

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
RONALD REAGAN BOARD OF TRUSTEES ROOM-RM 145
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING
March 25, 2019**

PRESENT

Members of the Board of Trustees:

T.J. Prendergast, III, President
Timothy Jemal, Vice President
James R. Wright, Clerk
Barbara J. Jay, Member
David B. Lang, Member
Marcia Milchiker, Member
Terri Whitt, Member
Evelyn Hoang, Student Member

ABSENT

Administrative Officers:

Kathleen F. Burke, Chancellor
Robert Bramucci, Vice Chancellor, Technology and Learning Services
Ann-Marie Gabel, Vice Chancellor, Business Services
Cindy Vyskocil, Vice Chancellor, Human Resources
Elliot Stern, President Saddleback College
Glenn Roquemore, President Irvine Valley College

CALL TO ORDER: 5:00 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call to Order

1.2 Public Comments

Members of the public may address the Board on items listed to be discussed in closed session. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak" and submit prior to the start of closed session. These forms are available outside the board room. Speakers are limited to two minutes each.

No public comments were made.

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

1.3 Public Employee Employment, Evaluation of Performance, Discipline, Dismissal, Release (Government Code Section 54957(b).)

A. Public Employee Discipline, Dismissal, Release (Government Code Section 54957(b).)

1.4 Conference with Labor Negotiators (Government Code Section 54957.6)

A. Faculty Association (FA)

Agency Designated Negotiator: Dr. Cindy Vyskocil, Vice Chancellor of Human Resources and Eloy Oakley Ortiz, Chancellor - California Community Colleges

B. Classified School Employees Association (CSEA)

Agency Designated Negotiator: Dr. Cindy Vyskocil, Vice Chancellor of Human Resources

C. Police Officers Association (POA)

Agency Designated Negotiator: Dr. Cindy Vyskocil, Vice Chancellor of Human Resources

1.5 Conference with Legal Counsel (Government Code Section 54956.9)

A. Anticipated Litigation (Government Code Section 54956.9(d)(2))

Significant exposure to litigation: 4 potential cases

RECONVENE OPEN SESSION: 6:30 P.M.

2.0 PROCEDURAL MATTERS

2.1 [Actions Taken in Closed Session](#)

On a 7 to 0 vote, the board, in closed session, voted to issue a Notice of Rejection of Claim pursuant to Government Code Section 913.

2.2 [Invocation](#)

Led by Trustee T.J. Prendergast

2.3 [Pledge of Allegiance](#)

Led by Trustee Terri Whitt

2.4 Public Comments

Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit prior to the beginning of open session. These forms are available outside the board room. Speakers are limited to up to two minutes each.

Two public comments were made regarding faculty contract negotiations.

3.0 REPORTS

3.1 Oral Reports: Speakers are limited to up to two minutes each.

A. Board Reports

B. Chancellor's Report

Written Report

C. College Presidents' Reports (Written Reports included in Section 8.0)

Irvine Valley College Written Report

Saddleback College Written Report

D. Associated Student Government Reports

E. Board Request(s) for Reports

4.0 DISCUSSION ITEMS

4.1 SOCCCD: Saddleback College and Irvine Valley College Foundations Annual Report.
Foundation staff will provide a financial summary and summary of

[accomplishments for FY 2017-2018.](#)

[Item 4.1](#)

[Exhibits A-B](#)

Executive Director Elissa Oransky, IVC Foundation, Interim Executive Director Steve Richardson, Saddleback College Foundation and Board of Directors Chairman Anthony Ferry, Saddleback College Foundation, presented the annual foundation report to the Board of Trustees.

[4.2 SOCCCD: State and Federal Legislative Priorities](#)

[Letitia Clark, District Director of Public Affairs and Government Relations, will present state and federal legislative priorities for the Board of Trustees to consider.](#)

[Item 4.2](#)

[Exhibit A](#)

[PowerPoint Presentation](#)

Letitia Clark, District Director of Public Affairs and Government Relations, presented the state and federal legislative priorities for the board's consideration.

[5.0 CONSENT CALENDAR ITEMS](#)

Trustee Prendergast requested to remove item 5.2 and 5.13, and Trustee Jay requested to remove item 5.12 from the consent calendar for separate discussion and action.

On a motion made by Trustee Wright and seconded by Trustee Jay, the balance of the consent calendar was approved on a 7 to 0 vote.

- 5.1 SOCCCD: Board of Trustees Meeting Minutes
Approve minutes of Regular Meeting held on February 25, 2019.

[Item 5.1](#)

[Exhibit A](#)

[5.2 SOCCCD: Resolution](#)

[Jack S. Roper, First SOCCCD Superintendent and Saddleback College President](#)

[Item 5.2](#)

[Exhibit A](#)

On a motion made by Trustee Milchiker and seconded by Trustee Wright, this item was approved on a 7 - 0 vote.

- 5.3 Saddleback College: Revised Curriculum for the 2019-20 Academic Year
Approve the proposed curriculum changes for the 2019-20 academic years at Saddleback College.

[Item 5.3](#)

[Exhibit A](#)

- 5.4 Saddleback College and Irvine Valley College: Speakers
Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.

[Item 5.4](#)
[Exhibit A](#)

- 5.5 SOCCCD: 2020-2021 Academic Calendar
Accept for review and study the proposed Academic Calendar for 2020-2021.

[Item 5.5](#)
[Exhibits A-B](#)

- 5.6 Irvine Valley College: Curriculum Revisions for the 2019-2020 Academic Year
Approve curriculum revisions as recommended by the Curriculum Committee in consultation with the Academic Senate for the 2019-2020 academic year, pursuant to Title 5, Section 53200 et seq.

[Item 5.6](#)
[Exhibit A](#)

- 5.7 SOCCCD: Irvine Valley College, Notices of Completion, Various Projects
Authorize filing the Notices of Completion at Irvine Valley College for the B300 Printmaking Studio & Art Gallery Refresh project to Otero Construction, Inc., for a final contract amount of \$75,137, the Life Sciences Building 1st Floor Seal Coat project to SD Remodeling, Inc., for a final contract amount of \$62,500 and the SSC VAV Reheat Repiping project to ACCO Engineered Systems, Inc., for a final contract amount of \$43,804.

[Item 5.7](#)
[Exhibits A-C](#)

- 5.8 SOCCCD: Labor Compliance Services, TGS Enterprises, Inc. dba The Solis Group.
Approve the Labor Compliance Services agreement with TGS Enterprises, Inc. dba The Solis Group, from April 1, 2019 to March 31, 2024.

[Item 5.8](#)
[Exhibits A-B](#)

- 5.9 SOCCCD: Student Out of State Travel.
Approve the college student out of state travel for the participants, dates, locations and costs.

[Item 5.9](#)

[Exhibit A](#)

- 5.10 SOCCCD: Transfer of Budget Appropriations.
Ratify the transfer of budget appropriations as listed.

[Item 5.10](#)
[Exhibit A](#)

- 5.11 SOCCCD: Budget Amendment: Adopt Resolution No.19-07 to Amend FY 2018-2019 Adopted Budget.
Adopt Resolution No. 19-07 to amend the Adopted Budget as listed.

[Item 5.11](#)
[Exhibit A](#)

- [5.12](#) [SOCCCD: Purchase Orders and Checks.](#)
[Ratify the purchase orders and checks as listed.](#)

[Item 5.12](#)
[Exhibits A-C](#)

A correction to a date was made on Exhibit A and B to supplier contract Blue Violet Networks. The correct date the contract was board approved is June 25, 2018.

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 7 - 0 vote.

- [5.13](#) [SOCCCD: Contracts.](#)
[Ratify contracts as listed.](#)

[Item 5.13](#)
[Exhibits A-C](#)

The header on Exhibit A was corrected to read, "Contracts with Values between \$5,000 and \$200,000." The location of the Blackbaud, Inc. agreement on Exhibit A, page 4, was corrected to read, "Saddleback College."

On a motion made by Trustee Wright and seconded by Trustee Jay, this item was approved on a 7 - 0 vote.

[6.0](#) [GENERAL ACTION ITEMS](#)

- [6.1](#) [SOCCCD: CCCT Board of Directors Election 2019](#)
[Recommendation for SOCCCD board members to nominate up to seven candidates to the CCCT Board of Directors.](#)

[Item 6.1](#)
[Exhibit A](#)

The SOCCCD Board of Trustees nominated five candidates for the CCCT Board of Directors. The names of the candidates are: Thomas J. Prendergast, III, South Orange County CCD, Kenneth A. Brown, El Camino CCD, Mark Evilsizer, Palomar CCD, Michelle R. Jenkins, Santa Clarita CCD, Linda S. Wah, Pasadena CCD.

On a motion made by Trustee Milchiker and seconded by Trustee Wright, this item was approved on a 7 - 0 vote.

- 6.2 [SOCCCD: OCSBA Maureen DiMarco Award Nomination Recommendation for SOCCCD board members to nominate Robert Flournoy, IVC classified employee, for the Maureen DiMarco Award and approve the nomination for transmittal to Orange County Department of Education.](#)

Item 6.2
Exhibit A

The SOCCCD Board of Trustees nominated Robert Flournoy for the Maureen DiMarco Award. The completed nomination packet will be submitted for consideration to the Orange County Department of Education.

On a motion made by Trustee Jay and seconded by Trustee Milchiker, this item was approved on a 7 - 0 vote.

- 6.3 [SOCCCD: OCSBA Board of Directors Interest Form Approve possible trustee nomination\(s\) for transmittal to OCSBA.](#)

Item 6.3
Exhibit A

Board members nominated Trustee Prendergast for consideration to serve on the OCSBA Board of Directors. The interest form will be forwarded to the Orange County School Boards Association at the Orange County Department of Education.

On a motion made by Trustee Whitt and seconded by Trustee Jemal this item was approved on a 7 - 0 vote.

- 6.4 [SOCCCD: Request to Change Local District Election System Adopt Resolution initiating process of establishing Elections by-Trustee Areas.](#)

Item 6.4
Exhibits A-B

The Board adopted Resolution #19-06, initiating the process of establishing Elections by-Trustees Areas.

On a motion made by Trustee Jay and seconded by Trustee Wright, this item was approved on a 7 - 0 vote.

- 6.5 [SOCCCD: Saddleback College Community Education, Emeritus Institute, and K-12 Partnerships Facility Use Agreement with Saddleback Valley Unified School District \(SVUSD\). Approve the Facility Use Agreement with the Saddleback Valley Unified School District for a five-year total of \\$609,000 for facilities use from July 1, 2018 through June 30, 2023.](#)

[Item 6.5](#)
[Exhibit A](#)

On a motion made by Trustee Lang and seconded by Trustee Milchiker, this item was approved on a 7 - 0 vote.

- [6.6](#) [SOCCCD: Authorize the Purchase of Furniture at Saddleback College, National Office Furniture, Inc.](#)
[Approve the use of California Multiple Award Schedule Contract No. 4-11-71-0119A, Supplement No. 7 as awarded to National Office Furniture, Inc. for the purchase of furniture.](#)

[Item 6.6](#)

On a motion made by Trustee Jay and seconded by Trustee Whitt, this item was approved on a 7 - 0 vote.

- [6.7](#) [SOCCCD: Authorize the Purchase of Identification Card Printing Equipment, Software, Cards, Integrations Services, and Related Supplies from Card Integrators Corporation.](#)
[Approve the use of California Multiple Award Schedule Contract No. 3-09-67-0016A, Supplement No. 1 as awarded to Card Integrators Corporation for the purchase of identification card printing equipment, software, integrations services, cards, and related supplies.](#)

[Item 6.7](#)

On a motion made by Trustee Whitt and seconded by Trustee Jay, this item was approved on a 7 - 0 vote.

- [6.8](#) [SOCCCD: Retiree OPEB Trust Actuarial Report and Recommended Funding.](#)
[Accept Nyhart Company's 2019 actuarial report and allocate \\$659,154 to fund the actuarial accrued liability and \\$5,039,664 to fund the normal cost for FY 2019-2020.](#)

[Item 6.8](#)
[Exhibit A](#)

On a motion made by Trustee Jemal and seconded by Trustee Wright, this item was approved on a 7 - 0 vote.

- [6.9](#) [SOCCCD: Board Policy Revision: BP-146 Chancellor Succession, BP-1500 Naming of College Facilities, BP-1900 Alcoholic Beverages, BP-3007 Cash Handling, BP-3101 Budget Management, BP-3101.5 \(now 3103\) Fiscal Management, BP-3102 Investment Policy, BP-3104 Fiscally Accountable, BP-3300 Gifts, Donations and Bequests, BP-3451 Safety and Health, BP-3520 Refreshments and Meals at District Functions, BP-3811 College Bookstores, BP-4006 Communicable](#)

[Diseases Assessment, BP-4007 Health Examinations.](#)
[Accept for review and study board policies as listed.](#)

[Item 6.9](#)
[Exhibits A-N](#)

Trustee Lang provided his board policy changes to Chancellor Burke for her consideration.

On a motion made by Trustee Jay and seconded by Trustee Wright, this item was approved on a 7 - 0 vote.

[6.10](#) [SOCCCD: Board Policy Revision: BP-112 Duties and Responsibilities of the Board of Trustees, BP-118 Committees of the Board, BP-122 Closed Sessions, BP-124 Special and Emergency Meetings, BP-136 Minutes of the Board of Trustees, BP-138 Recording of Board of Trustee Meetings, BP-152 Presentation of Initial Collective Bargaining Proposals, BP-180 Respectful Interactions and Collaboration.](#)
[Approve board policies as listed.](#)

[Item 6.10](#)
[Exhibits A-H](#)

A minor correction was made to Board Policy 124.

On a motion made by Trustee Whitt and seconded by Trustee Jemal, this item was approved on a 7 - 0 vote.

[6.11](#) [SOCCCD: Academic Employee and Classified Administrator Personnel Actions – Regular Items](#)
[Ratify New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non General Fund, Resignation/Retirement/Conclusion of Employment, Reduced Workload Program with STRS Retirement.](#)

[Item 6.11](#)
[Exhibit A](#)

On a motion made by Trustee Jemal and seconded by Trustee Milchiker, this item was approved on a 7 - 0 vote.

[6.12](#) [SOCCCD: Faculty Conversion to Canvas One – Time Stipends](#)
[Ratify Additional Compensation: Canvas Conversion-General Fund.](#)

[Item 6.12](#)
[Exhibit A](#)

On a motion made by Trustee Whitt and seconded by Trustee Jay, this item was approved on a 6 - 1 vote with Trustee Lang casting a negative vote.

[6.13](#) [SOCCCD: Classified Personnel Actions – Regular Items](#)
[Ratify New Personnel Appointments, Authorization to Establish and](#)

Announce (A) Classified Position(s), Reorganization/Reclassification, Authorization to Increase/Decrease Hours per Week and/or Months per Year on (A) Classified Position(s), Change of Status, Out of Class Assignments – For Positions that are Vacant During Recruitment for Permanent Appointments (Limited to 960 Hours per Fiscal Year), Resignation/Retirement/Conclusion of Employment.

Item 6.13
Exhibit A

On a motion made by Trustee Jemal and seconded by Trustee Jay, this item was approved on a 7 - 0 vote.

6.14 SOCCCD: Non-Bargaining Unit Personnel Action – Regular Items Ratify New Personnel Appointments, Volunteers.

Item 6.14
Exhibit A

On a motion made by Trustee Jay and seconded by Trustee Lang, this item was approved on a 7 - 0 vote.

7.0 REPORTS

7.1 Saddleback College and Irvine Valley College: Speakers
A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.

Item 7.1
Exhibit A

7.2 SOCCCD: Staff Response to Public Comments from Previous Board Meeting
Staff response from District Services, Irvine Valley College and Saddleback College to a public comment made at the February 25, 2019 Board Meeting.

Item 7.2
Exhibit A

7.3 SOCCCD: Facilities Plan Status Report.
Report on the status of major capital projects.

Item 7.3
Exhibit A

7.4 SOCCCD: Monthly Financial Status Report.
The reports display the adopted budget, revised budget and transactions through February 28, 2019.

Item 7.4

Exhibit A

7.5 SOCCCD: Retiree (OPEB) Trust Fund.
Report for period ending January 31, 2019.

Item 7.5
Exhibit A

8.0 **REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS**

A. Saddleback College Academic Senate

B. Faculty Association

C. Irvine Valley College Academic Senate

D. Vice Chancellor, Technology and Learning Services

E. Vice Chancellor, Human Resources

F. Vice Chancellor, Business Services

G. Irvine Valley College Classified Senate

H. California School Employees Association

I. Saddleback College Classified Senate

J. Police Officers Association

9.0 **ADDITIONAL ITEMS**

ADJOURNMENT (or continuation of closed session if required): 9:00 P.M.

The meeting was adjourned at 8:45 p.m. in memory of Saddleback College Professor Lee Haggerty.

A handwritten signature in blue ink, reading "Kathleen F. Burke". The signature is written in a cursive style with a large initial "K".

Kathleen F. Burke
Secretary, Board of Trustees