	43.00
154366	11/30/2011	ACTIVEPDF, INC	440.00
154367	11/30/2011	ADORAMA CAMERA	302.94
		Unpaid Sales Tax	21.34
		Expensed Amount	324.28
154368	11/30/2011	AFFILIATED COMPUTER SERVICES	175.65
154369	11/30/2011	AIRGAS WEST	113.43
154370	11/30/2011	B & H PHOTO	99.75
		Unpaid Sales Tax	7.73
		Expensed Amount	107.48
154371	11/30/2011	BAKER & TAYLOR	225.85
154372	11/30/2011	GARY BARNAK	34,159.56
154373	11/30/2011	BISHOP COMPANY	113.06
154374	11/30/2011	BLICK ART MATERIALS	84.81
154375	11/30/2011	NANCY BRACKEN	2,501.80
154376	11/30/2011	AMANDA BROUGHTON	125.43
154377	11/30/2011	CALIFORNIA CHAMBER OF COMMERCE	27.39
154378	11/30/2011	CDW GOVERNMENT, INC.	271.05
154379	11/30/2011	CHEVRON AND TEXACO BUSINESS CARD SERVICES	214.69
154380	11/30/2011	JANINE C. CIRrito	3,100.00
154381	11/30/2011	CLARK SECURITY PRODUCTS INC.	719.77
154382	11/30/2011	COAST FITNESS REPAIR SHOP	920.96

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Check Number	Check Date	Pay to the Order of	Check Amount
154383	11/30/2011	COLLEGE BRAIN TRUST	900.00
154384	11/30/2011	JANE L. COLLIER	180.00
154385	11/30/2011	MIKE COLLINS	610.82
154386	11/30/2011	COMMUNITY COLLEGE LEAGUE OF CALIFORNIA	13,503.00
154387	11/30/2011	COMPUTERLAND	668.00
154388	11/30/2011	COX COMMUNICATIONS	2,882.33
154389	11/30/2011	DANA POINT YACHT MAINTENANCE	31.90
154390	11/30/2011	DE NAULT'S TRUE VALUE HARDWARE	23.64
154391	11/30/2011	DELL MARKETING L.P. C/O DELL USA L.P.	17,263.71
154392	11/30/2011	DELPHIN COMPUTER SUPPLY	106.19
154393	11/30/2011	DEMCO INC.	821.69
154394	11/30/2011	DISCOUNT DANCE SUPPLY CO.	364.67
154395	11/30/2011	EBERHARD EQUIPMENT	232.32
154396	11/30/2011	ECOLAB PROFESSIONAL PRODUCTS	478.56
154397	11/30/2011	ARNETTE EDWARDS	180.00
154398	11/30/2011	ELECTRONIC SVC FOR MEDICAL OFFICE, INC.	26.90
		Unpaid Sales Tax	1.85
		Expensed Amount	28.75
154399	11/30/2011	FEDERAL EXPRESS	242.51
154400	11/30/2011	FISHER SCIENTIFIC	2,567.02
154401	11/30/2011	FREESTYLE	123.33
154402	11/30/2011	FUSE COMPANY	38.47
154403	11/30/2011	BEN MEADOWS COMPANY ACCOUNT # 5252156	21.87
154404	11/30/2011	COMPUTERLAND	95.00
154405	11/30/2011	PARKWAY LAWNMOWER SHOP	310.52
154406	11/30/2011	PAYAM-E-ASHENA	500.00
154407	11/30/2011	LA NELL PEEBLES	18.30
154408	11/30/2011	DIANE PESTOLESI	131.67
154409	11/30/2011	PHOENIX GROUP	2,431.78
154410	11/30/2011	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	791.00
154411	11/30/2011	POWER FORD TUSTIN	156.81
154412	11/30/2011	PRAXAIR	112.14
154413	11/30/2011	PRODUCT STATION, INC. dba TOTAL HOME MEDICAL	204.67
154414	11/30/2011	QUEST DIAGNOSTICS	1,052.76
154415	11/30/2011	R.M. SYSTEMS, INC.	375.00
154416	11/30/2011	RELIAPOLE INSPECTION	17,320.25 *
Cancelled on 12/06/2011, Cancel Register # AP12072011			
154417	11/30/2011	RICOH AMERICAS CORPORATION RICOH CUSTOMER FINANCE CORP.	70.70
154418	11/30/2011	ROTH CARNEY APC	16,608.50
154419	11/30/2011	S & B FOODS CATERING DIVISION	57.11
154420	11/30/2011	S & B FOODS CATERING DIVISION	120.14
154421	11/30/2011	S & B FOODS CATERING DIVISION	1,212.19
154422	11/30/2011	S & B FOODS CATERING DIVISION	49.57
154423	11/30/2011	SADDLEBACK GOLF CARS, INC.	333.00
154424	11/30/2011	SAFEWAY INC/PAVILIONS	59.17
154425	11/30/2011	SEHI PROCOMP COMPUTER PRODUCTS	201.39
154426	11/30/2011	SHRED-IT CAMPO ENTERPRISES, INC.	184.00
154427	11/30/2011	SMARDAN SUPPLY - EL MONTE	304.97

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Check Number	Check Date	Pay to the Order of	Check Amount
154428	11/30/2011	SMART LEVELS MEDIA	2,920.03
154429	11/30/2011	SO. COAST FIRE PROTECTION	1,500.00
154430	11/30/2011	SOUTHERN COUNTIES OIL DBA/SC FUELS	969.90
154431	11/30/2011	SO. ORANGE CO. COMM. COL.DIST	2,703.00
154432	11/30/2011	SONIC FOUNDRY	12,430.00
154433	11/30/2011	TECHNI-TOOL	173.14
154434	11/30/2011	TECHNOFIT	294.85
154435	11/30/2011	TRI-AD	697.00
154436	11/30/2011	UNIVERSAL SPECIALTIES, INC.	306.39
154437	11/30/2011	LAURIE M. VARTANIAN dba RELIABLE RESPONSE	700.00
154438	11/30/2011	ROBERT WADDINGTON	120.00
154439	11/30/2011	WARD'S NATURAL SCIENCE	97.39
154440	11/30/2011	W A X I E	222.95
154441	11/30/2011	ELIZABETH WEISS	89.40
154442	11/30/2011	BETTYANN WELLAND	180.00
154443	11/30/2011	KATHLEEN WERLE	28.00
154444	11/30/2011	SAFeway INC/PAVILIONS	790.46
154445	11/30/2011	JANET BAGWELL	662.35
154446	11/30/2011	MICHAEL BENNETT	457.62
154447	11/30/2011	CAREER TRACK	179.00
154448	11/30/2011	BROOKE CHOO	615.92
154449	11/30/2011	CIWEA ATTN: SALLY CARDENAS	45.00
154450	11/30/2011	COMMUNITY COLLEGE LEAGUE OF CALIFORNIA	395.00
154451	11/30/2011	MONIKA CONNOLLY	1,306.04
154452	11/30/2011	LISA DAVIS-ALLEN	505.02
154453	11/30/2011	ANDREA DEERHEART	500.00
154454	11/30/2011	MICHELLE DUFFY	174.39
154455	11/30/2011	FACULTY ASSOCIATION OF CALIF. COMMUNITY COLLEGES	300.00
154456	11/30/2011	PATRICIA K. FLANIGAN	297.40
154457	11/30/2011	RON HASTINGS	457.62
154458	11/30/2011	LESLIE HUMPHREY	233.40
154459	11/30/2011	DAVIT S. KHACHATRYAN,	51.39
154460	11/30/2011	TAMARA KING	2,552.44
154461	11/30/2011	DR. KRIS LEPPEN-CHRISTENSEN	802.87
154462	11/30/2011	JOHN LICITRA	32.64
154463	11/30/2011	TONY LIPOLD	491.40
154464	11/30/2011	ROBERT MELENDEZ	246.54
154465	11/30/2011	BRIAN MONACELLI	119.59
154466	11/30/2011	STEPHEN ROCHFORD	579.84
154467	11/30/2011	GLENN ROQUEMORE	71.95
154468	11/30/2011	KIMBERLY STANKOVICH	156.41
154469	11/30/2011	WRIPAC EAST BAY MUNI. UTILITY DIST.	150.00
154470	11/30/2011	OMAR YUNES	131.61
154471	12/01/2011	C.E.M. LAB CORP. CIVIL ENGINEERING MATERIAL LAB	42,012.00
154472	12/01/2011	CRESCENT STAFFING, INC.	18,200.00
154473	12/01/2011	ENAMIX, INC.	4,200.00
154474	12/01/2011	GKKWORKS	18,474.80

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Check Number	Check Date	Pay to the Order of	Check Amount
154475	12/01/2011	HALL & FOREMAN, INC.	1,500.00
154476	12/01/2011	JOYCE INSPECTION & TESTING	6,720.00
154477	12/01/2011	MC KENNA LONG & ALDRIDGE, LLP	4,082.12
154478	12/01/2011	R2A ARCHITECTURE	14,312.66
154479	12/01/2011	RED STONE, INC	8,200.00
154480	12/01/2011	RGP PLANNING & DEVELOPMENT SERVICES	15,829.95
154481	12/05/2011	AT & T MOBILITY	12.62
154482	12/05/2011	AT & T	46.44
154483	12/05/2011	AT & T	326.62
154484	12/05/2011	AT & T	54.52
154485	12/05/2011	AT & T	54.52
154486	12/05/2011	AT & T	54.52
154487	12/05/2011	SOUTHERN CALIFORNIA EDISON CO.	38,254.85
154488	12/05/2011	ACCCA	125.00
154489	12/05/2011	AMERICAN EXPRESS TRAVEL RELATED SERVICES CO INC	3,083.20
154490	12/05/2011	HILTON SACRAMENTO ARDEN WEST	157.03
154491	12/05/2011	WELLS FARGO #1598	4,647.67
154492	12/05/2011	WELLS FARGO #1606	120.00
154493	12/05/2011	WELLS FARGO #3317	3,313.88
		Unpaid Sales Tax	164.36
		Expensed Amount	3,478.24
154494	12/06/2011	MATTHEW E. GREGORY	101.25
154495	12/06/2011	GRIGSBY, NETZEL ASSOC., INC. ATTN: PAUL "CHIP" NETZEL	8,000.00
154496	12/06/2011	INTEGRA SERVICES INTERNATIONAL INC.	2,500.00
154497	12/06/2011	IRVINE RANCH WATER DIST.	385.90
154498	12/06/2011	JOHNSTONE SUPPLY	26.67
154499	12/06/2011	PIPS C/O KEENAN & ASSOCIATES	167,733.00
154500	12/06/2011	KNORR SYSTEMS, INC.	12,891.90
154501	12/06/2011	GARY I. KUSUNOKI	460.00
154502	12/06/2011	LIGHTNING TOOLS, LTD.	8,000.00
154503	12/06/2011	MACIAS, GINI & O'CONNELL, LLP	11,245.50
154504	12/06/2011	MARKERTEK VIDEO SUPPLY 1 TOWER DRIVE	129.39
		Unpaid Sales Tax	9.10
		Expensed Amount	138.49
154505	12/06/2011	J. M. MC CONKEY CO.	470.45
154506	12/06/2011	MC DOWELL-CRAIG OFFICE FURNITURE	2,422.52
154507	12/06/2011	MC FADDEN-DALE INDUSTRIAL HARDWARE LLC	115.97
154508	12/06/2011	MC KESSON MEDICAL SURGICAL	174.82
154509	12/06/2011	MEADOWLARK GOLF CLUB	1,378.39
154510	12/06/2011	METALLIFEROUS	344.86
		Unpaid Sales Tax	25.70
		Expensed Amount	370.56
154511	12/06/2011	MILLENNIUM BUSINESS SERVICES Marty Cohn	1,081.14
154512	12/06/2011	MKH ELECTRONICS	314.34
154513	12/06/2011	MOLE-RICHARDSON CO.	243.08
154514	12/06/2011	MONKEY JOE SPEAK C/O LESLEY SATTIN	754.25
154515	12/06/2011	MONSTERSLAYER, INC.	479.77

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Check Number	Check Date	Pay to the Order of	Check Amount
			Unpaid Sales Tax 36.32
			Expensed Amount 516.09
154516	12/06/2011	MOULTON-NIGUEL WATER DIST.	11,953.70
154517	12/06/2011	W. MYERS CO.	3,315.48
154518	12/06/2011	NACCE	750.00
154519	12/06/2011	NASCO MODESTO	802.43
154520	12/06/2011	NEW ALTERNATIVES, INC.	600.00
154521	12/06/2011	NEWBEGINNINGS, INC. CATERING DIVISION	462.95
154522	12/06/2011	NOTHING BUT AIR	130.00
154523	12/06/2011	OC Treasurer-Tax Collector	18,962.50
154524	12/06/2011	ORANGE CO. FARM SUPPLY	206.84
154525	12/06/2011	OC REGISTER COMMERCIAL BILLING	7,445.87
154526	12/06/2011	OC TREASURER-TAX COLLECTOR REVENUE RECOVERY/	641.88
154527	12/06/2011	OCE-IMAGISTICS	93.54
154528	12/06/2011	OCLC, INC. DEPT #34299	101.21
154529	12/06/2011	ORKIN PEST CONTROL 711	3,886.10
154530	12/06/2011	DEBORAH ORRILL	72.07
154531	12/06/2011	KAPLAN EARLY LEARNING COMPANY	809.12
154532	12/06/2011	ORKIN PEST CONTROL 711	93.60
154533	12/06/2011	MILLENNIUM BUSINESS SERVICES Marty Cohn	43.10
154534	12/06/2011	CAREER TRACK	179.00
154535	12/07/2011	UC REGENTS BIRCH AQUARIUM AT SCRIPPS	91.00 *
Cancelled on 12/07/2011, Cancel Register # AP12072011B			
154536	12/07/2011	CITY OF TUSTIN ATTN: CITY MANAGER'S OFFICE	550.00
154537	12/07/2011	PARKER LIGHTING	1,551.60
154538	12/07/2011	PAYAM-E-ASHENA	250.00
154539	12/07/2011	BRIAN I. PEREZ	250.00
154540	12/07/2011	LILIANN PEREZ-STROUD	360.00
154541	12/07/2011	POCKET NURSE ENTERPRISES, INC.	877.76
			Unpaid Sales Tax 61.75
			Expensed Amount 939.51
154542	12/07/2011	PURETEC	251.70
154543	12/07/2011	PYRO-COMM SYSTEMS	7,225.00
154544	12/07/2011	RELIAPOLE INSPECTION	17,320.25 *
Cancelled on 12/07/2011, Cancel Register # AP12072011C			
154545	12/07/2011	ROSE BUSINESS FORMS CO. DBA ROSE PRINTING SERVICES, INC.	80.00
			Unpaid Sales Tax 5.27
			Expensed Amount 85.27
154546	12/07/2011	SAFEWAY INC/PAVILIONS	53.37
154547	12/07/2011	SCANTRON CORPORATION	2,476.25
154548	12/07/2011	SCIAC CSU SAN MARCOS	75.00
154549	12/07/2011	SCIENCE KIT, INC.	184.64
154550	12/07/2011	SEHI PROCOMP COMPUTER PRODUCTS	769.10
154551	12/07/2011	SIEMENS INDUSTRY INC.	90.05
154552	12/07/2011	SIMS-ORANGE WELDING SUPPLY	120.53
154553	12/07/2011	SMART LEVELS MEDIA	511.81
154554	12/07/2011	STATE CENTER TECH PREP CONSORT	2,000.00 *
Cancelled on 12/07/2011, Cancel Register # AP12072011D			

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Checks Dated 11/15/2011 through 01/03/2012

Check Number	Check Date	Pay to the Order of	Check Amount
154555	12/07/2011	STUDIO TWO BLACK DIAMOND PRINTING	371.74
154556	12/07/2011	FRANK L. TROIANO	75.00
154557	12/07/2011	TUTTLE-CLICK FORD	24.43
154558	12/07/2011	U.S. DATA TRUST CORPORATION	5,000.00
154559	12/07/2011	UNIVERSAL SPECIALTIES, INC.	64.11
154560	12/07/2011	POSTMASTER	481.08
154561	12/07/2011	POSTMASTER	1,600.00
154562	12/07/2011	LAURIE M. VARTANIAN dba RELIABLE RESPONSE	700.00
154563	12/07/2011	VENTEK INTERNATIONAL	180.00
154564	12/07/2011	VITAL LINK EDUCATION AND BUSINESS CONSORTIUM	1,500.00
154565	12/07/2011	WARE DISPOSAL CO., INC.	2,156.52
154566	12/07/2011	NINA WELCH	87.55
154567	12/07/2011	MICHAEL E. WILSON	10,336.00
154568	12/07/2011	UC REGENTS BIRCH AQUARIUM AT SCRIPPS	91.00
154569	12/07/2011	RELIAPOLE INSPECTION	16,108.25
154570	12/08/2011	WELLS FARGO #2078	1,468.44
		Unpaid Sales Tax	.75
		Expensed Amount	1,469.19
154571	12/08/2011	WELLS FARGO #4198	3,712.80
154572	12/08/2011	ACCCA	295.00
154573	12/08/2011	DAVID E. ANDERSON, JR.	49.00
154574	12/08/2011	DAVID BUGAY	143.00
154575	12/08/2011	KRISTEN J. FELLI	64.68
154576	12/08/2011	FLEUR FONG	500.00
154577	12/08/2011	BRUCE GILMAN	389.70
154578	12/08/2011	RUSSELL HAMILTON	232.09
154579	12/08/2011	NANCY HULSE	58.39
154580	12/08/2011	IRVINE CHAMBER OF COMMERCE	55.00
154581	12/08/2011	CONNIE KIHYET	1,000.00
154582	12/08/2011	CHERYL LOMMATSCH BARRETT	500.00
154583	12/08/2011	TERENCE NELSON	281.40
154584	12/08/2011	ANGELA OROZCO-MAHANEY	1,093.02
154585	12/08/2011	LARRY RADDEN	1,379.30
154586	12/08/2011	ADVANCE TEK	6,700.00
154587	12/08/2011	CATALYST CONSULTING	8,370.00
154588	12/08/2011	DIVERSIFIED LANDSCAPE MGT. INC.	235,170.00
154589	12/08/2011	DYNTEK SERVICES INC.	16,418.75
154590	12/08/2011	EDGE DEVELOPMENT, INC.	1,068,380.00
154591	12/08/2011	ENVIRON INTERNATIONAL CORP.	4,341.50
154592	12/08/2011	GKKWORKS	373.00
154593	12/08/2011	JOYCE INSPECTION & TESTING	6,720.00
154594	12/08/2011	MC CARTHY BUILDING COMPANIES	61,722.16
154595	12/08/2011	NEUDESIC, LLC	57,175.50
154596	12/08/2011	NIMBLE CONSULTING	7,875.00
154597	12/08/2011	PACIFIC DATA ELECTRIC	14,070.00
154598	12/08/2011	PARSONS BRINCKERHOFF, INC.	3,300.20
154599	12/08/2011	REPRO XPRESS	200.29
154600	12/08/2011	TECTA AMERICA SOUTHERN CALIFORNIA, INC.	22,000.00

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Check Number	Check Date	Pay to the Order of	Check Amount
154601	12/08/2011	TORREY PINES BANK ATTN: ROSE RAMSDEN	118,709.00
154602	12/09/2011	AT&T	11.49
154603	12/09/2011	SAN DIEGO GAS & ELECTRIC	972.45
154604	12/09/2011	SOUTHERN CALIFORNIA EDISON CO.	1,886.18
154605	12/09/2011	A-1 AWARDS	53.82
154606	12/09/2011	AAA ACCESS SMOG	100.00
154607	12/09/2011	AARDVARK CLAY AND SUPPLIES	1,196.03
154608	12/09/2011	ANDREW ACQUISTA	250.00
154609	12/09/2011	ADVANTAGE MARKETING ADM GROUP INC.	1,762.27
154610	12/09/2011	ALFAX FURNITURE	917.24
154611	12/09/2011	AMER. MEDICAL ASSOCIATION	119.50
154612	12/09/2011	NING AN	2,325.00
154613	12/09/2011	APPLE COMPUTER INC.	74.35
154614	12/09/2011	AUCA LOS ANGELES	51.79
154615	12/09/2011	ARROWHEAD DRINKING WATER	43.09
154616	12/09/2011	ATHENA COLLEGE OF BEAUTY	23,055.38
154617	12/09/2011	ASCCA	25.00
154618	12/09/2011	B. BLACK & SONS	15.89
154619	12/09/2011	BAKER & TAYLOR	1,667.47
154620	12/09/2011	BERGMAN & DACEY, INC.	3,575.00
154621	12/09/2011	BESAFE TECHNOLOGIES, INC.	738.15
154622	12/09/2011	BIOPAC SYSTEMS, INC.	2,981.58
154623	12/09/2011	BLACK BOX CORPORATION	350.96
Unpaid Sales Tax			27.20
Expensed Amount			378.16
154624	12/09/2011	BUDDY'S ALL STARS	1,152.71
154625	12/09/2011	KRISTEN BUSH	1,015.00
154626	12/09/2011	CALIFORNIA POWER PARTNERS, INC.	89,419.47
154627	12/09/2011	CALIFORNIA STAGE/LIGHTING, INC	270.00
154628	12/09/2011	CAL PRO SPORTS	693.20
154629	12/09/2011	CDW GOVERNMENT, INC.	909.90
154630	12/09/2011	COACH AMERICA	896.70
154631	12/09/2011	COAST FITNESS REPAIR SHOP	2,153.84
154632	12/09/2011	COMMUNITY COLLEGE LEAGUE OF CALIFORNIA	5,132.73
154633	12/09/2011	COMPUTERLAND	808.13
154634	12/09/2011	CONSOLIDATED ELECTRICAL DIST.	152.47
154635	12/09/2011	CONTINENTAL CHEM & SANITARY SUPPLY	4,000.22
154636	12/09/2011	CORE SUPPORT RESOURCES, INC.	11,761.63
154637	12/09/2011	CARIE CRUZ	70.00
154638	12/09/2011	CULINARY SOFTWARE SERVICES	3,800.00
Unpaid Sales Tax			305.35
Expensed Amount			4,105.35
154639	12/09/2011	CULLIGAN	101.87 *
Cancelled on 12/13/2011. Cancel Register # AP12132011A			
154640	12/09/2011	CUMMINS-ALLISON CORP.	275.70
154641	12/09/2011	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE, CASHIERING	32.00
154642	12/09/2011	MICHELE DUGAN	180.00
154643	12/09/2011	EAGLE COMMUNICATIONS	68.27

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Check Number	Check Date	Pay to the Order of	Check Amount
154644	12/09/2011	EBERHARD EQUIPMENT	82.36
154645	12/09/2011	EDUCATION FOR SUCCESSFUL PARENTING	690.00
154646	12/09/2011	EMPIRE CLEANING SUPPLY	7,650.25
154647	12/09/2011	EMPLOYMENT DEVELOPMENT DEPT.	10,316.37
154648	12/09/2011	ENTERPRISE RENT-A-CAR	714.15
154649	12/09/2011	EXPERIAN	77.00
154650	12/09/2011	FEDERAL EXPRESS	284.54
154651	12/09/2011	OFFICEMAX CONTRACT INC.	4,851.10
154652	12/09/2011	OFFICEMAX CONTRACT INC.	4,251.79
154653	12/09/2011	DAIRY DEPOT	75.86
154654	12/09/2011	DISCOUNT SCHOOL SUPPLY	2,272.67
154655	12/09/2011	EARTHPLAY	8,724.44
154656	12/09/2011	XEROX CORP.	17,003.84
154657	12/12/2011	A GOOD SIGN AND GRAPHIC CO.	27,700.00
154658	12/12/2011	FHEG IVC BOOKSTORE No. 895 MA 759	13,579.67
154659	12/12/2011	AT & T	65.48
154660	12/12/2011	AT & T	26.01
154661	12/12/2011	AT & T	35.14
154662	12/12/2011	SAN DIEGO GAS & ELECTRIC	44,401.23
154663	12/12/2011	ADVANTAGE MAILING, INC.	274.32
154664	12/12/2011	ACSIG/EDGE	128,168.40
154665	12/12/2011	ACSIG/EDGE	42,508.20
154666	12/12/2011	HYATT LEGAL	7,179.50
154667	12/12/2011	PACIFICARE BEHAVIORAL HEALTH	3,091.62
154668	12/12/2011	PRUDENTIAL INSURANCE COMPANY OF AMERICA	25,844.25
154669	12/12/2011	PRUDENTIAL INSURANCE COMPANY OF AMERICA	14,329.78
154670	12/12/2011	SISC III HEALTH BENEFITS ACCOUNTS RECEIVABLE	1,183,138.00
154671	12/12/2011	UNUM LIFE INSURANCE COMPANY	1,422.31
154672	12/12/2011	UNUM LIFE INSURANCE COMPANY	3,283.32
154673	12/12/2011	ACSIG/EDGE	19,109.85
154674	12/12/2011	ACSIG/EDGE	5,351.13
154675	12/12/2011	SISC III HEALTH BENEFITS ACCOUNTS RECEIVABLE	318,864.00
154676	12/13/2011	JACKSON, DE MARCO, TIDUS, & PE	78,665.65
154677	12/13/2011	NEWPORT COMPUTER SOLUTIONS	19,451.03
154678	12/13/2011	AAA ACCESS SMOG	50.00
154679	12/13/2011	AAA ELECTRIC MOTOR SALES	359.17
154680	12/13/2011	AMERICAN ASSOCIATION OF COMMUNITY COLLEGES	8,680.00
154681	12/13/2011	ADVANTAGE MARKETING ADM GROUP INC.	3,106.20
154682	12/13/2011	ALBERT USTER IMPORTS	146.44
154683	12/13/2011	JAMES ALBERT SCHOOL OF COSMETOLOGY	9,289.88
154684	12/13/2011	ANDREW ALHADEFF	128.00
154685	12/13/2011	APPLE COMPUTER INC.	1,064.66
154686	12/13/2011	ASSESSMENT TECHNOLOGIES INSTITUTE, LLC	15,552.00
154687	12/13/2011	ATKINSON, ANDELSON, LOYA, RUUD & ROMO	16,257.34
154688	12/13/2011	BAKER & TAYLOR	122.91
154689	12/13/2011	GARY BARNAK	8,844.00
154690	12/13/2011	BLACK BOX CORPORATION	350.96
Unpaid Sales Tax			27.20
Expensed Amount			378.16

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Check Number	Check Date	Pay to the Order of	Check Amount
154691	12/13/2011	BRAND ATHLETICS*****	1,064.36
154692	12/13/2011	KATHARINE S. BROOKS	7,000.00
154693	12/13/2011	MIKE BROWN GRANDSTANDS	5,948.00
154694	12/13/2011	BUDDY'S ALL STARS	256.36
154695	12/13/2011	CALIFORNIA STAGE/LIGHTING, INC	283.82
154696	12/13/2011	CDW GOVERNMENT, INC.	215.80
154697	12/13/2011	ROCKY CIFONE	283.39
154698	12/13/2011	COMPUTERLAND	788.00
154699	12/13/2011	CROWN FENCE	2,273.00
154700	12/13/2011	DELL MARKETING L.P. C/O DELL USA L.P.	116.32
154701	12/13/2011	DESTINO SALES ASSOCIATES	1,508.88
154702	12/13/2011	DirecTV	104.93
154703	12/13/2011	ESSENCE ENTERTAINMENT	2,741.75
154704	12/13/2011	FERGUSON ENTERPRISES INC #1350	854.39
154705	12/13/2011	FISHER SCIENTIFIC	514.62
154706	12/13/2011	TERESA FLUEGEMAN	16.99
154707	12/13/2011	FONTIS SOLUTIONS div of IMAGE DISTRIBUTION SERV	600.80
154708	12/13/2011	FREEWAY AUTO SUPPLY	32.61
154709	12/13/2011	SAMUEL FRENCH	210.00
154710	12/13/2011	FRY'S ELECTRONICS	393.26
154711	12/13/2011	FULL SPECTRUM SOLUTIONS, INC.	398.00
		Unpaid Sales Tax	30.85
		Expensed Amount	428.85
154712	12/13/2011	BEN MEADOWS COMPANY ACCOUNT # 5252156	3,252.77
154713	12/13/2011	OFFICEMAX CONTRACT INC.	8,389.65
154714	12/14/2011	AT&T	2,538.46
154715	12/14/2011	BAYLEY CONSTRUCTION	544,090.27
154716	12/14/2011	COMMUNITY BANK ATTN: L. BUHL-ESCROW 1623	60,454.48
154717	12/14/2011	DOUGHERTY + DOUGHERTY ARCHITECTS LLP	359,271.44
154718	12/14/2011	FAST TRAX BOBCAT SERVICES	6,500.00
154719	12/14/2011	GKKWORKS	10,811.11
154720	12/14/2011	JOYCE INSPECTION & TESTING	13,878.50
154721	12/14/2011	PARSONS BRINCKERHOFF, INC.	3,434.55
154722	12/14/2011	PENN CORPORATE RELOCATION SERVICES, INC.	1,125.00
154723	12/14/2011	PERCEPTIVE SOFTWARE	1,106.91
154724	12/14/2011	RED STONE, INC	6,478.00
154725	12/14/2011	PACKEDWAREHOUSE.COM	276.64
		Unpaid Sales Tax	19.36
		Expensed Amount	296.00
154726	12/14/2011	PARADIGM, INC.	1,566.30
154727	12/14/2011	POCKET NURSE ENTERPRISES, INC.	1,924.25
		Unpaid Sales Tax	136.10
		Expensed Amount	2,060.35
154728	12/14/2011	PROGRESSIVE MEDICAL INT.	51.08
154729	12/14/2011	QUALITY OFFICE FURNISHINGS	324.83
154730	12/14/2011	QUEST DIAGNOSTICS	670.73
154731	12/14/2011	RAUL PACHECO dba R & R VISIBLE PRODUCTS	335.54

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Check Number	Check Date	Pay to the Order of	Check Amount
154732	12/14/2011	RICOH AMERICAS CORPORATION	65.56
154733	12/14/2011	ELLIOTT ROCA	100.00
154734	12/14/2011	ROSE PRINTING SERVICES, INC.	193.00
		Unpaid Sales Tax	13.56
		Expensed Amount	206.56
154735	12/14/2011	SAFEWAY INC/PAVILIONS	989.52
154736	12/14/2011	FHEG-SADDLEBACK BOOKSTORE STORE NO. 296 M.A. 2969939	960.00
154737	12/14/2011	SCHLAIFER'S ENAMELING SUPPLIES INC.	322.55
		Unpaid Sales Tax	23.70
		Expensed Amount	346.25
154738	12/14/2011	SCRUBS4U	103.33
154739	12/14/2011	SECURITAS SECURITY SVCS, USA	995.80
154740	12/14/2011	SEW TRUE SUPPLY	78.17
154741	12/14/2011	SIEMENS INDUSTRY INC.	222.36
154742	12/14/2011	SIGMA ALDRICH CHEMICAL CO.	399.35
154743	12/14/2011	SIMULAIDS, INC.	2,507.35
		Unpaid Sales Tax	189.88
		Expensed Amount	2,697.23
154744	12/14/2011	SKS, INC. PETROLEUM DISTRIBUTORS	344.60
154745	12/14/2011	SMART & FINAL IRIS CO.	827.14
154746	12/14/2011	THOMAS L. SMITH	167.83
154747	12/14/2011	SOUTHERN COUNTIES OIL DBA/SC FUELS	3,967.05
154748	12/14/2011	SO. ORANGE CO. COMM. COL.DIST	1,334.00
154749	12/14/2011	FARNOOSH SORAYA	120.00
154750	12/14/2011	STATE CENTER CCD-EMCN EMCN COMM. COLLEGE	2,000.00
154751	12/14/2011	ALENA STRICKLAND	35.00
154752	12/14/2011	T C S CONSULTING, INC.	100.00
154753	12/14/2011	TECHSMITH CORP SOFTWARE ORDER	400.00
154754	12/14/2011	TRAFFIC CONTROL SERVICE, INC.	825.65
154755	12/14/2011	TREND OFFSET PRINTING	12,289.55
154756	12/14/2011	UNCOMMON THREAD	435.58
154757	12/14/2011	UNITED SITE SERVICES OF CALIFORNIA, INC.	315.82
154758	12/14/2011	VWR INTERNATIONAL, INC.	79.29
154759	12/14/2011	WARD'S NATURAL SCIENCE	436.05
154760	12/14/2011	WARE DISPOSAL CO., INC.	14,612.06
154761	12/14/2011	NINA WELCH	22.08
154762	12/14/2011	SADDLEBACK APPLIANCES	96.65
154763	12/14/2011	SMART & FINAL IRIS CO.	826.41
154764	12/14/2011	MVEP MEDICAL GROUP	252.00
154765	12/14/2011	SO. ORANGE CO. COMM. COL. DIST	13,472.74
154766	12/14/2011	SO. ORANGE CO. COMM. COL. DISTWORKERS COMPENSATION	2,689.46
154767	12/14/2011	RPM CONSULTANT GROUP	2,468.24
154768	12/14/2011	ABC ICE HOUSE	48.49
154769	12/14/2011	ADVANTA ENERGY CORP	800.00
154770	12/14/2011	APPLE COMPUTER INC.	643.65
154771	12/14/2011	ARC AMER. REPROGRAPHICS CO.	242.72
154772	12/14/2011	B & H PHOTO	649.00

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Check Number	Check Date	Pay to the Order of	Check Amount
			Unpaid Sales Tax 50.30
			Expensed Amount 699.30
154773	12/14/2011	BLICK ART MATERIALS	477.07
154774	12/14/2011	BRAND ATHLETICS*****	859.98
154775	12/14/2011	BUTLER CHEMICALS, INC.	337.65
154776	12/14/2011	LUIS G. CARDENAS	100.00
154777	12/14/2011	CAROLINA BIOLOGICAL SUPPLY	651.34
154778	12/14/2011	CDW GOVERNMENT, INC.	157.58
154779	12/14/2011	CINTAS CORPORATION	47.00
154780	12/14/2011	CINTAS DOCUMENT MANAGEMENT	144.05
154781	12/14/2011	MIKE COLLINS	140.05
154782	12/14/2011	COMPUTROLS, INC.	498.98
154783	12/14/2011	CULLIGAN	101.87 *
Cancelled on 01/03/2012. Cancel Register # AP01032012			
154784	12/14/2011	SPARKLETTS	561.96
154785	12/14/2011	DUNE CRAFT	52.97
			Unpaid Sales Tax 3.10
			Expensed Amount 56.07
154786	12/14/2011	EMCOR/Mesa Energy Systems	1,300.00
154787	12/14/2011	ESSENCE ENTERTAINMENT	374.00
154788	12/14/2011	EWING IRRIGATION PRODUCTS	324.01
154789	12/14/2011	EXPERT WINDOW COVERINGS, INC.	4,200.33
154790	12/14/2011	FEDERAL EXPRESS	92.29
154791	12/14/2011	FISHER SCIENTIFIC	199.59
154792	12/14/2011	FULLERTON CIVIC LIGHT OPERA CO	1,415.16
154793	12/14/2011	THE BANK OF NEW YORK TRUST COMPANY, N.A.	98,637.45
154794	12/14/2011	APPLE COMPUTER INC.	148.70
154795	12/14/2011	CDW GOVERNMENT, INC.	149.11
154796	12/14/2011	DELL MARKETING L.P. C/O DELL USA L.P.	2,785.36
154797	12/14/2011	C.W. DRIVER CONTRACTORS, INC.	15,264.00
154798	12/14/2011	DVV ASSOCIATES, INC.	2,875.00
154799	12/14/2011	GKKWORKS	373.00
154800	12/14/2011	IRONWOOD PLUMBING, INC.	28,765.00
154801	12/14/2011	MC KENNA LONG & ALDRIDGE, LLP	3,901.43
154802	12/14/2011	PERCEPTIVE SOFTWARE	13,862.50
154803	12/14/2011	RGP PLANNING & DEVELOPMENT SERVICES	14,587.45
154804	12/14/2011	RJM DESIGN GROUP, INC.	10,660.66
154805	12/14/2011	UNITED SITE SERVICES OF CALIFORNIA, INC.	732.16
154806	12/15/2011	LAURA ABRAMS	101.67
154807	12/15/2011	KATE ALDER	42.74
154808	12/15/2011	DAVID E. ANDERSON, JR.	65.05
154809	12/15/2011	CATHERINE AYAD	135.51
154810	12/15/2011	NANCY BRACKEN	404.37
154811	12/15/2011	CASILLAS, LURDES	17.65
154812	12/15/2011	CHANG, DAVID H.	58.05
154813	12/15/2011	CHU, HENCELYN	70.13
154814	12/15/2011	CHERYL DOBBIE	29.98
154815	12/15/2011	CONNOR, CRAIG	20.20
154816	12/15/2011	DRAKE, EUGENE	29.97

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Check Number	Check Date	Pay to the Order of	Check Amount
154817	12/15/2011	ELLE DUBOIS	72.48
154818	12/15/2011	JENNIFER GLEIZER	28.95
154819	12/15/2011	ESTER GRAHAM	63.98
154820	12/15/2011	GEORGINA GUY	24.29
154821	12/15/2011	TONI LAKOW	20.65
154822	12/15/2011	JOE LIU	41.85
154823	12/15/2011	NICOLE LOFTUS	168.92
154824	12/15/2011	TEDDI LORCH	30.86
154825	12/15/2011	LORI MANGELS	149.85
154826	12/15/2011	ANITA MC DONALD	29.97
154827	12/15/2011	MC GANN, KATHLEEN	53.17
154828	12/15/2011	KATHY MESSICK	12.38
154829	12/15/2011	SHANNA MOORHOUSE	34.84
154830	12/15/2011	DEBORAH ORRILL	46.40
154831	12/15/2011	SANDRA POPE	14.99
154832	12/15/2011	DONNA PRIBYL	18.22
154833	12/15/2011	RAMIREZ, EVELIA	40.50
154834	12/15/2011	SOKHA SONG	106.56
154835	12/15/2011	AT & T	253.89
154836	12/15/2011	AT & T	62.34
154837	12/15/2011	AT&T	11.65
154838	12/15/2011	AT&T	11.37
154839	12/15/2011	C.E.M. LAB CORP. CIVIL ENGINEERING MATERIAL LAB	25,608.75
154840	12/15/2011	DOUGHERTY + DOUGHERTY ARCHITECTS LLP	12,963.72
154841	12/15/2011	NCM DEMOLITION & REMEDIATION	55,000.00
154842	12/15/2011	THE PATON GROUP	20,928.94
154843	12/15/2011	NCS PEARSON, INC.	404.06
154844	12/15/2011	PITNEY BOWES INC.	573.53
154845	12/15/2011	ONILEAH PORTER	100.00
154846	12/15/2011	PSYCHOLOGICAL CONSULTING ASSOCIATES, INC.	520.00
154847	12/15/2011	PYRO-COMM SYSTEMS	240.00
154848	12/15/2011	S & B FOODS CATERING DIVISION	409.45
154849	12/15/2011	S & B FOODS CATERING DIVISION	78.60
154850	12/15/2011	SHRED-IT CAMPO ENTERPRISES, INC.	140.00
154851	12/15/2011	SIMS-ORANGE WELDING SUPPLY	88.22
154852	12/15/2011	SMARDAN SUPPLY - EL MONTE	35,363.10
154853	12/15/2011	AMY SUPINGER dba SUPINGER STRATEGIES	1,750.00
154854	12/15/2011	SYSTEMS SOURCE, INC.	49,163.26
154855	12/15/2011	TRIARCH INC.	68.51
154856	12/15/2011	TUSTIN UNIFIED SCHOOL DISTRICT	884.00
154857	12/15/2011	UNIVERSITY PRODUCTS	153.00
Unpaid Sales Tax			11.86
Expensed Amount			164.86
154858	12/15/2011	USA MOBILITY WIRELESS, INC.	65.09
154859	12/15/2011	MARCELINA VALENZUELA	100.00
154860	12/15/2011	XPEDX	160.28
154861	12/15/2011	ROCKVIEW FARMS	299.14
154862	12/15/2011	US FOODS	1,698.57

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Check Number	Check Date	Pay to the Order of	Check Amount
154863	12/15/2011	ACCCA	395.00
154864	12/15/2011	ACCCA	295.00
154865	12/15/2011	ACCCA	295.00
154866	12/15/2011	ACCCA	295.00
154867	12/15/2011	ACCCA	295.00
154868	12/15/2011	ACCCA	295.00
154869	12/15/2011	ACCCA	295.00
154870	12/15/2011	ACCCA	295.00
154871	12/15/2011	ACCCA	295.00
154872	12/15/2011	ACCCA	295.00
154873	12/15/2011	CHRISTIAN ALVARADO	719.43
154874	12/15/2011	MARK BORDELON	318.64
154875	12/15/2011	CHAFFEY COLLEGE FOUNDATION	50.00
154876	12/15/2011	MONICA FRIEDRICH	199.71
154877	12/15/2011	SYLVIE GROTE	700.00
154878	12/15/2011	RUTH HIGGINS	460.26
154879	12/15/2011	ELIZABETH ININNS	502.45
154880	12/15/2011	JUNE MC LAUGHLIN	1,357.18
154881	12/15/2011	JERRY RUDMANN	570.40
154882	12/15/2011	JOEL SHELDON	694.62
154883	12/15/2011	EDWARD TACKETT	893.23
154884	12/15/2011	THE WESTIN HOTEL LONG BEACH	604.12
154885	12/16/2011	ARGUESO., M. & CO., INC.	552.54
154886	12/16/2011	MAYRA ARIAS	57.83
154887	12/16/2011	KAREN BRONSON	101.44
154888	12/16/2011	G/M BUSINESS INTERIORS	61,019.11
154889	12/16/2011	GOVERNET c/o BIBBY SERVICES	4,000.00
154890	12/16/2011	THE LAURIA COMPANIES, INC. GRAPHIC EDGE	45,000.00
154891	12/16/2011	HAIR CALIFORNIA BEAUTY ACADEMY	18,695.25
154892	12/16/2011	HERCULES PORTABLE POWER, INC.	2,339.92
154893	12/16/2011	HORIZON	721.17
154894	12/16/2011	IPSWITCH, INC.	2,695.50
154895	12/16/2011	IRVINE UNIFIED SCHOOL DISTRICTASST SUP BUSINESS SERVICES	575.04
154896	12/16/2011	KNORR SYSTEMS, INC.	11,391.33
154897	12/16/2011	LAWNMOWERS ETC., LLC	350.03
154898	12/16/2011	INNA LINK	29.64
154899	12/16/2011	LOOMIS, FARGO & COMPANY	872.97
154900	12/16/2011	SHARON LOUIE	8.05
154901	12/16/2011	CHRISTINE PITCHESS dba MAKING CONNECTIONS	45,000.00
154902	12/16/2011	JENNIFER MC CUE	175.00
154903	12/16/2011	MISSION VIEJO GLASS	2,290.00
154904	12/16/2011	MOULTON-NIGUEL WATER DIST.	5,145.14
154905	12/16/2011	NEUDESIC, LLC	18,395.50
154906	12/16/2011	NEWBEGINNINGS, INC. CATERING DIVISION	84.05
154907	12/16/2011	PERIWINKLE ENTERTAINMENT PRODUCTIONS	5,500.00
154908	12/16/2011	YVONNE REALINI	34.84
154909	12/16/2011	ELIZABETH WEISS	84.97

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Check Number	Check Date	Pay to the Order of	Check Amount
154910	12/16/2011	ERIK JENSEN WIRED PLANET	487.50
154911	12/16/2011	SHELL FLEET CARD SERVICES PROCESSING CENTER	4,731.68
154912	12/16/2011	ACCCA	295.00
154913	12/16/2011	ACCCA	395.00
154914	12/16/2011	JACK APPLEMAN	435.33
154915	12/16/2011	JUAN AVALOS	479.40
154916	12/16/2011	HOANG-QUYEN DANG	597.40
154917	12/16/2011	EFI UNIVERSITY	3,995.00
154918	12/16/2011	ANGELIKA NEMETH	700.00
154919	12/16/2011	BRENNAN WALLACE	700.00
154920	12/16/2011	THE WESTIN HOTEL LONG BEACH	402.75
154921	12/16/2011	ADVANCE TEK	8,000.00
154922	12/16/2011	ATOM ENGINEERING CONSTRUCTION	26,857.00
154923	12/16/2011	CATALYST CONSULTING	7,155.00
154924	12/16/2011	CRESCENT SOLUTIONS	7,854.00
154925	12/16/2011	DELL MARKETING L.P. C/O DELL USA L.P.	26,329.61
154926	12/16/2011	ENAMIX, INC.	5,180.00
154927	12/16/2011	GKKWORKS	3,550.00
154928	12/16/2011	GRIFFITH CO.	281,637.90
154929	12/16/2011	NEUDESIC, LLC	39,422.00
154930	12/16/2011	NIMBLE CONSULTING	10,750.00
154931	12/16/2011	RED STONE, INC	5,904.00
154932	12/19/2011	AT&T	6.00
154933	12/19/2011	AT&T	5,281.39
154934	12/19/2011	SOUTHERN CALIFORNIA EDISON CO.	95.39
154935	12/19/2011	SOUTHERN CALIFORNIA GAS CO.	9,493.54
154936	12/19/2011	XEROX CORP.	4,635.50
154937	12/19/2011	XEROX CORPORATION	3,017.00
154938	12/19/2011	XEROX CORP.	266.85
154939	12/19/2011	G & K SERVICES	240.48
154940	12/19/2011	G/M BUSINESS INTERIORS	225.44
154941	12/19/2011	MCGRAW-HILL COMPANIES	85.23
154942	12/19/2011	LISA JANE GORE	272.25
154943	12/19/2011	GRAINGER	26.57
154944	12/19/2011	W. W. GRAINGER	251.77
154945	12/19/2011	GRANICUS, INC.	1,075.00
154946	12/19/2011	THE LAURIA COMPANIES, INC. GRAPHIC EDGE	862.00
154947	12/19/2011	TIM HARDY	1,238.66
154948	12/19/2011	HD SUPPLY WATERWORKS	1,664.74
154949	12/19/2011	HIGHER ONE INC.	221.60
154950	12/19/2011	HILL BROTHERS CHEMICAL CO.	192.87
154951	12/19/2011	HITT MARKING DEVICES, INC.	38.71
154952	12/19/2011	CHRIS HOGSTEDT	34.23
154953	12/19/2011	HORIZON	578.05
154954	12/19/2011	DANA HUFF	175.00
154955	12/19/2011	ANTHONY HUNTLEY	110.37
154956	12/19/2011	IKON OFFICE SOLUTIONS	2,594.48
154957	12/19/2011	IMAGING PLUS	23.42

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Checks Dated 11/15/2011 through 01/03/2012

Check Number	Check Date	Pay to the Order of	Check Amount
154958	12/19/2011	INDUSTRIAL METAL SUPPLY CO.	801.40
154959	12/19/2011	INGARDIA BROTHERS PRODUCE, INC.	3,054.89
154960	12/19/2011	IVC CAMPUS SAFETY	60.00
154961	12/19/2011	KARI ME AWAY	104.51
154962	12/19/2011	KONICA MINOLTA BUSINESS SOLUTIONS U.S.A., INC.	104.94
154963	12/19/2011	LABWEAR.COM	1,698.20
154964	12/19/2011	LAERDAL MEDICAL CORP.	262.60
154965	12/19/2011	LAGUNA CLAY CO.	679.91
154966	12/19/2011	LAGUNA GRAPHIC ARTS, INC.	793.57
154967	12/19/2011	SHARON LANDIS	480.00
154968	12/19/2011	LASER SOURCE	60.00
154969	12/19/2011	LEILANI ARTS	310.93
154970	12/19/2011	LIEBERT CASSIDY WHITMORE	2,410.00
154971	12/19/2011	LIFETIME MEMORY PRODUCTS, INC.	56.39
154972	12/19/2011	GARY LISS	179.70
154973	12/19/2011	LOEX CLEARINGHOUSE FOR LIBRARY INSTRUCTION (LOEX)	72.00
154974	12/19/2011	MAIN GRAPHICS	254.52
154975	12/19/2011	MARKERTEK VIDEO SUPPLY 1 TOWER DRIVE	46.47
		Unpaid Sales Tax	3.60
		Expensed Amount	50.07
154976	12/19/2011	MC CALLUM GROUP, INC.	3,500.00
154977	12/19/2011	MC FADDEN-DALE INDUSTRIAL HARDWARE LLC	38.45
154978	12/19/2011	JENNIFER MC GEE	100.00
154979	12/19/2011	MC KESSON MEDICAL SURGICAL	432.45
154980	12/19/2011	MARGIE MCNELLY LICENSED MARRIAGE & FAMILY THERAPIST	480.00
154981	12/19/2011	MICHEL CO. INC., R.E.	915.80
154982	12/19/2011	DAVID MILLER	50.00
154983	12/19/2011	SALLIE MILLER	120.00
154984	12/19/2011	MISSION PRINTING COMPANY	209.04
154985	12/19/2011	MONKEY JOE SPEAK C/O LESLEY SATTIN	635.73
154986	12/19/2011	MSC INDUSTRIAL SUPPLY CO.	1,674.66
154987	12/19/2011	JULIE NACE	300.00
154988	12/19/2011	NASCO MODESTO	126.52
154989	12/19/2011	NATIONAL COLLEGIATE HONORS COUNCIL (NCHC)	500.00
154990	12/19/2011	NAT'L STUDENT CLEARINGHOUSE	1,941.50
154991	12/19/2011	NEWBEGINNINGS, INC. CATERING DIVISION	1,252.59
154992	12/19/2011	HALEY NGUYEN	75.94
154993	12/19/2011	NORTH STATE ENVIRONMENTAL	264.58
154994	12/19/2011	OC Treasurer-Tax Collector	210.00
154995	12/19/2011	OC REGISTER COMMERCIAL BILLING	1,109.55
154996	12/19/2011	ORKIN PEST CONTROL 711	1,800.00
154997	12/19/2011	JACKSON, DE MARCO, TIDUS, & PE	994.00
154998	12/19/2011	A GOOD SIGN AND GRAPHIC CO.	82,207.00
154999	12/20/2011	OFFICEMAX CONTRACT INC.	4,764.50
155000	12/20/2011	OFFICEMAX CONTRACT INC.	6,637.68
155001	12/20/2011	SOUTHERN CALIFORNIA EDISON CO.	1,553.39
155002	12/20/2011	SOUTHERN CALIFORNIA GAS CO.	3,532.83

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Check Number	Check Date	Pay to the Order of	Check Amount
155003	12/20/2011	SOUTHERN CALIFORNIA GAS CO.	2,564.66
155004	12/20/2011	SOUTHERN CALIFORNIA GAS CO.	49.96
155005	12/20/2011	VERIZON	147.96
155006	12/21/2011	G & K SERVICES	80.16
155007	12/21/2011	GOENGINEER, INC.	776.99
155008	12/21/2011	GRACE TRAINING SUPPLY	571.15
155009	12/21/2011	W. W. GRAINGER	108.88
155010	12/21/2011	MATTHEW E. GREGORY	276.75
155011	12/21/2011	GEORGINA GUY	49.68
155012	12/21/2011	HALO BRANDED SOLUTIONS	3,871.65
155013	12/21/2011	HARDY DIAGNOSTICS ACCOUNTS RECEIVABLE	2,297.91
155014	12/21/2011	CARMENMARA HERNANDEZ-BRAVO	484.88
155015	12/21/2011	HITT MARKING DEVICES, INC.	57.62
155016	12/21/2011	INGARDIA BROTHERS PRODUCE, INC.	413.73
155017	12/21/2011	IRVINE VALLEY COLLEGE	233.00
155018	12/21/2011	JEFF KAUFMANN	605.00
155019	12/21/2011	KE DESIGNS	15,000.00
155020	12/21/2011	MORITAKA KINA	240.00
155021	12/21/2011	CANDACE KINCAID	52.71
155022	12/21/2011	GARY I. KUSUNOKI	210.00
155023	12/21/2011	LAGUNA BALLET, INC.	12,677.00
155024	12/21/2011	LASER SOURCE	1,096.90
155025	12/21/2011	NICOLE LOFTUS	44.40
155026	12/21/2011	MAQUINSAL SEWING MACHINE CO.	44.44
155027	12/21/2011	RICHARD MC CULLOUGH	100.00
155028	12/21/2011	MC FADDEN-DALE INDUSTRIAL HARDWARE LLC	51.97
155029	12/21/2011	McMASTER CARR SUPPLY CO.	184.28
155030	12/21/2011	MILLENNIUM BUSINESS SERVICES Marty Cohn	48.49
155031	12/21/2011	MSC INDUSTRIAL SUPPLY CO.	1,324.90
155032	12/21/2011	NASCO MODESTO	64.80
155033	12/21/2011	NEUDESIC, LLC	13,688.00
155034	12/21/2011	NEWARK ELECTRONICS DBA NEWARK IN ONE	250.69
155035	12/21/2011	NEWBEGINNINGS, INC. CATERING DIVISION	1,061.98
155036	12/21/2011	OCE-IMAGISTICS	52.80
155037	12/21/2011	OCLC, INC. DEPT #34299	221.12
155038	12/21/2011	LILIA PETERSON	44.40
155039	12/21/2011	EARL PAGAL	47.95
155040	12/21/2011	PARTEK SOLUTIONS	355.00
		Unpaid Sales Tax	22.32
		Expensed Amount	377.32
155041	12/21/2011	PEARSON CLINICAL ASSESSMENT (PsychCorp)	2,598.75
		Unpaid Sales Tax	191.81
		Expensed Amount	2,790.56
155042	12/21/2011	J.W. PEPPER & SON, INC.	215.18
155043	12/21/2011	LILIANN PEREZ-STROUD	240.00
155044	12/21/2011	PETCO ANIMAL SUPPLIES, INC.	323.67
155045	12/21/2011	PHOENIX BUSINESS MACHINES, INC	1,000.00
155046	12/21/2011	PHOENIX GROUP	3,055.18
155047	12/21/2011	THOMAS JOHN PRENDERGAST	46.99

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Checks Dated 11/15/2011 through 01/03/2012

Check Number	Check Date	Pay to the Order of	Check Amount
155048	12/21/2011	QUEST DIAGNOSTICS	1,768.16
155049	12/21/2011	RAININ INSTRUMENTS LLC	152.79
155050	12/21/2011	S & B FOODS CATERING DIVISION	285.11
155051	12/21/2011	SAFEWAY INC/PAVILIONS	263.57
155052	12/21/2011	SEHI PROCOMP COMPUTER PRODUCTS	781.03
155053	12/21/2011	SMART & FINAL IRIS CO.	312.93
155054	12/21/2011	THOMAS L. SMITH	9.13
155055	12/21/2011	SOUTH COAST SAILING TEAM ATTN: JIM WEHAN	1,440.00
155056	12/21/2011	SUN MOUNTAIN SPORTS	1,510.92
		Unpaid Sales Tax	111.83
		Expensed Amount	1,622.75
155057	12/21/2011	TAMS-WITMARK MUSIC LIBRARY	3,081.25
155058	12/21/2011	TOWN & COUNTRY GLASS	505.00
155059	12/21/2011	TRI-AD	697.00
155060	12/21/2011	ULINE ATTN: ACCOUNTS RECEIVABLE	75.29
155061	12/21/2011	UNION ELECTRONIC DISTRIBUTORS	1,715.75
		Unpaid Sales Tax	132.96
		Expensed Amount	1,848.71
155062	12/21/2011	UNITED INTERIORS	310.10
155063	12/21/2011	WARD'S NATURAL SCIENCE	319.16
155064	12/21/2011	WORLD BOOK, INC.	968.67
155065	12/21/2011	LIANNA ZHAO	107.53
155066	12/21/2011	HOME DEPOT CREDIT SERVICES	3,433.24
155067	01/03/2012	AT & T	26.80
155068	01/03/2012	SOUTHERN CALIFORNIA EDISON CO.	14,402.07
155069	01/03/2012	ACCELERATED SERVICES	3,563.44
155070	01/03/2012	TITLEIST	1,420.44
155071	01/03/2012	BAKER & TAYLOR	11.24
155072	01/03/2012	BERGMAN & DACEY, INC.	3,910.00
155073	01/03/2012	BLICK ART MATERIALS	256.72
155074	01/03/2012	NANCY BRACKEN	185.15
155075	01/03/2012	BORIS F. BUZAN	119.60
155076	01/03/2012	CCUPCA (CALIFORNIA COLLEGE & UNIV POLICE CHIEFS ASSOC)	100.00
155077	01/03/2012	CHEFS' TOYS	282.30
155078	01/03/2012	CLARK SECURITY PRODUCTS INC.	270.06
155079	01/03/2012	COAST FITNESS REPAIR SHOP	350.00
155080	01/03/2012	COLLEGE SOURCE, INC.	5,608.00
155081	01/03/2012	CROWN VALLEY SELF STORAGE	177.30
155082	01/03/2012	CULLIGAN	101.87
155083	01/03/2012	DELL MARKETING L.P. C/O DELL USA L.P.	302.77
155084	01/03/2012	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE, CASHIERING	159.00
155085	01/03/2012	SPARKLETT'S	1,633.72
155086	01/03/2012	DUNN-EDWARDS CORPORATION	140.85
155087	01/03/2012	JOHN W. EDWARDS	1,354.60
155088	01/03/2012	EPHRAIM BAY PUBLISHING CO.	390.00
		Unpaid Sales Tax	28.29
		Expensed Amount	418.29

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Checks Dated 11/15/2011 through 01/03/2012

Check Number	Check Date	Pay to the Order of	Check Amount
155089	01/03/2012	EUROPRINT, INC.	2,646.34
155090	01/03/2012	DR. EVERARDO J. STANTON dba J.H. EVERETT	100.00
155091	01/03/2012	EXPEDEON INC.	193.10
155092	01/03/2012	FACILITIES PLANNING & PROGRAM SERVICES, INC	1,200.00
155093	01/03/2012	FREEWAY AUTO SUPPLY	283.18
155094	01/03/2012	SAMUEL FRENCH	209.00
155095	01/03/2012	BEN MEADOWS COMPANY ACCOUNT # 5252156	1,353.76
155096	01/03/2012	CA STATE-SELF INSURANCE PLAN DEPT INDUSTRIAL RELATIONS	9,736.28
155097	01/03/2012	AT & T MOBILITY	13.38
155098	01/03/2012	AT & T	52.46
155099	01/03/2012	AT & T	356.57
155100	01/03/2012	AT & T	60.51
155101	01/03/2012	AT & T	60.51
155102	01/03/2012	AT & T	60.51
155103	01/03/2012	AT&T	32.03
155104	01/03/2012	AT&T	545.91
155105	01/03/2012	AT&T	1,628.79
155106	01/03/2012	AT&T	12.33
155107	01/03/2012	SOUTHERN CALIFORNIA EDISON CO.	34,151.07
155108	01/03/2012	SOUTHERN CALIFORNIA EDISON CO.	8,359.80
155109	01/03/2012	SOUTHERN CALIFORNIA EDISON CO.	225.88
155110	01/03/2012	VERIZON	333.39
Total Number of Checks			1,078
			8,326,942.83

Includes checks for only Bank Account COUNTY

	Count	Amount
Cancel	9	57,279.48
Net Issue		8,269,663.35

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	953	3,829,685.48
12	Child Development Fund	18	18,665.76
40	Capital Outlay Fund	85	4,051,260.73
68	Self-Insurance Fund	9	28,165.03
71	Retiree Benefit Fund	4	345,793.22
Total Number of Checks		1,069	8,273,570.22
Less Unpaid Sales Tax Liability			3,906.87
Net (Check Amount)			8,269,663.35

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Checks Dated 11/15/2011 through 01/03/2012

Check Number	Check Date	Pay to the Order of	Check Amount
010309	11/18/2011	FARLA BINDER	318.60
010310	11/18/2011	COHEN-NAGLESTAD ENTERPRISES LLC	180.00
010311	11/18/2011	HALO BRANDED SOLUTIONS	517.57
010312	11/18/2011	INSIGHT SYSTEMS GROUP, INC.	292.60
010313	11/30/2011	ESTELLA GARRISON	231.40
010314	12/09/2011	EDUCATION TO GO	1,016.00
010315	12/09/2011	GOOD TIMES TRAVEL, INC.	6,961.00
010316	12/09/2011	OFFICEMAX CONTRACT INC.	121.46
010317	12/09/2011	SADDLEBACK GOLF CARS, INC.	154.30
010318	12/09/2011	POSTMASTER	17,269.32
010319	12/09/2011	XEROX CORP.	925.39
010320	12/09/2011	ALICIA MIGLIARINI dba CALINK INSTITUTE	750.00
010321	12/09/2011	RANDELEIGH HARRIS	62.50
010322	12/09/2011	JENNIFER JENSEN EXQUISITE CAKES BY JENNIFER	220.34
010323	12/09/2011	NEW SCHOOL OF AMERICAN MUSIC ROBERT LAUGHLIN	451.68
010324	12/09/2011	TERRY ROWEN, INC. ATTN: TERRY ROWEN	1,497.50
010325	12/16/2011	GREGORY J. ATWOOD THE GLASS SPECTRUM	660.00
010326	12/16/2011	MARICA MACKEY	215.00
010327	12/16/2011	SIERRA MACKEY	75.00
Total Number of Checks			19
			31,919.66

Includes checks for only Bank Account SC-CMED

Fund Summary

Fund	Description	Check Count	Expensed Amount
09	SC Community Education Fund	19	31,919.66
Total Number of Checks		19	31,919.66
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			31,919.66

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 11/15/2011 through 01/03/2012

Check Number	Check Date	Pay to the Order of	Check Amount
008942	11/18/2011	ACCE 2nd VICE PRESIDENT MEMBERSHIP	120.00
008943	11/18/2011	KAYLAA FOX	35.40
008944	11/18/2011	MINA FLOWER, INC.	60.00
008945	11/23/2011	EDUCATION TO GO GATLIN EDUCATION SERVICES	495.00
008946	11/23/2011	NR COMPUTER LEARNING CENTER	333.60
008947	12/01/2011	EDUCATION TO GO	804.75
008948	12/16/2011	A.G. WEALTH MANAGEMENT ADVISORS, INC.	348.00
008949	12/16/2011	KAMPS INC.	435.50
008950	12/16/2011	SHARON LOUIE	21.54
008951	12/20/2011	EDUCATION TO GO GATLIN EDUCATION SERVICES	1,695.00
008952	12/20/2011	ALEX ABBASS AGAHI INFINITE WEALTH FIN.&INS. SRVS	162.50
008953	12/20/2011	STEPHANIE GREEK	25.00
Total Number of Checks			12
			4,536.29

Includes checks for only Bank Account IVC-CMED

Fund Summary

Fund	Description	Check Count	Expensed Amount
07	IVC Community Education Fund	12	4,536.29
Total Number of Checks		12	4,536.29
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			4,536.29

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Purchase Orders/Confirming Requisitions
ACTION: Approval

BACKGROUND

In accordance with the provisions of Article 4 of Chapter 8 of the California Education Code, commencing with Sections 85230, purchase orders/confirming requisitions, and purchase change listings are submitted for approval of the Board of Trustees.

STATUS

Purchase orders processed in accordance with the general priorities of the adopted budget and numbered P12-02426 through P12-02803 amounting to \$1,127,210.60 are submitted to the Board of Trustees for approval. Confirming requisitions dated November 15, 2011 through January 3, 2012 totaling \$114,287.32 are also submitted.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the purchase orders/confirming requisitions listed in EXHIBIT A.

Includes P12-02426 - P12-02803

PO Number	Vendor Name	Site	Description	Account Amount
P12-02426	WELLS FARGO #3317 (DISTRICT)		Nursing Supplies	141.52
P12-02427	CAL PRO SPORTS		BASEBALL SOCKS AND STIRUPS	395.54
P12-02428	ECOLAB INC. GOVERNMENT SALES		Equip. Supplies	478.56
P12-02429	FONTIS SOLUTIONS div of IMAGE DISTRIBUTION SERV		Name Badges for Library and Learning Center.	600.80
P12-02430	PIP PRINTING		Prof. Ventura/ J. Fritsen Workbook: 50 copies	363.66
P12-02431	COUNTY OF ORANGE AUDITOR-CONTROLLER		OC Sheriff's Robot for Lego Event	655.00
P12-02432	WELLS FARGO #3317 (DISTRICT)		PHYSICS SUPPLIES. vendor VXB Bearing	65.77
P12-02433	TECHNI-TOOL		Replacement part	173.14
P12-02434	LARRY BURBRIDGE, D.O., FACEP		CONSULTANT AGREEMENT FOR PM MED. DIRECTOR	1,500.00
P12-02435	TAMS-WITMARK MUSIC LIBRARY		Royalties for Anything Goes	594.50
P12-02436	FUSE COMPANY		PE 200 FUSE	38.47
P12-02437	MILLENNIUM BUSINESS SERVICES Marty Cohn		Business Cards: Roopa Mathur	49.57
P12-02438	UNITED INTERIORS		Office chair	310.10
P12-02439	CORPORATE BUSINESS INTERIORS		CP WORK SURFACE	456.86
P12-02440	WOLTERS KLUWER HEALTH SUBSCRIPTION DEPARTMENT		SUBSCRIPTION TO NURSE EDUCATOR	126.00
P12-02441	PENN CORPORATE RELOCATION SERVICES, INC.		UTT RENO. STORAGE SERV.	2,194.00
P12-02442	GARY BARNAK		RAPIDTECH BARNAK AGREEMENT	83,500.00
P12-02443	ELECTRONIC SVC FOR MEDICAL OFFICE, INC.		Medical Assisting replacement parts for Equipment	28.75
P12-02444	ON COURSE, INC		On Course Workshop for Faculty Development	4,000.00
P12-02445	McKESSON GENERAL MEDICAL CORP		K.Stevens MA Supplies	366.40
P12-02446	WORLD BOOK, INC. C/O NANCY SNELL		Purchase Books.	968.67
P12-02447	GOVCONNECTION		OKI TONER CARTRIDGE	134.69
P12-02448	RED DIGITAL CAMERA COMPANY	Bldg W/Com Arts	Red Exchange Camera Program w/\$5000 Deposit	12,670.00
P12-02449	FREESTYLE		Photography supplies/K.Kinder	123.33
P12-02450	ADVANTAGE MARKETING ADM GROUP INC.		Promotional Goods for Job Fair	2,022.90
P12-02451	HITT MARKING DEVICES, INC.		Ink For Front Counter Stamps	14.02
P12-02452	SIMS TREE HEALTH SPEC., INC.		LIBRARY TREE REPORT	526.25
P12-02453	PERCEPTIVE SOFTWARE, USA INC. ATTN: STEPHANIE JONES		DOCUMENT MGT SOLUTION	20,000.00
P12-02454	BUDDY'S ALL STARS		SB TEAM and PE class split supplies for field	549.96
P12-02455	POCKET NURSE ENTERPRISES, INC.		K.Stevens MA supply order	2,060.35
P12-02456	HILL BROTHERS CHEMICAL CO.		RAPIDTECH NONINSTR SUPPL	192.87

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

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Includes P12-02426 - P12-02803

PO Number	Vendor Name	Site	Description	Account Amount
P12-02457	APPLE COMPUTER, INC. ATTN: HiEd SALES SUPPORT	.	Software supplies for Lariat	399.97
P12-02458	NASCO WEST INDUSTRIES, INC.	.	MA supplies for S.White Alcover	928.95
P12-02459	POCKET NURSE ENTERPRISES, INC.	.	S.WhiteALcover MA supplies	569.29
P12-02460	FAST TRAX BOBCAT SERVICES	.	CONTINUED TROUBLESHOOTING/MAIN LINE WATER REPAIR	740.00
P12-02461	COMPUTERLAND OF SILICON VALLEY	.	Lightroom Upgrade Plan	808.13
P12-02462	SCIAC CSU SAN MARCOS	.	Annual SCIAC Membership Dues for 2011-2012	150.00
P12-02463	MAIN GRAPHICS	.	Printing of Dance Brochures	668.27
P12-02464	TECTA AMERICA SOUTHERN CALIFORNIA, INC.	.	ROOF CLEANING & MAINTENANCE	4,800.00
P12-02465	DELPHIN COMPUTER SUPPLY	.	Brother Belt Unit	106.19
P12-02466	SEHI PROCOMP COMPUTER PRODUCTS	.	Supplies: toner	429.96
P12-02467	WELLS FARGO #3317 (DISTRICT)	.	Dept. Supplies	127.19
P12-02468	PARMA	.	PARMA Mbrship-Risk Management	100.00
P12-02469	CALED (CA ASSOCIATION FOR LOCAL ECONOMIC DEVELOPMENT)	.	CALED Institutional Membership 2012	80.00
P12-02470	EXPERT WINDOW COVERINGS, INC.	.	SHADE BRACKETS FOR BGS 300/302/304	253.95
P12-02471	APPLE COMPUTER, INC. ATTN: HiEd SALES SUPPORT	.	LION OS X SERVER LICENSES -proposal attached	99.98
P12-02472	XEROX CORPORATION	.	Xerox 550 for Duplicating	16,000.00
P12-02473	CDW GOVERNMENT, INC.	.	Equitrac Hardware and Installation	24,468.66
P12-02474	McKESSON GENERAL MEDICAL CORP	.	Medical supplies	238.08
P12-02475	McKESSON GENERAL MEDICAL CORP	.	Tubersol	131.87
P12-02476	CDW GOVERNMENT, INC.	.	Headset per Ergonomics Request - Lois DiAlto	226.23
P12-02477	SEHI PROCOMP COMPUTER PRODUCTS	.	Toner cartridge for an HP LaserJet 4250n printer	229.09
P12-02478	CDW GOVERNMENT, INC.	.	File Maker Pro	691.21
P12-02479	CPP, INC. DAVIES BLACK PUBLISHING	.	CPP 11/12 Skillsone Site Renewal Fee	195.00
P12-02480	THE PATON GROUP	.	CTE Architecture 3D Printer	20,928.94
P12-02481	WELLS FARGO #3317 (DISTRICT)	.	Kara Mahotka Patterson-Spring 2012 Fee Based	260.33
P12-02482	ACTIVEPDF, INC	.	ActivePDF Subscription Renewal	440.00
P12-02483	EDGEWOOD PRESS, INC.	.	Presentation folders for No "F" workshops	868.43
P12-02484	THE PATON GROUP	.	RAPIDTECH SOFTWARE	269.38
P12-02485	NACCE	.	Institutional Membership	750.00
P12-02486	AARDVARK CLAY AND SUPPLIES	.	Art Supplies	1,196.03
P12-02487	HALO BRANDED SOLUTIONS, INC. AKA LEE WAYNE CORPORATION	.	Pens For Marketing	2,362.07

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Includes P12-02426 - P12-02803

PO Number	Vendor Name	Site	Description	Account Amount
P12-02488	HARBOR FREIGHT TOOLS	.	Misc PAC supplies	250.00
P12-02489	HITT MARKING DEVICES, INC.		RAPIDTECH NONINSTR SUPPL	38.71
P12-02490	UNITED INTERIORS		Chair Needed for Receptionist Area	310.10
P12-02491	FABRIC LAND		Student Supplies	455.00
P12-02492	SIMS-ORANGE WELDING SUPPLY		PO for Gas & Supplies	500.00
P12-02494	MSC INDUSTRIAL SUPPLY CO.		RAPIDTECH NONINSTR SUPPL	1,674.66
P12-02495	SEPULVEDA BUILDING MATERIALS		MASONRY SAND	600.40
P12-02496	PEARSON CLINICAL ASSESSMENT (PsychCorp)		250 CISS Mail In Answer Sheets	2,790.56
P12-02497	ALFAX FURNITURE		FURNITURE DOLLIES	917.24
P12-02498	JAS PRODUCTIONS	Bldg W/Com Arts	Class Session in recording studio	250.00
P12-02499	HORIZON		GROUPS SEED/FERTILIZER	1,130.40
P12-02500	GOTHIC ARCH GREENHOUSES		HVAC SUPPLIES	2,232.54
P12-02501	CALIFORNIA CHAMBER OF COMMERCE		2012 Compliance Poster	27.39
P12-02502	LAGUNA CLAY CO.		Art Supplies	679.91
P12-02503	McMASTER CARR SUPPLY COMPANY		RAPIDTECH NONINSTR SUPPL	184.28
P12-02504	COMMUNITY COLLEGE LEAGUE OF CALIFORNIA	.	E-books and fees per Ana Maria Cobos	13,503.00
P12-02505	TOTALLY CHOCOLATE		Promotional Items for Job Fair	4,239.00
P12-02506	ADVANTAGE MARKETING ADM GROUP INC.		Promotional Items for Job Fair	1,762.27
P12-02507	ADVANTAGE MARKETING ADM GROUP INC.		Promotional items for Job Fair	1,825.13
P12-02508	MC FADDEN-DALE INDUSTRIAL		SNORKEL LIFT SPARE TIRE BRACKET	38.45
P12-02509	EDUCATION FOR SUCCESSFUL PARENTING		Trainers	1,380.00
P12-02510	VIDACARE CORPORATION		Nursing Instructor Supplies	1,116.23
P12-02511	BLACK BOX CORPORATION		CP COMMUNICATION EQUIPMENT	378.16
P12-02512	SCRIP-SAFE SECURITY PRODUCTS		TRANSCRIPT PRINTING	2,440.28
P12-02513	GRACE TRAINING SUPPLY		SUPPLIES FOR NURSING	18,757.58
P12-02514	PROGRESSIVE MEDICAL INT.		SHARPS CONTAINERS FOR PARAMEDIC CLASS	51.08
P12-02515	CDW-G COMPUTER CENTERS	.	Large Monitor for Kathy Werle and Lianna Zhao	866.58
P12-02516	SEHI PROCOMP COMPUTER PRODUCTS		TONER FOR PRINTER	110.05
P12-02517	B & H PHOTO	.	Software equipment for Lariat	699.30
P12-02518	TROXELL COMMUNICATIONS, INC.	.	Video Screen for the A126	4,503.95
P12-02519	VOIGT GLOBAL DISTRIBUTION INC.		MICROBIOLOGY MEDIA	62.36
P12-02520	SIMULAIDS, INC.		IV Training Arms	2,697.23
P12-02521	DATA CLEAN CORPORATION		Cleaning Service for Server Room/IT Equip	11,600.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

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Includes P12-02426 - P12-02803

PO Number	Vendor Name	Site	Description	Account Amount
P12-02522	BIOPAC SYSTEMS, INC.		Replacement/Disposable Physiology Lab Supplies	2,981.58
P12-02523	SMARDAN SUPPLY - EL MONTE		IRRIGATION SUPPLIES	161.63
P12-02524	ESSENCE ENTERTAINMENT		Guest Artist Services	1,200.00
P12-02525	U.S. POSTAL SERVICE MISSION VIEJO POST OFFICE		BUSINESS REPLY PERMITS	795.00
P12-02526	VANGENT, INC.		1098-T Tax Form Mailing/Web Access for 2011	36,550.00
P12-02527	BERGMAN & DACEY, INC.		Legal services for bond issue	11,500.00
P12-02528	CDW-G COMPUTER CENTERS		EOPS Printer	372.29
P12-02529	INTERSTATE MUSIC		Music Stands & Cart	913.72
P12-02530	CDW-G COMPUTER CENTERS		Cisco Phone Batteries	215.80
P12-02531	GARY LISS		Guest Speaker Fees-ENV 190 Class	179.70
P12-02532	BRAND ATHLETICS		Men's Tennis Uniform Supplies	1,405.36
P12-02533	BUDDY'S ALL STARS		Basketball Supplies	256.36
P12-02534	BETTYANN WELLAND		Trainer	180.00
P12-02535	LAURIE M. VARTANIAN dba RELIABLE RESPONSE		CPR/1st Aid Trainer	1,400.00
P12-02536	PROFORCE MARKETING INC. PROFORCE LAW ENFORCEMENT		Taser Supplies	3,000.00
P12-02537	WELLS FARGO #3317 (DISTRICT)		SUPPLIES FOR STUDENT USE IN CHEMISTRY	29.60
P12-02538	WELLS FARGO #3317		LABORATORY REFERENCE MATERIAL	113.14
P12-02539	POSTMASTER		MAIL PERMIT #209	190.00
P12-02540	QUALITY OFFICE FURNISHINGS		PUBLIC INFORMATION OFFICE SUITE OF FURNITURE	18,350.72
P12-02541	ALLSTEEL, INC. C/O CORP. BUSINESS INTERIORS		CP OFFICE ITEMS	2,868.85
P12-02542	SIGMA-ALDRICH CHEMICAL CO.		ELISA SUPPLIES	399.35
P12-02543	VWR INTERNATIONAL, INC.		MICROBIOLOGY MEDIA	79.29
P12-02545	APPLE COMPUTER, INC. ATTN: HiEd SALES SUPPORT		iPad Purchase for A&R office	660.04
P12-02546	SEW TRUE SUPPLY		Student Supplies	78.17
P12-02547	DELL MARKETING		Replacement Ink for Dell Printers	116.32
P12-02548	TECHSMITH CORP		Camtasia Online Software for MAC Computers	400.00
P12-02549	W. W. GRAINGER		ELECTRIC WIRE HARNESS REPAIR	251.77
P12-02550	COMPUTROLS, INC.		CP CHILLER PROGRAMMING	19,800.00
P12-02551	TECHNOLOGY INTEGRATION GROUP		KACE Support and Maintenance Renewal	7,307.00
P12-02552	ARS ENTERPRISES		PARTS FOR AUTOCLAVE -URGENT	782.43
P12-02553	SMARDAN SUPPLY - EL MONTE		BOILER CIRCUITS	203.34
P12-02554	COX INDUSTRIAL SERVICES		TEST AND CERTIFY PRE ACTION SYSTEM IN BSTIC	425.00
P12-02555	WELLS FARGO #3317 (DISTRICT)		Student Supplies-Sew Sassy Fabrics	210.25
P12-02556	LIFETIME MEMORY PRODUCTS, INC.		Memory for Laptop	56.39

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

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Includes P12-02426 - P12-02803

PO Number	Vendor Name	Site	Description	Account Amount
P12-02557	BRAVO SIGN & DESIGN		SC MIS. ADD-STUDIO, NO SMOKING & KINESIOLOGY	2,336.12
P12-02558	CUMMINS-ALLISON CORP.		Shredder Maintenance Agreement	275.70
P12-02559	MISSION PRINTING COMPANY		Holiday Card Envelopes	209.04
P12-02560	DICK BLICK COMPANY		P. Turner Fee Based Supplies-Spring 2012	538.83
P12-02561	DICK BLICK COMPANY		R. Hurley-Spring 2012 - Fee Based Supplies	208.23
P12-02562	SCHLAIFER'S ENAMELING SUPPLIES INC.		C. Mayling-Spring 2012 - Fee Based Supplies	346.02
P12-02563	DICK BLICK COMPANY		Lyndell Stonick Spring 2012 Fee Based Supplies	384.99
P12-02564	UNCOMMON THREAD		Melinda Smith-Spring 2012 - Fee Based Materials	435.58
P12-02565	AT&T MOBILITY GOVERNMENT SALES		AT&T Wireless GSM	750.00
P12-02566	VWR INTERNATIONAL, INC.		CHEMICALS FOR STUDENT USE IN CHEMISTRY	325.61
P12-02567	LAB SAFETY SUPPLY INC.		SAFETY SUPPLIES FOR CHEMISTRY	844.27
P12-02568	HOME DEPOT MISSION VIEJO STORE #614		SUPPLIES FOR CHEMISTRY LABS	100.00
P12-02569	DISCOUNT DANCE SUPPLY CO.		Dance costumes	400.00
P12-02570	FRANK L. TROIANO		Drumming Services-Fall Dance Concert	75.00
P12-02571	CDW-G COMPUTER CENTERS		Monitors for board members and IT stock	1,067.48
P12-02572	NATIONAL COLLEGIATE HONORS COUNCIL (NCHC)		NCHC 2012 Membership Dues	500.00
P12-02573	BLACK BOX CORPORATION		CP MICRO EXTENDER	378.16
P12-02574	BLACK SHEEP		SSC-212 CURTAINS & VALANCES	2,978.00
P12-02575	EMPLOYMENT DEVELOPMENT DEPT.		Unemployment Insurance Quarterly P/R Taxes	50,000.00
P12-02576	CAROLINA BIOLOGICAL SUPPLY		SUPPLIES FOR STUDENT USE IN CHEMISTRY	326.47
P12-02577	McKESSON GENERAL MEDICAL CORP		SUPPLIES FOR STUDENT HEALTH CENTER	5,000.00
P12-02578	IRVINE VALLEY COLLEGE BOOKSTORE		Textbooks for OC WIB Youth Grant	6,094.32
P12-02579	R2A ARCHITECTURE		DESIGNS SERVICES FOR MAIN QUAD	7,762.00
P12-02580	JULIUS A. IBANEZ		CONSULTANT AGREEMENT FOR PM MED. DIRECTOR	1,500.00
P12-02581	WELLS FARGO #3317		Software supplies for the Lariat	84.67
P12-02582	B & H PHOTO	Bldg W/Com Arts	Lens adaptor for Prime Lenses	88.25
P12-02583	CAL PRO SPORTS		BATS FOR BASEBALL TEAM	2,136.06
P12-02584	CAL PRO SPORTS		TENNIS BALLS FOR KNES TENNIS CLASSES	252.38
P12-02585	FITNESS PLUS EQUIPMENT SERV		BIKE PARTS FOR IVC KNES CLASSES	1,884.05
P12-02586	BEST BUY GOV, LLC		Television Screen for President's Conference Room	5,928.48

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Includes P12-02426 - P12-02803

PO Number	Vendor Name	Site	Description	Account Amount
P12-02587	ASW EXPRESS		R Rogers Cloud Spring 2012 Fee Based Supplies	233.17
P12-02588	LEILANI ARTS		Melinda Smith-Spring 2012-Fee Based Supplies	310.93
P12-02589	UNIVERSITY PRODUCTS		Photography Supplies	757.48
P12-02590	STATE CENTER COMM. COLL. DIST.		Test Claim Services and Litigation Fund	4,000.00
P12-02591	PARTEK SOLUTIONS		PAPER	377.32
P12-02592	AUTOMOTIVE SERVICE COUNCILS OF CA/ORANGE COAST CHAPTER 50		Membership renewal	25.00
P12-02593	SMART LEVELS MEDIA		Holiday Cards	511.81
P12-02594	OBJET GEOMETRIES INC.		Repairs for the Objet 250	5,900.00
P12-02595	DICK BLICK COMPANY		Maria Kiernan Spring 2011 Material Fees	713.32
P12-02596	ACCUVANT INC.		Modules for Firewall	8,792.40
P12-02597	KARI ME AWAY		Melinda Smith-Spring 2012-Fee Based Supplies	104.51
P12-02598	POSTMASTER		Postage for Spring 2012 Perf. Arts brochures	1,600.00
P12-02599	APPLE COMPUTER, INC. ATTN: HiEd SALES SUPPORT		Mac Mini Purchase	1,646.00
P12-02600	ANDREW ACQUISTA		Accompanist Services--African Dance Performance	250.00
P12-02601	DANA HUFF		Accompanist Drummer--African Dance Performance	175.00
P12-02602	NING AN		Guest Artist--Piano Performance	2,325.00
P12-02603	COMPUTERLAND OF SILICON VALLEY		Reason 6 Upgrade	1,975.66
P12-02604	QUEZADA PRO LANDSCAPE, INC.		NEW BRIDGE PERIMETER ROAD TREE SERVICES	2,500.00
P12-02605	HAITBRINK ASPHALT PAVING, INC.		FOOTBALL FIELD LIGHT POLES	3,900.00
P12-02606	POSTMASTER		Postage for Spring 2012 Emeritus Brochure	481.08
P12-02607	BRIAN I. PEREZ	Bldg W/Com Arts	CTVR 110 on Site Education	250.00
P12-02608	RAUL PACHECO dba R & R VISIBLE PRODUCTS		Whiteboard for BGS 253	335.54
P12-02609	WESTERN GRAPHICS PLUS, INC.		Posters/Stickers for CACareerCafe.com	2,903.06
P12-02610	ASICS AMERICA CORPORATION		BADMINTON UNIFORM ITEMS	2,592.90
P12-02611	LASER SOURCE		Toner Cartridges for Publications	890.02
P12-02612	SANOPI PASTEUR		MEDICATION	1,519.50
P12-02613	NAT'L INST. FOR WOMEN IN TRADES, TECHNOLOGY & SCIENCE		Automotive video	117.70
P12-02614	WELLS FARGO #3317		Book-In Search of Civility	17.11
P12-02615	DELL MARKETING		Toner for printer	302.77
P12-02616	CULINARY SOFTWARE SERVICES		Dept. Resource	4,105.35
P12-02617	PENN CORPORATE RELOCATION SERVICES, INC.		COST TO STORE TABLET CHAIRS	1,810.00

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Includes P12-02426 - P12-02803

PO Number	Vendor Name	Site	Description	Account Amount
P12-02618	MILLENNIUM BUSINESS SERVICES Marty Cohn		Bussiness Card for Elizabeth Cipres	49.57
P12-02619	DM COLOR EXPRESS, INC.		BLANKET P.O. FOR GROUNDS SUPPLIES	500.00
P12-02620	APPLE COMPUTER, INC. ATTN: HiEd SALES SUPPORT		Apple Software	15,271.00
P12-02621	ADVANTAGE MAILING, INC.		Postage for IVC HS Parents Letter	274.32
P12-02622	DESIGN SCIENCE, INC.		Math Type 6.7 Upgrade for windows/Macintosh	508.31
P12-02623	XPEDX		Paper for Duplicating	160.28
P12-02624	WELLS FARGO #3317		PHYSICS SUPPLIES	20.21
P12-02625	NATIONAL STUDENT CLEARINGHOUSE		StudentTracker Annual Renewal	1,941.50
P12-02626	WHITAKER BROS. BUSINESS MACH.		High Volume Paper Shredder	2,674.92
P12-02627	SEHI PROCOMP COMPUTER PRODUCTS		Printer	781.03
P12-02628	LAGUNA GRAPHIC ARTS, INC.		Harassment Policy Brochure	626.56
P12-02629	IRVINE UNIFIED SCHOOL DIST. ATTN: P.GRAHAM, ACCOUNTING		IUSD Recreation Improvement Assessment	575.04
P12-02630	AMERICAN ASSOCIATION OF COMMUNITY COLLEGES		Membership Dues AACC 2012	8,680.00
P12-02631	COMPUTERLAND OF SILICON VALLEY		Software	167.77
P12-02632	DAVID MILLER		PRIDE Panelist	50.00
P12-02633	DELL MARKETING		2 DELL 990 TEST COMPUTERS	2,735.88
P12-02634	FARNOOSH SORAYA		Trainer Adoption Class	120.00
P12-02635	FENCE SCREEN INC.		Softball Field Wind Screens	1,290.12
P12-02636	WELLS FARGO #3317		Computer Books	50.81
P12-02637	LOEX CLEARINGHOUSE FOR LIBRARY INSTRUCTION (LOEX)		Inst. membership per April Cunningham	72.00
P12-02638	ADVANTAGE MAILING, INC.		IVC HS Senior Parents Letter	1,084.63
P12-02639	TASTE CATERING, INC.		EDCC WORKSHOP WITH LUNCH	253.62
P12-02640	TRAFFIC CONTROL SERVICE, INC.		SAFETY PAINT FOR PAVEMENT AREAS	825.65
P12-02641	MC DOWELL-CRAIG OFFICE FURNITURE		File Cabinet	1,183.81
P12-02642	SPECTRUM LABORATORY PRODUCTS		OCEANOGRAPHY LAB SUPPLIES (SALT)	561.99
P12-02643	DISPENSING SOLUTIONS, INC.		Prescription Meds	230.16
P12-02644	ELLIOTT ROCA		Interpreter-FKCE	100.00
P12-02645	GENESIS, INC.		Lab Supplies for Ecology	169.58
P12-02646	KR WOLFE INC.		Cabling work for Video Conf Project	2,110.00
P12-02647	ORIENTAL TRADING COMPANY, INC.		SUPPLIES TO PROMOTE MLT PROGRAM	77.72
P12-02648	FULL COMPASS SYSTEMS	Bldg W/Com Arts	Mic clips to replace lost items	66.03
P12-02649	WELLS FARGO #3317 (DISTRICT)		Backup portable hard drives	292.15
P12-02650	A-S MEDICATION SOLUTIONS, LLC		Medication	481.40
P12-02651	ASSESSMENT TECHNOLOGIES INSTITUTE, LLC		ATI FOR NURSING	15,552.00

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Includes P12-02426 - P12-02803

PO Number	Vendor Name	Site	Description	Account Amount
P12-02652	ULINE, INC.		Butcher Paper For DMP	75.29
P12-02653	EDUCATIONAL INNOVATIONS		PHYSICS SUPPLIES	505.33
P12-02654	MIKE BROWN GRANDSTANDS, INC. BRAND SERVICES, INC.		Bleacher Rentals - Football Stadium	5,948.00
P12-02655	CAPT BUSINESS OFFICE		MBTI 8 Packs Form F Non-Prepaid Answer Sheets	143.04
P12-02656	LUIS G. CARDENAS		Interpreter-FKCE	100.00
P12-02657	LIDS TEAM SPORTS		SB '12 socks	151.12
P12-02658	AMERICAN RED CROSS ORANGE COUNTY CHAPTER		AMERICAN RED CROSS RTE/CPR CARDS	765.00
P12-02659	IRONWOOD PLUMBING, INC.		REPAIR CONDENSOR WATER PUMP SYSTEM B200	3,100.00
P12-02660	XEROX CORPORATION		Repair to Michael O'Meara Printer	500.00
P12-02661	FONTIS SOLUTIONS div of IMAGE DISTRIBUTION SERV	SC WAREHOUSE	REPLENISH STORES	431.00
P12-02662	WELLS FARGO #3317		Computer Maintenance and Repair Book	35.55
P12-02663	COMPUTERLAND OF SILICON VALLEY		MICROSOFT WIN SRVR STD LICENSES	178.00
P12-02664	HITT MARKING DEVICES, INC.		Deliver to Karen Bronson x.4669	40.54
P12-02665	HITT MARKING DEVICES, INC.		SELF INKING STAMPS	57.62
P12-02666	RIEGLE PRESS, INC.		School Calendar	54.93
P12-02667	CASEMAN, INC.		RAPIDTECH NONINSTR SUPPL	527.52
P12-02668	SABLE SYSTEMS INT'L INC.		Mass Flow Controller for Biology Majors Lab	3,690.98
P12-02669	EXPEDEON INC.		PAGE STAIN FOR BIO. 94 LAB CLASS SECTION	193.10
P12-02670	DUNE CRAFT		lab Supplies for Ecology	56.07
P12-02671	BIO-RAD LABORATORIES, INC. LIFE SCIENCE GROUP		* Bacterial Transformation Kit for Student Project	140.15
P12-02672	RAININ INSTRUMENTS LLC		Micropipette Tips for Rainin Micropipettors	292.20
P12-02673	H2 ENVIRONMENTAL CONSULTING SERVICES, INC.		ATEP DEMO BLDGS. 26 & 524	30,750.00
P12-02674	SNADER AND ASSOCIATES, INC.		Digital recorder for board room	4,691.16
P12-02675	SEHI PROCOMP COMPUTER PRODUCTS		Printer Cartridges	978.26
P12-02676	COMMERCIAL ROOFING SYSTEMS, INC.		FINE ART INTERIOR LADDER	1,910.00
P12-02677	T C S CONSULTING, INC.		SM DECK REPAIR	100.00
P12-02678	TUSTIN UNIFIED SCHOOL DISTRICT		Lease of Beckman HS Classrooms - Fall 2011	884.00
P12-02680	WELLS FARGO #3317		Planispheres for Students	1,287.61
P12-02681	J. M. McCONKEY CO.		Horticulture Supplies	796.26
P12-02682	SEHI PROCOMP COMPUTER PRODUCTS		Toner for HP Printer	229.09
P12-02683	BEST BUY GOV/ED		Wireless headset for staff	591.24
P12-02684	B & H PHOTO	Bldg W/Com Arts	Replacement parts students lost or damaged	172.20
P12-02685	SEHI PROCOMP COMPUTER PRODUCTS		Supplies for Publications	116.73
P12-02686	JENNIFER MC GEE		Youth Panelist	300.00

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Includes P12-02426 - P12-02803

PO Number	Vendor Name	Site	Description	Account Amount
P12-02687	ALENA STRICKLAND		Foster Parent Co-Trainer	630.00
P12-02688	MAQUINSAL SEWING MACHINE CO.		Dept. Supplies	44.44
P12-02689	NASCO WEST INDUSTRIES, INC.		Dept. Supplies	64.80
P12-02690	DAVE MCALLISTER		GROUNDS SUPPLIES	1,200.00
P12-02691	MSC INDUSTRIAL SUPPLY CO.		Industrial Supplies for Project 215	1,537.55
P12-02692	W. W. GRAINGER		ATEP Supplies	716.97
P12-02693	APPLE COMPUTER, INC. ATTN: HiEd SALES SUPPORT		Technology Equipment Purchase	10,988.35
P12-02694	WILLED BODY PROGRAM UCI COLLEGE OF MEDICINE		CADAVER FOR BIO. 200 CLASS	4,953.00
P12-02695	WARD'S NATURAL SCIENCE		LAB DEMO ITEMS	632.92
P12-02696	COLLEGE CENTRAL NETWORK		Annual Contral Renewal, 2011-12	1,575.00
P12-02697	ALISO VIEJO CONFERENCE CENTER		CateringFKCE FAMILIES CONFERENCE	700.38
P12-02698	SEHI PROCOMP COMPUTER PRODUCTS		CE255XD HP toner Cartridge for CCLD	752.46
P12-02699	LABCONCO CORPORATION		NEW FILTER FOR THE BIO SAFETY HOOD	819.56
P12-02700	UNISOURCE WORLDWIDE		Paper Order	3,249.74
P12-02701	LASER SOURCE		Toner for network printer	206.88
P12-02702	MARCIVE, INC.		Library database service	16.06
P12-02703	MODERN POSTCARD		Printing for Art Gallery	189.10
P12-02704	DISPLAYS 2GO		Sign holders for the PAC	355.67
P12-02705	GOENGINEER		SolidWorks Subscription Renewal	2,607.55
P12-02706	AMERIDEX PLATE EXCHANGERS		HVAC EQUIPMENT	6,229.56
P12-02707	MILLENNIUM BUSINESS SERVICES Marty Cohn		BUSINESS CARDS FOR DEBRA FITZSIMONS	43.10
P12-02708	MARCELINA VALENZUELA		Youth Panelist	100.00
P12-02709	ONILEAH PORTER		Youth Panelist	100.00
P12-02710	CAMERON WELDING SUPPLY		Welding cylinders	849.33
P12-02711	MWAVE.COM div of CLT COMPUTER		Projector lamps	328.94
P12-02712	RPM CONSULTANT GROUP		GASB 43 & 45 Compliance	74,880.00
P12-02713	CCUPCA (CALIFORNIA COLLEGE & UNIV POLICE CHIEFS ASSOC)		CCUPCA-MEMBERSHIP FOR GLEN	100.00
P12-02714	SCHOOLS FIRST FCU ATTN: JO AN POIREL		Premium for Sabbatical Bonds	3,955.00
P12-02715	SCANTRON CORPORATION		REPLENISH SUPPLIES	64.50
P12-02716	PSYCHOLOGICAL CONSULTING ASSOCIATES, INC.		Consulting Service	520.00
P12-02717	CDW-G COMPUTER CENTERS		Laptop Purchase for ATEP	1,558.40
P12-02718	COLLEGE SOURCE, INC.		Transfer Evaluation System (TES)	6,345.00
P12-02719	GEMPLER'S		Supplies	268.20
P12-02720	RICHARD MC CULLOUGH		GUEST--DISTINGUISHED SPEAKER SERIES	100.00
P12-02721	B & H PHOTO		INK CARTRIDGES FOR DEPT. PRINTER	357.73
P12-02722	CDW GOVERNMENT, INC.		Additional equipment for firewall modules	5,703.88

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Board Report

Includes P12-02426 - P12-02803

PO Number	Vendor Name	Site	Description	Account Amount
P12-02723	DOMINIQUE A. RISSOLO		Guest Speaker - Dominique Rissolo	100.00
P12-02724	FISHER SCIENTIFIC		Supplies for geologic sciences	47.71
P12-02725	ULINE, INC.		Cold Packs	58.19
P12-02726	DEPT OF INDUSTRIAL RELATIONS SELF-INSURANCE PLANS		FY 2011-10 Assessment Fees	9,736.28
P12-02727	GRAINGER PARTS OPERATIONS		Portable Sandblaster	554.32
P12-02728	YALE CHASE MATERIALS HANDLING		TRACTOR SERVICE	258.71
P12-02729	W. W. GRAINGER		FASHION STUDENT SUPPLIES	26.94
P12-02730	i3 SOLUTIONS		Project Mgmt Consulting Services	30,000.00
P12-02731	MOORE MEDICAL CORP.		Over the Counter Meds	107.79
P12-02732	WOHLERS ASSOCIATES, INC. TERRY WOHLERS		ANNUAL CONTRACT: TERRY WOHLERS	3,000.00
P12-02733	MONSTERSLAYER, INC.		C Lommatsch Barrett-Spring 2012-Fee Based Supplies	336.52
P12-02734	APEC CORP. dba SPECIALTY EQUIPMENT CO.		FORD 350 TRUCK GAT LATCH/LICENSE LIGHT	39.80
P12-02735	SARS SOFTWARE PRODUCTS, INC.		SARS Software Renewal	5,940.00
P12-02736	MATTHEW E. GREGORY		Services PAC Crew	276.75
P12-02737	FONTIS SOLUTIONS div of IMAGE DISTRIBUTION SERV		PARKING CONTRACT PRINTING	3,038.55
P12-02738	PRO LINE GYMNASIUM FLOORS		NEW FLOORS FOR GYM	5,950.00
P12-02739	HARDY DIAGNOSTICS		MICROBIOLOGY SUPPLIES	1,412.94
P12-02740	LASER SOURCE		Toner Cartridges for EOPS	983.76
P12-02741	GEORGE T. HALL		FMO EMERGENCY WORK	6,807.12
P12-02742	SARGENT-WELCH LLC VWR INTERNATIONAL COMPANY		Supplies for astronomy	144.43
P12-02743	BATTERY ZONE		Radio Batteries	288.55
P12-02744	SARGENT-WELCH LLC VWR INTERNATIONAL COMPANY		FEE BASED SUPPLIES FOR STUDENTS	193.95
P12-02745	HALO BRANDED SOLUTIONS, INC. AKA LEE WAYNE CORPORATION		Promotional pens	1,309.00
P12-02746	SCANTRON CORPORATION		Scantrons for SLOs	141.61
P12-02747	MONOPRICE, INC.		VGA for President's Conference Room	48.99
P12-02748	DIV. OF THE STATE ARCHITECT STATE OF CALIFORNIA	SC WAREHOUSE	RELOCATABLE BUILDINGS	7,934.01
P12-02749	GOVERNMENT c/o BIBBY SERVICES		Annual Maintenance for CurricUNET	9,630.00
P12-02750	DICK BLICK COMPANY		Student Supplies	93.10
P12-02751	DR. EVERARDO J. STANTON dba J.H. EVERETT		Guest Speaker - Dr. Everardo J. Stanton	100.00
P12-02752	NATIONAL INSTRUMENTS		LabVIEW and Multisim License Renewals	2,146.80
P12-02753	PRESENTATIONS DIRECT, LLC		Parts for Duplicating	993.40
P12-02754	SMART LEVELS MEDIA		Spring 12 P.A. brochure	5,916.16
P12-02755	IN-N-OUT BURGER ATTN: COOKOUT COORDINATOR		Senior Day 2012	8,991.50

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Includes P12-02426 - P12-02803

PO Number	Vendor Name	Site	Description	Account Amount
P12-02756	ASCAP		ASCAP Music License Fees	9,199.00
P12-02757	W. W. GRAINGER		EVENT TAPE	66.07
P12-02758	CAREERBUILDER, LLC		Advertising for SOCCCD	10,000.00
P12-02759	PEOPLE ADMIN, INC.		Annual Renewal - Service Fees	46,350.00
P12-02760	THE EASTWOOD COMPANY		Brake tools	323.23
P12-02761	CREATION ENGINE		SketchUp Pro 8 Renewal	450.00
P12-02762	QUEZADA PRO LANDSCAPE, INC.		T BUILDING GRASS REMOVAL	4,412.00
P12-02763	AGILENT TECHNOLOGIES, INC.		EQUIPMENT FOR CHEMISTRY LABS STUDENT USE	44,197.86
P12-02764	D3 SPORTS, INC.		BASEBALL GEAR	478.25
P12-02765	ALAN LEE		Contract Services	750.00
P12-02766	NORMAN KRIEGER		Contract Services	1,500.00
P12-02767	B & H PHOTO		Photo Equipment	1,296.64
P12-02769	MWAVE.COM div of CLT COMPUTER		Projector Lamps for Media Services	883.47
P12-02770	G/M BUSINESS INTERIORS		A101 PRESIDENT'S DESKTOP CREDENZA	5,186.14
P12-02771	NATIONAL COALITION OF ADVANCED TECHNOLOGY CENTERS (NCATC)		ANNUAL CONTRACT: NCATC	15,000.00
P12-02772	SYSTEMS SOURCE, INC.		VICE PRESIDENT OF INSTRUCTION FURNITURE	3,654.16
P12-02773	INTEGRA SERVICES INTERNATIONAL INC.		RAPIDTECH REPAIR SUPPLIES	741.86
P12-02774	G/M BUSINESS INTERIORS		Monitor Arm for Front Desk	506.91
P12-02775	PACIFIC INDUSTRIAL SUPPLY CO.		COOLANT	603.40
P12-02776	PHOENIX PHILANTHROPY GROUP		Alumni Relations Consulting Services	28,500.00
P12-02777	COMPUTERLAND OF SILICON VALLEY		Upgrade Contribute 2.0 to 5.0	780.00
P12-02778	FISHER SCIENTIFIC		SAFETY SUPPLIES FEE BASED	579.70
P12-02779	KETU H. KATRAK		Guest Speaker - Ketu Katrak	100.00
P12-02780	JOANNE E. TAWFILIS		Guest Speaker - Joanne Tawfilis	100.00
P12-02781	KRISTI M. WILSON		Guest Speaker - Kristi M. Wilson	100.00
P12-02782	JOHN DOMBRINK		Guest Speaker - John Dombrink	100.00
P12-02783	ROXANE COHEN SILVER		Guest Speaker, Dr. Roxane Cohen Silver	100.00
P12-02784	IRVINE CHAMBER OF COMMERCE		UCI Merage School Business Outlook	165.00
P12-02785	AQUARIUM OF THE PACIFIC		MARINE BIO AQUARIUM FIELDTRIP	400.00
P12-02786	UC REGENTS UCSD		BIO19 FIELDTRIP TO BIRCH AQUARIUM	400.00
P12-02787	UC REGENTS UCSD		MS20 AQUARIUM TOUR (6 SESSIONS)	910.00
P12-02788	SESAC, INC.		SESAC District Music License	2,854.57
P12-02789	DANIEL LARREA		Guest Musician Services-Fall Tap Dance Perf.	300.00
P12-02790	RGP PLANNING & DEVELOPMENT SERVICES		ATEP Programming Services	21,900.00

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Includes P12-02426 - P12-02803

PO Number	Vendor Name	Site	Description	Account Amount
P12-02791	RAUL PACHECO dba R & R VISIBLE PRODUCTS	.	WHITE BOARD	561.81
P12-02792	RIO GRANDE ALBUQUERQUE		Lommatsch Barrett-Spring 2012-Fee Based Supplies	321.41
P12-02793	ELECTRONIC PRODUCTS, INC.		Calculators for Accounting	593.23
P12-02794	LAERDAL MEDICAL CORP.		BLS/ACLS/Pals completion cards	840.29
P12-02795	CDW-G COMPUTER CENTERS	.	Xerox 4260 for A100	4,265.82
P12-02796	HOLLANDER GLASS, INC.		A. Sones - Spring 2012 - Material Fees	221.20
P12-02797	PROFORMA PRINT MGMT	.	Advertising for IDRC	1,907.18
P12-02798	LION FLAG SECURITY	.	For ATEP	4,119.24
P12-02799	LOS SERRANOS COUNTRY CLUB		GREEN FEES FOR MENS AND WOMEN'S GOLF	1,600.00
P12-02800	CESA-SC	.	CESA Membership Renewal	55.00
P12-02801	ERIN KIM		PRIDE Panelist	50.00
P12-02802	JOY STRICKLAND		PRIDE Panelist	100.00
P12-02803	ERICA ESTRADA		PRIDE Panelist	50.00
			Total	374
				1,127,210.60

Fund Summary			
Fund	Description	PO Count	Amount
01	General Fund	354	907,435.31
40	Capital Outlay Fund	17	135,059.01
68	Self-Insurance Fund	2	9,836.28
71	Retiree Benefit Fund	1	74,880.00
Total		374	1,127,210.60

PO Changes		
	New PO Amount	Change Amount
Total PO Changes		

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Includes 11/15/2011 - 01/03/2012

Requisition Number	Vendor Name	Description	Requisition Total
RQ12-03121	SCRUBS4U	SAFETY SUPPLIES	103.33
RQ12-03252	GARY POERTNER	Conference for Gary Poertner BOOKED 11/29/11	1,547.50
RQ12-03300	INDUSTRIAL METAL SUPPLY CO.	Floor Flange Fittings	801.40
RQ12-03376	KEVIN O'CONNOR	Travel reimbursement shuttle and parking	77.00
RQ12-03397	SHANNON FASELER	Conf Reimburse-College Art Assoc	700.00
RQ12-03400	LARRY A. SIMS	Conf Reimburs--Sims, Larry-CATESOL	320.00
RQ12-03414	FHEG IVC BOOKSTORE No. 895 MA 759	EOPS bookstore billing	13,579.67
RQ12-03453	DEBRA L. FITZSIMONS	ATTEND 2012 CCLC LEGISLATIVE CONF	1,542.43
RQ12-03454	CAREER TRACK SEMINARS	Event Planning Conference	400.00
RQ12-03460	CHRISTIAN ALVARADO	CHRISTIAN ALVARADO Conference	993.13
RQ12-03464	TAMARA KING	Reimburse for UX Intensive 10/23/11-10/27/11	2,552.44
RQ12-03471	JENNA MC CARTY	Reimbursement--So Cal Waste Management Forum	195.00
RQ12-03476	WELLS FARGO #3317 (DISTRICT)	CDW-G-FIBER PATCH CABLES	188.83
RQ12-03486	GAME READY	Athletic Training Equipment Repair	412.01
RQ12-03489	ANTHONY HUNTLEY	REIMBURSEMENT FOR LAB SUPPLIES	47.28
RQ12-03504	YCCD FOR CCC REGISTRY JOB FAIR ATTEN: NANCY HOLMES	Registration for 2012 Job Fair - Los Angeles	2,150.00
RQ12-03506	LA NELL PEEBLES	Postage Reimbursement	21.76
RQ12-03507	DEBORAH ORRILL	Reimbursement for Proj 041 Book Purchase	72.07
RQ12-03512	BLAKE STEPHENS	Reimburse for items purchased	452.85
RQ12-03516	GLENN ROQUEMORE	Reimburse for Roquemore Global Warming Meeting	16.16
RQ12-03531	GLENN ROQUEMORE	Travel Reim. for Glenn Roquemore	465.00
RQ12-03532	TERESA FLUEGEMAN	Tere Fluegeman - 2012 CCLC Leg Conf	1,542.94
RQ12-03535	WELLS FARGO #4198	Software supplies for the Lariat	18.83
RQ12-03536	EUGENE C. HILL	Candidate Reimbursement - Hill	407.30
RQ12-03537	EPHRAIM BAY PUBLISHING CO.	Vocal/Piano Scores	418.29
RQ12-03539	JOHN L. GLIHA	Candidate Reimbursement - Gliha (2nd Level)	1,068.05
RQ12-03540	LA NELL PEEBLES	Reimbursement for Express Mail cost	18.30
RQ12-03551	TONY MANCINI	TRAINING FOR MANCINI	1,402.00
RQ12-03556	CATHERINE ARREGUIN	Grant Writing Workshop	706.00
RQ12-03558	ADVANTAGE MARKETING ADM GROUP INC.	Promotional items for Job Fair	1,083.30
RQ12-03561	ALINDE HERRON	Reimbursement to Faculty--Dept Supplies	65.25
RQ12-03568	POWER FORD TUSTIN	Wiper Blade Assembly	27.91
RQ12-03570	WELLS FARGO #4198	J. Nelson - Fall 2011 Instructional Supplies	65.53
RQ12-03571	SO. ORANGE CO. COMM. COL.DIST	Return to Title IV Funds	1,307.00
RQ12-03572	GLENN ROQUEMORE	Travel for Glenn Roquemore	400.00
RQ12-03575	DM EMBROIDERY & SILKSCREEN DbA ALEJANDRA TROMP	WOMEN'S SOCCER EMBROIDERY	189.00
RQ12-03583	CIWEA ATTN: SALLY CARDENAS	Registration for E.Hilden to attend CIWEA wrkshp	45.00
RQ12-03587	DIANE PESTOLESI	Reimbursement for envelopes	131.67
RQ12-03588	R.M. SYSTEMS, INC.	PIV SWITCH PART	120.00
RQ12-03593	A-1 AWARDS	Reagan bust identification signage	43.00
RQ12-03595	ELIZABETH WEISS	Reimbursement for Lego Tour. Balloons	89.40
RQ12-03596	CAREER TRACK SEMINARS	Event Planning Conference	194.00
RQ12-03601	GUENTER REHM	Reimbursement to Faculty--FN 245 Class	50.00

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Includes 11/15/2011 - 01/03/2012

Requisition Number	Vendor Name	Description	Requisition Total
RQ12-03603	MKH ELECTRONICS	Repair/MTN	314.34
RQ12-03605	MONKEY JOE SPEAK % LESLEY SATTIN	Marketing Items for Lego Tournament	754.25
RQ12-03608	ANNA SMITH IRVINE VALLEY COLLEGE	Event Planning Conference	206.00
RQ12-03610	ELIZABETH ININNS	ConfReimb-AmerSociety forMicrobiologyAnnualMeeting	502.45
RQ12-03611	MONICA FRIEDRICH	ConfReimb-AmerSociety forMicrobiologyAnnualMeeting	199.71
RQ12-03612	VALERIA BARRAGAN	ConfReimb-CreatingEffectiveMindset4StudentSuccess	52.44
RQ12-03613	JANET BAGWELL	ConfReimb-CollegeReading & LearningAssnAnnualConf	662.35
RQ12-03614	IRENE RENAULT	ConfReimb-CollegeReading & LearningAssnAnnualConf	662.35
RQ12-03616	SANDRA F. KENNEDY	ConfReimb-Amer.AnthropologicalAssn. 110thAnnual Mtg	500.00
RQ12-03617	TEDDI LORCH	WRIPAC Training	180.00
RQ12-03618	MARJAN WARDAKI	ConfReimb-AfghanHistory thruAfghanEyes-Int'lConf	196.96
RQ12-03619	CRISTY BRUNS	ConfReimb-Nat'l Council of Teachers of English	500.00
RQ12-03620	KOLIN WILLIAMS	ConfReimb-CA Community Colleges Veterans Summit	440.78
RQ12-03621	CHRISTINA NIGRELLI	ConfReimb-Program 4 Infant/ToddlerCareTrainer Inst	738.25
RQ12-03623	PAUL MC LEOD	ConfReimb-JournalismAssn ofCmtyCollegesFacultyConf	500.00
RQ12-03628	TECHNOFIT	Fitness Equipment Repair	294.85
RQ12-03629	COAST FITNESS REPAIR SHOP	Fitness Equipment Repair	920.96
RQ12-03630	MONKEY JOE SPEAK C/O LESLEY SATTIN	Marketing Items for Lego Tournament	635.73
RQ12-03637	CLIFFORD MEYER C/O AUTO TECH	Reimbursement	37.18
RQ12-03638	KATHLEEN WERLE	Reimbursement for books	28.00
RQ12-03641	ORKIN EXTERMINATING, INC. ACURID	FMO SUPPLIES	752.10
RQ12-03642	WELLS FARGO #4198	A.C text and Instructor kit	272.17
RQ12-03653	ANTHONY HUNTLEY	REIMBURSEMENT FOR DEPARTMENT SUPPLIES	27.21
RQ12-03654	BAKER & TAYLOR	Library books per Ana Maria Cobos	225.85
RQ12-03655	SO. ORANGE CO. COMM. COL.DIST	Return to Title IV Funds	2,703.00
RQ12-03659	JOHN LICITRA	Conference Reimb. - Licitra Cerritos College Conf.	32.64
RQ12-03660	ROBERT MELENDEZ	Conference Reimb. - Melendez UC Couns Conf.	118.70
RQ12-03664	ROBERT MELENDEZ	Conference Reimb. - Melendez CSU Couns Conf.	127.84
RQ12-03667	MARIE DE LA PALME	Reimbursement for dance supplies	87.15
RQ12-03670	COACH AMERICA	Bus for Emeritus Institute Field Trip	1,281.50
RQ12-03689	A-1 AWARDS	Board president appreciation plaque	53.82
RQ12-03692	PARADIGM, INC.	Printing of IVC SU 2011 Diplomas & Certificates	1,566.30
RQ12-03697	LISA JANE GORE	Reimbursement for props purchase Anything Goes	272.25
RQ12-03698	WELLS FARGO #1598	Constant Contact, Email Marketing	336.00
RQ12-03700	FACCC EDUCATION INSTITUTE	2011 VETERANS CONFERENCE SAN DIEGO	300.00

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Includes 11/15/2011 - 01/03/2012

Requisition Number	Vendor Name	Description	Requisition Total
RQ12-03703	CALIFORNIA STAGE/LIGHTING, INC	Green Screen Paint for green screen cyc	283.82
RQ12-03704	DEBRA L. FITZSIMONS	FITZSIMONS ACCCA/ACBO WORKSHOP BOOKED 12/1/11	1,249.46
RQ12-03705	SO. ORANGE CO. COMM. COL.DIST	FALL R2T4-FUNDS TO BE RETURNED	1,334.00
RQ12-03708	BINETA DIOP	Reimbursement for costumes, and alterations	370.00
RQ12-03713	WELLS FARGO #1598 FISCAL-IVC	SUPPLIES FOR USE BY STUDENTS IN ORGANIC CHEMISTRY	250.00
RQ12-03717	GLENN ROQUEMORE	Travel for Glenn Roquemore BOOKED 12/1/11	865.00
RQ12-03718	ANTHONY HUNTLEY	REIMBURSEMENT FOR DEPT. SUPPLIES	110.37
RQ12-03721	S & B FOODS CATERING DIVISION	Instructional Council meeting/lunch on 12/2/11	409.45
RQ12-03724	LASER SOURCE	Printer Repair	60.00
RQ12-03729	DEBRA L. FITZSIMONS	ATTEND ACCREDITATION INSTITUTE	650.00
RQ12-03742	ROCKY CIFONE	Reimbursement Books	111.00
RQ12-03747	WELLS FARGO BANK #1606	Transport chair	375.00
RQ12-03760	NEWBEGINNINGS, INC.	Refreshments for 12/9/11 DAM Meeting	1,061.98
RQ12-03764	BINH THUY DO	Conference	1,500.00
RQ12-03771	CARMENMARA HERNANDEZ-BRAVO	Reimbursement for instruction supplies	484.88
RQ12-03776	DAVID E. ANDERSON, JR.	Reimburse ACCC Fall Conf.	49.00
RQ12-03777	TEDDI LORCH	PIHRA Meeting - Lorch	58.83
RQ12-03784	SADDLEBACK BOOKSTORE - #296 FOLLETT HIGHER EDUCATION GROUP	Pay for Outstanding Bookstore Vouchers	960.00
RQ12-03787	ANDREW ALHADEFF	REIMBURSEMENT-WASHER REPAIR ATHLETICS	128.00
RQ12-03788	S & B FOODS	High School Counselor Conference	622.09
RQ12-03791	DAVID BUGAY	Accreditation Institute Conference for David Bugay	610.00
RQ12-03797	THOMAS L. SMITH	Reimburse for Purchase--TAS 218 Classes	167.83
RQ12-03805	ROCKY CIFONE	ACCCA Conference	1,219.12
RQ12-03806	NINA WELCH	Reimbursement	22.08
RQ12-03812	HALEY NGUYEN	Reimbursement to Faculty--FN 122 Class	75.94
RQ12-03814	IRVINE VALLEY COLLEGE BOOKSTORE	Books and supplies for TAA funded student	232.41
RQ12-03816	S & B FOODS	Refreshments for Meeting	78.60
RQ12-03817	IVC CAMPUS SAFETY	Parking permit for TAA student	60.00
RQ12-03818	IRVINE VALLEY COLLEGE	Enrollment/Health Fees for TAA student R. Walushka	233.00
RQ12-03827	NCS PEARSON, INC.	PSY	404.06
RQ12-03828	CARL DEKKER	NVC REIMBURSEMENT: CARL DEKKER	800.00
RQ12-03830	JERRY FRANKLIN DANVILLE COMMUNITY COLLEGE	NVC REIMBURSEMENT: JERRY FRANKLIN	800.00
RQ12-03832	JEAN GAUDREAU	NVC REIMBURSEMENT: JEAN GAUDREAU	150.00
RQ12-03833	TAO YANG CAL POLY SAN LUIS OBISPO - IME	NVC REIMBURSEMENT: TAO YANG	150.00
RQ12-03835	TERESA FLUEGEMAN	Reimbursement - T.Fluegeman iPad App	16.99
RQ12-03836	ROGER OWENS	ACCCA 2012 Conference	585.00
RQ12-03837	KATHLEEN WERLE	ACCCA Conf. Exp. for Kathleen Werle	440.00
RQ12-03839	BAKER & TAYLOR	Library book per Ana Maria Cobos	11.24
RQ12-03840	CHAFFEY COLLEGE LISA NAPOLI	CONFERENCE FOR GLEN SAFE SCHOOLS	50.00
RQ12-03841	GLENN ROQUEMORE	Conference Registration	55.00
RQ12-03843	DAVID D. GATEWOOD	Reimbursement for David Gatewood	425.59

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Includes 11/15/2011 - 01/03/2012

Requisition Number	Vendor Name	Description	Requisition Total
RQ12-03847	TIM HARDY	alignment machine calibration	1,238.66
RQ12-03849	ANNE AKERS	IVC-High School Counselor Breakfast	53.77
RQ12-03850	NEWBEGINNINGS, INC. CATERING DIVISION	Retirement for Beth Mueller	243.32
RQ12-03852	JOHN W. EDWARDS	AQMD FEE REIMBURSEMENT	1,354.60
RQ12-03856	JEFF KAUFMANN	Field course Bio 102 fall reimburse for Park Entry	605.00
RQ12-03858	DR. CRAIG JUSTICE	ACCCA 2012 Conference Expenses for Craig Justice	1,060.00
RQ12-03859	WELLS FARGO #3317 (DISTRICT)	Award	100.00
RQ12-03860	S & B FOODS CATERING DIVISION	Lunch for Perceptive Training at IVC	285.11
RQ12-03861	ACCCA	Conference Registration for Richard Morley	395.00
RQ12-03876	KARIMA FELDTHUS	ACCCA 2012 Conference Expenses for Karima Feldthus.	520.74
RQ12-03877	WELLS FARGO #3317 (DISTRICT)	Subscriptions.chronicle.com	140.00
RQ12-03882	CARQUEST AUTO PARTS	Auto Maintenance Supplies	274.89
RQ12-03885	DAVID E. ANDERSON, JR.	ACCCA 2012 Conference for David Anderson	433.57
RQ12-03907	GARY POERTNER	Conference for Gary Poertner	3,460.10
RQ12-03908	LIANNA ZHAO	ACCCA 2012 Conference	495.00
RQ12-03909	EFI UNIVERSITY	Training CTE for Cliff Meyers	4,395.00
RQ12-03910	DAVID BUGAY	Conference for David Bugay ACCA	856.08
RQ12-03912	ARLEEN ELSEROAD	2012 ACCCA Conference - Arleen Elseroad	414.94
RQ12-03914	NEWBEGINNINGS, INC.	Flex Week Food	4,728.48
RQ12-03915	GRETCHEN BENDER	Conference Attendance	907.75
RQ12-03917	GLENN ROQUEMORE	Conference for Glenn Roquemore	370.00
RQ12-03918	RICHARD LUCAS	Reimbursement Fine Arts Dept.	314.05
RQ12-03927	ACCCA	ACCCA conference	.00
RQ12-03931	GWEN PLANO	ACCCA Conference attendance	955.00
RQ12-03935	SANDY JEFFRIES	Conference for Sandi Jeffries	370.00
RQ12-03936	TOD A. BURNETT	Accca Conference	595.00
RQ12-03938	JAMES REPKA	REIMBURSEMENT J.REPKA FOR CLASS SAMPLES	259.91
RQ12-03943	VICTORIA ORLICH	Reimbursement for Soap for Nursing Skills Lab	147.89
RQ12-03950	SOKHA SONG	Sokha Song - Job Fair 2012	260.00
RQ12-03951	JAKE MUNNS	Jake Munns - Job Fair 2012	260.00
RQ12-03952	CANDY NELSON	Reimbursement for supplies	256.42
RQ12-03953	TONI LAKOW	Toni Lakow - Job Fair 2012	260.00
RQ12-03956	W. MIKE DALE	Reimbursement--Shop-Related Item	30.67
RQ12-03958	ELIZABETH CIPRES	ACCCA - REIMBURSEMENT CONFERENCE Elizabeth Cipres	575.00
RQ12-03959	TRACY DALY	ACCCA Conference	1,219.12
RQ12-03960	WELLS FARGO #1606	Refreshments for Civility Workgroup Retreat	575.00
RQ12-03962	KEVIN O'CONNOR	reimbursement for travel expenses	50.00
RQ12-03972	SOUTH COAST FAMILY MEDI-CENTER, INC.	Preplacement Test	130.00
RQ12-03973	ANGELIKA NEMETH	Conf Reimb-Bazar Orient. Festival	700.00
RQ12-03974	JACK APPLEMAN	Conf Reimb-CA Math Council	435.33
RQ12-03977	BRENNAN WALLACE	Conference Reimb-Wallace Brennan--APCG	700.00
RQ12-03978	PAUL MC LEOD	Reimbursement for entry form/contest	50.00

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Requisition Number	Vendor Name	Description	Requisition Total
RQ12-03984	MEGAN OZIMA	Purchase food, beverages & supplies Student Success	300.00
RQ12-03994	IRVINE VALLEY COLLEGE BOOKSTORE	Textbook Purchases	3,662.83
RQ12-04001	TAMS-WITMARK MUSIC LIBRARY	Royalties for Cabaret	3,081.25
RQ12-04002	THOMAS L. SMITH	Reimburse for flourescent lamp purchase--TAS 221	9.13
RQ12-04003	WELLS FARGO #1598	Postage for Embassy Billing-USPS	40.87
RQ12-04009	LIANNA ZHAO	Binders for ET Program Discontinuance Task Force	107.53
RQ12-04010	WELLS FARGO #1606	AED Batteries-AEDsuperstore.com	684.13
RQ12-04013	TERESA FLUEGEMAN	#T. Fluegeman - 2012 CC National Leg Conf	2,512.28
RQ12-04021	STEVE TEH	Reimbursement for Food for Bio Lab Presentations	153.21
RQ12-04026	ROBERT COSGROVE	ASCCC Accreditation Institute-Bob Cosgrove	567.00
RQ12-04027	ANTHONY TENG	ASCCC Accreditation Institute-Tony Teng	447.00
RQ12-04031	BRUCE GILMAN	ASCCC Accreditation Institute-Bruce Gilman	447.00
RQ12-04032	RICHARD GROSCOST	Reimburse Groscost - Gun Cleaning Kit	77.05
RQ12-04033	DAVID SHERIFF	Boston Whaler Electrical Repairs	250.00
RQ12-04040	WELLS FARGO #1598	Software lic for tag/organizing emails-Tagolocity	29.95
RQ12-04057	LOUIS SESSLER	REIMBURSEMENT--OFFICE SUPPLIES	29.07
RQ12-04062	ANTHONY HUNTLEY	REIMBURSE FOR DOOR REPLACEMENT MATERIALS	74.79
RQ12-04064	GLENN ROQUEMORE	Travel for Glenn Roquemore	736.40
RQ12-04067	BART MC HENRY	Reimbursement-Envelopes	19.31
RQ12-04070	MORITAKA KINA	Instrument Repair	160.00
RQ12-04100	LIANNA ZHAO	livescribe Smartpen - Lianna Zhao, Dean	107.70
RQ12-04104	KEENAN & ASSOCIATES	Workers' Comp	281.92
		Total	183
			114,287.32

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Fund Summary			
Fund	Description	Requisition Count	Amount
		1	.00
01	General Fund	183	114,287.32

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TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Transfer of Budget Appropriations
ACTION: Ratify

BACKGROUND

Title 5, California Code of Regulations, Section 58199 requires the Board of Trustees to approve, by a two-thirds (2/3) vote of its members, all transfers of funds from its contingency reserve to any expenditure classification, and ratify, by a majority vote, all transfers of funds between expenditure classifications other than that originating from the Contingency Reserve.

STATUS

In accordance with Administrative Regulation 3101, the Transfer of Budget Appropriations delineated on EXHIBIT A is presented for ratification.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees ratify the Transfer of Budget Appropriations as detailed in EXHIBIT A.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
TRANSFER OF BUDGET APPROPRIATIONS

Journal Number	Account	Description	From	To
BR12-00228	01-2141-2-090-1-054-033-1205	RG CLERIC SAL	8,000.00	
	01-1313-2-090-1-054-033-1205	HR CLSSRM FAC PT		6,930.00
	01-2342-2-090-1-054-033-1205	NON-INSTR CLASS, OT		1,070.00
			<u>8,000.00</u>	<u>8,000.00</u>
BR12-00232	01-1313-2-235-1-054-033-1223	HR CLSSRM FAC PT	1,000.00	
	01-1415-2-235-1-054-033-1223	HR NCLSRM FAC STI	2,580.00	
	01-3410-2-235-1-054-033-1223	BENS CLSSRM FACULTY	1,200.00	
	01-3420-2-235-1-054-033-1223	BENS NINST CLSSF	3,000.00	
	01-4344-2-235-1-054-033-1223	INSTR FEE-BASED SUPPLIES	5,381.00	
	01-4580-2-235-1-054-033-1223	DUPL CHBACKS	1,707.00	
	01-4600-2-235-1-054-033-1223	NON-INSTR SUPPLIES & MATERIALS	900.00	
	01-5153-2-235-1-054-033-1223	CONSULTANT	1,009.00	
	01-5269-2-235-1-054-033-1223	MILEAGE	150.00	
	01-5270-2-235-1-054-033-1223	CONFERENCE	1,670.00	
	01-5271-2-235-1-054-033-1223	DISTRICT EVENTS	300.00	
	01-5651-2-235-1-054-033-1223	MAINT AGREEMNT	385.00	
	01-5811-2-235-1-054-033-1223	CONTRACT SERVICES	500.00	
	01-6411-2-235-1-054-033-1223	NEW EQUIP TECHNOLOGY	500.00	
	01-1111-2-235-1-054-033-1223	RG CLSSRM FAC SAL		5,381.00
	01-1312-2-235-1-054-033-1223	HR CLSSRM FAC OL		751.00
	01-2141-2-235-1-054-033-1223	RG CLERIC SAL		1,670.00
	01-2346-2-235-1-054-033-1223	NON-INSTR CL SUB		149.00
	01-3110-2-235-1-054-033-1223	STRS INSTR STAFF		507.00
	01-3220-2-235-1-054-033-1223	PERS NON-INSTR STAFF		903.00
	01-3320-2-235-1-054-033-1223	OASDI NINST CLSSF		424.00
	01-3350-2-235-1-054-033-1223	MEDIC INSTR EMPLY		111.00
	01-3510-2-235-1-054-033-1223	UNEMP INSTR STAFF		106.00
	01-3520-2-235-1-054-033-1223	UNEMP NINST STAFF		173.00
	01-3610-2-235-1-054-033-1223	WCOMP INSTRUCTIONAL		127.00
	01-3620-2-235-1-054-033-1223	WCOMP NON-INSTRUCTIONAL		9,980.00
			<u>20,282.00</u>	<u>20,282.00</u>
BR12-00235	01-5811-0-000-1-025-000-6630	CONTRACT SERVICES	9,097.00	
	01-4300-0-000-1-059-087-6120	INSTR SUPPLIES & MATERIALS		9,097.00
			<u>9,097.00</u>	<u>9,097.00</u>
BR12-00236	01-4300-0-000-4-070-084-1007	INSTR SUPPLIES & MATERIALS	12,500.00	
	01-2483-0-000-4-070-084-1007	HR INSTR STRM SAL		8,500.00
	01-5811-0-000-4-070-084-1007	CONTRACT SERVICES		4,000.00
			<u>12,500.00</u>	<u>12,500.00</u>
BR12-00237	01-5811-0-000-7-014-000-6610	CONTRACT SERVICES	5,632.00	
	01-6410-0-000-7-014-090-6730	NEW EQUIPMENT		5,632.00
			<u>5,632.00</u>	<u>5,632.00</u>
BR12-00238	01-4300-0-000-1-056-010-1905	INSTR SUPPLIES & MATERIALS	6,150.00	
	01-6410-0-000-1-056-010-1905	NEW EQUIPMENT		6,150.00
			<u>6,150.00</u>	<u>6,150.00</u>
BR12-00240	01-4300-2-074-4-025-000-6011	INSTR SUPPLIES & MATERIALS	3,000.00	
	01-6999-0-000-4-025-000-6720	CAPITAL OUTLAY HOLDING	5,900.00	
	01-4300-2-074-4-081-043-0956	INSTR SUPPLIES & MATERIALS		3,000.00
	01-5650-0-000-4-025-000-6599	EQUIPMENT REPAIR		5,900.00
			<u>8,900.00</u>	<u>8,900.00</u>

Journal Number	Account	Description	From	To
BR12-00242	01-2141-2-090-1-054-033-1205	RG CLERIC SAL	13,856.00	
	01-4300-2-090-1-054-033-1205	INSTR SUPPLIES & MATERIALS	1,100.00	
	01-1313-2-090-1-054-033-1205	HR CLSSRM FAC PT		13,856.00
	01-4600-2-090-1-054-033-1205	NON-INSTR SUPPLIES & MATERIALS		1,100.00
			14,956.00	14,956.00
BR12-00246	01-4600-0-000-1-020-000-6620	NON-INSTR SUPPLIES & MATERIALS	1,500.00	
	01-5153-0-000-1-020-000-6620	CONSULTANT	1,725.00	
	01-5270-0-000-1-020-000-6620	CONFERENCE	2,000.00	
	01-5271-0-000-1-020-000-6620	DISTRICT EVENTS	2,000.00	
	01-5374-0-000-1-020-000-6620	MEMBERSHIPS	1,700.00	
	01-5825-0-000-1-020-000-6620	OTHER OPERATING EXPENSES & SVC	1,200.00	
	01-6410-0-000-1-020-000-6620	NEW EQUIPMENT	1,500.00	
	01-5811-0-000-1-020-000-6620	CONTRACT SERVICES		11,625.00
			11,625.00	11,625.00
BR12-00247	01-1313-0-000-4-022-099-3901	HR CLSSRM FAC PT	67,800.00	
	01-5812-0-000-4-041-061-4900	CONTRACT SVCS SOFTWARE LICENSI		67,800.00
			67,800.00	67,800.00
BR12-00254	01-3620-2-235-1-054-033-1223	WCOMP NON-INSTRUCTIONAL	8,000.00	
	01-5153-2-235-1-054-033-1223	CONSULTANT	240.00	
	01-5269-2-235-1-054-033-1223	MILEAGE	49.00	
	01-5270-2-235-1-054-033-1223	CONFERENCE	150.00	
	01-5271-2-235-1-054-033-1223	DISTRICT EVENTS	830.00	
	01-5811-2-235-1-054-033-1223	CONTRACT SERVICES	240.00	
	01-5651-2-235-1-054-033-1223	MAINT AGREEMNT	1,700.00	
	01-5840-2-235-1-054-033-1223	POSTAGE	30.00	
	01-4600-2-235-1-054-033-1223	NON-INSTR SUPPLIES & MATERIALS	146.00	
	01-6411-2-235-1-054-033-1223	NEW EQUIP TECHNOLOGY		11,385.00
			11,385.00	11,385.00
BR12-00259	01-2141-1-021-4-026-083-6460	RG CLERIC SAL	20,000.00	
	01-5840-0-000-4-026-083-6460	POSTAGE	1,000.00	
	01-5812-0-000-4-026-083-6460	CONTRACT SVCS SOFTWARE LICENSI	856.00	
	01-2383-1-021-4-026-083-6460	HR SHORTERM SAL		20,000.00
	01-4600-0-000-4-026-083-6460	NON-INSTR SUPPLIES & MATERIALS		1,856.00
			21,856.00	21,856.00
BR12-00273	68-5721-0-000-6-013-001-6720	LEGAL FEES	338,345.00	
	68-7390-0-000-6-013-001-7310	INTERFUND TRANSFERS OUT		338,345.00
			338,345.00	338,345.00
BR12-00278	01-1313-0-000-4-022-099-3901	HR CLSSRM FAC PT	342,600.00	
	01-7390-0-000-4-025-000-7310	INTERFUND TRANSFERS OUT		342,600.00
			342,600.00	342,600.00
BR12-00281	01-1221-1-253-4-080-093-6340	RG ADMIN SAL	17,500.00	
	01-1415-1-253-4-080-093-6340	HR NCLSRM FAC STI	9,700.00	
	01-2141-1-253-4-080-093-6340	RG CLERIC SAL	27,000.00	
	01-2342-1-253-4-080-093-6340	NON-INSTR CLASS, OT	1,213.00	
	01-3360-1-253-4-080-093-6340	MEDIC NINST EMPLY	14,564.00	
	01-4580-1-253-4-080-093-6340	DUPL CHBACKS	4,000.00	
	01-4600-1-253-4-080-093-6340	NON-INSTR SUPPLIES & MATERIALS	4,000.00	
	01-5270-1-253-4-080-093-6630	CONFERENCE	3,500.00	
	01-6411-1-253-4-080-093-6340	NEW EQUIP TECHNOLOGY	1,593.00	
	01-6412-1-253-4-080-093-6340	SFTWRE (=/>\$200 & life > 1 yr)	3,000.00	
	01-5811-1-253-4-080-093-6340	CONTRACT SERVICES		86,070.00
			86,070.00	86,070.00

Journal Number	Account	Description	From	To
BR12-00293	01-1313-0-000-4-022-099-3901	HR CLSSRM FAC PT	91,950.00	
	01-6410-0-000-4-077-000-4900	NEW EQUIPMENT		91,950.00
			<u>91,950.00</u>	<u>91,950.00</u>
BR12-00294	01-4300-2-215-4-080-093-6840	INSTR SUPPLIES & MATERIALS	1,015.00	
	01-5271-2-215-4-080-093-6840	DISTRICT EVENTS	46.00	
	01-5810-2-215-4-080-093-6840	CONTRACT PRINTING	2,115.00	
	01-5811-2-215-4-080-093-6840	CONTRACT SERVICES	7,894.00	
	01-6410-2-215-4-080-093-6840	NEW EQUIPMENT		11,070.00
			<u>11,070.00</u>	<u>11,070.00</u>
BR12-00296	01-2161-0-000-7-013-092-6773	RG SVMANT SAL	40,000.00	
	01-1221-0-000-7-013-000-6610	RG ADMIN SAL		15,000.00
	01-2383-0-000-7-013-000-6610	HR SHORTERM SAL		25,000.00
			<u>40,000.00</u>	<u>40,000.00</u>
BR12-00297	01-1313-0-000-4-022-099-3901	HR CLSSRM FAC PT	18,256.00	
	01-6410-0-000-4-037-087-6120	NEW EQUIPMENT		3,266.00
	01-6410-0-000-4-070-000-4900	NEW EQUIPMENT		10,490.00
	01-6410-0-000-4-079-000-6011	NEW EQUIPMENT		4,500.00
			<u>18,256.00</u>	<u>18,256.00</u>
BR12-00298	01-1313-0-000-4-022-099-3901	HR CLSSRM FAC PT	99,362.00	
	01-6410-0-000-4-076-000-4900	NEW EQUIPMENT		15,635.00
	01-6410-0-000-4-078-000-4900	NEW EQUIPMENT		83,727.00
			<u>99,362.00</u>	<u>99,362.00</u>
BR12-00299	01-6999-0-000-4-025-000-6720	CAPITAL OUTLAY HOLDING	12,722.00	
	01-1413-0-000-4-073-074-6310	HR NCLSRM FAC PT		12,722.00
			<u>12,722.00</u>	<u>12,722.00</u>
BR12-00312	01-5270-0-608-8-016-060-0956	CONFERENCE	3,335.00	
	01-6411-0-608-8-016-060-0956	NEW EQUIP TECHNOLOGY	36,665.00	
	01-5650-0-608-8-016-060-0956	EQUIPMENT REPAIR		25,000.00
	01-5651-0-608-8-016-060-0956	MAINT AGREEMNT		15,000.00
			<u>40,000.00</u>	<u>40,000.00</u>
			<u>1,278,558.00</u>	<u>1,278,558.00</u>

Recommended for Ratification

By The Board of Trustees of South Orange County Community College District

Saddleback College

Journal Number	BR12-00221	BR12-00222	BR12-00223
	BR12-00224	BR12-00225	BR12-00230
	BR12-00231	BR12-00233	BR12-00234
	BR12-00239	BR12-00243	BR12-00244
	BR12-00250	BR12-00251	BR12-00252
	BR12-00253	BR12-00255	BR12-00265
	BR12-00257	BR12-00258	BR12-00262
	BR12-00263	BR12-00264	BR12-00265
	BR12-00266	BR12-00274	BR12-00275
	BR12-00276	BR12-00277	BR12-00279
	BR12-00282	BR12-00283	BR12-00287
	BR12-00288	BR12-00289	BR12-00290
	BR12-00291	BR12-00292	BR12-00306
	BR12-00307	BR12-00308	

Irvine Valley College

Journal Number	BR12-00227	BR12-00241	BR12-00245
	BR12-00248	BR12-00249	BR12-00261
	BR12-00269	BR12-00270	BR12-00280
	BR12-00284	BR12-00285	BR12-00300
	BR12-00309	BR12-00310	

District

Journal Number	BR12-00267	BR12-00268	BR12-00295
	BR12-00302		

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: November-December 2011/January 2012 Contracts

ACTION: Ratification

BACKGROUND

On January 16, 2007, the board authorized the Chancellor/designee to approve individual business contracts up to a maximum limit of \$100,000, with the following exceptions: Sub-award agreements, for contracts involving bid limits the Chancellor/designee shall be limited to less than \$15,000 for public works projects and \$78,900 for equipment, supplies and maintenance projects. During November-December 2011/January 2012, the following contracts were reviewed and approved by the Vice Chancellor of Business Services, following review by legal counsel, when appropriate.

CONTRACTOR NAME**CONTRACT AMOUNT**

Facilities Planning and Program Services, Inc. Consultant Agreement – To assist with the development of template contracts and facilitate the RFP, bid and contract negotiations for multi-year bids. SOCCCD	\$65,000.00
RPM Consultant Group Consultant Agreement – For implementation of the District's GASB 43 & 45 compliance process. SOCCCD	\$37,440.00
Ken Pollock, Interface Associates Consultant Agreement – To meet with college and district staff to evaluate the district administrative systems. SOCCCD	\$32,500.00
H2 Environmental Consulting Services Consultant Agreement – To provide asbestos air monitor/project oversight for ATEP demolition of building 26 and 524. ATEP	\$30,750.00
Tecta America Southern California, Inc. Contractor Agreement- To repair roofing at TAS storage building. Saddleback College	\$24,600.00

Item Submitted By: *Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services*

Denise Sonnenberg Consultant Agreement – To set up foundation donor software system, update the database, and provide support. Irvine Valley College – Foundation	\$21,000.00 50/50 Match Shared cost-IVC Foundation and IVC General Fund
RGP Planning and Development Services Programming Services Agreement – To provide programming services for two buildings at ATEP. ATEP	\$21,900.00
CDW Cost Per Print Contracts – Equipment service partnership with Xerox for equipment located at the college. Irvine Valley College	\$16,337.76
National Coalition of Advanced Technology Center Consultant Agreement – To provide external evaluation services, assist in marketing activities sponsored by Rapid Tech, attend annual NVC conference. Saddleback College	\$15,000.00
Data Clean Corporation Agreement – To provide a quarterly cleaning service of the District IT server room. SOCCCD	\$11,600.00
National Union Fire Insurance Company Addendum – To provide compulsory accident medical expense benefits for employees. SOCCCD	\$11,708.00
In-N-Out Burger Mobile Unit Agreement-To provide cookout services for an event at the college. Saddleback College	\$8,991.50
Quick Caption Consultant Agreement – To provide real time captioning services. Irvine Valley College	\$6,000.00
Pro Line Gymnasium Floors Agreement – To complete gym floor resurfacing. Irvine Valley College	\$5,950.00
Delbert Clayton Jenkins Consultant Agreement – Participation and concert performance at the Professional Guest Artist program. Saddleback College	\$4,000.00

<p>Payphone Stations, Innovations Agreement Amendment – To extend agreement services period from June 30, 2011 to January 31, 2012 for payphone services. The original contract amount was \$6,240.00 and the total revised contract amount is \$9,880.00. Irvine Valley College</p>	\$3,640.00
<p>In-N-Out Burger Mobile Unit Agreement-To provide cookout services for an event on campus. Irvine Valley College</p>	\$3,918.00
<p>Music Theatre International Production Contract - For Disney's the Jungle Book Kids. Saddleback College</p>	\$2,866.42
<p>Wohlers Associates, Inc. Consultant Agreement – Support the RapidTech Industry Advisory Board and attend and present annual summer workshop. Saddleback College</p>	\$3,000.00
<p>Project VOICE Contract Agreement – For performance at college. Saddleback College</p>	\$2,400.00
<p>UC Irvine Outdoor Adventures Reservation Agreement – To provide program “4 Hour Odyssey” to 40 participants of the Saddleback Student government. Saddleback College</p>	\$2,280.00
<p>Michael D. Haggin Consultant Agreement – Assist in securing vendors and sponsors for 2012 Astounding Inventions program. Irvine Valley College - Foundation</p>	<p>\$2,000.00 50/50 Match Shared cost-IVC Foundation and IVC General Fund</p>
<p>The Fun Company Event Contract – To provide equipment for event on campus. Irvine Valley College</p>	\$1,930.00
<p>Julius A. Ibanez Consultant Agreement – To assess and revise the paramedic program curriculum. Saddleback College</p>	\$1,500.00

<p>Santa Ana Workforce Investment Board Agreement Amendment No. 1 – To modify the list of programs included in the agreement. The original contract amount was \$42,437.00 and the total revised contract amount is \$43,929.00 Irvine Valley College</p>	\$1,492.00
<p>The Fun Company Event Contract – To provide equipment for an event at the college. Irvine Valley College</p>	\$1,400.00
<p>Employment Development Department Amendment of Agreement – To change time period and tuition cost of contract. The original contract amount was \$1,044.00 and the total revised contract amount is \$2,208.00. Irvine Valley College</p>	\$1,164.00
<p>CPT Addendum to Service Contract - To add an additional battery backup to the server room. The original contract amount was \$1,320.00 and the total revised contract amount is \$2,320.00. SOCCCD</p>	\$1,000.00
<p>Jerry H. Franklin Consultant Agreement – Attend National Visiting Committee Meeting and participate in panel discussion and submit annual reports for the RapidTech program. Saddleback College</p>	\$800.00
<p>Carl Dekker Consultant Agreement – Attend National Visiting Committee Meeting and participate in panel discussion and submit annual reports for the RapidTech program. Saddleback College</p>	\$800.00
<p>James Event Productions Service Agreement – To provide supplies and equipment for an event at the college. Irvine Valley College</p>	\$762.13
<p>Boomer Events, Inc. Rental Agreement – To provide equipment for an event at the college. Saddleback College</p>	\$644.00

James Event Productions Service Agreement – To provide supplies and equipment for an event at the college. Irvine Valley College	\$580.69
Tao Yang Consultant Agreement – Attend National Visiting Committee Meeting and participate in panel discussion and submit annual reports for the RapidTech program. Saddleback College	\$150.00
Jean Gaudreau Consultant Agreement – Attend National Visiting Committee Meeting and participate in panel discussion and submit annual reports for the RapidTech program. Saddleback College	\$150.00
Perceptive Software Order Form Agreement – To provide additional hours of professional services to complete the original scope of the project. SOCCCD	\$0.00
MTVN Networks (Viacom Media Network) Agreement – To install equipment and monitors for broadcasting of MTVN programs at locations on the campus. Equipment to be returned upon termination of contract. Saddleback College	\$0.00
Medical Sciences Laboratory, Inc. Educational Affiliation Agreement-Provide clinical training to students at Saddleback College.	\$0.00
Saddleback Memorial Medical Center Educational Affiliation Agreement – Provide clinical training for students at Saddleback College.	\$0.00
Saddleback Family and Urgent Care-Mission Viejo Affiliation Agreement – Provide clinical training for students at Saddleback College.	\$0.00
Saddleback Family and Urgent Care – Lake Forest Affiliation Agreement – Provide clinical training for students at Saddleback College.	\$0.00
Dale Knox, MD Affiliation Agreement – Provide clinical training for students at Saddleback College.	\$0.00

Adobe Systems Incorporated Output Server to Lifecycle Output ES Migration Agreement- Replacement software product to render complex forms for printing. SOCCCD	\$0.00
Orange County Health Care Agency Clinical Training Affiliation Agreement without School Instructor-Provide clinical training for students at Saddleback College.	\$0.00

RECOMMENDATION

The Chancellor recommends that the Board of Trustees ratify the contracts as shown above.

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: College Service Areas

ACTION: Approval

BACKGROUND

Since first defined in the 1988 District Almanac (Exhibit B map) and repeated in subsequent Almanacs, the colleges have used a north and south college service area definition line in order to limit duplication of programs and other educational services. That line runs along Modjeska Canyon, Santiago Canyon, El Toro Road, Wood Canyon, Aliso Creek, and Victoria Beach. Irvine Valley College has been primarily responsible for educational services north of that line and Saddleback College has been primarily responsible for services south of that line. Saddleback College continues to traditionally serve the Laguna Woods community that is divided by El Toro Road. The 2010 census figures reinforce that the line is still valid with the population almost evenly split in these two service areas. Generally, there is district and college agreement on these college service areas; however, board review and affirmation of these guidelines would prove helpful to staff and would minimize misunderstandings about this agreement.

Additionally, as the third district campus at ATEP is under development, the board needs to define the relationship of college service areas and this new campus. The Department of the Navy conveyed to the City of Tustin, and the City of Tustin in turn conveyed to the South Orange County Community College District the site at ATEP in 2004 and the intent of the board was for the land to be used for the benefit of both colleges. The board approved the ATEP Long Range Academic and Facilities Master Plan in 2008 indicating that the focus and intent of this new campus would serve the needs of our district's entire service area for workforce development, advanced technology and career technical education programs. This was further reaffirmed in Resolution #08-07 on March 24, 2009, the ATEP Long Range Academic and Facilities Plan (LRP) approved in November 2008, and Resolution #10-19 on October 25, 2010.

STATUS

The colleges have relied on the north and south service areas definition but the relations between the colleges would benefit from a reaffirmation of service area boundaries for continued clarification and consistency. With the establishment of a new third campus at ATEP, additional board direction will be helpful to reinforce the intended use of the ATEP property for both colleges, thereby eliminating future misunderstandings.

The Board-approved District-wide Strategic Plan 2011-2014 identifies this board action item for Goal #6 and Objectives 6.4.1 through 6.4.5 Board action will advance the District-wide planning agenda.

Item Submitted By: *Gary Poertner, Chancellor*

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve Resolution #12-04, (Exhibit A) reaffirming the two college campus service areas within the South Orange County Community College District and establishing a separate ATEP service area for both Saddleback College and Irvine Valley College to share in approximately equal proportions with complementary, non-competitive Career Technology Education programs and related services for the district at large.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
COLLEGE SERVICE AREAS BOUNDARIES AND ATEP CAMPUS USE

RESOLUTION #12-04

January 23, 2012

WHEREAS, Saddleback College and Irvine Valley College have effectively used established college service areas; and

WHEREAS, from time to time the board of trustees should review college service areas, if needed, due to demographic changes and census reports for the district; and

WHEREAS, the Districtwide Strategic Plan 2011-2014 identifies this resolution topic as part of Goal #6 and Objectives 6.4.1 through 6.4.5; and

WHEREAS, the border line for the two service areas is essentially El Toro Road following along and near Modjeska Canyon, Santiago Canyon, Wood Canyon, Aliso Creek and Victoria Beach; and

WHEREAS, Saddleback College continues to traditionally serve the Laguna Woods community that is divided by El Toro Road; and

WHEREAS, the district draws no boundaries for admissions by students or for the programs and services afforded by either college. In order to avoid duplication when both colleges offer the same courses, programs, and services, each college will have the "right of first refusal" in providing those courses or services within its defined service area; and

WHEREAS, the 68.37 acre ATEP site in Tustin was conveyed to the District by the City of Tustin which in turn was conveyed to the City of Tustin by the Department of the Navy, and intended by the board to be used by both colleges for the benefit of all students in the district's service area and its community at large; and

WHEREAS, the board approved the primary use of the ATEP campus site to support workforce development, advanced technology and career technical education programs as part of their 2008 Master Education and Facilities Plan for ATEP and in subsequent resolutions;

NOW, THEREFORE BE IT RESOLVED that the South Orange County Community College District Board of Trustees hereby supports and upholds the established alignment with El Toro Road, Modjeska Canyon, Santiago Canyon, Wood Canyon, Aliso Creek and Victoria Beach as the boundary line for college service areas, while noting and continuing the traditional assignment of the Laguna Woods community to Saddleback College. With this boundary line confirmed, Irvine Valley College will be primarily responsible for educational services north of the service area boundary line

COLLEGE SERVICE AREAS BOUNDARIES AND ATEP CAMPUS USE

and Saddleback College primarily responsible for educational services south of the service area boundary line; and

BE IT FURTHER RESOLVED that the South Orange County Community College District Board of Trustees hereby establishes the ATEP site for equal use by Saddleback College and Irvine Valley College to offer complementary and non-competitive workforce development, advanced technology and career technical education programs districtwide. College programs at ATEP will serve the entire district service area at large with a continued focus on workforce development, advanced technology and career technical education (CTE).

Nancy M. Padberg, President

T.J. Prendergast, III, Vice President

Marcia Milchiker, Clerk

Thomas A. Fuentes, Member

William O. Jay, Member

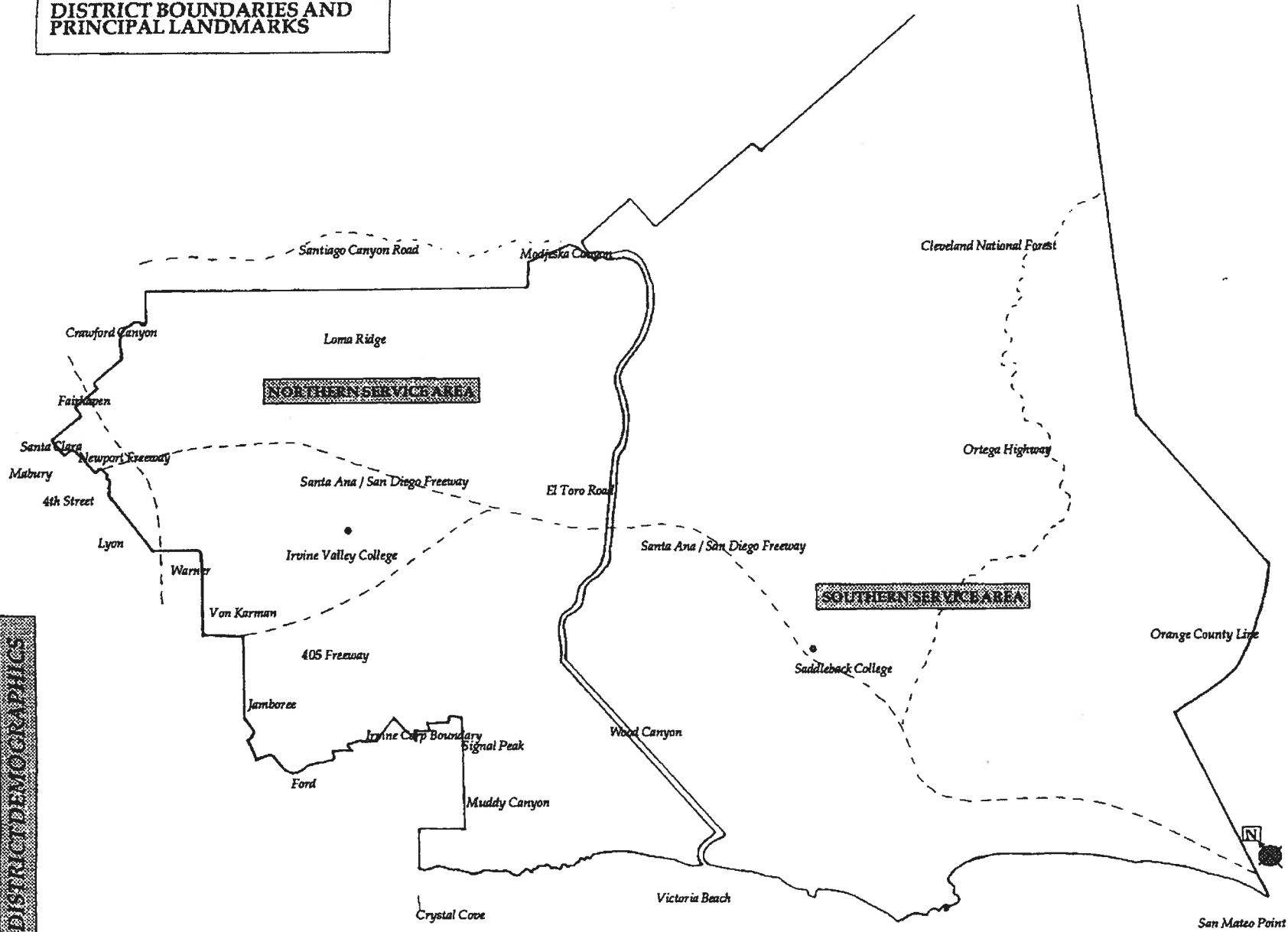
David B. Lang, Member

Frank M. Meldau, Member

DISTRICT BOUNDARIES AND PRINCIPAL LANDMARKS

EXHIBIT B

DISTRICT DEMOGRAPHICS



TO: Board of Trustees**FROM:** Gary L. Poertner, Chancellor**RE:** SOCCCD: ATEP Site Assignments for Saddleback College and Irvine Valley College**ACTION:** Approval

BACKGROUND

The Department of the Navy conveyed to the City of Tustin, and the City of Tustin in turn conveyed 68.37 acres to South Orange County Community College District in 2004. In 2007 the District demonstrated progress by opening the temporary 1.5 acre campus at ATEP. In 2009 the City of Tustin approved the Board's Concept Plan 3A for development of the next 28 acres and up to 305,000 square feet of education facilities. It is projected that the 68.37 acre ATEP site will be able to accommodate between 893,851 and 1.7 million square feet of building facilities, depending upon the final outcome of negotiations with the City of Tustin.

STATUS

Currently the 1.5 acre temporary ATEP campus is assigned to and operated by Irvine Valley College, as approved at the September 27, 2010 Board meeting. Expansion plans outlined in the board-approved Concept Plan 3A for ATEP outline plans for both colleges to operate workforce development, advanced technology and career technical education programs. On February 28, 2011, the board approved a funding plan for the first 30,000 square foot building at ATEP. It was understood at the time that there may be sufficient funds through a New Markets Tax Credit transaction to build a second building.

The colleges have identified the initial future program areas for the ATEP site that are complementary and non-competitive and serve the needs of the district's service area. No assignment for specific future college site locations has been made.

The Board-approved District-wide Strategic Plan 2011-2014 includes this board action item as Goal #6 and Objectives 6.1.1 through 6.1.4 and 6.2.1 through 6.2.5. Board action will advance the District-wide planning agenda.

Item Submitted By: *Gary Poertner, Chancellor*

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the attached Resolution #12-05 (Exhibit A), and the concept plan for ATEP site assignments for college building locations (Exhibit B). This resolution includes the approval to: (1) assign approximately equal land sites for each college's building, including infrastructure, and parking; (2) to support that future ATEP site development will be allocated in approximately equal proportions to each college for educational use and for potential ground leases or space leases with educational, business, and commercial partners, and (3) contingent on available funding, continue to move forward with the planning and design for the next two ATEP buildings (one for each college). Ground leases and space leases will be managed by district services. The revenue will be used to support further site development at ATEP.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
ATEP SITE DEVELOPMENT AND SITE ASSIGNMENTS FOR COLLEGES

RESOLUTION #12-05

January 23, 2012

WHEREAS, in 2004 the Department of the Navy conveyed to the City of Tustin, and the City of Tustin in turn conveyed 68.37 acres of land for the Advanced Technology & Education Park (ATEP) to the South Orange County Community College District (District) and subsequently in 2009 approved the District's ATEP Concept Plan 3A for the development of the next 28 acres and up to 305,000 square feet of education facilities; and

WHEREAS, fee title to approximately 37.66 acres has been transferred to the District, and the balance of approximately 30.71 acres is currently subleased from the City of Tustin as the Department of the Navy continues environmental remediation activities; and

WHEREAS, the development of the ATEP site will begin primarily on the land owned by the District in fee as a first priority due to limiting factors in developing the subleased land at this time; and

WHEREAS, it is the intent of the District to provide and assign both Saddleback College and Irvine Valley College approximately equal land use areas at the ATEP site in support of each college; and

WHEREAS, the colleges will establish and maintain education articulation, curriculum related or education focused agreements with ATEP partners in coordination and conjunction with both colleges and district services agreements; and

WHEREAS, District Services will manage and utilize the ATEP site revenue generated from ground leases and other lease agreements to support the continued development of the ATEP site; and

THEREFORE, BE IT RESOLVED that Saddleback College and Irvine Valley College will be allocated approximately equal land sites for each of their next buildings at ATEP; and

BE IT FURTHER RESOLVED that planning should continue on these next college buildings including architectural programming, building design, site planning and construction drawings.

ATEP SITE DEVELOPMENT AND SITE ASSIGNMENTS FOR COLLEGES

Nancy M. Padberg, President

T.J. Prendergast, III, Vice President

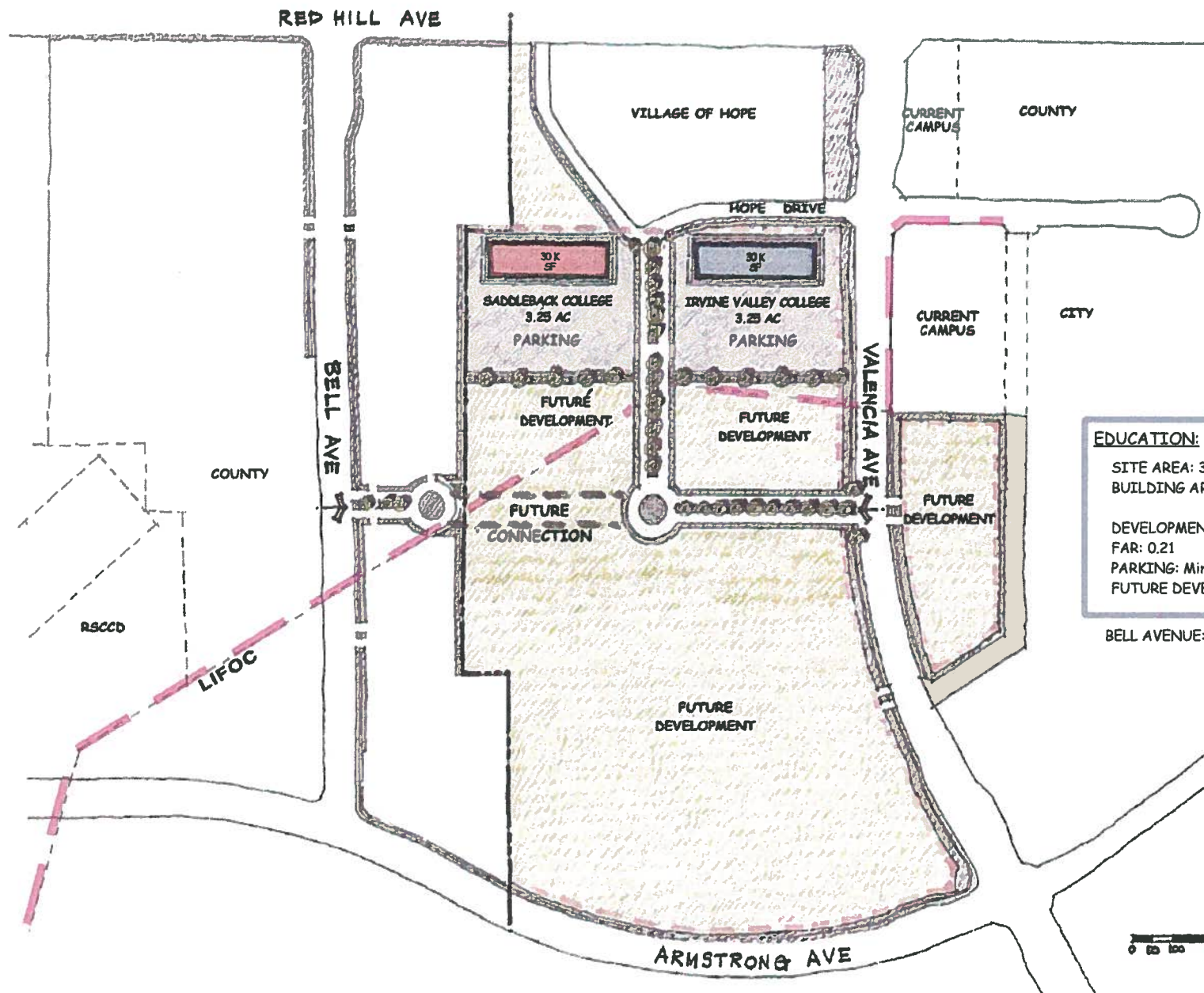
Marcia Milchiker, Clerk

Thomas A. Fuentes, Member

William O. Jay, Member

David B. Lang, Member

Frank M. Meldau, Member



EDUCATION:
 SITE AREA: 39 ac
 BUILDING AREA: 30K gsf - IVC
 30K gsf - SBC
 DEVELOPMENT AREA: 6.5
 FAR: 0.21
 PARKING: Min. 480 SPACES
 FUTURE DEVELOPMENT: 32.5

BELL AVENUE: 2 ac



ATEP SITE ASSIGNMENTS FOR COLLEGES
 January 23, 2012

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: CCCT Board of Directors Nomination

ACTION: Approval

BACKGROUND

The California Community College Trustees (CCCT) was conceived with the idea that all community college trustees in California, joined together in one organization, could successfully work to preserve and improve California's quality, community-based, locally-governed colleges. The CCCT Board of Directors consists of twenty-one members, including a non-voting Student Trustee Director, and meets five times a year.

STATUS

From January 1 through February 15, 2012, nominations for membership on the CCCT Board of Directors will be accepted in the League office. Nominations are to be made by each District Board of Trustees who are members of CCCT, and each District may nominate only members of its board. Each nominee must have consented to be nominated, and only one Trustee per District may serve on the Board. During the election period between March 10 and April 25, each member District will have one vote for each vacancy on the CCCT board who will serve three-year terms. Seven persons will be elected to the board this year; six incumbents are eligible to run for re-election. The newly elected members of the Board will assume their responsibilities at the conclusion of the annual conference on May 6, 2012.

RECOMMENDATION

It is recommended that the Board of Trustees determine if they wish to make any nominations for membership on the CCCT Board of Directors, and, if so, approve the nominations(s) for transmittal to the CCCT office.



COMMUNITY COLLEGE LEAGUE
OF CALIFORNIA

Date: December 6, 2011
To: California Community College Trustees
California Community College Chancellors/Superintendents
From: Scott Lay
Subject: CCCT Board Election - 2012

The California Community College Trustees (CCCT) board serves a major role within the Community College League of California. Meeting five times a year, the twenty-one member board provides leadership and direction to ensure a strong voice for locally elected governing board members.

From January 1 through February 15, nominations for membership on the CCCT board will be accepted in the League office. Nominations are to be made by a member district board of trustees; and each district may nominate only members of its board.

Each nominee must be a local community college district trustee, other than the student trustee, and must have consented to be nominated. Only one trustee per district may serve on the board.

An official Biographical Sketch Form and Statement of Candidacy **must** accompany the Nominating Ballot mailed to the League office, and please use only these forms. Although not required, it is recommended that nomination materials be sent via certified mail, return receipt requested. Faxed materials will **not** be accepted due to the quality of transmission.

The election of members of the CCCT board will take place between March 10 and April 25. Each member district board of trustees will have one vote for each vacancy on the CCCT board. Seven persons will be elected to the board this year; six incumbents are eligible to run for re-election. CCCT board members are elected by the institutional member governing boards for alternate three-year terms. No CCCT board member shall serve more than three (3) terms consecutively.

Election results will be announced at the CCCT annual conference. The newly elected members of the board will assume their responsibilities at the conclusion of the annual conference, May 6, 2011.

If you have any questions about the CCCT board election process, please call the League office.

Attachments: (mailed only to CCC Chancellors/Superintendents)

- Official Nominating Form
- Official Biographical Sketch Form
- Official Statement of Candidacy
- CCCT Board Terms of Office
- CCCT Board Roster

CCCT BOARD NOMINATION FORM

Must be returned to the League office **postmarked no later than February 15, 2012**, along with the statement of candidacy and biographic sketch form. **Faxed material will not be accepted.**

Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the _____ Community
College District nominates _____ to be a
candidate for the CCCT Board.

This nominee is a member of the _____ Community
College District governing board, which is a member in good standing of the Community College League of
California. The nominee has been contacted and has given permission to be placed into nomination.
Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

Signature of Clerk or Secretary of Governing Board

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2012**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: _____ Date: _____

Address: _____

City: _____ Zip: _____

Phone: _____ (home) _____ (office)

E-Mail: _____

EDUCATION

Certificates/Degrees: _____

PROFESSIONAL EXPERIENCE

Present Occupation: _____

Other: _____

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: _____

Years of Service on Local Board: _____

Offices and Committee Memberships Held on Local Board: _____

State Activities (*CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc*) _____

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

CIVIC AND COMMUNITY ACTIVITIES

OTHER

CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2012** along with the nominating ballot and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: _____ DATE: _____

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

<u>Election</u>	<u>Group</u>	<u>Seat</u>	<u>First Elected/Appointed</u>	<u>Next Election</u>	<u>Terms Left for Incumbent</u>
2012	I.	Chaniot	2009	2012	2
	I.	Jones (Bernard)	2008	2012	1
	I.	*Mann	2005	2012	0
	I.	Ontiveros	2008	2012	1
	I.	Otto	2009	2012	2
	I.	Stampolis	2009	2012	2
	I.	Zableckis	2009	2012	2
2013	II.	Barreras	2006	2013	1
	II.	Gulassa	2010	2013	2
	II.	Hart	2010	2013	2
	II.	Jaffe	2009	2013	1
	II.	Kinsman	2010	2013	2
	II.	*Singer	2004	2013	0
2014	III.	Casas Frier	2010	2014	1
	III.	Castellanos	2011	2014	2
	III.	Chadwick	2011	2014	2
	III.	*Figueroa	2007	2014	0
	III.	Gomez	2010	2014	1
	III.	Jones (Robert)	2011	2014	2
	III.	Larwood	2011	2014	2
	III.	Moreno	2011	2014	2
* Board member is unable to seek reelection due to three-term limit.					

**CALIFORNIA COMMUNITY COLLEGE TRUSTEES
2011-12 BOARD ROSTER**

ISABEL BARRERAS, 1st Vice President
State Center CCD

BERNARD "BEE JAY" JONES
Allan Hancock Joint CCD

LAURA CASAS FRIER
Foothill DeAnza CCD

ROBERT JONES
Los Rios CCD

STEPHAN CASTELLANOS
San Joaquin Delta CCD

EVA KINSMAN
Copper Mountain CCD

NANCY CHADWICK
Palomar CCD

PAULINE LARWOOD
Kern CCD

JANET CHANIOT
Mendocino-Lake CCD

JEANETTE MANN, President
Pasadena Area CCD

MARY FIGUEROA
Riverside CCD

JIM MORENO
Coast CCD

PAUL GOMEZ
Chaffey CCD

MANNY ONTIVEROS, 2nd Vice President
North Orange County CCD

CY GULASSA
Peralta CCD

DOUGLAS OTTO
Long Beach CCD

JERRY HART
Imperial CCD

DONALD L. SINGER
San Bernardino CCD

FRANCISCO HINOJOSA
Contra Costa CCD

CHRISTOPHER STAMPOLIS
West Valley-Mission CCD

LOUISE JAFFE
Santa Monica CCD

MARCIA ZABLECKIS
Barstow CCD

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Board Policy Revision: BP-4091-Administrator Retreat Rights, BP-4117-Family Medical Leave for Administrators and Classified Management Personnel, BP-4209-Classified Management Personnel Reduction in Force Notification, BP-4700-Whistleblower Protection, BP-5604-Eligibility for Admission, BP-4090-Evaluation of Administrators and Classified Management Personnel, BP-4082-Medical Benefits for Administrators and Classified Management Personnel While on Leave, BP-4000.3-Workplace Violence, BP-4077.1-Change of Assignment, BP-3600-Disposition of District Property, BP-4002.1-Authorization for Employment

ACTION: Review and Study

BACKGROUND

Board policies and administrative regulations are periodically reviewed to ensure that they are satisfactory, meet the District's needs, and are in compliance with current laws and regulations.

STATUS

Eleven board policies are presented to the board for "Review and Study." The new language and amendments to the board policies were reviewed and revised by the District's Board Policy and Administrative Regulation Advisory Council and includes collegial consultation with the Academic Senates, pursuant to Title 5 Section 53200 et. seq.

Legal counsel has been involved throughout the review process. The proposed policies were presented to the Chancellor's Council on January 12, 2012 for review and recommendation to the Chancellor.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept for review and study the board policies, as shown in Exhibit A through K.

BOARD POLICY

4091

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

PERSONNELHUMAN RESOURCES

ADMINISTRATOR RETREAT RIGHTS

The South Orange County Community College District adopts the following administrator retreat rights policy to balance the rights of students, administrators, and faculty in accordance with Calif.ornia Education Code, ~~Section 87458~~.

This policy does not apply to administrators employed prior to July 1, 1990. Such administrators have already acquired or will be eligible for faculty tenure after two years of satisfactory service, pursuant to provisions of former Calif.ornia Education Code, ~~Section 87458~~. A tenured faculty member retains his or her status as a tenured faculty member upon advancement to an administrative assignment. The reassignment of administrators hired after the effective date of Calif.ornia Education Code, ~~Section 87458~~, to a faculty position shall be affected in accordance with the Calif.ornia Education Code and this policy. Placement on the Faculty Salary Schedule will be identified at date of administrative hire. All subsequent years of service will accrue for placement on the Faculty Salary Schedule in the event of administrative retreat. Administrators employed after the effective date shall have the right to become probationary, tenure track faculty members as provided by Calif.ornia Education Code, ~~Section 87458~~, and in accordance with the following conditions:

- I. An administrator employed after the effective date without previous faculty tenure in the South Orange County Community College District at the time of employment may be reassigned to a first-year probationary, tenure track, faculty position provided that he or she meets all of the following conditions:
 - A. The employee occupies an administrative position that is not part of the classified service. For every administrative position title, the records of the District shall indicate whether or not the position is part of the classified service or part of the academic service, and if part of the academic service whether it is an educational administrative position within the meaning of Calif.ornia Education Code, ~~Section 87002~~. At the time of employment, the employee shall be certified by the Academic Senate as possessing qualifications in a specified discipline or disciplines similar in experience and education to those expected of a newly employed faculty member.
 - B. The employee has satisfactorily served full-time in the South Orange County Community College District for a minimum of two (2) years as a tenure-track faculty member and/or an administrator.

- C. The administrator is not under contract in a program or project to perform services conducted under contract with public or private agencies, or in other categorically-funded projects of indeterminate duration.
 - D. The employee is reassigned due to the elimination of his/her current position as part of an administrative reorganization; or, as part of a reduction in force among administrators; or, for reasons other than for the causes listed in Section 87732 of the California Education Code as determined by the Chancellor, or his or her designee, and approved by the Board of Trustees.
 - E. The District can assign the administrator only to a discipline in which he or she possesses at least the minimum qualifications specified by the Calif. Ed. Code and Title 5, Calif. Code of Regulations.
 - F. Prior to re-assignment:
 - 1. The Academic Senate will be provided the opportunity to present its views to the Board of Trustees before the board makes its final determination, and
 - 2. That the written record of the decision, including the views of the Academic Senate, shall be available for review.
- II. Placement on the Faculty Salary Schedule will be identified at date of administrative hire. All subsequent years of service will accrue for placement on the Faculty Salary Schedule in the event of administrative retreat.

References:

California Education Code, Section 87458, 87002, 87732

Adopted: 6-24-91

Revised: 6-30-03

Reviewed

BOARD POLICY

4117

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

PERSONNEL
HUMAN RESOURCES

FAMILY MEDICAL LEAVE FOR ADMINISTRATORS AND CLASSIFIED MANAGEMENT PERSONNEL

In accordance with state and federal law, the Board of Trustees shall grant family care and medical leave to eligible employees, without discrimination. Employees who are granted such leave shall be employed in the same or a comparable position upon returning from family care or medical leave, subject to any exceptions or limitations provided by law.

- Legal References:
- 1) Government Code, Section 12940, Unlawful employment practices; Section 12945, Pregnancy; childbirth or related medical condition; unlawful practice; Section 12945.2, California Family Rights Act; family care leave; definitions; conditions; Section 19702.3, Family care leave; exercise of rights
 - 2) Title 2, California Code of Regulations, Sections 7297.0-7297.9, Family care leave
 - 3) Title 29, United States Code, Sections 2601, 2611-2619, 2631-2636, 2651-2654, Family and Medical Leave Act of 1993
 - 4) Title 29, Code of Federal Regulations, Section 825, Family and Medical Leave Act of 1993

Adopted: 5-10-93

Revised: 4-26-99

Revised: 1-31-05

Reviewed:

BOARD POLICY

4209

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

PERSONNEL
HUMAN RESOURCES

CLASSIFIED ~~MANAGEMENT PERSONNEL LEADERSHIP~~ REDUCTION IN FORCE NOTIFICATION

California Education Code, ~~Section 88017~~, establishes a ~~4530~~-day notification for reduction in force of Classified ~~Management Leadership~~ Personnel.

Excluding disciplinary actions, in which case prevailing California Education Code applies, a 90-day notification will be issued to Classified ~~Management Leadership~~ staff affected by a reduction in force.

Reference:

California Education Code, Section 88017(b)

BOARD POLICY

4700

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

PERSONNEL HUMAN RESOURCES

WHISTLEBLOWER PROTECTION

The Chancellor shall establish procedures Administrative Regulations regarding the reporting and investigation of suspected unlawful activities by district employees, and the protection from retaliation of those who make such reports in good faith and/or assist in the investigation of such reports. For the purposes of this policy and any implementing procedures regulations, “unlawful activity” refers to any activity—intentional or negligent—that violates state or federal law, local ordinances, or District policy.

The procedures regulations shall provide that individuals are encouraged to report suspected incidents of unlawful activities without fear of retaliation, that such reports are investigated thoroughly and promptly, remedies are applied for any unlawful practices and protections are provided to those employees who, in good faith, report these activities and/or assist the District in its investigation.

Furthermore, district employees shall not: (1) retaliate against an employee or applicant for employment who has made a protected disclosure, assisted in an investigation, or refused to obey an illegal order; or (2) directly or indirectly use or attempt to use the official authority or influence of his or her position for the purpose of interfering with the right of an applicant or an employee to make a protected disclosure to the District. The District will not tolerate retaliation, and will take whatever action may be needed to prevent and correct activities that violate this policy, including discipline of those who violate it up to and including termination.

BOARD POLICY

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

5604
STUDENTS

ELIGIBILITY FOR ADMISSION

~~Admission to Irvine Valley College, Saddleback College, and ATEP (Advanced Technology Education Park) are open to individuals who are capable of profiting from the instruction offered. The following conditions apply:~~

~~A. Definitions~~

- ~~1. Concurrent Enrollment: Enrollment in both the K-12 System and college at the same time.~~
- ~~2. Special Admission Full-Time Student: A student who has been released by the primary school district, and the college president has approved full-time enrollment at the college.~~
- ~~3. Special Admission Part-Time Student: A student concurrently enrolled in both the K-12 System and college. The Student is limited to a maximum of 11 units of study at the college level.~~

~~B. General Admission~~

~~Pursuant to Calif. Ed. Code, Section 76000, the South Orange County Community College District shall admit any person who:~~

- ~~1. Possesses a high school diploma or its equivalent; OR~~
- ~~2. Is over 18 years of age. Such persons shall be admitted as a provisional student, and therefore, shall be required to comply with the District's rules and regulations regarding scholastic achievement and other standards to be met by provisional or probationary students as a condition to being readmitted in any succeeding semester; OR~~
- ~~3. Is an apprentice as defined in Section 3077 of the California Labor Code.~~

~~C. Special Admission~~

~~Pursuant to Calif. Ed. Code, Sections 48800 and 76001, students in K-12 may be admitted as a special admission. Special admission students are limited to a maximum of 11 units per semester. Special admission students include:~~

- ~~1. Students in Grades 9 through 12 who are:~~
 - ~~a. Enrolled in a public or private school must have a recommendation from their school principal, OR~~
 - ~~b. Home schooled. The student must present:~~
 - ~~1) A certificate from the County Department of Education, OR~~
 - ~~2) Documentation to confirm the instructor of record has a current and valid California teaching certificate, OR~~
 - ~~3) School award held by the State, OR~~
 - ~~c. Permitted by the College President or designee.~~
- ~~2. Students at the 8th Grade or below who are:~~
 - ~~a. Enrolled in a public or private school. The student must have a recommendation from their school principal and permission from the College President or designee, OR~~
 - ~~b. Home schooled. The student must have the permission of the College President or designee and present:~~
 - ~~1) A certificate from the County Department of Education, OR~~
 - ~~2) Documentation to confirm the instructor of record has a current and valid California teaching certificate, OR~~
 - ~~3) School award held by the State, OR~~

D. Restrictions to Admission or Enrollment

- ~~Pursuant to Calif. Ed. Code, Section 76002 (b), the District may restrict admission or enrollment of a special student during any session based on any of the following criteria:~~
 - ~~1. Age, and/or~~
 - ~~2. Completion of a specified grade level, and/or~~
 - ~~3. Meeting assessment standards established by the District.~~

E. Denial of Requests for Special Full Time Admission

~~The District may deny a request to admit any special admission student who is identified as highly gifted. If a request is denied:~~

- ~~1. Within 60 days of the request, a written statement will be sent to the requester and will identify the findings and the reason for denial of the request.~~
- ~~2. The written recommendation and denial shall be issued at the next regularly scheduled board meeting that occurs at least 30 days after the request is made.~~

A. GENERAL ADMISSION

Admission to Irvine Valley College and Saddleback College is open to individuals who are capable of profiting from the instruction offered for those:

1. Who possess a high school diploma or its equivalent; or
2. Who are 18 years or over of age. Such persons shall be admitted as a provisional student, and therefore, shall be required to comply with the District's rules and regulations regarding scholastic achievement and other standards to be met by provisional or probationary students as a condition to be area admitted in any succeeding semester; or
3. Who are apprentices as defined in Section 3077 of the California Labor Code.

A. ADMISSION TO SPECIAL PROGRAMS

In addition to meeting the academic standards for admission to the Colleges, students wishing to enroll in special programs (i.e. nursing) must satisfy additional admissions requirements. Specific criteria for admission to those programs shall be approved by the President.

C. SPECIAL ADMISSION

Students enrolled in grades K-12 who can demonstrate their ability to benefit from college instruction may be admitted as a special admission. Special part-time admission students are limited to a maximum of 11 units per semester. Special full-time admission may be approved by the President to an individual identified as highly gifted and who has been released by the primary school district.

D. DENIAL OF REQUESTS FOR SPECIAL FULL TIME ENROLLMENT

Reference: BP-6125, Student Travel: Field Trips and Excursions

Revised: 5-15-89
Revised: 4-26-99
Revised: 12-10-01
Revised: 9-26-05

If the President denies admission to any special full-time admission applicant who is identified as highly gifted, the applicant shall:

1. Be provided a written statement within 60 days of the request identifying the findings and the reason for denial of the request.
2. The written recommendation and denial shall be issued at the next regularly scheduled board meeting that occurs at least 30 days after the request is made.

C-E. INTERNATIONAL STUDENT ADMISSION

The colleges of the District have been approved by the United States Department of Justice to accept and enroll international students. The colleges will seek to achieve broad representation from nations of the world to benefit both international and the District students and the community it serves.

Only individuals who have completed the equivalent of an American high school education with satisfactory grades; those who can demonstrate they possess adequate financial resources to support themselves and meet educational expenses, and who have demonstrated English language proficiency will be admitted. All international students are required to purchase health and accident insurance from the company approved by the District's Business Services Office.

Reference:

California Education Code, Sections 48800, 76000, 76001, 76002(b)

California Labor Code, Section 3077

BOARD POLICY

4090

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

PERSONNEL HUMAN RESOURCES

EVALUATION OF ADMINISTRATORS AND CLASSIFIED MANAGEMENT PERSONNEL

Probationary Period

Classified ~~M~~management ~~Personnel~~positions will serve a prescribed period of probation which shall not exceed one (1) year. Administrators shall have individual contracts approved by the Board of Trustees.

Evaluation Timelines

Both administrators and classified management personnel shall be evaluated twice the first year and annually thereafter. All evaluations for the preceding academic year, provided that the assignment has been ongoing for at least six months, shall be completed by June 20th~~May 31st~~ for Classified Management Personnel Managers and ~~by November 1st~~ for Administrators, or as otherwise provided in the administrator's contract.

Performance evaluations of academic administrators and classified management personnel shall be completed by the immediate supervisor using established procedures and forms developed under the direction of the Chancellor.

Adopted: 9-10-79
Revised: 3-09-81
Revised: 4-10-89
Revised: 4-17-89

Revised: 5-11-92
Revised: 4-26-99
Revised: 1-31-05
Revised: 10-30-06

BOARD POLICY

4082

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

PERSONNEL HUMAN RESOURCES

HEALTH AND MEDICAL BENEFITS FOR ADMINISTRATORS AND CLASSIFIED MANAGEMENT PERSONNEL WHILE ON LEAVE

Administrators and classified management personnel of the South Orange County Community College District shall receive medical, dental, vision, and life insurance benefits while on leave of absence in accordance with the following conditions:

1. Employees shall continue to receive insurance benefits while on paid leave of absence.
2. An employee on unpaid leave of absence due to illness shall continue to receive insurance benefits, provided by the District, for one year following the date the employee attained unpaid leave status.
3. Employees on unpaid leave longer than one year may continue to receive District insurance benefits beyond the one year by paying the District's costs to provide these insurance benefits.
4. The benefits provided by this policy shall run concurrently with rights under the federal Family and Medical Leave Act of 1993 (FMLA) and the California Family Rights Act (CFRA).

Adopted: 6-21-93
Revised: 4-26-99
Revised: 1-31-05

BOARD POLICY

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

4000.3

PERSONNEL

WORKPLACE VIOLENCE

The District is committed to an environment that is free from workplace violence. The safety and security of District employees, students, and visitors is of the highest priority to the District and is essential to carrying out the mission of the District. Unlawful violence or a credible threat of violence from any individual, that can reasonably be construed to be carried out or to have been carried out in the workplace, as these terms are defined in Code of Civil Procedures, Section 527.8, is prohibited.

An employee against whom violence or a threat of violence has been directed in the workplace shall notify the Vice Chancellor of Human Resources or designee immediately. The Vice Chancellor of Human Resources shall ensure a thorough investigation is conducted and that appropriate action is taken should the allegation be substantiated. The Vice Chancellor shall consider whether to seek a temporary restraining order and injunction on behalf of the employee who has suffered the unlawful violence or credible threat of violence and, if appropriate, other District employees.

Retaliation against individuals for reporting violations of this policy, in good faith is prohibited.

The Chancellor shall develop Administrative Regulations to establish a workplace violence prevention program.

- References:*
- 1) *Federal Occupational Safety and Health Act 29 United States Code, Section 654(a) (1)*
 - 2) *California Labor Code, Sections 6400 et seq. Occupational Safety and Health; 8 California Code of Regulations, Section 3203*
 - 3) *California Civil Code, Section 51.7, Freedom from Violence or Intimidation*
 - 4) *California Code of Civil Procedure, Section 527.8, Workplace Violence Safety Act*

Adopted: 3-20-95

Revised: 4-26-99

Revised: 8-29-05

BOARD POLICY

4077.1

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

PERSONNEL HUMAN RESOURCES

CHANGE OF ASSIGNMENT

The appropriate managers are authorized to change the assignment of an employee for up to five ~~one~~ (15) days without initiating a change of salary.

Requests for a change of an employee's assignment in excess of five ~~one~~ (15) days will be directed to the Chancellor's designee, who will submit a recommendation to the Chancellor concerning any proposed change in an employee's assignment.

When a classified management employee is temporarily assigned to a higher classification for more than five (5) work days within a 15 calendar day period, the employee's salary will be adjusted upward for the entire period of work in the higher classification at a rate that reasonably reflects the duties to be performed outside of the employee's regular classification.

Reference:

C.S.E.A. Contract

Adopted: 8-24-82
Revised: 4-10-89
Revised: 4-26-99
Revised: 1-31-05

BOARD POLICY

3600

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

BUSINESS

DISPOSITION OF DISTRICT PROPERTY

The board shall authorize the disposal of surplus or obsolete supplies and equipment which are no longer required or suitable for District purposes and authorize the Chancellor or his/her designee to dispose of such supplies and equipment in conformance with the law and District procedures.

Reference:

Education Code Section 70902(b)(6), 81383, 81384, 81450, 81452

Adopted: 9-08-80
Revised: 4-06-87
Revised: 5-23-88
Revised: 4-26-99
Revised: 9-29-03

Revised: 4-28-08
Reviewed:

BOARD POLICY

4002.1

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

PERSONNEL/HUMAN RESOURCES

AUTHORIZATION FOR EMPLOYMENT

The Board of Trustees authorizes all employment and all employment transactions per ~~California~~ Education Code, ~~Sections 72411, 87604, and 88003~~. The Board of Trustees hereby delegates ~~pursuant to Calif. Ed Code, Section 70902 (d)~~, to the Chancellor authority to employ persons in all positions except for ~~the~~ executive level positions. All actions to employ and all employment transactions shall be reported to the Board of Trustees at its next regular meeting. All subsequent employment transactions shall be approved or ratified by the Board of Trustees.

Reference:

California Education Code Sections 70902(d), 72411, 87604, 88003

Adopted: 8-17-92
Revised: 4-26-99
Revised: 1-20-04
Revised: 5-24-04
Revised: 1-31-05
Reviewed:

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: 2012-2013 Sabbatical Recommendations

ACTION: Approval

BACKGROUND

Under the authority of Article XXVI, Section H, of the Academic Employee Master Agreement, twenty-eight (28) semesters are available for sabbaticals for the 2012-2013 academic year. Using the criteria of Article XXVI, nineteen (19) full-time faculty members have been recommended for sabbaticals during the 2012-2013 year. The sabbatical applications and support information were forwarded to and reviewed by the SOCCCD Sabbatical Committee, a district-wide committee comprised of faculty and administrators representing both colleges and the district. Of the nineteen proposals selected, five (5) faculty members requested full-year sabbaticals. Of the fourteen (14) faculty members requesting single-semester sabbaticals, four (4) requested sabbaticals for the Fall Semester 2012 and ten (10) requested sabbatical leave for Spring Semester 2013. According to Article XXVI, Section I, Subsection A, of the Academic Employee Master Agreement, sabbaticals are allowed for the professional enhancement of the faculty member, which shall benefit the faculty member, his/her college, students, and/or the District.

STATUS

The SOCCCD Sabbatical Committee met and reviewed all requests for sabbaticals for the 2012-2013 academic year. The committee, chaired by Dr. Tony Huntley, Professor, Mathematics, Science and Engineering, Saddleback College, and Dr. David Bugay, Vice Chancellor, Human Resources, voted to recommend faculty members listed in Exhibit A for sabbatical leaves during the 2012-2013 academic year. Budget planning will reflect provisions to accommodate the sabbatical teaching loads.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the recommended faculty members for bonded sabbatical leave during the 2012-2013 academic year, as listed in Exhibit A.

South Orange County Community College District
2012-2013 Sabbatical Committee Recommendations

LISA DAVIS ALLEN
Art Department, School of Fine Arts
Irvine Valley College

Spring Semester 2013

TITLE: Seeing Process: Media Literacy for the Art History Student

GOALS and OBJECTIVES:

1. To complete a draft for a course textbook that will be used in "ARTH 104: Introduction to Art Media," and also use as a recommended primer of other art historical period courses.
2. Develop a corresponding workbook for direct classroom use.

Note: This type of text should provide valuable information that can be used as optional material for a number of courses addressing the visual arts (lecture and lab). Currently, I have not found a text unique to this specific focus. Most information on this topic is embedded in broader texts, making classroom use ineffective and expensive for the student.

ACTIVITIES:

To include: preparatory research, extensive writing, preliminary corresponding workbook activities/exercises, illustration development, and publication procurement.

This drafted manuscript will be developed to give the student of art history a general knowledge of the major studio practices and processes in an effort to increase his/her skills of recognition and observation when investigating historical works of art and architecture.

The typical AA and BA degrees in art history and/or theory include only minimal studio experience for the art history student (usually 3 to 6 units). While the studio experience may be valuable, it exposes the student to only a very small portion of all traditionally available media. In the end, the art history student does not need to know how to 'make art'. Rather, the student needs to be able to recognize a wide variety of finished processes in the work by understanding the visual characteristics that are evident. This proposed text would provide that knowledge and allow the student to 'back out of the process' by distinguishing the unique characteristics chosen by the artist. Identifying the media employed by the artist through critical perception of the work's visual characteristics is critical to the developing analytical skills of the art history student.

Whether the student's goals are academic, curatorial or commercial – it is important that the art history student develop the necessary critical skills of observation that are employed when analyzing works. This manuscript will be designed to increase these skills through concentrated information on historical studio practices, expanded terminology, assignments designed to employ those developing skills, and a variety of sample exercises to assess the student's ability to recognize the processes in a variety of settings.

PRODUCTS:

1. Manuscript for publication development
2. Preliminary drafts for corresponding workbook activities/exercises
3. Corresponding proposed illustrations

TIMOTHY BRAATZ
Social and Behavioral Sciences
Saddleback College

2012-2013 Academic Year

TITLE: Peace Lessons: A Peace Studies Primer

GOALS and OBJECTIVES:

1. To continue my research in the field of Peace Studies, focusing on social science theory and the history of nonviolent movements
2. To incorporate new research into already existing oral presentations which I have developed over the past seven years, and expand these peace lessons into a systematic dissertation
3. To begin preparation of a manuscript for publication that makes these peace lessons available to students and teachers

ACTIVITIES:

Peace Studies, sometimes called Conflict Resolution or Peace and Justice, is a rapidly expanding academic field. A growing number of colleges and universities have peace studies programs which offer undergraduate minors and majors and advanced degrees. Despite this academic interest, a fully satisfying textbook does not exist. The most commonly used classroom textbooks are edited collections of essays and historical documents, which, in their attempt to cover all aspects of peace studies, end up scattered and confusing. Other texts emphasize international conflict resolution—important for future diplomats, less practical for the average student. A third type of text is a collection of historical case studies, valuable in their narratives but typically flawed in their analyses and often written in a less than compelling style.

I intend to begin preparation of a manuscript that uses historical case studies to suggest answers to key peace studies issues, and to write in a style accessible to the average reader. I will address biological and cultural explanations for human violence, the language of cultural violence, the advantages and disadvantages of principled versus pragmatic nonviolence, the power of redemptive suffering, the problem of the ruthless opponent, moderation versus radicalism in the US Civil Rights Movement, and nonviolent cultural transformation. I will include traditional examples of nonviolent action, such as the 1963 Birmingham protests, and also some unexpected ones, such as John Brown's redemptive sacrifice. In addition, I will outline classroom exercises, including a game called "Shake or Stab?" which instructors can use to illustrate and dramatize peace theory concepts.

PRODUCTS:

The result of this sabbatical project will be new ideas and understandings for me to use in my Saddleback College classroom, and the groundwork for a manuscript, which I intend to make available to students and other instructors.

ANA MARIA COBOS
Online Education and Learning Resources
Saddleback College

Spring Semester 2013

TITLE: Identifying Human and Primary Material Resources in the U.S. and Canada Relating to the Chilean Exile Experience, 1973-1989

GOALS and OBJECTIVES:

The goal is to implement a pilot project to identify primary resource materials about Chilean exiles in California and Vancouver, B.C., to assess the pilot project and improve it, and eventually expand it to include submissions from other areas in the U.S. and Canada where significant numbers of Chilean exiles settled.

The objectives are to:

1. Identify relevant contacts in California and Vancouver, B.C.
2. Refer the contacts to personnel at the Museum of Memory and Human Rights in Chile to submit their primary resources to the Museum;
3. The Museum will add the resources to its collections.

ACTIVITIES:

1. Spring, 2012: Create a document that defines the purpose of the project, defines relevant primary resources with guidelines for submitting materials to the Museum;
2. Spring, 2012: Develop the list of contacts through personal/professional networks including Hispanic/Latino and Latin American Studies organizations;
3. Fall, 2012: Send email message (# 1) to the contacts (# 2);
4. January-March, 2013: Monitor submissions, answer questions, troubleshoot;
5. April-May, 2013: Assess effectiveness of the pilot project;
6. Summer, 2013: Make necessary adjustments to expand the project and seek future funding.

PRODUCTS:

1. A model that identifies donors of relevant resources relating to the Chilean exile experience;
2. Contributions made by the donors to enrich the resources of the Museum of Memory and Human Rights in Chile;
3. The Museum will make these resources available to the world at large through its website and documentation center.
4. I will gain expertise in archival work that could be useful when Saddleback College decides to develop its own institutional archive.

SUSAN H. FESLER, MA
Humanities and Languages Division
English as a Second Language (ESL) Program
Irvine Valley College

Fall Semester 2012

TITLE: Integrating Culture into the ESL Program

GOALS and OBJECTIVES:

The goal of this sabbatical project is to enhance and enrich the ESL program at Irvine Valley College by creating a resource that will enable faculty members to integrate cultural modules into the beginning and intermediate ESL classes. Specifically, Professor Fesler will create five self-contained multi-media modules, each of which will include its own colorful and engaging PowerPoint presentation. Four modules will be developed around specific American cultural celebrations and will also investigate the origin of those celebrations. The fifth module will be developed around New Years celebrations around the world. All modules will include detailed units of study consisting of reading, writing, listening, and speaking, and incorporate a variety of engaging activities. The goal of these modules is to further develop the students' language skills, to increase their active and passive vocabulary in English and to broaden their understanding of American culture. In so doing, the project will help to prepare beginning and low intermediate-level ESL students to progress through the advanced-level ESL courses and eventually to succeed in transition to mainstream courses in the English Department and in other courses on campus.

ACTIVITIES:

Professor Fesler will research, develop and assemble five cultural modules which will include rich colorful Power Point presentations. Each module will investigate the historical background and current cultural practices involving the celebration of American Independence Day, Thanksgiving, Presidents' Week End, Halloween (and its relation to the ancient celebration of Samhain). The fifth module will address and describe New Years celebrations throughout the world. For each module she will develop pre-presentation and pre-reading questions, a Power Point presentation which introduces the cultural setting and historical perspectives related to each cultural celebration, activities to incorporate new vocabulary, a brief written history of the cultural celebration and its history, worksheets and conversational activities that check for understanding of the holiday and its history, a final activity which allows students to personalize the information and to relate it to their own cultural background.

PRODUCTS:

The five modules will be available to each ESL faculty as a resource notebook, as a hard-copy master set of materials and CDs that may be duplicated, and sent electronically by e-mail.

KATHERINE (SUKI) FISHER
English, Liberal Arts
Saddleback College

Spring Semester 2013

TITLE: Los Caballeros: A Novel

GOALS and OBJECTIVES:

1. To develop and revise a novel-length manuscript in preparation for agent solicitation; Upon completion, the manuscript will be 75,000 to 90,000 words in length.
2. To begin the agent solicitation process.
3. The outcome of this project will be used to further enhance student learning in the creative writing field and to contribute to the field of literature.

ACTIVITIES:

Upon the completion of this project, *Los Caballeros* will be a fictional account that follows the various residents of a slightly run-down apartment complex. When a child goes missing, they are slowly affected—either minutely or drastically depending on personal circumstance. As the novel's intended structure, their storylines will become more and more intertwined, especially since they believe one of their neighbors is involved somehow with the missing girl. This proposed novel would explore the themes of public vs. private lives, the bondage of love, the bondage of self-perception, and parent/child relationships.

Specific activities geared toward the completion of the project relate to: 1. The incorporation of a narrative voice; 2. The completion of plot, which would entail the insertion, development, and revision of key scenes; 3. Refining of character with the aim to deepen each character's humanity and personal struggle; 4. Smoothing out transitions between scene and point of view; 5. Creating a consistency in tone, sentence style, and narrative distance; 6. Creation/ development of the denouement; 7. Revision and distillation of the narrative as a whole; 8. Research of current literary agents whose interest is geared toward writing that is similar in genre to my own; 9. Send out the cover letter and the opening pages of the manuscript to these agents.

PRODUCTS:

1. 75,000 to 90,000 word document, though this document may be longer than the initial estimate.
2. Research on the various literary agencies that would best fit this genre.
3. Documentation of agent solicitation and interaction.

PATRIZIA GOLDBERG
Business Science Division and
Economic & Workforce Development
Saddleback College

Spring Semester 2013

TITLE: Develop A Version Of Existing Online Law Course Compliant With New 2010 Standards For Accessible Design

GOALS AND OBJECTIVES:

To develop an online law course that complies with rigorous laws such as the Americans with Disabilities Act (ADA) and Section 508 of the Rehabilitation Act, among others, which establish accessibility standards for the information technology used in websites that deliver taxpayer-funded education online. The primary purpose is to minimize the exposure and vulnerability of the South Orange County Community College District of prosecution by the state and federal government for violating sections of pertinent legislation.

ACTIVITIES:

1. Become proficient in the following programs which are necessary to develop compliant modules/lessons: PowerPoint 2010, Camtasia, Audacity, Audio conversion tools, AVS file converter tools, iMovie, SnagIt and Adobe Acrobat X.
2. Become proficient in the use of the hardware and hardware settings to properly use the computer programs for video and audio settings for movies.
3. Develop online law course modules/lessons that are accessibility compliant.
4. Revise the online course in Blackboard to appropriately incorporate the new modules/lessons.

The existing law lessons do not comply with accessibility guidelines because they are simply audio lectures with an outline. Since hearing impaired students will be unable to hear the lectures or read them because there is no captioning and blind students will be unable to read the existing outlines with screen readers, the course content needs to be revised to deliver the lectures in a different mode of instruction so accessibility tools can assist the hearing impaired and blind students.

PRODUCTS:

1. 126 Modules/Lessons totaling 21 lecture hours
2. Revised Blackboard website to accommodate the new instructional design of short modules/lessons.

DR. JANE HORLINGS
Department of Biological Sciences
Math, Sciences, and Engineering Division
Saddleback College

Spring Semester 2013

TITLE: Development of a Hybrid Distance Education (DE) Human Anatomy (Bio 11) Course for Saddleback College

GOALS and OBJECTIVES:

1. Develop a hybrid DE Bio 11 (Human Anatomy) course, including techniques learned from my Hybrid DE Bio 20 (Introduction to Biology) course, but more importantly to include new technology in the course pedagogy. The hybrid DE course will provide lectures online, combined with the discussion and laboratories conducted face-to-face.
2. Survey colleges teaching Anatomy online, and investigate other sources of innovation (e.g. blogs, tech websites, Anatomy websites, and publisher-produced materials) for technical tools useful for incorporation in my course. Compare the LMS available from publishers of Anatomy texts. Attend online virtual seminars, and in-person, the '13 HAPS conference, and the Online Teaching Conference.
3. Learn available Web 2.0 tools, screening for technology to be used in computer-based use of class materials, on mobile devices and tablets. Develop tools for student-generated learning, such as modules for students to create learning videos collaboratively.

ACTIVITIES:

Teaching, particularly teaching online, requires constant learning of new techniques and incorporation into the curriculum. This hybrid DE section of Anatomy will be developed with content similar to that which is already standard in our course, but with novel modes of delivery and student learning using innovative methods of teaching and learning. I will survey and interview colleagues who teach Human Anatomy with online components. I will scour recent blogs and online journals, survey websites, and other sources for online teaching tools, and keep current by reading relevant print resources. I will participate in virtual learning seminars, and attend several in-person conferences to network and interact with other instructors in this field.

All throughout the semester, I will develop course materials for both lecture and laboratory portions of the course, web-based materials, and plans for student-generated content projects (such as videos). I will survey Android and iOS-based apps for inclusion in supplemental student materials.

PRODUCTS:

I will teach the Hybrid DE section of Human Anatomy in fall 2013, utilizing the techniques earned during the sabbatical. I will compile lists of the technical tools and apps found to be useful, and disseminate these to colleagues. A presentation is planned for Flex Week in Fall 2013.

FUMIKO ISHII
Humanities and Languages Division
Japanese Program
Irvine Valley College

Spring Semester 2013

TITLE: Improving the cultural and communication aspects of the Japanese language courses by presenting the beauty of the kimono and designing audio-visual modules.

GOALS AND OBJECTIVES:

The goals of the sabbatical project are two-fold, one is to expand the awareness of Japanese culture, and the other is to enhance the communication skills of the students at the beginning level Japanese courses. The first component is the culture. Professor Ishii will develop a kimono show that will enhance cultural awareness among students, staff and faculty of the IVC and Saddleback campuses. The kimono show will include a demonstration of dressing with kimono, a display of different types of the kimono, and a PPT presentation of its history and the kimono making process. The PPT presentation will be incorporated into the Japanese classes. The second component is communication. In order to enhance communication skills, five audio-visual modules will be developed and incorporated into the classes. The modules follow the content of the study in each chapter. The students will listen to examples in Japanese and record their own verbal responses; thus, these modules will enhance students' communication skills and the instructor can provide the students with immediate feedback and accurately assess their proficiency.

ACTIVITIES:

Professor Ishii will research the history of the kimono and the kimono making process. She will visit pertinent venues to obtain knowledge and information to design the kimono show in the semester following the sabbatical. She will learn how to dress others as well as herself in the kimono so that this knowledge can be used for demonstrations. The kimono show will be open to everyone on both campuses (IVC and Saddleback) and the videotape will be uploaded to the Japanese program website and other media. Furthermore, Professor Ishii will upload the presentation files to Blackboard of her course(s) and will demonstrate how to dress the kimono in the class(es). The five audio-visual modules will be created based on the content appropriate for each chapter. For each module, Professor Ishii will design the instructions, examples in Japanese, and visuals. She will instruct the student to record their verbal responses. Following the sabbatical, the professor will upload the modules to Blackboard and they will become a part of the class assignment.

PRODUCTS:

The kimono show will be open to all for both campuses, and the video and the PPT presentations will be made available in the IVC Japanese Program website. The video of the kimono show can be put on DVD, and PPT presentations can be transmitted electronically. The audio-visual modules will be made public and can be reproduced as a hard copy or sent as a link.

JULIE KIRK-PURCELL
Art Department, School of Fine Arts
Irvine Valley College

2012-2013 Academic Year

TITLE: A Return to Classicism with a Modern Twist

GOALS AND OBJECTIVES:

My overall goal is best summed up in this way: I view this year off from my teaching responsibilities as one in which I plan on fully immersing myself in my work as an artist, and one in which I hope to grow in leaps and bounds and bring that knowledge back to build my abilities both as an instructor and the coordinator of the studio art program at IVC, as well as to continue building the community of the IVC campus into a positive and creative atmosphere. I plan to accomplish this goal with the smaller steps listed below:

1. To develop further understanding of classical painting techniques through attendance at classical painting workshops/classes at the LA Academy of Figurative Art in Van Nuys, CA. or the Kline Academy of Art in Los Angeles, CA - Completing at least 15 oil paintings and/or studies as part of a new body of fine art classical painting work that would be exhibited in the campus art gallery, accompanied by possible lectures.
2. To develop further knowledge of scientific and anamorphic perspective with the eventual goal of writing curriculum and developing lectures/handouts for a studio course on Artistic Perspective - complete at least 5-10 large-scale (at least 180 square feet) figurative, 3D street paintings in which I apply knowledge of scientific and anamorphic perspective. I would like one of these paintings to be completed on campus during our annual spring street painting student exhibition.

ACTIVITIES:

The suggested project will be the development of two different, yet integrated bodies of work in the areas of painting. One body would be the figurative oil paintings I would create as I develop my knowledge of classical painting techniques. The second body would be one that takes these painting techniques to a new level by developing them, along with the addition of a specific anamorphic distortion developed for street painting, into a series of large-scale street paintings (chalk or paint on the ground) that use the combination of classical painting techniques with extreme perspective to create large 3D temporary paintings. Despite the huge popularity growth of these paintings on the internet, the development of these paintings as true illusionary masterpieces of classical art is rare. The perspective techniques needed are quite complicated and rarely combined with masterful painting techniques that reflect quality and beauty. The enhanced and new knowledge would also apply to the improvement of classroom lectures as well as the development of new curriculum for the studio art department. The subsequent showings of both bodies of work would be accompanied by lectures on the project and would be of benefit to both the student body and fellow faculty members.

PRODUCTS:

1. 5-10 large-scale (at least 180 square feet) figurative, 3D street paintings, one of these paintings being completed on the IVC campus during the 2014 spring street painting student exhibition.
2. 15+ oil paintings and/or studies and a showing of this work in the IVC Art Gallery
3. Lectures at IVC and/or Saddleback College regarding these two bodies of work, such as in the IVC2IVC lecture series.
4. Curriculum for a course in Artistic Perspective for the studio art department at IVC.

LESLEY LOWE
Emeritus Institute: Kinesiology/Gerontology
Saddleback College

Fall Semester 2012

TITLE: Professional Enhancement in Kinesiology and Technology Skills

GOALS and OBJECTIVES:

1. Professional development and knowledge in the most current research based trends in Strength, Conditioning and Performance for the older adult.
2. Learn the latest in technology to develop and present PowerPoint presentations for classroom instruction.
3. Enhance my understanding of the procedures and techniques required to develop and teach Distance Education courses.
4. Develop course content for a Hybrid Distance Education course in Strength, Conditioning and Performance for the older adult.

ACTIVITIES: During my sabbatical leave, my activities would include the following courses and workshops:

1. Distance Education Courses from Concordia University
Dates: Aug - Nov., 2012 (12 wks.)
1-MCAA 585: Strength, Speed and Conditioning (4 units)
2-MCAA 570: Sport Medicine & Performance (4 units)
2. Courses from Saddleback College:
Dates: Aug. - Sept., 2012 (4 wks.)
Educ200 Intro to online teaching and learning (2 units)
Dates: Oct - Nov., 2012 (5.2 wks.)
CIM 230- Business presentation Power Point (3 units)
3. Development of PowerPoint presentation in Kinesiology - Nov. to Dec., 2012
4. Development of course content for a hybrid distance education course in Strength, Conditioning and Performance., Nov. to Dec., 2012

PRODUCTS:

1. Develop course content for a hybrid distance education course, "Strength, Conditioning and Performance."
2. Development of a power point presentation featuring a short series of many lectures in the field of Kinesiology and measurable fitness outcomes.
3. As department chair, I will share and discuss my educational plans and ideas for distance education courses with my colleagues. Copies of both power point and the distance education course content will be available for the faculty to explore and develop as a guideline for their future on-line courses. These will be presented at our Emeritus Department Division meeting during the in-service week before the Spring session of 2013.

DR. DANIEL LUZKO
Music, Fine Arts
Irvine Valley College

2012-2013 Academic Year

TITLE: Original Work: Clarinet Concerto and Contemporary Piano Program

GOALS AND OBJECTIVES:

1. To compose a large magnitude musical work for orchestra with clarinet as a soloist in order to contribute to the repertoire of orchestras locally and internationally. Bring the possibility to perform such work, after its completion, at the Irvine Valley Performing Arts Center with the Irvine Valley College Wind Symphony and Irvine Valley College Clarinet instructor.
2. To prepare a full piano concert program including contemporary composers in order to program a full piano recital for classrooms or at the Irvine Valley College Performing Arts Center containing works by contemporary composers.

ACTIVITIES:

1. Dedicate time to sketch, compose and print individual parts (for approximately 70 musicians) of a large-scale music composition in three movements: Clarinet Concerto.
2. Learn and operate music software to aid in the process of the composing.
3. Research and study Clarinet Concertos written in the last 20 years to use as models for the new composition.
4. Meet with orchestra musicians, clarinet soloists, and conductors to learn about experiences in previous premieres of similar magnitude works.
5. Meet with mentors (composers and composition instructors) to receive feedback during the composing process.
6. Dedicate time to learn new piano repertoire from contemporary composers (approximately 4 hours daily)
7. Perform learned piano repertoire at high schools, piano studios, music conservatories in order to acquire.
8. Attend music workshops with renowned pianists to acquire feedback of the study process of such musical compositions of the contemporary period for piano.

PRODUCTS:

1. Clarinet Concerto: manuscript of three-movement work for approximately 70 musicians and a clarinet soloist
2. Full Piano Program of Contemporary Composers

SHERRY MILLER-WHITE
Social and Behavioral Sciences, Sociology Department
Saddleback College

Spring Semester 2013

TITLE : The Development of Instructional Videos for Online Sociology Classes in the Sociology Department

GOALS and OBJECTIVES:

1. To develop 6 to 10 lecture videos to enhance the understanding of the more difficult elements and aspects of Sociology as an academic discipline and subject matter
2. These videos will supplement the class textbook primarily for online students. However, the intent is to also use these videos as a support mechanism for students in the classroom who need additional support, explanation and information.
3. I will use these videos when needed in all of the Sociology classes that I teach.
4. These videos will be available for other Sociology classes at Saddleback to utilize.
5. I will share the completed videos and the learning process with the Distance Education Committee.

ACTIVITIES:

Part 1-Preparation (6 Weeks)

The first six weeks (January through February) will be devoted to organization.
Learning to use Camtasia/ recording devices/hardware requirements/ conversion tools/
AVS file converter/ iMovie and other Microsoft programs
Selecting the appropriate Titles for each video
Dividing the lectures into appropriate sections

Part 2- Recording (6 Weeks)- March through the third week in April

Narrate presentation
Dividing and Introduction to each section/ video
Word for word Captioning Required

Editing Process (3 Weeks)April through the second week in May

Edit video
Caption video
Adding Graphics
Adding links to Websites
Developing and adding a Table of Contents
Adding Quizzes
Editing Captions

PRODUCTS:

6 to 10 Videos on Various Sociological Subjects:

Structural Functional Theory (2)	The Levels of Analysis and Sociology
Marxian Conflict Theory (2)	The European History of the Discipline of Sociology
Symbolic Interaction Theory (2)	An American Timeline of Sociology

LAWRENCE PEREZ
Mathematics, Science and Engineering Division
Saddleback College

2012-13 Academic Year

TITLE: The Development of Supplemental Instruction Learning Resources for Basic Skills Mathematics Programs, Community Education and Outreach, and College Support Services

GOALS AND OBJECTIVES:

1. Determine the unique needs of our local basic skills mathematics student population.
2. Identify college support services which basic skills students are unable to effectively use due to family related obligations and/or other non-academic (affective) or personal factors.
3. To establish a campus wide learning community dedicated to assisting students as they transition to their next academic endeavor.
4. Improve the accessibility and quality of learning resources available to our local basic skills student population.

ACTIVITIES:

1. Survey faculty and students from a variety of Saddleback College divisions and programs to identify the needs of our local basic skills student population.
2. Meet with faculty and staff from the MSE and Counseling Divisions, the Learning Assistance Program (LAP), and Community Education and Outreach Programs, to discuss qualitative and quantitative data related to their specific college service.
3. Design a sustainable innovative learning resource that embodies ideas and specific needs of college support services.

PRODUCTS:

1. A complete pre-algebra online course composed of more than 80 comprehensive videos complemented with interactive lecture notes, worksheets, online assessment quizzes, homework sets, study skills resources, and practice exams.
Learning Assessment Sample:
<http://www.saddleback.edu/faculty/lperez/algebra2go/prealgebra/integers/review.html>
Lecture Note Sample:
<http://www.saddleback.edu/faculty/lperez/demos/001PAlg.doc>
2. An array of websites beyond the basic skills math level constructed from student and faculty generated content providing limited support for the majority of our math courses offered here at Saddleback College.
Calculus Course Sample:
<http://www.saddleback.edu/faculty/lperez/algebra2go/calculus/index.html>
3. Individualized websites designed to meet the specific needs of college support services.
Transfer Center Sample:
<http://www.saddleback.edu/faculty/lperez/algebra2go/transfer/index.html>

KAY FERGUSON RYALS
English Department, School of Humanities and Languages
Irvine Valley College

2012-2013 Academic Year

TITLE: Preparing Electronic Teaching Materials for Literature Courses

GOALS and OBJECTIVES:

To acquire expertise in electronic means of content delivery to expand my pedagogical repertoire in regular classes and to prepare me to offer hybrid and online literature courses.

To prepare a variety of materials to be used in a range of regular and online literature courses, including Lit 22 and 23 (American Lit Survey) and Lit 30 (Introduction to the Novel). Materials will include but are not limited to PowerPoint presentations and other postings of lecture materials, videos, and interactive quizzes.

To meet, through the creation of these materials and the development of my skills with various instructional technologies, the need for online literature courses as determined by the IVC English Department and the college.

ACTIVITIES:

The Sabbatical activities will include: A careful review of scholarship on effective pedagogy using electronic content-delivery technologies in the field of literature; training Camtasia, Mediasite, PowerPoint, Blackboard, and other relevant content-delivery technologies; creating course content for 3 core IVC literature courses.

Rationale:

I wish to learn how to use several technologies that I have not had time to master during the regular school year so that I can incorporate them with ease into my regular class delivery and be prepared to teach online literature classes as needed by students and supported by my department and college.

PRODUCTS:

Course materials to be used in three core literature courses, whether in regular or online delivery.

KIANA S. TABIBZADEH
Mathematics, Sciences, and Engineering
Irvine Valley College

Spring Semester 2013

TITLE: Factors Influencing Student Success in College Chemistry (pending dissertation committee approval)

GOALS and OBJECTIVES:

1. To complete the dissertation component of my Ph.D. degree in education.
2. To compile and access factors affecting student success in college Chemistry for the purpose of understanding student attrition and potential to increase student retention in the future. Advanced degree related to the field of Chemistry.
3. For the purpose of professional enhancement to benefit the student success in college chemistry.

ACTIVITIES:

The proposed sabbatical leave is intended for the completion of a Ph.D. in Education. Pending dissertation committee approval, it will entail extensive research and a comprehensive assessment of students enrolled in chemistry to determine factors influencing student success in college chemistry.

PRODUCTS:

1. A comprehensive analysis of the characteristics of students enrolled in General Chemistry for the purpose of assessing program effectiveness (Pending dissertation committee approval).
2. Ph.D. degree in Education that will provide insight on student success in college chemistry and provide objectives for improvement as needed.
3. The results will be a published document that offers insight to student success rates in college Chemistry.

LAWRENCE TWICKEN
Social & Behavioral Sciences
Saddleback College

Fall Semester 2012

TITLE: Racial Segregation in California's Public Schools

GOALS and OBJECTIVES:

1. To identify and to understand the economic and educational consequences of racially segregated public schools.
2. To educate students, faculty, and policy makers about the reality and consequences of racially segregated schools
3. To make recommendations to policy makers to create incentives to motivate parents and students to create schools that are more racially diverse than exist today.

ACTIVITIES:

The subjects of race and education have become important topics in the field of Political Science. Much time and effort is allocated to these subjects at professional conferences. One of the most important Supreme Court decisions, Brown v. Board of Education deals specifically with the relationship between race and education. Any introductory American Government class will deal with the issue of race and more specifically race and education. Also, these subjects are at the core of any college curriculum dealing with multiculturalism and racial diversity.

This sabbatical will allow me to have a greater competence in an important field of political science. This experience will help me incorporate material into my classes in a way that is consistent with the current thinking on these subjects. Lastly, I will be better able to serve the students in my classes that come from a variety of backgrounds.

PRODUCT(S):

1. Maps and charts on school district racial demographics.

JANET VENTURA
Counseling
Saddleback College

Spring Semester 2013

TITLE: The Concepts of Resilience and Happiness in the Development of the Self

GOALS and OBJECTIVES:

1. To develop eight class learning activities for AP 151 Human Relationships the promote resilience and happiness to enhance the current curriculum and also to facilitate counseling individual students in Counseling and Special Programs Division.
2. The activities will be evaluated by an assessment of resilience completed by 30 students.
3. The project will be shared with the counselors in the Counseling Division including Veterans, EOPS, DSPS, Transfer Center and Career Center.

ACTIVITIES:

The learning materials will be developed after a review of literature on Resilience found in the area of Positive Psychology. Information will also be gathered by attending conference sessions on this topic.

Scholarly research is currently showing the importance of resilience and happiness in leading a more productive life. Even the nation of Bhutan now uses GNH (Gross National Happiness) rather than GNP (Gross National Product) as its indicator of progress in that country. The study of these concepts can be used to develop the self by identifying the ability to cope with stress and find protective factors that the self can use to combat harmful effects of the emotional environment. Whether the person has had severe trauma resulting in PTSD or much less severe experiences, basic activities such as expressing gratitude or learning to forgive have been shown to change a person's orientation to be more resilient and happy. So the goal of this project will be to introduce the concepts of resilience and happiness into the curriculum of Applied Psychology 151 in order to make the class more comprehensive by teaching a broader range of concepts for human relationships.

PRODUCTS:

1. Eight class learning skill activities.
2. An assessment to measure the effectiveness of the activities by testing levels of Resilience as a pre- and post-test for 30 students in AP 151 Human Relationships.
3. Counseling materials on Resilience to be used by Saddleback College Counselors in individual counseling appointments.

KARLA WESTPHAL
Mathematics, Science, and Engineering Division
Saddleback College

Fall Semester 2012

TITLE: Introduction to Statistics: Development of computerized tutorials for hypothesis testing.

GOALS AND OBJECTIVES:

My goal for this sabbatical is to develop online tutorials to assist students in our statistics classes master the difficult skill of testing hypotheses. Students in our statistics classes will benefit from having additional resources available to them outside of their regular classroom hours. I will grow as an instructor by developing the skills needed to develop a new type of resource for my students.

ACTIVITIES:

1. Meet with ITC to determine what software is best suited to this project and master the use of this technology.
2. Write 13 tutorials, one for each variation of hypothesis testing we teach in *Introduction to Statistics*.
3. Pilot the tutorials with students taking *Introduction to Statistics* during the fall semester of 2012, and modify the tutorials based on the feedback I receive.
4. Post the tutorials on a website that is generally available to all statistics students and instructors.
5. Write a letter to inform our part-time faculty about these new resources.

PRODUCTS:

1. A set of thirteen online tutorials to walk students through the process of hypothesis testing in various scenarios.
2. A website on which students and instructors in all sections of statistics can access these tutorials.
3. A letter informing all part-time statistics instructors about these new resources.

RICHARD WHITE
Fine Arts and Media Technology
Saddleback College

Spring Semester 2013

TITLE: Completing "The Book of Circles" Manuscript

GOALS AND OBJECTIVES:

1. Create a completed manuscript that will enable students to better meet course objectives and career goals.
2. The manuscript will be reviewed by students and peers and modified accordingly.
3. The manuscript will be shared with students, peers, and the community at large when completed.

ACTIVITIES:

1. Create twenty-five pages a month. This consists of three drawings per page (300+ drawings) and a paragraph each describing the compositional and creative elements of the drawing.
2. Execute various drawings to illustrate three dimensionally how design works together with form.
3. Create and/or acquire photographs to accompany the drawings and text.
4. Format the book for publication.

PRODUCTS:

At present, there is no text for three-dimensional artists that deals with either the format of the circle or how two-dimensional design meshes with three-dimensional form.

This manuscript will fill a perceived gap in the ceramic oeuvre and help students prepare for transfer by building their portfolio in a more informed and sophisticated fashion.

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: Academic Personnel Actions – Regular Items
ACTION: Approval/Ratification

BACKGROUND

In accordance with Education Code Section 70902(b)(4), all employee actions must be approved or ratified by the Board of Trustees of each respective community college district.

STATUS

Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

Those academic personnel actions shown in Exhibit A are presented to the Board of Trustees for approval/ratification to be effective on the dates as shown on the Exhibit.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve/ratify the academic personnel actions as shown in Exhibit A.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ACADEMIC PERSONNEL ACTIONS/RATIFICATIONS

A. NEW PERSONNEL APPOINTMENTS

1. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Burton, Michelle	MFA/Creative Writing	Real Estate/SC	II/6	05/21/12
Haig, Jeffrey	EdD/Education	Business/SC	V/6	05/21/12

2. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF (Ratified - Pursuant to Board Policy 4002.1)

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Abdulhussein, H.	MS/Civil Engineering	Drafting/IVC	II/6	01/09/12
Alemansour, Gita	MA/Mathematics	Math/SC	II/6	01/09/12
Banga, Shellie	PhD/English	English/SC	V/6	01/09/12
Dingman, Jamie	MA/English	Writing/IVC	II/6	01/09/12
Dvorkin, Nadja	PhD/Biological Sci.	Biology/IVC	V/6	01/09/12
Gillane, Paul	MA/Psychology	Human Svcs/SC	II/6	01/09/12
Gliadkovskaya, A.	PhD/Music	Music/IVC	V/6	01/09/12
¹ Hateley, James	MS/Mathematics	Mathematics/IVC	II/6	01/09/12
Ho, Nam	PhD/Chemistry	Chemistry/SC	V/6	01/09/12
Hoar, Leo	MA/English	Writing/IVC	II/6	01/09/12
Kosakowski, J.	MA/English	Writing/IVC	II/6	01/09/12
McMath, Lisa	PhD/Biological Sci.	Biology/IVC	V/6	01/09/12
Mischak, Erin	MLIS/Library Sci.	Librarian/SC	II/6	01/09/12
² Murray, Louann	PhD/Biomedical Sci.	Biology/Emeritus/SC	V/6	01/09/12
Namkung, Jeffrey	MS/Elec. Engin.	Computer Science/SC	II/6	01/09/12
Naasz, Jaleh	MFA/Fashion	Fashion/SC	II/6	01/09/12
Ploskina, Candace	MA/English	English/SC	II/6	01/09/12
Sims, Richard	MFA/Creative Writing	English/IVC	II/6	01/09/12
Sones, Aimee	MA/Art	Art/Emeritus/SC	II/6	01/09/12
Thomas, Toni Kay	MA/Communication	Speech & Foren./IVC	II/6	01/09/12
Thompson, Kristine	MFA/Studio Art	Photography/SC	II/6	01/09/12

¹ Also employed as Classified Non Bargaining Unit Tutor at Irvine Valley College.

² Spouse of G. Victor Leipzig, Associate Faculty, Biology, Emeritus Institute, Saddleback College.

B. VOLUNTARY TRANSFER ACADEMIC FULL-TIME FACULTY

1. **IRVINE VALLEY COLLEGE** seeks authorization to reclassify the following academic full-time faculty positions within their department.
 - 1a. **REPLACE** LEARNING DISABILITIES SPECIALIST, by eliminating Pos. #1834, Academic Salary Schedule, full-time, 36 hours per week, 10 months per year academic position and LEARNING CENTER INSTRUCTOR, by eliminating Pos. #3825, from its staff complement, and establishing a LEARNING CENTER INSTRUCTOR 60%/LEARNING DISABILITY SPECIALIST 40%, Academic Salary Schedule, full-time, 36 hours per week, 10 months per year position, effective January 1, 2012.
2. 1b. **TRANSFER** CHOO, BROOKE, ID #17270, from Learning Disabilities Specialist, Pos. #1834, Academic Salary Range 5, Step 4, 36 hours per week, 10 months per year, to Learning Center Instructor 60%/Learning Disability Specialist 40%, Academic Salary Schedule, Range 5, Step 4, 36 hours per week, 10 months per year, effective January 1, 2012, per Article XIX, Section II, of the Academic Employee Master Agreement.

C. ADDITIONAL COMPENSATION: GENERAL FUND

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for the 2011/2012 fiscal years.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed</u>	
		<u>Amount</u>	<u>Effective Date</u>
Choo, Brooke	Facilitator-Comp. Lrng Ctr/IVC	\$ 1,721.00	01/09/12-05/18/12
Choo, Brooke	Facilitator-Stud. Success Ctr/IVC	1,721.00	01/09/12-05/18/12
Grimm, Amy	Museum Studies Prgm./IVC	800.00	02/01/12-03/31/12
Lovett, Margot	Dept. Chair/Political Science/SC	2,600.00	01/09/12-05/18/12
Morris-Freshwater, L.	In-Service Presentation/SC	500.00	08/22/11-12/19/11
Neubauer, Laura	In-Service Presentation/SC	500.00	08/22/11-12/19/11
Rousseau, Michele	Coord. Comp. Sci. Lrng. Ctr./SC	1,290.75	01/09/12-05/18/12
Sleep, Katherine	ESL Tutorial Assistance/SC	100.00	08/22/11-12/19/11

D. ADDITIONAL COMPENSATION: CATEGORICAL/NON-GENERAL FUND

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for 2011/2012 fiscal years.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed</u>	
		<u>Amount</u>	<u>Effective Date</u>
Aminy, Marina	BSI Project, English/SC	\$ 516.30	08/22/11-12/18/11
Aminy, Marina	BSI Project, English/SC	9,396.66	01/09/12-05/18/12
Azadgan, Alex	Bus. Writing Tutor/Perkins/SC	400.00	08/23/11-12/19/11
Bereiter, Sarah	Basic Skills Wkshop, Eng./IVC	75.00	08/15/11-12/16/11
Bromberger, Kris	Basic Skills Wkshop, Eng./IVC	75.00	08/15/11-12/16/11
Cox, Barbara	Bus. Writing Coach-Perkins/SC	1,350.00	08/22/11-12/19/11
D'Arcy, Kim	BSI Project, Math 351/SC	433.69	01/09/12-05/18/12
Duffy, Michelle	Bootcamp for Sciences/BSI/SC	275.36	08/22/11-12/19/11
Duffy, Michelle	Reading/Study Skills II/BSI/SC	1,497.27	01/09/12-05/18/12
Duffy, Michelle	Bootcamp for Sciences/BSI/SC	275.36	01/09/12-05/18/12
Esteras, Wendy	Basic Skills Wkshop, Eng./IVC	75.00	08/15/11-12/16/11

D. ADDITIONAL COMPENSATION: CATEGORICAL/NON-GENERAL FUND

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for 2011/2012 fiscal years.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed</u> <u>Amount</u>	<u>Effective Date</u>
Evanow, Peter	Bus. Writing Tutor/Perkins/SC	\$ 400.00	08/23/11-12/19/11
Fitz-Maurice, Teri	BSI Proj. Tutor, Eng. 340/SC	4,570.96	01/09/12-06/30/12
Gorrie, Kirk	Basic Skills Wkshop, Eng./IVC	150.00	08/15/11-12/16/11
Goulding, Carrie	Basic Skills Wkshop, Eng./IVC	150.00	08/15/11-12/16/11
Grabau, M. Scott	Curric. Dev. Tech Theatre/IVC	1,600.00	02/01/12-03/31/12
Green, Denise	Reading/Study Skills II/BSI/SC	1,142.74	01/09/12-05/18/12
Grey Mattoon, M.	Basic Skills Wkshop, Eng./IVC	525.00	08/15/11-12/16/11
Hagen, Gerard	Jazz Concert/Music Perf./SC	150.00	01/23/12-01/23/12
Hill, Joan	Basic Skills Wkshop, Eng./IVC	75.00	08/15/11-12/16/11
Hodjera, Eva	BSI Project, ESL Wkshop/SC	103.33	08/22/11-12/19/11
Hoggatt, Michael	BSI Project, Math 351/SC	433.69	01/09/12-05/18/12
Johnson, Paul	Jazz Concert/Music Perf./SC	150.00	01/23/12-01/23/12
Joshua, Judy	Basic Skills Wkshop, Eng./IVC	75.00	08/15/11-12/16/11
Kaminsky, R.	Basic Skills Wkshop, Eng./IVC	75.00	08/15/11-12/16/11
Keyton, Kimberly	Curric. Dev./ENV190/CBJT/IVC	1,500.00	11/01/11-12/19/11
Knapp, Rebecca	Bus. Coaching Pgrm./Perkins/SC	500.00	08/23/11-12/19/11
Knoll, Melissa	Basic Skills Wkshop, Eng./IVC	150.00	08/15/11-12/16/11
Lavigne-Barlow, D.	BSI Project, ESL Wkshop/SC	103.33	08/22/11-12/19/11
Lefebvre, L.	Basic Skills Wkshop, Eng./IVC	75.00	08/15/11-12/16/11
Lemon, William	Basic Skills Wkshop, Eng./IVC	75.00	08/15/11-12/16/11
Leonard, Norman	Basic Skills Wkshop, Eng./IVC	225.00	08/15/11-12/16/11
Lutz, Sunita	Basic Skills Wkshop, Eng./IVC	75.00	08/15/11-12/16/11
MartinezPlambeck, C.	Basic Skills Wkshop, Eng./IVC	75.00	08/15/11-12/16/11
McLaughlin, June	Curric. Paralegal Pgrm/IVC	1,200.00	02/01/12-03/31/12
McKim, Brett	Curric. Dev/Rapid Prototype/IVC	1,200.00	02/01/12-03/31/12
Melendez, Robert	Early Coll. Stud. Acad. Advis./IVC	4,800.00	07/01/11-12/16/11
Monacelli, Brian	Optics/Photonics Cert. Dev./IVC	1,000.00	01/09/12-05/18/12
Nigrelli, Christina	Child Dev. Student Matric./BSI/SC	688.40	08/22/11-12/19/11
O'Neill, Kim	Basic Skills Wkshop, Eng./IVC	75.00	08/15/11-12/16/11
Pinter, Jerry	Jazz Concert/Music Perf./SC	150.00	01/23/12-01/23/12
Plunkett, Angela	Bus. Writing Tutor/Perkins/SC	600.00	08/22/11-12/19/11
Pollizzi, Vince	Auto. Tech Course Cert. Dev./SC	500.00	08/22/11-10/30/11
Pratt, Allison	Bus. Coaching Pgrm./Perkins/SC	500.00	08/22/11-12/19/11
Quinlan, Emily	Bus. Coaching Pgrm./Perkins/SC	250.00	08/22/11-12/19/11
Renault, Irene	BSI Project Tutor, Eng. 340/SC	1,142.74	01/09/12-05/18/12
Roley, William	Curric. Dev./ENV190/CBJT/IVC	1,500.00	11/01/11-12/19/11
Rosenn, Tristen	Jazz Concert/Music Perf./SC	125.00	08/29/11-08/29/11
Saxton, Sharon	Basic Skills Wkshop, Eng./IVC	75.00	08/15/11-12/16/11
Schultz, Dolores	BSI Project, ESL Wkshop/SC	103.33	08/22/11-12/19/11
Smith, Christina	Child Dev. Student Matric./BSI/SC	688.40	08/22/11-12/19/11
Staley, Jeff	Basic Skills Wkshop, Eng./IVC	75.00	08/15/11-12/16/11
Stern, Heather	BSI Project, ESL Wkshop/SC	103.33	08/22/11-12/19/11
Thiercof, Debra	BSI Project, ESL Wkshop/SC	103.33	08/22/11-12/19/11

D. ADDITIONAL COMPENSATION: CATEGORICAL/NON-GENERAL FUND

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for 2011/2012 fiscal years.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed</u> <u>Amount</u>	<u>Effective Date</u>
Thomas, Linda	Basic Skills Wkshop, Eng./IVC	\$ 150.00	08/15/11-12/16/11
Weaver, Chris	Basic Skills Wkshop, Eng./IVC	225.00	08/15/11-12/16/11
Wolf, Mindi	BSI Project, Math 351/SC	137.68	01/09/12-05/18/12
Zia, Ayesha	Basic Skills Wkshop, Eng./IVC	150.00	08/15/11-12/16/11

E. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT

1. WRIGHT, JAMES, ID #6140, Dean of Mathematics, Science and Engineering, Pos #1463, Academic Administrator Salary Range II, Step 6, Division of Mathematics, Science and Engineering, Saddleback College, resignation effective June 30, 2012 and retirement July 1, 2012. Payment is authorized for any compensated time off. (Start date: August 15, 1994)

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: Classified Personnel Actions – Regular Items
ACTION: Approval/Ratification

BACKGROUND

In accordance with Education Code Section 70902(b)(4), all employee actions must be approved or ratified by the Board of Trustees of each respective community college district.

STATUS

Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve/ratify the classified personnel actions as shown in Exhibit A.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
CLASSIFIED PERSONNEL ACTIONS/RATIFICATIONS

A. NEW PERSONNEL APPOINTMENTS

1. CLASSIFIED EMPLOYMENT (Information Items – Pursuant to Board Policy 4002.1)

- a. ALDER, KATE is to be employed as Career Technical Education Grants Project Director, a categorical grant funded position, Pos. #4414, Career Technical Education and Workforce Development, Irvine Valley College, Classified Management Salary Range 7, Step 1, 40 hours week, effective January 1, 2012. Employment in this grant funded position is contingent upon funding by the Career Technical Education Project Grants. This position was approved by the Board of Trustees on August 29, 2011.
- b. DELAO, EDWARD is to be employed as Grants Analyst, Pos. #4282, Office of Planning, Research and Grants, Saddleback College, Classified Bargaining Unit Salary Range 138, Step 1, 40 hours per week, 12 months per year, effective January 3, 2012. This is a replacement position for Beth Rubins, who resigned.
- c. ¹DI ALTO, STEPHANIE is to be employed as Curriculum Assistant, Pos. #3939, Office of Instruction, Saddleback College, Classified Bargaining Unit Salary Range 121, Step 1, 29 hours per week, 12 months per year, effective December 21, 2011. This is a replacement position for Brooke Lange, who resigned.
- d. MC CARTY, JENNIFER is to be employed as Community Based Job Training Grant Project Director, a categorical grant funded position, Pos. #4415, Career Technical Education and Workforce Development, Irvine Valley College, Classified Management Salary Range 7, Step 1, 40 hours per week, effective January 1, 2012. Employment in this grant funded position is contingent upon funding by Community-Based Job Training Grant, "Recycling and Resources Management". This position was approved by the Board of Trustees on August 29, 2011.
- e. MC CORD, KIMBERLY is to be employed as District Director of Fiscal Services, Pos. #3007, Office of Business Services, District, Classified Management Salary Range 10, Step 8, 40 hours per week, 12 months per year, effective February 6, 2012. This is a replacement position for Mary E. Mueller, who retired.
- f. MIRANDA, ADELHEID is to be employed as Accounting Assistant, Pos. #4309, Office of Fiscal Services, Irvine Valley College, Classified Bargaining Unit Salary Range 118, Step 1, 25 hours per week, 12 months per year, effective January 9, 2012. This is a replacement position for Constance Harada, who resigned.
- g. WENZEL, SHERI is to be employed as Senior Accounting Specialist, Pos. #4017, Office of College Foundation, Saddleback College, Classified Bargaining Unit Salary Range 131, Step 1, 40 hours per week, 12 months per year, effective January 4, 2012. This is a replacement position.

¹ Daughter of Lois Di Alto, Curriculum/Scheduling Specialist, Office of Instruction, Irvine Valley College.

A. NEW PERSONNEL APPOINTMENTS

1. CLASSIFIED EMPLOYMENT (Information Items – Pursuant to Board Policy 4002.1)

- h. SAN FILIPPO, ASHLEY is to be employed as Office Assistant, Pos. #4416, Division of Online Education and Learning Resources, Saddleback College, Classified Bargaining Unit Salary Range 113, Step 1, 29 hours per week, 12 months per year, effective January 3, 2012. This position was approved by the Board of Trustees on August 29, 2011.

2. The following individuals are to be employed as **Substitutes** in the classification noted below, on an if-and-as-needed basis. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Classification</u>	<u>Range/Step</u>	<u>Start Date</u>
Hatter, Kelly	Student Development Office Asst./SC	121/1	11/17/11
Johnson, Constance	Senior Laboratory Technician, MSE/SC	130/1	11/15/11
McBride, Marla	Health Center Nurse/SC	136/4	08/27/11
Neubauer, Laura	Instructional Assistant/SC	122/1	12/13/11
Nguyen, Trung-Kim	Instructional Assistant/IVC	122/1	12/07/11

3. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2011/2012** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Start/End Date</u>
Avalos, Kristina	Project Specialist/DIST	\$ 16.00	11/17/11-06/30/12
Cohen, Heather	Project Specialist/SC	11.50	12/08/11-06/30/12
Conkey, Charles	Coaching Aide/SC	15.00	12/01/11-06/30/12
Daze, Jonathan	Coaching Aide/IVC	15.00	11/30/11-06/30/12
DeRosas, David	Project Specialist/SC	12.50	09/20/11-06/30/12
Galvan, Nicolas	Project Specialist/SC	16.00	12/15/11-06/30/12
Gario-Meyer, Andrew	Project Specialist/SC	16.00	11/29/11-06/30/12
Guadarrma, Edgar	Project Specialist/IVC	16.00	12/15/11-06/30/12
Hightower, Janae	Project Specialist/DIST	16.00	11/17/11-06/30/12
Khabovets, Kristina	Project Specialist/SC	15.50	01/01/12-06/30/12
Kwan, Susan	Project Specialist/DIST	16.00	11/17/11-06/30/12
Metcalf, Andria	Clerk, Short-Term/SC	10.50	01/01/12-06/30/12
Nutting, Patricia	Clerk, Short-Term/SC	10.50	01/01/12-06/30/12
Plessney, Linda	Clerk, Short-Term/SC	10.50	01/01/12-06/30/12
Rezvani, Kimia	Project Specialist/DIST	18.00	11/28/11-01/02/12
Rodriguez, Zac	Project Specialist/SC	16.00	11/29/11-06/30/12
Ryan, Sean	Project Specialist/SC	16.00	11/29/11-06/30/12
Snyder, Deborah	Clerk, Short-Term/SC	14.00	12/15/11-06/30/12

A. NEW PERSONNEL APPOINTMENTS - Continued

4. The following individuals are to be employed as **Student Help (Temporary)**, Irvine Valley College and Saddleback College, on an if-and-as-needed-basis, for the **2011/2012** academic year.

<u>Name</u>	<u>Start/End Date</u>
Blanco, Kirsten	12/15/11-06/30/12
Kephart, Dennis	12/13/11-06/30/12
Ong, Garrett	11/29/11-06/30/12
Rasouli, Monira	11/01/11-06/30/12
Yarger, Marisa	12/13/11-06/30/12

5. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2011/2012** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Start/End Date</u>
Gleason, Linda	Clinical Skills Spec./SC	\$ 30.00/hr	01/09/12-06/30/12
Goodley, Mark	Workforce Trainer/IVC	72.00/hr	12/09/11-06/30/12
Heck, Steven	Workforce Trainer/IVC	72.00/hr	11/16/11-06/30/12
Helmstetter, Patrick	Comm. Ed./SC	2500.00/cs	12/08/11-06/30/12
Hernandez, Arthur	Tutor/IVC	12.00/hr	10/01/11-06/30/12
Lorge, Lori	Model/SC&IVC	22.00/hr	12/08/11-06/30/12
Pestolesi, Thomas	Clinical Skills Spec./SC	30.00/hr	12/09/11-06/30/12
Yaklyvich, Erin	Model/SC & IVC	22.00/hr	12/15/11-06/30/12

B. RECLASSIFICATION OF CLASSIFIED POSITIONS

1. **DISTRICT, Office of Human Resources**, seeks authorization to reclassify the following Classified positions within their organization as defined in Title V Education Regulation, Section (c), Recruitment 53021.

1a. **REPLACE HUMAN RESOURCES SPECIALIST**, by eliminating Pos. #3283, Classified Bargaining Unit Salary Range 127, full-time, 40 hours per week, 12 months per year position from its staff complement effective December 8, 2011, as was contingent for establishing the SENIOR HUMAN RESOURCES SPECIALIST, Pos. #4035, which was approved by the Board of Trustees and established on March 24, 2009, Classified Bargaining Unit Salary Range 131, a full-time, 40 hours per week, 12 months per year position. (Position #3283 was approved February 27, 2006)

1ai. **RECLASSIFY LAKOW, I. ANTONIA**, ID #9731, Human Resources Specialist, Pos. #3283, Classified Bargaining Unit Salary Range 127, Step 6, 40 hours per week, 12 months per year, Office of Human Resources, District, to be employed as Senior Human Resources Specialist, Pos. #4035, Classified Bargaining Unit Salary Range 131, Step 5, 40 hours per week, 12 months per year, Office of Human Resources, District, effective December 8, 2011.

C. AUTHORIZATION TO ESTABLISH AND ANNOUNCE A CLASSIFIED POSITION

1. HEALTH CENTER NURSE, Classified Bargaining Unit Salary Range 136, Student Health Center, Office of Student Services, Irvine Valley College, seeks authorization to establish and announce a part-time, 12 hours per week, 10 months per year position to its staff complement, effective January 24, 2012.

D. CHANGE OF STATUS

1. CLASSIFIED EMPLOYMENT (Information Items – Pursuant to Board Policy 4002.1)
 - a. NEWTON, MEGAN, ID #9236, Senior Administrative Assistant, Pos. #3354, Classified Bargaining Unit Salary Range 127, Step 6, 40 hours per week, 12 months per year, School of Mathematics, Computer Sciences and Engineering, Irvine Valley College, is to be employed as Executive Assistant, Pos. #3253, Classified Bargaining Unit Salary Range 133, Step 4, 40 hours per week, 12 months per year, Office of Instruction, Irvine Valley College, effective January 4, 2012. This is a replacement position for Daune Main, who received a change in status.
 - b. NUNEZ, KATHRYN, ID #2472, Payroll Specialist, Pos. #4112, Classified Bargaining Unit Salary Range 127, Step 6, 40 hours per week, 12 months per year, Payroll, Office of Business Services, District, is to be employed as Senior Payroll Specialist, Pos. #4091, Classified Bargaining Unit Salary Range 131, Step 6, 40 hours per week, 12 months per year, Payroll, Office of Business Services, District, effective December 19, 2011. This is a replacement position for Wendy Rayburn, who received a change in status.
 - c. SPEAKMAN, JOYCE, ID #17402, Administrative Assistant, Pos. #4354, Classified Bargaining Unit Salary Range 121, Step 2, 29 hours per week, 12 months per year, Division of Mathematics, Sciences and Engineering, Saddleback College, is to be employed as Senior Administrative Assistant, Pos. #3567, Classified Bargaining Unit Salary Range 127, Step 1, 40 hours per week, 12 months per year, Division of Fine Arts and Media Technology, Saddleback College, effective December 19, 2011. This is a replacement position for Joyce Bartlomain, who received a change in status.
 - d. VAIL, DEBRA, ID #12268, Health Center Nurse, Pos. #4086, Classified Bargaining Unit Salary Range 136, Step 4, 10 hours per week, 12 months per year, Student Health Center, Office of Student Services, Saddleback College, has been granted a permanent change in assignment to Health Center Nurse, Pos. #4056, Classified Bargaining Unit Salary Range 136, Step 4, 18 hours per week, 12 months per year, Student Health Center, Office of Student Services, Saddleback College, effective December 1, 2011. This is a replacement position for Marla Mc Bride, who resigned.

E. OUT OF CLASS ASSIGNMENTS

1. BROOK, RYAN, ID #15302, Senior Administrative Assistant, Pos. #3242, a temporary assignment, Classified Bargaining Unit Salary Range 127, Step 4, 40 hours per week, School of Health, Kinesiology and Athletics, Irvine Valley College, assignment ended on January 3, 2012 and returned to permanent assignment as Administrative Assistant, Pos. #3524, Classified Bargaining Unit Salary Range 121, Step 6, 40 hours per week, 12 months per year, Division of Health Sciences and Human Services, Saddleback College, effective January 4, 2012.

E. OUT OF CLASS ASSIGNMENTS

2. POLING, ELLEN, ID #15717, Veterans Office Assistant, Pos. #4015, Classified Bargaining Unit Salary Range 115, Step 3, 28 hours per week, 12 months per year, Office of Fiscal Services, Saddleback College, has been given a temporary change in assignment to Fiscal/Veterans Specialist, Pos.4471, Classified Bargaining Unit Salary Range 126, Step 1, 29 hours per week, Office of Fiscal Services, Saddleback College, effective September 1, 2011. This temporary assignment is for a position which was approved by the Board of Trustees on December 5, 2011.
3. PYLE, JAMES, ID #2188, Deputy Chief of Police/Assistant Director, Pos. #3004, Classified Management Salary Range 06, Step 10, 40 hours per week, 12 months per year, Office of Safety and Security, Saddleback College, has been given a temporary change in assignment to Acting Director of Safety and Security/Chief of Police, Pos. #3005, Classified Management Salary Range 07, Step 10, 40 hours per week, Office of Safety and Security, Saddleback College, effective December 1, 2011. This is a temporary replacement for Harry Parmer, who retired.
4. REYMOND, CORINE, ID #12808, Executive Assistant, Pos. #4425, a temporary assignment, Classified Bargaining Unit Salary Range 133, Step 4, 40 hours per week, Office of Instruction, Irvine Valley College, assignment ended on January 3, 2012 and returned to permanent assignment as Senior Administrative Assistant, Pos. #3242, Classified Bargaining Unit Salary Range 127, Step 6, 40 hours per week, 12 months per year, School of Health, Kinesiology and Athletics, Irvine Valley College, effective January 4, 2012.

F. CORRECTION TO CHANGE IN LOCATION

1. ²KENNEDY, SHARON, ID #1972, Senior Administrative Assistant, Pos. #3750, Classified Bargaining Unit Salary Range 127, Step 5, 40 hours per week, 12 months per year, School of Career Technical Education and Workforce Development, Advanced Technology and Education Park Facility, Irvine Valley College, has been granted a voluntary transfer to Senior Administrative Assistant, Pos. #3527, Classified Bargaining Unit Salary Range 127, Step 5, 40 hours per week, 12 months per year, EOPS, School of Guidance and Counseling, Irvine Valley College, effective November 8, 2011. This is a replacement position for Heather Whitecotton, who was given a change in status.
2. ²WHITECOTTON, HEATHER, ID #12890, Senior Administrative Assistant, Pos #3527, Classified Bargaining Unit Salary Range 127, Step 6, 40 hours per week, 12 months per year, EOPS, School of Guidance and Counseling, Irvine Valley College, is to be granted a voluntary transfer to Senior Administrative Assistant, Pos. #3750, Classified Bargaining Unit Salary Range 127, Step 6, 40 hours per week, 12 months per year, School of Career Technical Education and Workforce Development, Advanced Technology and Education Park Facility, Irvine Valley College, effective November 8, 2011. This is a replacement position for Sharon Kennedy, who was given a change in status.

² Ms. Whitecotton voluntarily transferred from and Ms. Kennedy voluntarily transferred to the Department of EOPS, School of Guidance and Counseling; not the department of DSPS, School of Guidance and Counseling, as was presented to the Board of Trustees on the December 5, 2011 Classified Agenda.

G. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT

1. ARAGONEZ, TERRY, ID #2044, Child Development Specialist, Pos. #3227, Classified Bargaining Unit Salary Range 122, Step 6, 27.5 hours per week, 12 months per year, Children's Center, Office of Student Services, Saddleback College, resignation effective December 30, 2011 and retirement effective December 31, 2011. Payment is authorized for any compensated time off. (Permanent Start date: September 20, 1988)
2. CHAMBERLAIN, SARAH, ID #13251, Child Development Specialist, Pos. #3392, Classified Bargaining Unit Salary Range 122, Step 6, 27.5 hours per week, 12 months per year, Children's Center, Office of Student Services, Irvine Valley College, resignation effective December 30, 2011 and retirement effective December 31, 2011. Payment is authorized for any compensated time off. (Permanent Start date: October 1, 2003)
3. DAWOOD, MATTHEW, ID #15168, Instructional Assistant, Pos. #4322, Classified Bargaining Unit Salary Range 122, Step 1, 40 hours per week, 12 months per year, Learning Assistance Program, Office of Library Services, Irvine Valley College, resignation effective November 16, 2011. Payment is authorized for any compensated time off. (Permanent Start date: November 3, 2008)
4. FISHER, KRISTA, ID #15523, Articulation Specialist, Pos. #3214, Classified Bargaining Unit Salary Range 127, Step 6, 40 hours per week, 12 months per year, Division of Counseling Services and Special Programs, Saddleback College, resignation effective January 3, 2012. Payment is authorized for any compensated time off. (Permanent Start date: June 1, 2007)
5. MACKEY, VIRGINIA, ID #2108, Transfer Center Specialist, Pos. #3351, Classified Bargaining Unit Salary Range 123, Step 6, 40 hours per week, 12 months per year, School of Guidance and Counseling, Irvine Valley College, resignation effective December 30, 2011, retirement effective December 31, 2011. Payment is authorized for any compensated time off. (Permanent Start date: May 10, 1988)
6. SOMMERS, LINDA, ID #1864, Senior Buyer, Pos. #3400, Classified Bargaining Unit Salary Range 130, Step 6, 40 hours per week, 12 months per year, Facilities, Planning and Purchasing, Office of Business Services, District, resignation effective December 30, 2011, retirement effective December 31, 2011. Payment is authorized for any compensated time off. (Permanent Start date: May, 25, 1971)
7. WYCHE, DENNIS, ID #2116, Irrigation Systems Specialist, Pos. #2702, Classified Bargaining Unit Salary Range 129, Step 6, 40 hours per week, 12 months per year, Facilities and Grounds, Office of Physical Plant, Saddleback College, resignation effective February 15, 2012, retirement February 16, 2012. Payment is authorized for any compensated time off. (Permanent Start date: October 9, 1979)

H. VOLUNTEERS

1. The following individuals are to be approved as Volunteers for the **2011/2012** academic years.

Safety and Security, Office of Student Services, Saddleback College

Walker, Carson

Counseling Services and Special Services

Alvarado, Matthew

Fine Arts and Media Technology, Saddleback College

Baird, Katelynn

Balla, Tionna

Benrubi, Rina

Binley, Lena

Collins, Adriene

Faukner, Renee

Gates, Tasha

Gorman, Amy

Hawley, Mary

Howe, Terese

Johnson, Jenny

Lee, Amanda

Mayer, Robert

McGauley, Sarah

Monroe, Carol

O'Connor, Jody

Reaves, Danielle

Thee, Molly

Toole, Sydney

Wojue, Leon

Baker, Heather

Benrubi, Kelin

Berkson, Brianna

Binley, Linda

Collins, Veronica

Fredette, Lisa

Getz, Hannah

Handley, Rebecca

Hawley, Melanie

Hunter, Patrick

Lamb, Roxi

Lee, Cyndi

McGauley, Karen

Miscione, Breanna

Monroe, Skye

Ramirez, Adriana

Suennick, Lisa

Thee, Nancy

Virgil, Terry

Wright, Barbara

Baker, Renee

Benrubi, Natalie

Berkson, Nancy

Browning, Heather

Faukner, Emma

Fredette, Sydney

Gieselman, Dana

Hawly, Mary Kay

Howe, Bailey

Jasper, Gracie

Lee, Alexandra

Lee, Janet

McGauley, Katherine

Miscione, Shari

O'Connor, Claire

Ramirez, Samantha

Thee, Malena

Toole, Shelly

Ward, Thomas

Fine Arts, Irvine Valley College

Forde, Johnathan

Linthurst, Aurora

Hinds, Lonnie

Hopper, Mizell

Health Sciences and Human Services, Saddleback College

Aulakh, Robinder

Brown, Kaelin

Huynh, Laura

Mervis, Shaina

Sanchez, Chantal

Tooryari, Azadeh

Bell, Catherine

Estrada, Natalia

Kalinak, Jana

Patow, Christina

Sanchez, Meagan

Wallace, Chelsae

Blankenship, Kendra

Greene, Christy

Lodman-Slater, Julia

Puri, Sarika

Spalding, Kristen

Kinesiology, Physical Education and Athletics, Saddleback College

Holt, Larry

Humanities and Languages, Irvine Valley College

Kobayashi, Makiko

Runm, Chelsea

Transfer Center, Office of Student Services, Irvine Valley College

Ramirez, Brittany

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: Saddleback College and Irvine Valley College: Speakers
ACTION: Information

BACKGROUND

Outside speakers may be invited by administrators, faculty members, or recognized student groups to speak at events open to the public.

STATUS

Administrative Regulation 6140 requires that the Board of Trustees be notified, at each board meeting, of speakers who have been invited to speak and/or who have spoken at the colleges since the last board meeting. Exhibit A lists invited speakers and other pertinent information.

Item Submitted By: *Dr. Tod A. Burnett and Dr. Glenn R. Roquemore, Presidents*

SPEAKERS APPROVED BY CHANCELLOR/COLLEGE PRESIDENT**SADDLEBACK COLLEGE**

<i>Presentation Date/Time</i>	<i>Location</i>	<i>Faculty Member</i>	<i>Course Title/Activity</i>	<i>Speaker</i>	<i>Topic</i>

IRVINE VALLEY COLLEGE

<i>Presentation Date/Time</i>	<i>Location</i>	<i>Faculty Member</i>	<i>Course Title/Activity</i>	<i>Speaker</i>	<i>Topic</i>
Feb. 15, 2012 11:45 a.m.–12:45 p.m.	Student Services Center (SSC) Quad	Helen Locke, Director, Student Development	Black History Month celebration	Mark E. Whitlock	Black History – Changes since Martin Luther King to present

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Basic Aid Report
ACTION: Information

BACKGROUND

The Board of Trustees has requested regular information reports about projected basic aid receipts and approved projects.

STATUS

EXHIBIT A shows actual Basic Aid receipts since the District became a Basic Aid District in 1999/2000, as well as the projects that the Board of Trustees has approved for funding with Basic Aid Funds. As of 12/05/11 Total Basic Aid Estimated Receipts of \$433.1M less Total Approved Projects in the amount of \$393.7M leaves a \$39.4M balance for uncommitted Basic Aid Funds. EXHIBIT B shows actual and estimated expenditures for Basic Aid Funds. It should be noted that some of the approved projects are for state funded project match. Although approved, these funds will not be needed until the projects are approved by the State for funding.

The District estimates receipts in future years as follows:

<u>Year</u>	<u>Basic Aid Receipts</u>
2011 – 2012	\$39,203,922
2012 – 2013	\$36,317,404
2013 – 2014	\$35,279,068
2014 – 2015	\$34,204,878

**South Orange County Community College District
Board Approved Basic Aid Project Distribution
As of December 5, 2011 Board Meeting**

	1999-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	Total
Actual Basic Aid Receipts	\$114,528,126	\$46,899,203	\$52,896,017	\$50,692,873	\$51,179,365	\$39,022,021	\$38,737,963	\$393,955,568
Estimated Basic Aid Receipts 2011/12								\$39,203,922
							Total Receipts	\$433,159,490
							Total Approved Projects	\$393,742,188
							Uncommitted Basic Aid Funds	\$39,417,302

Approved Projects	District-wide Gen. Exp.	ATEP	District Services	IVC	SC	Total
2005/06 Allocation for Salary Schedule Restructure			\$354,301	\$1,422,791	\$2,467,908	\$4,245,000
College Instructional Equipment Allocation				\$468,000	\$924,000	\$1,392,000
Retiree Benefit Liability Contribution	\$38,017,938					\$38,017,938
College/District Contributions for Debt Retirement			\$101,000	\$1,727,469	\$2,552,232	\$4,380,701
College Scheduled Maintenance Projects				\$1,673,000	\$3,327,000	\$5,000,000
Campus Appearance Improvement				\$335,000	\$665,000	\$1,000,000
Technology Needs for IVC, SC, ATEP & District		\$136,477	\$5,297,000	\$5,203,275	\$8,667,343	\$19,304,095
ATEP First Building Phase 3A		\$12,500,000				\$12,500,000
ATEP Operating Budget		\$10,963,521				\$10,963,521
ATEP Staffing, Equipment, Program Development		\$891,611				\$891,611
ATEP Renovation/Temp Bldgs		\$7,964,191				\$7,964,191
ATEP Building Demolition		\$7,000,000				\$7,000,000
ATEP Hangar & Chapel Utilities		\$0				\$0
ATEP Site Development		\$340,436				\$340,436
ATEP Site Development Negotiations		\$4,265,883				\$4,265,883
ATEP Development		\$3,750,000				\$3,750,000
ATEP Parking Lot Renovation		\$176,414				\$176,414
College Science Equipment & TV Studio Updates				\$500,000	\$500,000	\$1,000,000
College Sports Facilities				\$1,238,600	\$817,310	\$2,055,910
COPS Debt Retirement Contribution	\$34,400,000					\$34,400,000
IVC Business & Technology Innovation Center				\$10,182,000		\$10,182,000
IVC Design and Install Entrance from Barranca				\$2,850,000		\$2,850,000
IVC Fine Arts Building				\$7,352,000		\$7,352,000
IVC Floor Repairs				\$58,340		\$58,340
IVC Life Sciences Project				\$17,410,000		\$17,410,000
IVC Lot Expansion and Phase 1 of Lot 6				\$1,476,759		\$1,476,759
IVC Maintenance and Police Facility				\$4,553,656		\$4,553,656
IVC Modular Building - AT100				\$370,000		\$370,000
IVC Landscaping (PAC & BSTIC)				\$1,796,000		\$1,796,000
IVC Performing Arts Center				\$17,006,209		\$17,006,209
IVC Utility Service Project				\$416,000		\$416,000
IVC Remove/Relocate IVC Maint., Police, Whse, & A-500 Bldgs				\$484,122		\$484,122
IVC Modular Building Replacement (CEC)				\$197,402		\$197,402
IVC Science Lab Addition & Remodel				\$6,980,000		\$6,980,000
IVC A-300 Building Remodel				\$1,902,389		\$1,902,389
IVC A-400 Building Remodel				\$1,000,000		\$1,000,000

Approved Projects	District-wide Gen. Exp.	ATEP	District Services	IVC	SC	Total
IVC Early College Program				\$60,000		\$60,000
IVC Replace Main Water Valves				\$275,000		\$275,000
IVC Replace Natural Gas Piping A&B Quads				\$230,000		\$230,000
IVC Repair Exteriors A100, A200, A300, A400, B100				\$400,000		\$400,000
IVC SSC HVAC System				\$800,000		\$800,000
SC Energy Management System					\$657,400	\$657,400
SC M/S/E Bldg, Soil, & Slab Repairs					\$128,710	\$128,710
SC M/S/E Plaza Repair					\$69,288	\$69,288
SC M/S/E Renovation					\$39,000	\$39,000
SC M/S/E Bldg Ventilation System					\$0	\$0
SC Building Repairs TAS Building					\$1,956,000	\$1,956,000
SC Building Repairs/Library Remodel					\$20,141,000	\$20,141,000
SC Demolition of Lower Campus Buildings					\$1,719,000	\$1,719,000
SC Demolition 2007/08					\$1,000,000	\$1,000,000
SC Village Remodel					\$4,130,000	\$4,130,000
SC Village Expansion					\$3,942,000	\$3,942,000
SC Golf Driving Range Net Replacement					\$300,000	\$300,000
SC Health Science/District Office Building			\$7,012,875		\$8,238,780	\$15,251,655
SC Hire Consultant for Parking/Traffic Study					\$24,250	\$24,250
SC McKinney Theater Lighting and Sound Systems Upgrade					\$1,335,000	\$1,335,000
SC BGS Mold Abatement and Air Quality Improvements					\$8,724,200	\$8,724,200
SC Sciences Building					\$47,656,346	\$47,656,346
SC Science/Applied Science Bldg					\$14,850	\$14,850
SC Bridge Replacement					\$1,700,000	\$1,700,000
SC Pool Deck Replacement					\$1,500,000	\$1,500,000
SC Roof Replace Tech & Applied Science, Village Bldg 3-8					\$1,500,000	\$1,500,000
SC Temporary Classroom Facilities					\$7,269,285	\$7,269,285
SC McKinney Theater Restroom Remodel					\$2,542,000	\$2,542,000
SC Loop Road					\$3,442,000	\$3,442,000
SOCCCD Replace HR & Bdgt Dev Systems			\$897,740			\$897,740
SOCCCD Student Information System Upgrade-Phase I/Phase II			\$14,102,260			\$14,102,260
SOCCCD Districtwide Telephone System	\$4,499,498					\$4,499,498
SOCCCD Fiscal and HR Systems Repl.			\$27,500			\$27,500
SOCCCD Consultant for District Educational & Facilities Master Plan	\$735,010					\$735,010
SOCCCD HR Recruitment Work Plan			\$85,911			\$85,911
SOCCCD Legislative Advocacy Services - Basic Aid	\$285,000					\$285,000
SOCCCD Enrollment Mgmt, Mktg, Outreach & Recruitment Efforts	\$329,830					\$329,830
SOCCCD Document Management Solution	\$659,202					\$659,202
SOCCCD IT Projects SC/IVC/ATEP Instruction & Student Services			\$8,744,770			\$8,744,770
SOCCCD Legal Defense for Invocation Complaint	\$1,208,817					\$1,208,817
SOCCCD Additional 1% Contingency	\$1,278,101					\$1,278,101
SOCCCD Special Trustee/General Election Expense	\$1,398,988					\$1,398,988
Total Approved Projects	\$82,812,384	\$47,988,533	\$36,623,357	\$88,368,012	\$137,949,902	\$393,742,188

**South Orange County Community College District
Expenditure History for Approved Projects**

Project Description	Approved Amount	1999/05 Actual	2005/06 Actual	2006/07 Actual	2007/08 Actual	2008/09 Actual	2009/10 Actual	2010/11 Actual	2012 and Forward	Total
College Scheduled Maintenance Projects	5,000,000	381,124	900,200	431,327	161,938	1,428,062	1,184,918		512,432	5,000,000
2005/06 Allocation for Salary Schedule Restructure	4,245,000		4,245,000		-	-	-		-	4,245,000
2005/06 College Instructional Equipment Needs	1,392,000		438,461	41,503	378,311	473,955	55,237.32		4,532	1,392,000
Technology Needs for IVC, SC & District	19,304,095	2,394,995	3,580,783	3,178,825	3,647,238	3,919,852	1,226,921	923,579	431,902	19,304,095
Campus Appearance Improvement IVC & SC	1,000,000					378,837	215,312	144,365	261,486	1,000,000
ATEP Operating Budget*	10,963,521	266,981	706,587	1,119,887	1,841,834	2,273,645	2,401,548		2,353,039	10,963,521
ATEP Staffing, Equipment, Program Development	891,611				-	20,689	171,285		699,637	891,611
ATEP Renovation	7,964,191	1,000,339	1,035,239	3,838,068	1,318,978	103,660	450,213	153,872	63,821	7,964,191
ATEP Building Demolition	7,000,000				-	61,693	12,192	1,439,404	5,486,711	7,000,000
ATEP Hangar & Chapel Utilities	-				-	-	-		-	-
ATEP Site Development	340,436								340,436	340,436
ATEP Site Development Negotiations	4,265,883			12,066	887,067	1,080,568	592,509	618,846	1,074,828	4,265,883
ATEP Development	3,750,000				565,425	1,041,250	750,807	735,035	857,483	3,750,000
ATEP Parking Lot Renovation	176,413					-	176,205		208,340	176,413
ATEP First Building Phase 3A	12,500,000								12,500,000	12,500,000
College/District Contributions for Debt Retirement - COPS	4,380,701	2,894,983	1,485,718	-	-	-	-		-	4,380,701
Debt Retirement Contribution	34,400,000	26,000,000	4,200,000	4,200,000	-	-	-		-	34,400,000
IVC Business & Technology Innovation Center	10,182,000		25,860	981,852	5,563,594	2,292,938	23,716	-	1,294,039	10,182,000
IVC Design and Install Entrance from Barranca	2,850,000		9,950	-	-	-	41,576	45,644	2,752,829	2,850,000
IVC Fine Arts Building	7,352,000				61,163	115	-		7,290,722	7,352,000
IVC Floor Repairs	58,340	57,458	882	-	-	-	-		-	58,340
IVC Life Sciences Project	17,410,000				-	81,776	793,360	448,231	16,086,633	17,410,000
IVC Lot Expansion and Phase 1 of Lot 6	1,476,759	1,500	222,418	1,183,432	69,409	-	-		-	1,476,759
IVC Maintenance and Police Facility	4,553,656	90,046	1,575,308	1,412,747	1,475,172	383	-		-	4,553,656
IVC Modular Building	370,000	370,000			-	-	-		-	370,000
IVC Landscaping (PAC & BSTIC)	1,796,000				-	-	105,493	146,485	1,544,022	1,796,000
IVC Performing Arts Center	17,006,209	681,476	4,235,617	10,727,931	1,137,271	38,469	185,445		-	17,006,209
IVC Science Equip & TV Studio	500,000	500,000			-	-	-		-	500,000
Sports Facilities	1,238,600	898,000			-	-	-		342,600	1,238,600
IVC Replace Main Water Valves	275,000						6,035	76,957	192,008	275,000
IVC Replace Natural Gas Piping A&B Quads	230,000						3,088	41,368	185,544	230,000
IVC Repair Exteriors A100, A200, A300, A400, B100	400,000						-	215,836	184,164	400,000
IVC SSC HVAC System	800,000						1,346	19,668	778,986	800,000
IVC Utility Service Project	416,000		125,332	220,576	315	-	-		69,778	416,000
IVC Remove/Relocate IVC Maint., Police, Whse, & A-500 Bldgs	484,123		35,700	413,103	29,853	5,466	-		-	484,123
IVC Modular Bldg Replacement (CEC)	197,402			197,402	-	-	-		-	197,402
IVC Science Lab Addition & Remodel	6,980,000			276,823	86,014	2,373,462	2,024,161	412,531	1,807,009	6,980,000
IVC A-300 Bldg Remodel	1,902,389			49,177	94,785	1,529,452	228,508	467	-	1,902,389
IVC A-400 Bldg Remodel	1,000,000								1,000,000	1,000,000
IVC Early College Program	60,000				19,626	40,374	-		0	60,000
Retiree Benefits	38,017,938	5,874,987	3,361,039	4,681,912	10,500,000	500,000	2,500,000	-	10,600,000	38,017,938
SC - Energy Management System	857,400								857,400	857,400
SC M/S/E Bldg, Soil, & Slab Repairs	128,710	57,748		9,684	61,163	115	-		-	128,710
SC M/S/E Plaza Repairs	69,288				-	69,288	-		-	69,288
SC M/S/E Renovation	39,000				-	39,000	-		-	39,000
SC Building Repairs - TAS Building	1,956,000	26,775	97,135	28,465	-	1,048	-	13,800	1,788,776	1,956,000
SC Building Repairs - Library Remodel	20,141,000	77,892	-	-	-	-	511,511	9,685,166	9,866,431	20,141,000
SC Demolition of Lower Campus Buildings	1,719,000	981,290	737,255	-	-	-	-		455	1,719,000
SC Demolition and Upper Quad Remodel	1,000,000				-	-	-		1,000,000	1,000,000
SC Village Remodel	4,130,000				244,229	2,014,945	1,311,975	124,943	433,909	4,130,000
SC Village Expansion	3,942,000					463,110	2,942,595	474,450	61,844	3,942,000
SC Golf Driving Range Net Replacement	300,000		1,800	43,400	46,600	5,000	5,000	4,950	193,250	300,000
SC Health Science/District Office Building	15,251,655	15,043,551	189,994	5,096	13,014	-	-		0.460	15,251,655
SC Hire Consultant for Parking/Traffic Study	24,250	24,250	-	-	-	-	-		-	24,250
SC McKinney Theater Lighting and Sound Systems Upgrade	1,335,000	1,335,000			-	-	-		-	1,335,000
SC BGS Mold Abatement and Air Quality Improvements	8,724,200		682,740	3,735,624	4,277,090	28,746	-		-	8,724,200
SC Sciences Building (M/S/E annex)	47,656,346			29,595	-	-	-	258,563	47,368,187	47,656,346

**South Orange County Community College District
Expenditure History for Approved Projects**

Project Description	Approved Amount	1999/04 Actual	2005/06 Actual	2006/07 Actual	2007/08 Actual	2008/09 Actual	2009/10 Actual	2010/11 Actual	2012 and Forward	Total
SC Science Equip & TV Studio	500,000	500,000			-	-	-		-	500,000
SC Science/Applied Science Bldg	14,850	14,850	-	-	-	-	-		-	14,850
SC Sports Facilities	817,310	805,320	11,990		-	-	-		-	817,310
SC Bridge Replacement	1,700,000						2,693	97,266	1,600,041	1,700,000
SC M/S/E Bldg Ventilation System Upgrade	-						-		-	-
SC Pool Deck Replacement	1,500,000						23	1,276,844	223,133	1,500,000
SC Roof Replace Tech & Applied Science, Village Bldg 3-8	1,500,000						166,833	851,935	481,232	1,500,000
SC Temporary Classroom Facilities	7,269,285	714	3,729,338	3,341,007	105,308	450	300		92,168	7,269,285
SC McKinney Theater Restroom remodel	2,542,000			162,708	105,248	2,023,613	72,862	121	177,448	2,542,000
SC Loop Road	3,442,000				-	-	5,740	212,701	3,223,559	3,442,000
SOCCCD: Replace HR & Bdgt Dev Systems	897,740		208,797	672,943	16,000	-	-		0	897,740
SOCCCD: Student Information System Upgrade-Phase I/Phase II	14,102,260			3,515,073	5,304,918	4,111,633	1,099,661	4,250	66,725	14,102,260
SOCCCD: Districtwide Telephone System	4,499,498	3,764,183	627,911	107,404	-	-	-		0	4,499,498
SOCCCD: Fiscal and HR Systems Repl.	27,500		27,500		-	-	-		-	27,500
SOCCCD: Consultant District Educational & Facilities Master Plan	735,010		370,010			-	-	321,010	43,990	735,010
SOCCCD: HR Recruitment Work Plan	85,911	85,911			0	-	-		-	85,911
SOCCCD: Legislative Advocacy Services - Basic Aid	285,000	39,702	24,298	24,000	14,000	34,354	13,140		135,506	285,000
SOCCCD: Enrollment Mgmt/Mktg, Outreach & Recruit Strategy	329,830		184,690	85,327	59,813	-	-		-	329,830
SOCCCD: Document Management Solution	659,202								659,202	659,202
SOCCCD: IT Projects SC/IVC/ATEP Instruct & Student Svc	8,744,770						2,908,089	2,685,868	3,172,813	8,744,770
SOCCCD: Legal Defense for Invocation Complaint	1,208,817								1,208,817	1,208,817
SOCCCD: Additional 1% Contingency	1,278,101					-	-		1,278,101	1,278,101
SOCCCD: Trustee Election/General Election Expense	1,398,988	453,867			-	527,830	-		417,291	1,398,988
Totals	393,742,187	64,620,943	33,077,552	44,726,959	38,085,375	26,963,776	22,188,298	21,664,298	142,414,987	393,742,188

	1999/05 Actual	2005/06 Actual	2006/07 Actual	2007/08 Actual	2008/09 Actual	2009/10 Actual	2010/11 Actual	2012 and Forward
Commitments	141,294,076	11,145,072	34,465,912	70,908,593	54,256,170	37,446,916	41,176,493	3,048,955
Cumulative Commitments	141,294,076	152,439,148	186,905,060	257,813,653	312,069,823	349,516,739	390,693,233	393,742,188
Receipts	114,528,126	46,899,203	52,896,017	50,692,873	51,179,365	39,022,021	38,737,963	39,203,922
Cumulative Receipts	114,528,126	161,427,329	214,323,346	265,016,219	316,195,584	355,217,605	393,955,568	433,159,490
Cumulative Expenses	64,620,943	97,698,495	142,425,454	180,510,829	207,474,606	229,662,904	251,327,202	393,742,188
Cash Balances	49,907,183	63,728,834	71,897,892	84,505,390	108,720,978	125,554,701	142,628,366	39,417,302

Change from December 2011 Report:	Approved Amount	2012 and Forward	Total
Sports Facilities	342,600	342,600	342,600
SC - Energy Management System	657,400	657,400	657,400
SOCCCD: IT Projects SC/IVC/ATEP Instruct & Student Svc	768,000	768,000	768,000
Subtotal	1,768,000	1,768,000	1,768,000
SOCCCD: Legal Defense for Invocation Complaint	(791,183)	(791,183)	(791,183)
Total Change	976,817	976,817	976,817

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Retiree (OPEB) Trust Fund

ACTION: Information

BACKGROUND

In April 2008 the SOCCCD Board of Trustees authorized the establishment of an irrevocable trust to comply with GASB No. 43 (Financial Reporting for Postemployment Benefit Plans Other Than Pensions) and GASB No. 45 (Accounting and Financial Reporting by Employers for Postemployment Benefits other than Pensions). The trust was established with the Benefit Trust Company and is administered through the Futuris Public Entity Trust Program. It was funded in June, 2008 with a deposit of \$50,791,103. An additional deposit of \$4,618,708 was made on January 10, 2011.

STATUS

This report is for the period ending December 31, 2011 (Exhibit A). The portfolio is comprised of 56.0% Fixed Funds (Bonds) and 44.0% Common Stocks (Domestic and International). The fair market value at December 31, 2011 is Sixty One Million, Nine Hundred Twenty Two Thousand, and Five Hundred Sixty Seven Dollars (\$61,922,567).

January 10, 2012

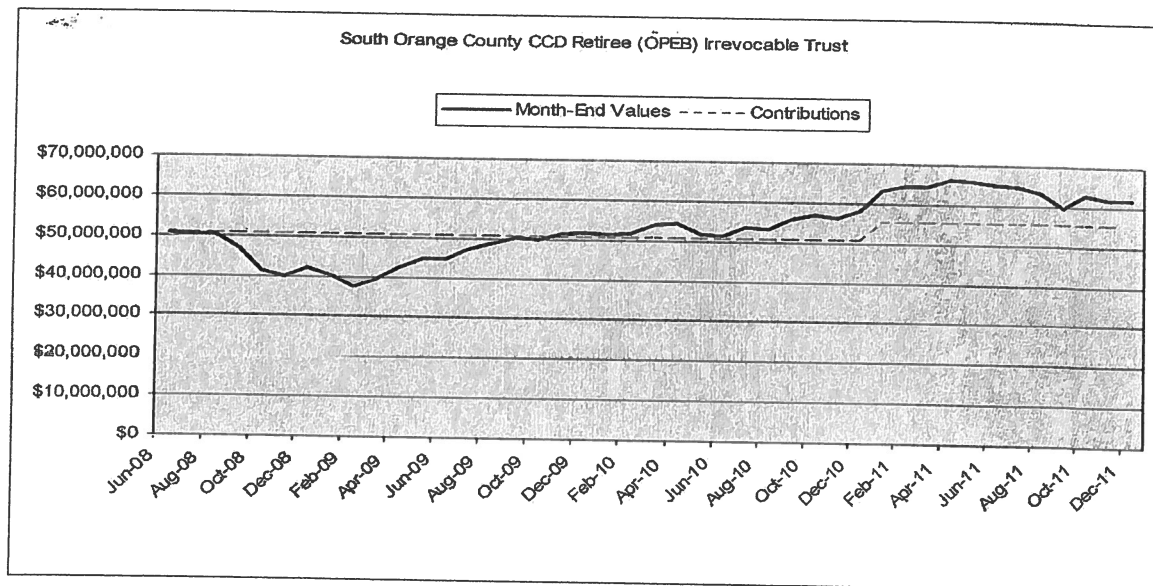
South Orange County Community College District
28000 Marguerite Parkway
Mission Viejo, CA 92692

Re: South Orange County CCD Retiree (OPEB) Irrevocable Trust

With a fair market value at December 31st of \$61,922,567.29, your portfolio was down -0.12% for the month and up 3.61% on an annualized basis since the June 24th, 2008 inception date net of program fees.

Your portfolio ended the quarter as a diversified mix of bond funds (56.0%), and common stock funds (44.0%). It was designed to be invested over a long time frame. Deposits included the initial contribution of \$50,791,103 in June 2008 and an additional contribution of \$4,618,708.00 on January 10th, 2011, for a total of \$55,409,811. Below is the performance of your portfolio for various time frames since inception.

<u>Performance</u>	<u>December 2011</u>	<u>Year-To-Date</u>	<u>Annualized Since Inception</u>
South Orange CCCD	-0.12%	-1.32%	3.61% annualized return
S&P 500	1.02%	2.12%	1.75% (Domestic Stocks)
MSCI EAFE	-0.95%	-12.14%	-6.04% (International stocks)
Barclays Aggregate	1.10%	7.86%	6.98% (Domestic Bonds)



Very truly yours,

Scott W. Rankin
Scott W. Rankin
Senior Vice President

Benefit Trust - Retiree (OPEB) Trust**EXHIBIT A**
Page 2 of 2

Month - Year	Month-End Values	Contributions
June-08	\$ 50,589,708	\$ 50,791,103
July-08	\$ 50,258,631	\$ 50,791,103
August-08	\$ 50,118,614	\$ 50,791,103
September-08	\$ 46,745,893	\$ 50,791,103
October-08	\$ 41,284,495	\$ 50,791,103
November-08	\$ 39,925,535	\$ 50,791,103
December-08	\$ 42,088,691	\$ 50,791,103
January-09	\$ 40,197,373	\$ 50,791,103
February-09	\$ 37,536,078	\$ 50,791,103
March-09	\$ 39,286,708	\$ 50,791,103
April-09	\$ 42,576,531	\$ 50,791,103
May-09	\$ 44,714,521	\$ 50,791,103
June-09	\$ 44,706,214	\$ 50,791,103
July-09	\$ 47,373,064	\$ 50,791,103
August-09	\$ 48,600,027	\$ 50,791,103
September-09	\$ 50,319,808	\$ 50,791,103
October-09	\$ 49,909,637	\$ 50,791,103
November-09	\$ 51,369,745	\$ 50,791,103
December-09	\$ 51,753,635	\$ 50,791,103
January-10	\$ 51,302,290	\$ 50,791,103
February-10	\$ 51,881,829	\$ 50,791,103
March-10	\$ 53,833,529	\$ 50,791,103
April-10	\$ 54,530,453	\$ 50,791,103
May-10	\$ 51,860,270	\$ 50,791,103
June-10	\$ 51,342,419	\$ 50,791,103
July-10	\$ 53,704,177	\$ 50,791,103
August-10	\$ 53,206,683	\$ 50,791,103
September-10	\$ 55,816,988	\$ 50,791,103
October-10	\$ 57,104,621	\$ 50,791,103
November-10	\$ 56,224,029	\$ 50,791,103
December-10	\$ 58,006,867	\$ 50,791,103
January-11	\$ 63,349,822	\$ 55,409,811
February-11	\$ 64,479,212	\$ 55,409,811
March-11	\$ 64,427,596	\$ 55,409,811
April-11	\$ 66,174,437	\$ 55,409,811
May-11	\$ 65,875,362	\$ 55,409,811
June-11	\$ 65,060,898	\$ 55,409,811
July-11	\$ 64,945,129	\$ 55,409,811
August-11	\$ 63,185,567	\$ 55,409,811
September-11	\$ 59,495,123	\$ 55,409,811
October-11	\$ 63,076,658	\$ 55,409,811
November-11	\$ 61,958,358	\$ 55,409,811
December-11	\$ 61,922,567	\$ 55,409,811

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Facilities Plan Status Report
ACTION: Information

BACKGROUND

On August 30, 2004, the Board of Trustees received a list of projects under consideration for local funding and a report on the status of each project. The Board requested to be kept informed about these and other facilities projects.

STATUS

EXHIBIT A provides an up-to-date report on the status of current construction projects.

FACILITIES PLAN STATUS REPORT

January 23, 2012

SADDLEBACK COLLEGE**1. JAMES B. UTT LIBRARY REMODEL**

Reallocation of basic aid funding has allowed this project to move forward. Board awarded construction in May 2010. Work is on-going as follows: Installation of interior and exterior doors and hardware on all three floors; Floor preparation for resilient vinyl flooring on second and third floors. Completed work includes: *Hardscape and landscaping work at East and South elevation*. The District and furniture consultant are advancing vendor contracts for purchase of the FF&E. *The contractor is seven months behind schedule and is not recovering lost time. The contractor struggles with many aspects of project management such as meeting documentation requirements and managing sub-contractors. Staff evaluation concludes that replacing the contractor is less beneficial than staying the course at this stage of completion.* Project updates may be viewed at: <http://soccdd.edu/businessservices/ProjectUpdates.html>. The overall project budget is \$21,124,000 with a state contribution of \$16,139,000 and a basic aid contribution of \$4,985,000.

2. SCIENCES BUILDING

On February 28, 2011, the Board approved moving forward with the Sciences building and reassigned \$14,789,346 basic aid dollars from other Saddleback College projects to *partially fund* the Sciences building. *Receipt of state funding was considered unlikely and there will be none forthcoming.* The Board of Trustees approved Dougherty and Dougherty as the Architect. Design Team meetings are held on an *as-needed basis during the current Construction Documents Phase. The architects presented the design to the division faculty, staff and college administration during Flex Week.* The team continues to research alternative energy solutions. The overall project budget is \$58,835,000 with \$47,656,346 currently assigned from basic aid and \$11,178,654 anticipated from future basic aid distribution.

3. LOOP ROAD

The Board approved the Loop Road project in March, 2009. The preliminary budget estimate for this project is \$11,697,000. Architectural selection was Board approved in February, 2010. On February 28, 2011, the Board approved moving forward with phase II of the design and secondary effects. This project will be included in the Environmental Report that is underway and will be reevaluated upon completion of that effort. \$3,442,000 of the overall project budget is approved for funding through basic aid. Recent estimates identify the project cost at \$7,914,000.00.

4. VILLAGE EXPANSION PROJECT

The Board approved the Village Expansion project in November, 2008. The Notice of Completion for the building portion was filed in June, 2010. The final for the site work was filed in August 2010. *The last documentation requested by DSA has been forwarded*

and District awaits final approval for project close out. The overall project budget is \$3,942,000 funded through basic aid.

5. BRIDGE REPLACEMENT PROJECT

In March 2010, the Board approved an architect and basic aid funding of \$1,700,000 for the southeast library bridge due to a finding of failing structural integrity. DSA approval was obtained in April and the Board approved the award of the construction contract in June, 2011. The Notice to Proceed occurred in September 2011. Renovation of the storm drain system is complete. The prefabricated bridge was delivered to the site and installed. Concrete work at the site and bridge deck is complete. *The contractor replaced noncompliant ADA ramps. Revisions to associated handrails are in fabrication and a field clarification was sent for DSA approval.* Site and bridge electrical work is complete. Bridge signage is complete. The overall project budget is \$1,700,000 funded through basic aid.

6. TAS RENOVATION PROJECT

On February 28, 2011, the Board approved the TAS building renovation project. The preliminary budget estimate for this project is \$15,616,000. The current basic aid assignment of \$1,956,000 is sufficient to meet design costs. In August, the Board of Trustees approved gkkworks to provide construction documents to address renovation of the north and south wings in relationship to the seismic improvement. The architect and District have developed a programming schedule and end user design meetings began *last month. The design team, College and District staff and the user group met twice this month to continue the programming efforts.*

IRVINE VALLEY COLLEGE

1. PERFORMING ARTS CENTER AND PARKING LOT 5 EXTENSION

The building construction is 100% complete. Total change orders represent 2.75% of the original contract amount. There were 69 change orders requiring DSA approval. Approximately 12 remain outstanding and are necessary to arrive at DSA close out. *DSA made an operational decision to focus resources toward on-going projects. Because of this, any anomaly during a close out effort results in extended review time. This project, being a multi-prime with over twenty contracts, presents numerous anomalies. District staff and the architect continue coordination toward this DSA close out effort.*

2. B-200 SCIENCE LAB ANNEX AND B-239 REMODEL

In addition to the Annex and Remodel, the Board approved funding for accessible restroom facilities February 20, 2008. The Notice of Completion was filed on July 8, 2010. *All required paperwork has been submitted to DSA with some change orders coming back to the architect with requests for clarification. Coordination continues toward this DSA close out effort.* The overall project budget is \$6,980,000 funded through basic aid. Follow up continues with a shifting of assigned personnel at the San Diego office relative to scheduling and furloughs causing a bit of a delay.

3. LIFE SCIENCES PROJECT

The Board of Trustees awarded construction on April 25, 2011. Project updates may be viewed at: <http://socccd.edu/businessservices/ProjectUpdates.html>. *Per the contractor's December schedule update, the project is 48 days behind schedule. The plumbing subcontractor continues to understaff the project. Recovery anticipated during steel erection did not occur. The contractor continues to struggle with meeting pay application procedures. The contractor changed the project management structure in early January and provided a notice to the plumber to perform or be considered non-responsive to contract needs.* The overall project budget is \$21,036,000 with \$13,568,000 from the state and \$7,468,000 funded through basic aid. The Board has assigned basic aid funding to this project in the amount of \$17,410,000 to address the potential lack of bond funding from the state.

4. FINE ARTS BUILDING

The District submitted a Final Project Proposal to the State Chancellor's Office on June 30, 2008. Funding was pushed back first to December, 2009, and again to September, 2010. The District re-submitted once more with a shift to funding to the 2013-2014 fiscal year. Though final budget will be resolved after the State Chancellor's Office has completed the funding process, the overall project budget is anticipated at \$34,552,000 with \$24,330,000 anticipated from the state and \$10,222,000 proposed as funded through basic aid.

5. BARRANCA ENTRANCE

The Board approved funding for the Barranca Entrance project March, 2010. On February 28, 2011, the Board approved moving forward phase II of the design.

The first of two plan check fees has been submitted to the City of Irvine. *In light of more stringent, upcoming storm drain policies, the City revised their original project approval to include a retention basin which is currently under design.* This review precedes final design and submittal to DSA. The overall project budget is \$2,850,000 funded through basic aid.

6. GREAT LAWN PROJECT

The Board of Trustees approved the Landscape Improvements project in March, 2009. Contractor was approved August, 2010. The original Contractor declared bankruptcy on December 6, 2010. The kick off meeting with the new contractor was held August 19, 2011. Grading, concrete flatwork, *stairs and seat walls, irrigation and drainage improvements* are underway. *The contractor has offered to donate a pedestal for the commemoration plaque.* The overall project budget is \$1,796,000 funded through basic aid.

7. A400 RENOVATION AND EXPANSION PROJECT

On February 28, 2011, the Board approved moving forward with the renovation of the A400 building. The preliminary budget estimate for this project is \$11,568,000. *Staff is participating in a design/build selection process with San Diego Community College District to determine if this delivery method might be an option for this project.* Budget

will be finalized early in the design phase anticipated for winter, 2011. The current basic aid assignment of \$1,000,000 is sufficient to meet anticipated design costs.

ATEP

1. ATEP BUILDING DEMOLITION

The Board approved both Phase I and II contractors on October 25, 2010. Phases I and II are complete. The district advertised for bids for demolition of buildings, No. 26 and 524, on November 10, 2011 *with approval of these two contracts included on this January board agenda*. The overall project budget is \$7,000,000 funded through basic aid.

2. ATEP MONUMENT SIGNAGE

A monument sign is needed at Valencia Loop Road that reflects the design of the City's monument sign on the opposite corner. Plans have been submitted to the City of Tustin and have been returned with comments. Comments have been addressed and resubmitted to the City.

3. ATEP FIRST BUILDING PHASE 3A

On February 28, 2011, the Board approved moving forward with the First Building of Phase 3A. *Programming is underway. Both College Presidents have identified the shared governance groups determined appropriate for moving forward with this effort. Two meetings per campus were held with one per campus remaining to finalize programs.* The budget estimate for this project is \$23,500,000. The current basic aid assignment of \$12,500,000 is sufficient to meet anticipated design costs. Program level planning is underway.

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Monthly Financial Status Report
ACTION: Information

BACKGROUND

Monthly General Fund financial reports (EXHIBIT A) for the two colleges and the District are provided to the Board of Trustees to keep members regularly informed of current information and provide an alert to any significant changes in the projected year ending balance.

STATUS

The reports display the adopted budget, revised budget and transactions through November 30, 2011. A review of current revenues and expenditures for the 2011/2012 fiscal year show that they are in line with the budget.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
General Fund Income and Expenditure Summary
As of November 30, 2011

REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE		Adopted Budget	Revised Budget	Difference	Beg Bal & Receipts/ Expenditures
SOURCES OF FUNDS					
BEGINNING FUND BALANCE:		28,463,180	28,463,180	0	28,463,180
REVENUES:					
Federal Sources	8100-8199	\$ 1,909,500	2,988,287	1,078,787	162,445
Other State Sources	8600-8699	14,707,813	14,839,799	131,986	5,060,854
Other Local Sources	8800-8899	174,973,921	174,973,921	0	31,687,818
Total Revenue		191,591,234	192,802,007	1,210,773	36,911,117
BASIC AID				0	
INCOMING TRANSFERS	8980-8989			0	
TOTAL SOURCES OF FUNDS		<u>220,054,414</u>	<u>221,265,187</u>	<u>1,210,773</u>	<u>65,374,297</u>
USES OF FUNDS					
EXPENDITURES:					
Academic Salaries	1000-1999	61,660,421	61,477,770	(182,651)	23,471,243
Other Staff Salaries	2000-2999	39,771,693	40,018,528	246,835	12,876,694
Employee Benefits	3000-3999	34,363,697	34,455,891	92,194	13,592,343
Supplies & Materials	4000-4999	5,459,896	5,526,317	66,421	1,168,842
Services & Other Operating	5000-5999	18,545,192	19,610,518	1,065,326	6,865,122
Capital Outlay	6000-6999	7,528,724	7,375,282	(153,442)	1,888,700
Payments to Students	7500-7699	157,618	233,708	76,090	80,563
Total Expenditures		167,487,241	168,698,014	1,210,773	59,943,507
OTHER FINANCING USES:					
Inter Fund Transfers Out	7300-7399	834,000	834,000	0	484,000
Basic Aid Transfers Out		39,128,922	39,128,922	0	2,600,000
Intra Fund Transfers Out	7400-7499	0	0	0	0
Debt Service	7100-7199	422,424	422,424	0	112,574
Total Other Sources (Uses)		40,385,346	40,385,346	0	3,196,574
TOTAL USES OF FUNDS		<u>207,872,587</u>	<u>209,083,360</u>	<u>1,210,773</u>	<u>63,140,081</u>
ENDING FUND BALANCE		12,181,827	12,181,827	0	2,234,216
Reserve for Economic Uncertainties		10,210,900	10,210,900	0	
Location Reserves for Economic Uncertainties		1,970,927	1,970,927	0	
Nondesignated Budget Allocation		\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>

SADDLEBACK COLLEGE

General Fund Income and Expenditure Summary
As of November 30, 2011

REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE		Adopted Budget	Revised Budget	Difference	Beg Bal & Receipts/ Expenditures
SOURCES OF FUNDS					
LOCATION BEGINNING BALANCE		11,936,755	11,936,755	0	11,936,755
REVENUES:					
Unrestricted Budget Allocation		\$ 79,169,155	79,169,155	0	13,469,851
Restricted Budget Allocation		7,869,187	8,880,405	1,011,218	3,729,373
Total Revenue		87,038,342	88,049,560	1,011,218	17,199,224
BASIC AID		0	0	0	0
INCOMING TRANSFERS	8980-8989	0	0	0	0
TOTAL SOURCES OF FUNDS		98,975,097	99,986,315	1,011,218	29,135,979
USES OF FUNDS					
EXPENDITURES:					
Academic Salaries	1000-1999	39,552,151	39,602,626	50,475	15,072,995
Other Staff Salaries	2000-2999	20,439,118	20,652,421	213,303	6,530,959
Employee Benefits	3000-3999	19,381,376	19,524,665	143,289	7,681,969
Supplies & Materials	4000-4999	4,006,790	4,081,736	74,946	814,968
Services & Other Operating	5000-5999	8,420,702	9,053,719	633,017	2,958,603
Capital Outlay	6000-6999	5,178,961	5,075,149	(103,812)	1,328,347
Payments to Students	7500-7699	75,072	75,072	0	39,221
Total Expenditures		97,054,170	98,065,388	1,011,218	34,427,062
OTHER FINANCING SOURCES/(USES):					
Transfers Out	7300-7399	350,000	350,000	0	250,000
Other Transfers	7400-7499	0	0	0	0
Debt Service	7100-7199	0	0	0	0
Total Other Sources (Uses)		350,000	350,000	0	250,000
TOTAL USES OF FUNDS		97,404,170	98,415,388	1,011,218	34,677,062
LOCATION OPERATING BALANCE		1,570,927	1,570,927	0	(5,541,083)
Reserve for Economic Uncertainties		1,570,927	1,570,927	0	0
Nondesignated Budget Allocation		\$ 0	\$ 0	\$ 0	0

IRVINE VALLEY COLLEGE
General Fund Income and Expenditure Summary
As of November 30, 2011

REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE		Adopted Budget	Revised Budget	Difference	Beg Bal & Receipts/ Expenditures
SOURCES OF FUNDS					
LOCATION BEGINNING BALANCE		3,080,005	3,080,005	0	3,080,005
REVENUES:					
Unrestricted Budget Allocation		\$ 43,955,845	43,955,845	0	8,050,409
Restricted Budget Allocation		6,045,795	6,245,350	199,555	2,638,903
Total Revenue		50,001,640	50,201,195	199,555	10,689,312
BASIC AID		0	0	0	0
INCOMING TRANSFERS	8980-8989	0	0	0	0
TOTAL SOURCES OF FUNDS		53,081,645	53,281,200	199,555	13,769,317
USES OF FUNDS					
EXPENDITURES:					
Academic Salaries	1000-1999	20,643,985	20,410,859	(233,126)	7,956,571
Other Staff Salaries	2000-2999	12,448,504	12,482,036	33,532	4,069,675
Employee Benefits	3000-3999	11,374,866	11,323,771	(51,095)	4,501,471
Supplies & Materials	4000-4999	1,267,487	1,257,972	(9,515)	334,377
Services & Other Operating	5000-5999	4,677,883	5,118,477	440,594	1,638,903
Capital Outlay	6000-6999	1,529,950	1,473,025	(56,925)	252,100
Payments to Students	7500-7699	82,546	158,636	76,090	41,343
Total Expenditures		52,025,221	52,224,776	199,555	18,794,440
OTHER FINANCING SOURCES/(USES):					
Transfers Out	7300-7399	234,000	234,000	0	234,000
Other Transfers	7400-7499	0	0	0	0
Debt Service	7100-7199	422,424	422,424	0	112,574
Total Other Sources (Uses)		656,424	656,424	0	346,574
TOTAL USES OF FUNDS		52,681,645	52,881,200	199,555	19,141,014
LOCATION OPERATING BALANCE		400,000	400,000	0	(5,371,697)
Reserve for Economic Uncertainties		400,000	400,000	0	0
Nondesignated Budget Allocation		\$ 0	\$ 0	\$ 0	0

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Interfund Transfer of Cash
ACTION: Information

BACKGROUND

In September of 2011, the Board of Trustees approved the Interfund Transfer of \$20,000,000 cash from the Capital Outlay Fund to the General Fund to accommodate cash flow to meet the payroll schedule until the property tax apportionment is received. The transfer was approved upon the condition that the transfer of the funds would be repaid in January after the initial property tax payments have been received.

STATUS

The District has received its property tax apportionment payments, therefore; the cash transferred from the Capital Outlay Fund to the General Fund has now been returned to the Capital Outlay Fund, as committed to the board.

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: Written Reports

ACTION: None

Written Reports

Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

Saddleback College Academic Senate
Faculty Association
Irvine Valley College Academic Senate
Associate Vice Chancellor, Economic Development
President, Irvine Valley College
President, Saddleback College
Vice Chancellor, Technology & Learning Services
Vice Chancellor, Human Resources
Vice Chancellor, Business Services
Irvine Valley College Classified Senate
California School Employees Association
Saddleback College Classified Senate
Police Officers' Association
Associated Student Government of SC
Associated Student Government of IVC



SADDLEBACK COLLEGE

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949.582.4500 • www.saddleback.edu

Saddleback College Academic Senate

949.582.4969

To: Members of the Board of Trustees
Gary L. Poertner, Chancellor

From: Dan Walsh, Saddleback College Academic Senate President

Subject: Report for January 23, 2012 Board of Trustees Meeting

The following resolution regarding the naming of the Saddleback College Library was adopted by the Saddleback College Academic Senate in November of 2011:

Whereas, the James B. Utt Library is scheduled to reopen in late Spring 2012, thus creating an opportunity to rename the library reflecting its new functions and the College itself; and

Whereas, the building was never officially named through any action by the South Orange County Community College District Board of Trustees; and

Whereas, while in legislative office James B. Utt repeatedly made disparaging racial remarks and voted against both the Civil Rights Act and the Voting Rights Act, in contradiction to the stated Saddleback College values of collegiality and inclusiveness.

Resolved, that the Academic Senate recommends the Saddleback College library building no longer be named the James B. Utt Library; and

Resolved, that the Academic Senate recommends the renovated building be renamed the Saddleback College Library and Learning Center; and

Resolved, that future attempts to rename the building follow procedures dictated by Board Policy 1500 and are consistent with Saddleback College Values.

Dan Walsh
Saddleback College Academic Senate

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Thomas A. Fuentes, William O. Jay, David B. Lang, Frank M. Meldau, Marcia Milchiter, Nancy M. Padberg, T.J. Prendergast, III • Gary L. Poertner, Chancellor

SADDLEBACK COLLEGE: Dr. Tod A. Burnett, President

An Equal Opportunity Employer



MEMORANDUM

TO: Chancellor Gary Poertner
Members of the Board of Trustees
FROM: Dr. Randy W. Peebles, Associate Vice Chancellor
DATE: January 13, 2012
RE: ATEP Report for the January 23, 2012 Board of Trustees Meeting

County of Orange and SOCCCD Land Exchange

The Orange County Board of Supervisors will take up the matter of the ten acre land exchange with the District at their February 7, 2012 meeting. With their approval we will then move into a process to begin facilitating the environmental CEQA process, the eventual escrow procedures and then the final exchange. This ten for ten acre land exchange will greatly enhance the usable land area for the SOCCCD ATEP site making it more economical and straight forward to develop. The exchange will place the new county site a few hundred feet to the south along Armstrong Avenue and adjacent to the RSCCD Sheriff's training center. The county intends to use this land for an animal care facility and for staff training and education including sheriff's training.

Demolition Activities Update

Two contractors will be considered for approval to begin the third phase of demolitions at the ATEP site and will start in the near future. These demolitions include the old base chapel building and the helicopter hangar. Plans are being developed now also for the "in-ground" demolitions that will remove the remaining foundations, basements, roadways and sidewalks. All of these demolitions may be completed by the end of the year.

College Program Planning for ATEP

Irvine Valley College and Saddleback College continue to work and meet with the district's consultant that is doing the space planning for the next buildings at ATEP. This is called Architectural Programming and is the next step that will lead us to the design phase and site planning for these buildings pending board approval to move this planning forward.

New Markets Tax Credits

The District's consultants are re-launching their efforts on behalf of the District to pursue capital funds to support the building of the next two buildings at ATEP. A new round of funding was made available by the Federal Department of the Treasury late in 2011 that is now available for allocations. As these funds are pursued, progress continues on the preparation of the building sites with our demolition phases supporting future development. These new capital resources could provide engineering and construction funding in a timely manner as the building schematic design and site plan proceed to the next development steps by end of the calendar year. Pending timely funding allocations, the District Development Plan and Timeline show the ATEP buildings being completed in 2015.

TO: Gary L. Poertner, Chancellor, and Members of the Board of Trustees

FROM: Glenn R. Roquemore, President 

DATE: January 12, 2012

SUBJECT: President's Report for the January 23, 2012 Board of Trustees Meeting

Black History Month

On February 15, IVC will celebrate Black History Month. The celebration will include soul food, music by Renaissance, and remarks by Rev. Mark Whitlock, the director of community initiatives at the USC Center for Religion and Civic Culture, who also serves as the Pastor of Christ Our Redeemer AME Church in Irvine. The event is sponsored by ASIVC.

25th Annual Astounding Inventions

On Saturday, January 28, from 10 a.m. to 1 p.m., at Irvine Valley College, Greenberg Traurig and the Irvine Valley College Foundation will present the college's 25th Annual Astounding Inventions program, an invention competition for elementary and middle school students. The program which was created in 1987 to promote creativity and interest in science, technology, engineering and mathematics (STEM) education among students has had thousands of participants since its inception. As the title sponsor, Greenberg Traurig awards the top winner(s) a pro bono provisional patent application for their inventions. The main event held in the IVC gym showcases ingenious inventions from students from both the Irvine Unified and Tustin Unified School Districts.

Astounding Inventions Winner Secures Patent

IVC President Glenn Roquemore attended a media reception at the law firm of Greenberg Traurig in honor of the office's youngest client, Allison Plette, who recently received a United States patent for Safe Filter, a pool drain safety device she developed. Plette was the Greenberg Traurig patent winner at the 2006 Astounding Inventions competition, a program to promote science, technology, engineering and math among students in grades K-8 in Orange County, CA. Greenberg Traurig is the title sponsor of the competition held each year at Irvine Valley College. A fifth grader at the time she created the invention, Plette's Safe Filter was designed to prevent drowning in a pool or spa when hair is caught in a filter. The filter she designed has a blade that cuts any hair that may be caught.

School of Business Sciences Awards

On December 17, the School of Business Sciences held a small reception and awarded 85 certificates of Proficiency in Accounting, Management, CIM, and Paralegal. The school also recognized 21 students who have completed the requirements for an AA, 9 AS degrees, and 19 Certificates of Achievement in Business. This was the fifth time the event was held.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES: Thomas A. Fuentes, William O. Jay, David B. Lang, Frank M. Meldau, Ph.D., Marcia Milchiker, Nancy M. Padberg, T. J. Prendergast, III
Gary L. Poertner, Chancellor • Glenn R. Roquemore, Ph.D., President, Irvine Valley College

PRO IVC Exceeds Pledge Goal

The IVC Foundation is pleased to announce that the 2011-2012 PRO IVC campaign has exceeded its \$350,000 pledge goal at \$351,150. PRO IVC provides support for programs and scholarship funds benefiting Irvine Valley College students. PRO IVC provides opportunities for an individual or organization to support a program or scholarship and have the donations increased by the Foundation PRO IVC Matching Fund Program. Donations are tax-deductible and are matched in part by the IVC Foundation. This year, \$75,000 in matching funds will be awarded. Pledged funds are collected from October 1 to March 31. Giving is made easy for faculty and staff through payroll deduction or by writing a check. The PRO IVC Campaign committee is chaired by Dr. Stephen Rochford and Dennis Gordon.

12-Units, Four Courses, One Semester, On their Way to Green Careers

The first cohorts of students have received their Certificates in Recycling and Zero Waste from Irvine Valley College, Golden West College, and Santa Monica College. Some students continue on for a second semester and a second certificate, earned through completion of elective coursework and an internship where they'll apply what they've learned about waste minimization, zero waste planning, and increasing material efficiency. Most participants are mid-career professionals who are unemployed, underemployed, or incumbent workers returning to school for career changes. The Recycling and Zero Waste program is part of a \$4.87 million grant program funded by the US Department of Labor to "Create Jobs through Recycling," and was created through a partnership between the three colleges, California Resource Recovery Association, and the Orange County and Los Angeles Workforce Investment Boards. IVC and the other colleges are partnering closely with industry advisors and local One Stop and Work Source Centers to ensure the certificate program meets industry needs and that the graduates find employment.

IVC Faculty Professional Development Week

IVC held its annual spring Faculty Professional Development Week on January 3-6, 2012. The week kicked off with President Roquemore's breakfast and welcome address which included an update on campus activities, accomplishments, shared governance groups, budget, construction, accreditation, student success, and remarks from Chancellor Gary Poertner. During the week, events were scheduled for faculty that focused on academic, professional, and community building activities. The week culminated with an all-college barbeque hosted by President Roquemore for the entire campus staff.

IVC Hosts Financial Aid Night for IUSD

On January 4, the IVC Financial Aid office hosted its first Financial Aid Night presentation for the parents and students of Irvine and Northwood high schools. This marked the first time IVC has hosted a financial aid event in the Performing Arts Center. Typically, IVC Financial Aid specialists travel to the local schools and make presentations at their campuses. This gave parents and students the opportunity to come to IVC. This night encouraged parents and students to consider IVC as their education destination. Over 350 parents and students attended this event. Between now and the end of March, the financial aid specialists will do another dozen such presentations at area high schools.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES: Thomas A. Fuentes, William O. Jay, David B. Lang, Frank M. Meldau, Ph.D., Marcia Milchiker, Nancy M. Padberg, T. J. Prendergast, III
Gary L. Poertner, Chancellor • Glenn R. Roquemore, Ph.D., President, Irvine Valley College

Annual Presidents' Cup Series

Irvine Valley College is again facing off with Saddleback for the golden basketball trophy in the President's Cup series. The first men's and women's basketball games between IVC and Saddleback will be held at IVC on January 11 and the final series to determine bragging rights within the district will be held on February 3 at Saddleback. The trophy is passed between the two college Presidents each year and celebrates sportsmanship between the teams.



SADDLEBACK COLLEGE

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949.582.4500 • www.saddleback.edu

TO: Members of the Board of Trustees
Gary L. Poertner, Chancellor

FROM: Dr. Tod A. Burnett, President

SUBJECT: Report for January 23, 2012 Board of Trustees Meeting

Dr. Burnett welcomed faculty, staff, administrators, and managers to in-service week with a faculty breakfast, associate faculty dinner, and classified staff luncheon. During these sessions he presented information on faculty and administrator hiring, the student success task force, accreditation, and facilities. Director of Fiscal Services Carol Hilton provided a fiscal and budget update, and Dean of Liberal Arts Kevin O'Connor and Matriculation Coordinator Penny Skaff presented information on student success.

During in-service week Dr. Burnett announced the recipients of the President's Award for Leadership and Innovation. The recipients are Anthropology Professor Claire Cesareo-Silva (faculty), Business Instructor Joe Tinervia (associate faculty, awarded posthumously), Senior Administrative Assistant for nursing Janet Jacob (classified staff), Vice President for Instruction Dr. Don Busche (administration), and Director of Public Information and Marketing Jennie McCue (classified management).

Dr. Burnett appeared before the Accrediting Commission for Community and Junior Colleges in Burlingame, CA on January 11th to discuss Saddleback College's accreditation study.

Dr. Burnett will be visiting Feather River College as a member of its accreditation visiting team.

Office of Instruction

Advanced Technology & Applied Science

Saddleback architecture alumna Allison Melstien graduated from New School of Architecture and has been hired by a Laguna Beach civil engineer. Atieh Kaeni graduated from Woodbury University and has been hired by Stratosform Architects in Orange.

Members of the food and nutrition faculty went to a conference in San Diego for a conference on such topics as the new dietary guidelines, how to best battle the obesity epidemic, health benefits of Vitamin D, the move toward sustainable food systems, how to incorporate technology in our nutrition practices, and more.

The Tustin Unified School District will work with Vital Link and is sponsoring an "Explore Possibility" College Day on February 24th at Foothill High School.

Fine Arts & Media Technology

The new year started out enchantingly with *An Evening of Comedy and Magic* on January 7th in the McKinney Theatre to a full house. On January 17th and 18th, the Department of Theatre Arts held auditions for *Servant of Two Masters*, *Rent* and *An Evening of Ionesco Plays*. On January 19th, the Music Department's Concert Hour presented its first concert of the New Year given by the Joey Sellers Trio at noon in FA 101. Admission was free. Joey Sellers' Jazz Faculty concert was held on January 23rd at 7 pm in the McKinney Theatre.

Health Science & Human Services

The Division of Health Sciences and Human Services has begun the new year with a bang—with announcements that the Division has been recommended for two additional grants. One of these new grants is to develop a basic skills course to prepare students for success in Allied Health Careers. This spring, the Division and campus experts will be collaborating to develop this special Allied Health "Boot Camp"—plans are to offer it Summer of 2012, evaluate it Fall, 2012 and disseminate results of the outcome assessment through the State Chancellor's office.

Social & Behavioral Sciences

The Women's and Gender Studies Advisory Committee will be hosting a Human Trafficking Awareness event on January 31st in SSC 212 at noon. This event is to bring awareness to human trafficking, especially sexual exploitation and sexual slavery that exists in our own backyard. It also culminates a month of awareness events around the nation as on December 30, 2011 President Obama declared January Human Trafficking Prevention month.

On January 26th, the FKCE Program (Foster & Kinship Care Education) will partner with the Aliso Viejo Family Resource Center to provide training entitled, *The Price of Denying Your Child's Drug/Alcohol Use Could Cost Them Their Lives*. This workshop will feature the Orange County Health Care Agency, Alcohol and Drug Education and Prevention team (ADEPT), as well as celebrity Lauri Burns, founder of the Teen Project, Inc., foster parent, author, and inspirational speaker.

Office of Student Services

During the first week of the spring semester the Financial Assistance Office disbursed \$2.2 million dollars in Pell Grants to 2,050 students.

Effective spring semester 2012 the Student Health Center and Crisis Intervention Center have expanded their hours until 9:00 p.m. on Wednesdays.

In collaboration with Associated Student Government the Transfer Center conducted a presentation about the services and resources provided to the students at Saddleback College

The Student California Teachers Association executive board met January 18th to plan events for the spring 2012 semester.

EOPS issued 237 book vouchers to eligible EOPS students.

Special Services implemented two projects supported by Basic Skills Grant Awards. The first award identifies students with disabilities in Basic Skills classes who are at high risk. Identified students will be

meeting with a DSPS Counselor to provide support by addressing the issues that are preventing them from completing their basic skills education and provide learning strategies. The goal is to remove the barriers and provide the supports that will assist them in meeting their educational goals. The second award provides a series of workshops for students with math anxiety which will address the reasons for their anxiety and provide strategies for success. The workshops are entitled: "It's Just Math."

The Transfer Center is conducting the following workshops: So You've Applied to CSU...Now What?, So You've Applied to UC...Now What?, and UC Success Workshops.

The Transfer Center conducted a high school outreach information session with San Juan Hills High School.

Teacher Preparation Pipeline (TPP) Program – TPP counselors attended the first night of EDUC 115 course to meet Saddleback students pursuing a career in secondary teaching. The SCTA Executive Board met January 18th to plan events for the spring 2012 semester.



**Saddleback College
Associated Student Government**

To: Members of the Board of Trustees
Gary L. Poertner, Chancellor

From: Joseph Hassine, Saddleback College Associated Student Government President

Subject: Report for January 23, 2012 Board of Trustees Meeting, James B. Utt Resolution

The following resolution was approved by the student senate of the Associated Student Government of Saddleback College. The resolution, regarding the renaming of the James B. Utt Library, was adopted on December 8, 2011.

Whereas, the James B. Utt Library is scheduled to reopen in late Spring 2012, thus creating an opportunity to rename the library reflecting its new functions and the College itself; and

Whereas, the building was never officially named through any action by the South Orange County Community College District Board of Trustees; and

Whereas, while in legislative office James B. Utt repeatedly made disparaging racial remarks and voted against both the Civil Rights Act and the Voting Rights Act, in contradiction to the stated Saddleback College values of collegiality and inclusiveness.

Resolved, that the Associated Student Government recommends the Saddleback College library building no longer be named the James B. Utt Library; and

Resolved, that the Associated Student Government recommends the renovated building be renamed the Saddleback College Library and Learning Center; and

Resolved, that future attempts to rename the building follow procedures dictated by Board Policy 1500 and are consistent with Saddleback College Values.

Joseph Hassine
President
Saddleback College Associated Student Government