

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
RONALD REAGAN BOARD OF TRUSTEES ROOM-RM 145  
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING  
October 28, 2019**

**PRESENT**

Members of the Board of Trustees:

T.J. Prendergast, III, President  
Timothy Jemal, Vice President  
James R. Wright, Clerk  
Barbara J. Jay, Member  
David B. Lang, Member  
Marcia Milchiker, Member  
Terri Whitt Rydell, Member  
Martha Uriarte, Student Member

**ABSENT**

**Administrative Officers:**

Kathleen F. Burke, Chancellor  
Robert Bramucci, Vice Chancellor, Technology and Learning Services  
Ann-Marie Gabel, Vice Chancellor, Business Services  
Cindy Vyskocil, Acting President, Irvine Valley College  
Elliot Stern, President Saddleback College

**CALL TO ORDER: 4:30 P.M.**

**1.0 PROCEDURAL MATTERS**

- 1.1 Call to Order
- 1.2 Public Comments

**Members of the public may address the Board on items listed to be discussed in closed session. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak"**

**and submit prior to the start of closed session. These forms are available outside the board room. Speakers are limited to two minutes each.**

Three public comments by the Classified Senate in support of Irvine Valley College President, Glenn Roquemore.

**RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

**1.3 Public Employee Employment, Evaluation of Performance, Discipline, Dismissal, Release (Government Code Section 54957(b) and 594954.5(e).)**

- A. Public Employee Discipline, Dismissal, Release (Government Code Section 54957(b).)
- B. Public Employee Performance Evaluation (Government Code Section 594954.5(e).)
  - 1. Dean, Liberal Arts (IVC)
  - 2. Dean, Counseling Services (IVC)
  - 3. Vice President, Student Services (IVC)
  - 4. Assistant Dean, Financial Aid & Student Support Services (IVC)
  - 5. Vice President, Instruction (IVC)
  - 6. Assistant Dean, Health, Wellness and Veterans Services (IVC)
  - 7. Dean, Fine Arts (IVC)
  - 8. Dean, Enrollment Services (IVC)
  - 9. President, Irvine Valley College (IVC)
  - 10. Dean, Mathematics, Science & Engineering (IVC)
  - 11. Dean, Online Education & Learning Resources (SC)
  - 12. Associate Vice President, Extended Learning - Categorical (SC)
  - 13. Dean, Student Equity & Special Programs (SC)

14. Dean, Wellness, Social Services & Child Development (SC)
15. District Director, Research Planning & Data Management (District)
16. Dean, Economic and Workforce Development & Business Sciences (SC)
17. Director, Research, Planning & Accreditation (SC)
18. Dean, Mathematics, Science & Engineering (SC)
19. Dean, Liberal Arts (SC)
20. Dean, Health Sciences & Human Services (SC)
21. Assistant Dean, Emeritus Institute (SC)
22. Dean, Counseling Services (SC)
23. Dean, Advanced Technology & Applied Science (SC)
24. Vice President, Instruction (SC)

**1.4 Conference with Labor Negotiators (Government Code Section 54957.6)**

- A. Unrepresented Employees

**Agency Designated Negotiator: Dr. Cindy Vyskocil, Vice Chancellor of Human Resources**

1. All Managers and Administrators

- B. Faculty Association (FA)

**Agency Designated Negotiator: Dr. Cindy Vyskocil, Vice Chancellor of Human Resources**

- C. Classified School Employees Association (CSEA)

**Agency Designated Negotiator: Dr. Cindy Vyskocil, Vice Chancellor of Human Resources**

- D. Police Officers Association (POA)

**Agency Designated Negotiator: Dr. Cindy Vyskocil, Vice Chancellor of Human Resources**

**1.5 Conference with Real Property Negotiators (GC Section 54956.8)**

A. Exchange of Property

**Agency Designated Negotiators: South Orange County Community College District - Ann-Marie Gabel, CPA, Vice Chancellor, Business Services (Seller), Andrew Bernstein, Jackson Tidus, (District Real Estate Legal Counsel) and Gregory G. Gotthardt, FTI Consulting, LLC (District Real Estate Consultant)**

**Lease of Property by District: Approximately 14.4 acres of real property located at 1600 and 1610, Valencia Ave. and 1602 and 1606 Victory Road Tustin, CA 92782 (Property) also known as the Advanced Technology & Education Park (ATEP site)**

**Negotiating Parties: Spring Education Group, Advantech Corporation, Pacific Academy, and ACS Development Group, Inc.**

**Under Negotiation: Instructions to designated negotiators will concern price and terms of payment for the ground lease of the identified Property.**

**1.6 Conference with Legal Counsel (Government Code Section 54956.9)**

A. Anticipated Litigation (Government Code Section 54956.9(d)(2).)

**Significant exposure to litigation: 2 potential cases**

B. Existing Litigation (Government Code Section 54956.9 (d)(1).)

**1 case**

**RECONVENE OPEN SESSION: 6:30 P.M.**

**2.0 PROCEDURAL MATTERS**

**2.1 Actions Taken in Closed Session**

On a 7 to 0 vote, regarding claim number 575834, the Governing Board, in closed session, voted to issue a Notice of Rejection Claim as to matters alleged to have occurred after March 20, 2019, pursuant to Government Code Section 913. Regarding any allegations occurring prior to March 20, 2019, the Board directs that a notice of untimeliness in accordance with Government Code Section 911.3 be issued. The Governing Board further authorizes the chancellor or her designee to issue the appropriate notices.

**2.2 Invocation**

**Led by Trustee James Wright**

### [2.3 Pledge of Allegiance](#)

**Led by Trustee Barbara Jay**

### [2.4 Public Comments](#)

**Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit prior to the beginning of open session. These forms are available outside the board room. Speakers are limited to up to two minutes each.**

No public comments.

## **3.0 REPORTS**

### [3.1 Oral Reports: Speakers are limited to up to two minutes each.](#)

- [A. Board Reports](#)
- [B. Chancellor's Report](#)

#### [Written Report](#)

- [C. College Presidents' Reports \(Written Reports included in Section 8.0\)](#)

#### [Saddleback College Written Report](#)

#### [Irvine Valley College Written Report](#)

- [D. Associated Student Government Reports](#)
- [E. Board Request\(s\) for Reports](#)

## **4.0 DISCUSSION ITEMS**

### [4.1 SOCCCD: Legislative and Advocacy Overview](#)

**Letitia Clark, District Director of Public Affairs and Government Relations, Dale Shimasaki, State Legislative Advocate from Strategic Education Services and Dana DeBeaumont, Federal Legislative Advocate from Capitol**

**Advocacy Partners, will present a brief overview of legislative and advocacy efforts on behalf of the district and colleges. Presenters will also review legislative successes for SOCCCD and California community colleges as well as potential legislative priorities for the 2020 legislative session.**

[Item 4.1](#)  
[Exhibits A-B](#)

## **5.0 CONSENT CALENDAR ITEMS**

**All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.**

Trustee Prendergast requested to remove item 5.2 and Trustee Wright requested to remove item 5.3 from the consent calendar for separate discussion and action.

On a motion made by Trustee Wright and seconded by Trustee Jemal, the balance of the consent calendar was approved on a 7-0 vote.

5.1 [SOCCCD: Board of Trustees Meeting Minutes](#)

**Approve minutes of a Regular Meeting held on September 23, 2019.**

[Item 5.1](#)  
[Exhibit A](#)

5.2 [SOCCCD: Resolution](#)

On a motion made by Trustee Wright and seconded by Trustee Lang, this item was approved on a 7 - 0 vote.

**Resolution in Support of Voting Centers on the campuses of Irvine Valley College and Saddleback College within the South Orange County Community College District.**

[Item 5.2](#)  
[Exhibit A](#)

5.3 [Irvine Valley College: Curriculum Revisions for the 2020-2021 Academic Year](#)

On a motion made by Trustee Jemal and seconded by Trustee Wright, this item was approved with corrections on a 7 - 0 vote.

**Approve curriculum revisions as recommended by the Curriculum Committee in consultation with the Academic Senate for the 2020-2021 academic year, pursuant to Title 5, Section 53200 et seq.**

[Item 5.3](#)  
[Exhibit A](#)

5.4 SOCCCD: Saddleback College and Irvine Valley College, Notices of Completion, Various Projects

**Authorize filing the Notices of Completion for the Repair and Retrofit Locker Rooms project at Irvine Valley College to New Art Construction, Inc., for a contract total of \$212,196.24 and for the following Saddleback College projects: the Gym Floor Replacement project to Geary Floors, Inc., for a contract total of \$48,000.00; the Sciences Building Industrial Water System project to Dabco, Inc., for a contract total of \$33,036.00; the Temporary Parking Lot project to Century Paving, Inc., for a contract total of \$54,389.00; the Fine Arts 206 Sewer Repair project to GCI Construction, Inc., for a contract total of \$39,200.00; and the Career Center Remodel project to Otero Construction, Inc., for a contract total of \$47,610.49.**

[Item 5.4](#)  
[Exhibits A-F](#)

5.5 Saddleback College and Irvine Valley College: Speakers

**Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.**

[Item 5.5](#)  
[Exhibit A](#)

5.6 Saddleback College: New, Revised, and Deleted Curriculum for the 2020-2021 Academic Year

**Approve the proposed curriculum changes for the 2020-2021 academic year at Saddleback College.**

[Item 5.6](#)  
[Exhibits A-D](#)

5.7 SOCCCD: Trustees' Requests for Attending Conferences

**Approve trustees' requests for attending conference(s).**

[Item 5.7](#)  
[Exhibits A-B](#)

5.8 SOCCCD: Transfer of Budget Appropriations

**Ratify the transfer of budget appropriations as listed.**

[Item 5.8](#)

[Exhibit A](#)

- 5.9 SOCCCD: Budget Amendment: Adopt Resolution No. 19-28 to Amend FY 2019-2020 Adopted Budget

**Adopt Resolution No. 19-28 to amend the FY 2019-2020 Adopted Budget.**

[Item 5.9](#)  
[Exhibit A](#)

- 5.10 SOCCCD: September 2019 Change Order / Amendments

**Ratify the change order and amendments as listed.**

[Item 5.10](#)  
[Exhibits A-C](#)

- 5.11 SOCCCD: Purchase Orders and Checks

**Ratify the purchase orders and checks as listed.**

[Item 5.11](#)  
[Exhibits A-C](#)

- 5.12 SOCCCD: Contracts

**Ratify contracts as listed.**

[Item 5.12](#)  
[Exhibits A-C](#)

**6.0 GENERAL ACTION ITEMS**

- [6.1 SOCCCD: ATEP - CEQA Addendum and Project Approval Public Hearing](#)

**The Board of Trustees will conduct a public hearing to consider public comments on the Addendum to the FEIS/EIR and the Ground Lease.**

[Item 6.1](#)

Board President Prendergast called for a Public Hearing in order to provide the public an opportunity to express opinions about the Addendum to the FEIS/EIR and the Ground Lease. Hearing no public comments, the public hearing was closed and the regular Board of Trustees meeting was reconvened.

- [6.2 SOCCCD: ATEP - Adopt Resolution No. 19-26, Certification of the Addendum to the Final Joint Program Environmental Impact Statement /Environmental Impact Report \(FEIS/EIR\) for the Disposal and Reuse of Marine Corps Air Station \(MCAS\) Tustin dated October 1996, as amended by the Errata dated September 1998 \(FEIS/EIR\)](#)



On a motion made by Trustee Milchiker and seconded by Trustee Jemal, this item was approved on a 7 - 0 vote.

**Adopt Resolution No. 19-26 approving the certification of the CEQA Addendum to the Final Joint Program Environmental Impact Statement /Environmental Impact Report (FEIS/EIR) for the Disposal and Reuse of Marine Corps Air Station (MCAS) Tustin, dated October 1996, as amended by the Errata dated September 1998 (FEIS/EIR).**

[Item 6.2](#)  
[Exhibit A](#)

[6.3](#) [SOCCCD: ATEP - Adopt Resolution No. 19-27 Approving ACS Development Group, Inc. Ground Lease, Tenant Site Plan for ACS Project and Delegation of Authority for Related Approvals](#)

On a motion made by Trustee Milchiker and seconded by Trustee Wright, this item was approved on a 7 - 0 vote.

**Adopt Resolution No. 19-27 approving the ACS Development Group, Inc. Ground Lease and Tenant Plan and authorize the Chancellor and/or Vice Chancellor of Business Services to approve such other matters as may be subject to District approval pursuant to the ACS Ground Lease.**

[Item 6.3](#)  
[Exhibits A-C](#)

[6.4](#) [Irvine Valley College: Subaward Agreement from University of California, Irvine - NSF Prime Award DUE-1928554](#)

On a motion made by Trustee Jemal and seconded by Trustee Jay, this item was approved on a 7 - 0 vote.

**Approve this subaward from the University of California, Irvine for \$214,520 from October 1, 2019 to September 30, 2024 for NSF award DUE-1928554 and authorize the Vice Chancellor of Business Services, or designee, to execute the agreement.**

[Item 6.4](#)  
[Exhibits A-B](#)

[6.5](#) [SOCCCD: Irvine Valley College Soccer and Practice Fields Project, Architectural Services, Verde Design, Inc.](#)

On a motion made by Trustee Whytt Rydell and seconded by Trustee Wright, this item was approved on a 7 - 0 vote.

**Approve the Architectural Services agreement with Verde Design, Inc. for the Irvine Valley College Soccer and Practice Fields Project, in the amount of \$440,000.**

[Item 6.5](#)  
[Exhibits A-B](#)

[6.6](#) [Saddleback College: Saddleback College Programs to be Offered at ATEP \(Revised from 2011/2012\)](#)

On a motion made by Trustee Whitt Rydell and seconded by Trustee Jay, this item was approved on a 7 - 0 vote.

**Approve the Culinary and Hospitality, Advanced Transportation and Logistics, and Emeritus Institute programs to be offered by Saddleback College at its new facility at ATEP.**

[Item 6.6](#)

[6.7](#) [SOCCCD: Grant Award, Saddleback College, U.S. Department of Education Childcare Access Means Parents In School \(CCAMPIS\) Award](#)

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 7 - 0 vote.

**Approve and accept the award from the U.S. Department of Education for \$464,000 over a four-year period from October 1, 2019 through September 30, 2023 for CFDA 84.335A Childcare Access Means Parents in School Program and authorize the Vice Chancellor of Business Services, or designee, to execute the agreement.**

[Item 6.7](#)  
[Exhibits A-B](#)

[6.8](#) [SOCCCD: Saddleback College Stadium and Site Improvement Project, Change Order No. 6, PCL Construction Services, Inc.](#)

On a motion made by Trustee Wright and seconded by Trustee Prendergast, this item was approved on a 7 - 0 vote.

**Approve Change Order No. 6, for the Saddleback College Stadium and Site Improvement project and authorize staff to execute the corresponding change order with PCL Construction Services, Inc., resulting in an increase of \$535,946, for a revised contract total of \$53,799,622 and a revised contractual completion date of October 22, 2019.**

[Item 6.8](#)  
[Exhibit A](#)

[6.9 SOCCCD: Grant Award, Saddleback College, RFA Number: 19-207, Deputy Sector Navigator](#)

On a motion made by Trustee Jemal and seconded by Trustee Jay, this item was approved on a 7 - 0 vote.

**Approve this award from Rancho Santiago Community College District/CA Community College Chancellor's Office for \$200,000 from July 1, 2019 through September 30, 2020 for RFA Number 19-207, Deputy Sector Navigator and authorize the Vice Chancellor of Business Services, or designee, to execute the agreement.**

[Item 6.9](#)  
[Exhibits A-B](#)

[6.10 SOCCCD: Study Abroad Program to Dublin/Galway, Ireland from June 27, 2020 to July 18, 2020](#)

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 7 - 0 vote.

**Approve the Saddleback College study abroad program to Dublin and Galway, Ireland, June 27, 2020 to July 18, 2020, and authorize the Vice Chancellor of Business Services, or designee, to execute the Study Abroad Travel Contractor Agreement with Travel and Education for coordinating all travel agreements.**

[Item 6.10](#)  
[Exhibits A-E](#)

[6.11 SOCCCD: Approval of Master Agreements between the South Orange County Community College District \(SOCCCD\) and the Foundation for the SOCCCD and Saddleback College Foundation](#)

On a motion made by Trustee Lang and seconded by Trustee Jemal, this item was approved on a 5 - 2 vote with Trustee Whitt Rydell and Trustee Jay casting negative votes.

**Approve the master agreements between the South Orange Community College District and the Saddleback College Foundation and the Foundation for South Orange County Community College District for a term of five years, with automatic renewals for subsequent annual periods.**

[Item 6.11](#)  
[Exhibits A-B](#)

[6.12 SOCCCD: District-wide ADA Accessibility Project, Architectural Services, Little Diversified Architectural Consulting, Inc.](#)

On a motion made by Trustee Jay and seconded by Trustee Lang, this item was approved on a 7 - 0 vote.

**Approve the Architectural Services agreement with Little Diversified Architectural Consulting, Inc. for the District-wide ADA Accessibility Projects, in the amount of \$380,500.**

[Item 6.12](#)  
[Exhibits A-B](#)

[6.13](#) [SOCCCD: Adopt Resolution No. 19-29, Authorizing Stratasys, Inc. as the Single Source Standard for Procurement for Stratasys, Inc. 3D Printer Technology](#)

On a motion made by Trustee Wright and seconded by Trustee Jay, this item was approved on a 7 - 0 vote.

**Adopt Resolution No. 19-29 authorizing Stratasys, Inc. as the single source standard for procurement for Stratasys, Inc. 3D Printer Technology.**

[Item 6.13](#)  
[Exhibit A](#)

[6.14](#) [SOCCCD: Board Policy Revision: BP-3110 Basic Aid Funds Allocation Process, BP-4000.6 Complaints- Harassment and Discrimination, BP-4500 Unlawful Harassment and Discrimination Prevention and Complaint Procedures, BP-6130 Textbook Adoption](#)

Board members will submit their corrections for Board Policy 3110 and Board Policy 4500.

On a motion made by Trustee Whitt Rydell and seconded by Trustee Wright, this item was approved on a 7 - 0 vote.

**Accept for review and study the board policies as listed.**

[Item 6.14](#)  
[Exhibits A-D](#)

**Motion to extend the meeting until 10:30 p.m.**

At 8:49 p.m., a motion was made by Trustee Jemal and seconded by Trustee Lang to extend the meeting to 10:30 p.m. The time extension was approved on a 7 - 0 vote.

[6.15](#) [SOCCCD: Board Policy Revision: BP-108 Vacancies on the Board, BP-172 Board Self Evaluation, BP-2150 Smoke and Tobacco Free District, BP-3310 Record Retention and Destruction, BP- 4019 Elder and Dependent Adult Abuse Reporting, BP-4075 Personal Leave Without](#)

[Pay, BP-4204 Re-Employment of Classified Personnel, BP-5210 Enrollment Priorities, BP-5616 Attendance](#)

On a motion made by Trustee Wright and seconded by Trustee Jemal, this item was approved on a 7 - 0 vote.

**Approve the board policies as listed.**

[Item 6.15](#)  
[Exhibits A-I](#)

[6.16 SOCCCD: Academic Employee and Classified Administrator Personnel Actions - Regular Items](#)

On a motion made by Trustee Wright and seconded by Trustee Jay, this item was approved on a 7 - 0 vote.

**Ratify New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Reduced Workload Program with STRS Retirement, Workload Banking, Resignation/Retirement/Conclusion of Employment.**

Item 6.16  
[Exhibit A](#)

[6.17 SOCCCD: Academic 2020 - 2021 Tenure Track Hiring Authorization](#)

On a motion made by Trustee Milchiker and seconded by Trustee Jay, this item was approved on a 7 - 0 vote.

**Ratify the college faculty hiring lists as shown in Exhibit A and B for the 2020 - 2021 academic year.**

[Item 6.17](#)  
[Exhibits A-B](#)

[6.18 SOCCCD: Faculty Conversion to Canvas One - Time Stipends](#)

On a motion made by Trustee Jay and seconded by Trustee Milchiker, this item was approved on a 6-1 vote with Trustee Lang casting a negative vote.

**Ratify Additional Compensation: Canvas Conversion-General Fund.**

[Item 6.18](#)  
[Exhibit A](#)

[6.19 SOCCCD: Classified Personnel Actions - Regular Items](#)

On a motion made by Trustee Whitt Rydell and seconded by Trustee Jay, this item was approved on a 7 - 0 vote.

**Ratify New Personnel Appointments, Authorization to Establish and Announce Classified Positions, Reorganization/Reclassification, Authorization to Increase/ Decrease Hours per Week and/or Months Per Year on Classified Positions, Change of Status, Classified Bilingual Stipend, Additional Compensation, Out of Class Assignments - For Positions that are Temporarily Available due to Leaves of Absence, etc., Resignation/Retirement/Conclusion of Employment.**

[Item 6.19](#)

[Exhibit A](#)

[6.20](#) [SOCCCD: Non-Bargaining Unit Personnel Action - Regular Items](#)

On a motion made by Trustee Wright and seconded by Trustee Lang, this item was approved on a 7 - 0 vote.

**Ratify New Personnel Appointments, Volunteers, Authorization to Revise the Classified Temporary Non-Bargaining Unit Salary Schedules.**

[Item 6.20](#)

[Exhibits A-B](#)

## **7.0** **REPORTS**

[7.1](#) [SOCCCD: Staff Response to Public Comments from Previous Board Meeting](#)

**None**

[Item 7.1](#)

[7.2](#) [Saddleback College and Irvine Valley College: Speakers](#)

**A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.**

[Item 7.2](#)

[Exhibit A](#)

[7.3](#) [SOCCCD: Facilities Plan Status Report.](#)

**Report on the status of major capital projects.**

[Item 7.3](#)

[Exhibit A](#)

[7.4](#) [SOCCCD: Monthly Financial Status Report.](#)

**The reports display the adopted budget, revised budget and transactions through September 30, 2019.**

[Item 7.4](#)  
[Exhibit A](#)

[7.5](#)     [SOCCCD: Retiree \(OPEB\) Trust Fund.](#)

**Report for period ending August 31, 2019.**

[Item 7.5](#)  
[Exhibit A](#)

[7.6](#)     [SOCCCD: Quarterly Financial Status Report](#)

**Report for period ending September 30, 2019.**

[Item 7.6](#)  
[Exhibit A](#)

## **8.0**     **REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS**

**Reports by the following individuals and groups may be written and submitted through the docket process prior to distribution of the Board agenda packet. Speakers are limited to two minutes each.**

[Item 8.0](#)


- A.     [Saddleback College Academic Senate](#)
- B.     [Faculty Association](#)
- C.     [Irvine Valley College Academic Senate](#)
- D.     [Vice Chancellor, Technology and Learning Services](#)
- E.     Vice Chancellor, Human Resources
- F.     [Vice Chancellor, Business Services](#)
- G.     [Irvine Valley College Classified Senate](#)
- H.     [California School Employees Association](#)
- I.     [Saddleback College Classified Senate](#)
- J.     Police Officers Association

**9.0 ADDITIONAL ITEMS**

**ADJOURNMENT (or continuation of closed session if required): 9:00 P.M.**

The Board adjourned the regular meeting at 9:02 p.m. and reconvened to closed session for continuation of the meeting.

The closed session meeting adjourned at 10:30 p.m. in memory of Jason Schmid, Saddleback College 2015 Alumnus of the Year and Kenzie Burbidge, Irvine Valley College student.



Kathleen F. Burke  
Secretary, Board of Trustees