



**MEETING MINUTES**

Meeting of the Board of Directors

TUESDAY, June 1, 2021

South Orange County Community College District  
28000 Marguerite Parkway, Mission Viejo, CA 92692

ZOOM Video Conference

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**I. Opening/Call to Order:**

The meeting was called to order at 11:03 a.m.  
Attendance was recorded and a quorum was announced.

**II. Public Comments:** NONE

**III. Review and Approve Minutes from March 2, 2021 Meeting:**

A motion was made by Bob Bramucci, seconded by Cindy Vyskocil, and unanimously carried to approve the minutes from the March 2, 2021, meeting.

**IV. Financial Report:**

The financial report through March 31, 2021, was presented by Kim McCord showing year-to-date revenue activity of \$4,000 and expense activity of \$406.08.

A motion was made by Cindy Vyskocil, seconded by Bob Bramucci, and unanimously carried to approve the financial reports.

**V. Conflict of Interest Policy:**

A motion was made by Kim McCord, seconded by Cindy Vyskocil, and unanimously carried to approve the Conflict of Interest Policy as written.

**VI. Organizational Matters / Election Of Officers:**

A motion was made by Cindy Vyskocil, seconded by Bob Bramucci, and unanimously carried to approve the following directors:

President – Ann-Marie Gabel  
Secretary – Letitia Clark  
Chief Financial Officer – Kim McCord

**VII. Budget FY 2021-22:**

The FSOCCCD Budget FY 2021-22 was presented by Kim McCord. Starting next fiscal year, the Foundation Budget will be available on Workday. Budget highlights include \$4,000 in contributions and \$3,360 in expenses.

A motion was made by Bob Bramucci, seconded by Cindy Vyskocil, and unanimously carried to approve the FSOCCCD Budget FY 2021-22.

**VIII. Meeting Schedule FY 2021-22:**

The quarterly meeting schedule was reviewed with no recommendations for changes. Motion was made by Cindy Vyskocil, seconded Letitia Clark, and unanimously carried to approve the 2021-22 Meeting Schedule.

**IX. Other:**

There were no other discussions.

**X. Adjournment**

The meeting adjourned at 11:17 a.m.

**Attendance:**

Board Members Present: Ann-Marie Gabel, Cindy Vyskocil, Kim McCord, Robert Bramucci, and Letitia Clark

Board Members Absent: None - Guest: Richard Kudlik