

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
RONALD REAGAN BOARD OF TRUSTEES ROOM-RM 145
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING
November 18, 2019**

PRESENT

Members of the Board of Trustees:

T.J. Prendergast, III, President
Timothy Jemal, Vice President
James R. Wright, Clerk
Barbara J. Jay, Member
David B. Lang, Member
Marcia Milchiker, Member
Terri Whitt Rydell, Member
Martha Uriarte, Student Member

ABSENT

Administrative Officers:

Kathleen F. Burke, Chancellor
Robert Bramucci, Vice Chancellor, Technology and Learning Services
Ann-Marie Gabel, Vice Chancellor, Business Services
Cindy Vyskocil, Acting President Irvine Valley College
Elliot Stern, President Saddleback College

CALL TO ORDER: 5:00 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call to Order

1.2 Public Comments

Members of the public may address the Board on items listed to be discussed in closed session. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak" and submit prior to the start of closed session. These forms are available outside the board room. Speakers are limited to two minutes each.

One public comment in regards to the Classified Senate and CSEA working together on fair equity guidelines to produce a district remedy.

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

1.3 Public Employee Employment, Evaluation of Performance, Discipline, Dismissal, Release (Government Code Section 54957(b) and 594954.5(e).)

A. Public Employee Discipline, Dismissal, Release (Government Code Section 54957(b).)

1.4 Conference with Labor Negotiators (Government Code Section 54957.6)

A. Unrepresented Employees

Agency Designated Negotiator: Kathleen F. Burke, Chancellor

1. All Managers and Administrators

B. Faculty Association (FA)

Agency Designated Negotiator: Dr. Cindy Vyskocil, Acting President - IVC

C. Classified School Employees Association (CSEA)

Agency Designated Negotiator: Dr. Cindy Vyskocil, Acting President - IVC

D. Police Officers Association (POA)

**1.5 Agency Designated Negotiator: Dr. Cindy Vyskocil, Acting President - IVC
Conference with Real Property Negotiators (GC Section 54956.8)**

A. Exchange of Property

Agency Designated Negotiators: South Orange County Community College District - Ann-Marie Gabel, CPA, Vice Chancellor, Business Services (Seller), Andrew Bernstein, Jackson Tidus, (District Real Estate Legal Counsel) and Gregory G. Gotthardt, FTI Consulting, LLC (District Real Estate Consultant)

Lease of Property by District: Approximately 11.9 acres of real property located at 1610 Valencia Ave. and 1602 Victory Road Tustin, CA 92782 (Property) also known as the Advanced Technology & Education Park (ATEP site)

Negotiating Parties: Spring Education Group and Pacific Academy

Under Negotiation: Instructions to designated negotiators will concern price and terms of payment for the ground lease of the identified Property. Conference with Legal Counsel (Government Code Section 54956.9)

1.6

A. Anticipated Litigation (Government Code Section 54956.9(d)(2).)

Significant exposure to litigation: 1 potential case

B. Existing Litigation (Government Code Section 54956.9 (d)(1).)

1 case

RECONVENE OPEN SESSION: 6:30 P.M.

2.0 PROCEDURAL MATTERS

2.1 [Actions Taken in Closed Session](#)

No actions taken in closed session

2.2 [Invocation](#)

Led by Trustee Barbara Jay

2.3 [Pledge of Allegiance](#)

Led by Trustee Tim Jemal

2.4 [Public Comments](#)

Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit prior to the beginning of open session. These forms are available outside the board room. Speakers are limited to up to two minutes each.

One public comment in regards to the IVC Foundation.

3.0 [REPORTS](#)

3.1 [Oral Reports: Speakers are limited to up to two minutes each.](#)

A Board Reports

B. Chancellor's Report

Written Report

C. College Presidents' Reports (Written Reports included in Section 8.0)

Irvine Valley College Written Report

Saddleback College Written Report

D. Associated Student Government Reports

E. Board Request(s) for Reports

1. Trustee Jay has requested a report of the various participatory governance groups and how they are appointed to policy making committees.

Board of Trustees Request for Report

Board Policy 4056

Administrative Regulation 4056

Additional Documents

C. College Presidents' Reports (Written Reports included in Section 8.0)

4.0 DISCUSSION ITEMS

- 4.1 SOCCCD: Acceptance of the District, Saddleback College Foundation, Irvine Valley College Foundation, and Foundation for the South Orange County CCD Annual Audit/Review Reports: FY 2018-2019

Accept the District, the Saddleback College Foundation, the Irvine Valley College Foundation, and the Foundation for the South Orange County CCD FY 2018-2019 audit/review reports as presented.

Item 4.1

5.0 CONSENT CALENDAR ITEMS

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

Trustee Wright requested to remove item 5.1 from the consent calendar for separate discussion and action.

On a motion made by Trustee Lang and seconded by Trustee Jemal, the balance of the consent calendar was approved on a 7 - 0 vote.

5.1 SOCCCD: Board of Trustees Meeting Minutes

On a motion made by Trustee Lang and seconded by Trustee Jemal, this item was approved with minor corrections on a 7-0 vote.

Approve minutes of a Regular Meeting held on October 28, 2019.

[Item 5.1](#)
[Exhibit A](#)

- 5.2 Saddleback College: New, Revised, and Deleted Curriculum for the 2020-21 Academic Year

Approve the proposed curriculum changes for the 2020-21 academic year at Saddleback College.

[Item 5.2](#)
[Exhibits A-D](#)

- 5.3 SOCCCD: Dual Enrollment SOCCCD (Saddleback College) - Capistrano Unified School District, College and Career Access Pathways Partnership Agreement, 2020

Accept for review and study the Dual Enrollment, SOCCCD (Saddleback College) - Capistrano Unified School District College and Career Access Pathways Partnership Agreement, for the term of January 1, 2020 to December 31, 2021.

[Item 5.3](#)
[Exhibit A](#)

- 5.4 SOCCCD: Dual Enrollment, SOCCCD (Saddleback College) - Saddleback Valley Unified School District, College and Career Access Pathways Partnership Agreement, 2020

Accept for review and study the Dual Enrollment, SOCCCD (Saddleback College) - Saddleback Valley Unified School District College & Career Access Pathways Partnership Agreement for January 1, 2020 to December 31, 2021.

[Item 5.4](#)
[Exhibit A](#)

5.5 SOCCCD: Saddleback College Access Control Project, Change Order No. 01, Soltek Pacific Construction

Approve Change Order No. 01 for the Saddleback College Access Control project, and authorize staff to execute the corresponding change order with Soltek Pacific Construction, resulting in a decrease of \$210,170, for a revised contract total of \$9,689,830.

[Item 5.5](#)
[Exhibit A](#)

5.6 Saddleback College and Irvine Valley College: Spring 2020 Community Education Programs (shared item)

Approve Community Education courses, presenters, and compensation for Spring 2020.

[Item 5.6](#)
[Exhibits A-B](#)

5.7 Saddleback College and Irvine Valley College: Speakers

Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.

[Item 5.7](#)
[Exhibit A](#)

5.8 SOCCCD: Saddleback College and Irvine Valley College, Notices of Completion, Various Projects

Authorize filing the Notices of Completion for the East Practice Field project at Saddleback College to Professional Turf Specialties, Inc., for a contract total of \$84,060.00 and for the Added Panic Buttons project at Irvine Valley College to Blue Violet Networks, LLC, for a contract total of \$29,633.71.

[Item 5.8](#)
[Exhibits A-B](#)

5.9 SOCCCD: Student Out of State Travel

Approve the college student out of state travel for the participants, dates, locations and costs.

[Item 5.9](#)
[Exhibit A](#)

- 5.10 Irvine Valley College: Curriculum Revisions for the 2020-2021 Academic Year

Approve curriculum revisions as recommended by the Curriculum Committee in consultation with the Academic Senate for the 2020-2021 academic year, pursuant to Title 5, Section 53200 et seq.

[Item 5.10](#)
[Exhibit A](#)

- 5.11 SOCCCD: Trustees' Requests for Attending Conferences

Approve trustees' requests for attending conferences.

[Item 5.11](#)
[Exhibits A-B](#)

- 5.12 SOCCCD: Transfer of Budget Appropriations

Ratify the transfer of budget appropriations as listed.

[Item 5.12](#)
[Exhibit A](#)

- 5.13 SOCCCD: Budget Amendment: Adopt Resolution No. 19-31 to Amend FY 2019-2020 Adopted Budget

Adopt Resolution No. 19-31 to amend the FY 2019-2020 Adopted Budget.

[Item 5.13](#)
[Exhibit A](#)

- 5.14 SOCCCD: September - October 2019 Amendments

Ratify the amendments as listed.

[Item 5.14](#)
[Exhibits A-B](#)

- 5.15 SOCCCD: Purchase Orders and Checks

Ratify the purchase orders and checks as listed.

[Item 5.15](#)
[Exhibits A-C](#)

5.16 SOCCCD: Contracts

Ratify contracts as listed.

[Item 5.16](#)
[Exhibits A-C](#)

6.0 GENERAL ACTION ITEMS

[6.1](#) [SOCCCD: Acceptance of the District, Saddleback College Foundation, Irvine Valley College Foundation, and Foundation for the South Orange County CCD Annual Audit/Review Reports: FY 2018-2019](#)

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 7 - 0 vote.

Accept the District, the Saddleback College Foundation, the Irvine Valley College Foundation, and the Foundation for the South Orange County CCD FY 2018-2019 audit/review reports as presented.

[Item 6.1](#)
[Exhibits A-D](#)

[6.2](#) [SOCCCD: Renewal of Agreement for Independent Auditing Services, CliftonLarsonAllen LLP](#)

On a motion made by Trustee Whitt Rydell and seconded by Trustee Wright, this item was approved on a 7 - 0 vote.

Amend the contract and exercise the option to renew the contract with CliftonLarsonAllen LLP to perform the District's financial audit for an additional two fiscal years during the term of July 1, 2020 to February 28, 2022 or upon completion of contract requirements based upon their performance at the revised fees for an amount not to exceed \$264,300.

[Item 6.2](#)
[Exhibit A](#)

[6.3](#) [SOCCCD: Master Agreements for IT Consultant Services for Student Information Systems, Neudesic, LLC, Experis US, LLC and Xelleration, LLC](#)

On a motion made by Trustee Whitt Rydell and seconded by Trustee Jay, this item was approved on a 7 - 0 vote.

Approve the Master Agreements for IT Consultant Services for Student Information Systems with Neudesic, LLC, Experis US, LLC and Xellation, LLC from January 1, 2020 to December 31, 2024.

[Item 6.3](#)
[Exhibits A-D](#)

[6.4](#) [SOCCCD: Advanced Technology and Education Park \(ATEP\) Phase 1 Campus Site Signage Project, Award of Bid No. 27, New Dynasty Construction Co.](#)

On a motion made by Trustee Milchiker and seconded by Trustee Wright, this item was approved on a 6 - 1 vote with Trustee Whitt Rydell casting a negative vote.

Approve award of Bid No. 27, ATEP Phase 1 Campus Site Signage Project, and approve the agreement with New Dynasty Construction, Co., in the amount of \$1,870,121.

[Item 6.4](#)
[Exhibits A-B](#)

[6.5](#) [Saddleback College: Subaward Agreement from University of California, Irvine - NSF Prime Award DUE-1928554](#)

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 7 - 0 vote.

Approve and accept this subaward from the University of California, Irvine for \$259,889 from October 1, 2019 to September 30, 2024 for NSF Award DUE-1928554 and authorize the Vice Chancellor of Business Services, or designee, to execute the agreement.

[Item 6.5](#)
[Exhibits A-B](#)

[6.6](#) [SOCCCD: Board Policy Revision: BP-4091 Administrator Retreat Rights, BP-4113 Parental Leave for Management Personnel, BP-4201 Change in Position of Personnel Into or Within Management, BP-4220 Substitute Classified Employees, BP-6125 Field Trips, Excursions, and Field Study Courses, BP-6150 Study Abroad Programs](#)

On a motion made by Trustee Jay and seconded by Trustee Wright, this item was accepted for review and study, with minor corrections, on a 7 - 0 vote.

Accept for review and study the board policies as listed.

[Item 6.6](#)

[Exhibits A-F](#)

- [6.7](#) [SOCCCD: Board Policy Revision: BP-3110 Basic Aid Funds Allocation Process, BP-4000.6 Complaints- Harassment and Discrimination, BP-4500 Unlawful Harassment and Discrimination Prevention and Complaints, BP-6130 Textbook Adoption](#)

On a motion made by Trustee Whitt Rydell and seconded by Trustee Jay, this item was approved on a 7 - 0 vote.

Approve the board policies as listed.

[Item 6.7](#)

[Exhibits A-D](#)

- [6.8](#) [SOCCCD: District Initial Proposal to California School Employees Association \(CSEA\)](#)

On a motion made by Trustee Whitt Rydell and seconded by Trustee Wright, this item was approved on a 7 - 0 vote.

Accept for review and study the District's initial proposal to the SOCCCD California School Employees Association for the purpose of negotiations.

[Item 6.8](#)

[Exhibit A](#)

- [6.9](#) [SOCCCD: District Initial Proposal to Police Officers Association \(POA\)](#)

On a motion made by Trustee Wright and seconded by Trustee Jemal, this item was approved on a 7 - 0 vote.

Accept for review and study the District's initial proposal to the SOCCCD Police Officers Association for the purpose of negotiations.

[Item 6.9](#)

[Exhibit A](#)

- [6.10](#) [SOCCCD: Academic Employee and Classified Administrator Personnel Actions - Regular Items](#)

On a motion made by Trustee Milchiker and seconded by Trustee Whitt Rydell, this item was approved on a 7 - 0 vote.

Ratify New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Workload Banking, Reorganization/Reclassification, Administrator Contract Extensions, Resignation/Retirement/Conclusion of Employment.

[Item 6.10](#)
[Exhibits A-C](#)

[6.11](#) [SOCCCD: Faculty Conversion to Canvas One - Time Stipends](#)

On a motion made by Trustee Milchiker and seconded by Trustee Jay, this item was approved on a 6 - 1 vote with Trustee Lang casting a negative vote.

Ratify Additional Compensation: Canvas Conversion-General Fund.

[Item 6.11](#)
[Exhibit A](#)

[6.12](#) [SOCCCD: Classified Personnel Actions - Regular Items](#)

On a motion made by Trustee Wright and seconded by Trustee Whitt Rydell, this item was approved on a 7 - 0 vote.

Ratify New Personnel Appointments, Authorization to Establish and Announce Classified Positions, Resignation/Retirement/Conclusion of Employment.

[Item 6.12](#)
[Exhibit A](#)

[6.13](#) [SOCCCD: Non-Bargaining Unit Personnel Action - Regular Items](#)

On a motion made by Trustee Wright and seconded by Trustee Jemal, this item was approved on a 7 - 0 vote.

Ratify New Personnel Appointments, Volunteers.

[Item 6.13](#)
[Exhibit A](#)

[6.14](#) [SOCCCD: Adjustment to the Faculty Association \(FA\) Salary Schedule](#)

On a motion made by Trustee Jemal and seconded by Trustee Wright, this item was approved on a 7 - 0 vote.

Approve the increase to the FA salary schedule for 2019 - 2020 and 2020 - 2021.

[Item 6.14](#)
[Exhibits A-B](#)

7.0 REPORTS

[7.1 Saddleback College and Irvine Valley College: Speakers](#)

A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.

[Item 7.1](#)
[Exhibit A](#)

[7.2 SOCCCD: Staff Response to Public Comments from Previous Board Meeting](#)

None

[Item 7.2](#)

[7.3 SOCCCD: Facilities Plan Status Report.](#)

Report on the status of major capital projects.

[Item 7.3](#)
[Exhibit A](#)

[7.4 SOCCCD: Monthly Financial Status Report.](#)

The reports display the adopted budget, revised budget and transactions through September 30, 2019.

[Item 7.4](#)
[Exhibit A](#)

[7.5 SOCCCD: Quarterly Investment Report.](#)

Report for period September 30, 2019.

[Item 7.5](#)

[7.6 SOCCCD: Basic Aid.](#)

Report for period ending October 31, 2019.

[Item 7.6](#)
[Exhibit A](#)

[7.7](#) [SOCCCD: Retiree \(OPEB\) Trust Fund.](#)

Report for period ending September 30, 2019.

[Item 7.7](#)
[Exhibit A](#)

[7.8](#) [SOCCCD: Pension Stabilization Trust Fund.](#)

Report for period ending September 30, 2019.

[Item 7.8](#)
[Exhibit A](#)

8.0 REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS

Reports by the following individuals and groups may be written and submitted through the docket process prior to distribution of the Board agenda packet. Speakers are limited to two minutes each.

[Item 8.0](#)

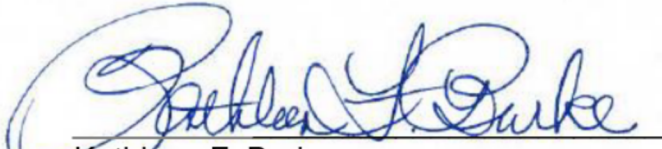
- [A. Saddleback College Academic Senate](#)
- [B. Faculty Association](#)
- [C. Irvine Valley College Academic Senate](#)
- [D. Vice Chancellor, Technology and Learning Services](#)
- [E. Vice Chancellor, Human Resources](#)
- [F. Vice Chancellor, Business Services](#)
- [G. Irvine Valley College Classified Senate](#)
- [H. California School Employees Association](#)
- [I. Saddleback College Classified Senate](#)

J. Police Officers Association

9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): 9:00 P.M.

The meeting adjourned at 8:33 p.m. in memory of William "Bill" Woollett, IVC Foundation Board member and Irvine's first City Manager



Kathleen F. Burke
Secretary, Board of Trustees