

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
RONALD REAGAN BOARD OF TRUSTEES ROOM-RM 145
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING
June 24, 2019**

PRESENT

Members of the Board of Trustees:

Timothy Jemal, Vice President
James R. Wright, Clerk
Barbara J. Jay, Member
David B. Lang, Member
Marcia Milchiker, Member
Terri Whitt, Member
Martha Uriarte, Student Member

ABSENT

T.J. Prendergast, III, President

Administrative Officers:

Kathleen F. Burke, Chancellor
Robert Bramucci, Vice Chancellor, Technology and Learning Services
Ann-Marie Gabel, Vice Chancellor, Business Services
Cindy Vyskocil, Vice Chancellor, Human Resources
Elliot Stern, President Saddleback College
Glenn Roquemore, President Irvine Valley College

CALL TO ORDER: 4:30 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call to Order

1.2 Public Comments

There were no public comments.

Members of the public may address the Board on items listed to be

discussed in closed session. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak" and submit prior to the start of closed session. These forms are available outside the board room. Speakers are limited to two minutes each.

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

1.3 Public Employee Employment, Evaluation of Performance, Discipline, Dismissal, Release (Government Code Section 54957(b).)

- A. Public Employee Discipline, Dismissal, Release (Government Code Section 54957(b).) (4 matters)
- B. Public Employee Performance Evaluation (Government Code Section 54957(b).)

1.4 Conference with Labor Negotiators (Government Code Section 54957.6)

- A. Faculty Association (FA)

Agency Designated Negotiator: Ann-Marie Gabel, Vice Chancellor of Business Services

- B. Classified School Employees Association (CSEA)

Agency Designated Negotiator: Ann-Marie Gabel, Vice Chancellor of Business Services

- C. Police Officers Association (POA)

Agency Designated Negotiator: Ann-Marie Gabel, Vice Chancellor of Business Services

1.5 Conference with Legal Counsel (Government Code Section 54956.9)

- A. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) and paragraph (3) of subdivision (e) of Section 54956.9. (1 case)
- B. Anticipated Litigation (Government Code Section 54956.9(d)(2).) (4 potential cases)

RECONVENE OPEN SESSION: 6:30 P.M.

2.0 PROCEDURAL MATTERS

2.1 Actions Taken in Closed Session

On a 6 to 0 vote with Trustee Prendergast absent, the board, in closed session, voted to approve the settlement of pending litigation prior to judicial proceedings pursuant to Government Code Section 54957.1(3) The substance of the agreement includes a settlement of all claims by a former manager/administrator in an amount not to exceed \$75,000 which includes attorney fees.

[2.2 Invocation](#)

Led by Trustee Tim Jemal

[2.3 Pledge of Allegiance](#)

Led by Trustee David Lang

[2.4 Public Comments](#)

Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit prior to the beginning of open session. These forms are available outside the board room. Speakers are limited to up to two minutes each.

There were no public comments.

3.0 REPORTS

[3.1 Oral Reports: Speakers are limited to up to two minutes each.](#)

[A. Board Reports](#)

[B. Chancellor's Report](#)

[Written Report](#)

[C. College Presidents' Reports \(Written Reports included in Section 8.0\)](#)

[Irvine Valley College Written Report](#)

[Saddleback College Written Report](#)

[D. Associated Student Government Reports](#)

[E. Board Request\(s\) for Reports](#)

4.0 DISCUSSION ITEMS

[4.1 SOCCCD: FY 2019-2020 Tentative Budget](#)

Approve the FY 2019-2020 tentative budget as presented.

[Item 4.1](#)

[PowerPoint Presentation](#)

5.0 CONSENT CALENDAR ITEMS

Trustee Wright requested to remove item 5.5 from the consent calendar for separate discussion and action.

On a motion made by Trustee Milchiker and seconded by Trustee Lang, the balance of the consent calendar was approved on a 6-0 vote, with Trustee Prendergast absent.

- 5.1 SOCCCD: Board of Trustees Meeting Minutes
Approve minutes of a Special Meeting held on May 20, 2019 and a Regular Meeting held on May 20, 2019.

[Item 5.1](#)

[Exhibits A-B](#)

- 5.2 Irvine Valley College: Curriculum Revisions for the 2019-2020 Academic Year
Approve curriculum revisions as recommended by the Curriculum Committee in consultation with the Academic Senate for the 2019-2020 academic year, pursuant to Title 5, Section 53200 et seq.

[Item 5.2](#)

[Exhibit A](#)

- 5.3 Irvine Valley College: Community Education, Summer 2019
Approve the Community Education courses, presenters and compensation

[Item 5.3](#)

[Exhibit A](#)

- 5.4 Saddleback College and Irvine Valley College: Community Education Fall 2019
Approve Fall 2019 Community Education courses, presenters, and compensation.

[Item 5.4](#)

[Exhibits A-B](#)

- 5.5 [Saddleback College and Irvine Valley College: Speakers](#)

On a motion made by Trustee Milchiker and seconded by Trustee Lang, this item was approved on a 6 - 0 vote with Trustee Prendergast absent.

Approve general fund honoraria for speakers for events and/or classes at

Saddleback College and Irvine Valley College.

[Item 5.5](#)
[Exhibit A](#)

5.6 Saddleback College: Revised and Deleted Curriculum for the 2019-20 and 2020-21 Academic Years

Approve the proposed curriculum changes for the 2019-20 and 2020-21 academic years at Saddleback College

[Item 5.6](#)
[Exhibits A-C](#)

5.7 SOCCCD: Advanced Technology and Education Park (ATEP) - Temporary Fencing Project, Notice of Completion, Amtek Construction.

Authorize filing the Notice of Completion for the Advanced Technology and Education Park Temporary Fencing project to Amtek Construction, for a final contract amount of \$769,637.

[Item 5.7](#)
[Exhibit A](#)

5.8 SOCCCD: Authorize the Purchase of Maintenance Service Subscriptions and Support for Palo Alto Networks, Inc. Network Security Firewall Equipment, Optiv Security, Inc.

Approve the use of Master Price Agreement No. AR626, Amendment No. 3, as awarded by the state of Utah in association with the NASPO/WSCA, and approved for usage by the state of California pursuant to the California Participating Addendum No. 7-14-70-11. This approval applies to procurement of ongoing annual maintenance service subscriptions and support for the network security firewall equipment from Optiv Security, Inc.

[Item 5.8](#)

5.9 SOCCCD: Declare Miscellaneous Furniture and Equipment as Surplus

Approve the sale or disposal of surplus property and authorize the Executive Director of Procurement, Central Services and Risk Management to hire a private auction firm to conduct the auction, and/or donate, recycle or dispose of items.

[Item 5.9](#)
[Exhibit A](#)

5.10 SOCCCD: Move/Relocation Services Agreement for Task Orders, PENN Corporate Relocation Services

Approve the Move/Relocation Services agreement for Task Orders with PENN Corporate Relocation Services from June 25, 2019 to June 24, 2024.

[Item 5.10](#)

[Exhibit A](#)

5.11 SOCCCD: Trustees' Requests for Attending Conferences
Approve trustees' requests for attending conference(s).

[Item 5.11](#)
[Exhibits A-B](#)

5.12 SOCCCD: Out of State Student Travel
Approve the college student out of state travel for the participants, date, location and costs listed.

[Item 5.12](#)
[Exhibit A](#)

5.13 SOCCCD: Transfer of Budget Appropriations.
Ratify the transfer of budget appropriations as listed.

[Item 5.13](#)
[Exhibit A](#)

5.14 SOCCCD: Budget Amendment: Adopt Resolution No.19-12 to Amend FY 2018-2019 Adopted Budget.
Adopt Resolution No. 19-12 to amend the Adopted Budget as listed.

[Item 5.14](#)
[Exhibit A](#)

5.15 SOCCCD: May 2019 Change Orders/Amendments.
Ratify the change orders/amendments as listed.

[Item 5.15](#)
[Exhibits A-B](#)

5.16 SOCCCD: Purchase Orders and Checks.
Ratify the purchase orders and checks as listed.

[Item 5.16](#)
[Exhibits A-C](#)

5.17 SOCCCD: Contracts.
Ratify contracts as listed.

[Item 5.17](#)
[Exhibits A-C](#)

6.0 GENERAL ACTION ITEMS

[6.1](#) [SOCCCD: FY 2019-2020 Tentative Budget](#)

On a motion made by Trustee Wright and seconded by Trustee Milchiker, this item was approved on a 6 - 0 vote with Trustee Prendergast absent.

Approve the FY 2019-2020 tentative budget as presented.

[Item 6.1](#)
[Exhibit A](#)

[6.2](#) [SOCCCD: Saddleback College Stadium and Site Improvement Project, Material Testing and Inspection Services Amendment No. 01, C.E.M. Lab Corp.](#)

On a motion made by Trustee Lang and seconded by Trustee Milchiker, this item was approved on a 6 - 0 vote with Trustee Prendergast absent.

Approve Amendment No. 01 of the Saddleback College Stadium and Site Improvement project, Material Testing and Inspection Services agreement with C.E.M. Lab Corp., increasing the contract amount by \$264,600 and a contract extension to May 31, 2020, for a not to exceed amount of \$737,053.

[Item 6.2](#)
[Exhibit A](#)

[6.3](#) [SOCCCD: Saddleback College Stadium and Site Improvement Project, Change Order No. 5, PCL Construction Services, Inc.](#)

On a motion made by Trustee Wright and seconded by Trustee Milchiker, this item was approved on a 6 - 0 vote with Trustee Prendergast absent.

Approve Change Order No. 5 for the Saddleback College Stadium and Site Improvement project and authorize staff to execute the corresponding change order with PCL Construction Services, Inc., resulting in an increase of \$954,963, for a revised contract total of \$53,263,676.

[Item 6.3](#)
[Exhibit A](#)

[6.4](#) [SOCCCD: Saddleback College Stadium and Site Improvement Project, Division of the State Architect \(DSA\) Inspection Services, Knowland Construction Services](#)

On a motion made by Trustee Milchiker and seconded by Trustee Jay, this item was approved on a 6 - 0 vote with Trustee Prendergast absent.

Approve the Knowland Construction Services agreement for Division of the State Architect (DSA) Inspection and Assistant DSA Inspection Services for the Saddleback College Stadium and Site Improvement

project, in the amount of \$349,532 for the term ending May 29, 2020.

[Item 6.4](#)
[Exhibit A](#)

[6.5](#) [SOCCCD: FY 2021-2022 Five Year Construction Plan and IPP / FPP Submittal to the State Chancellor's Office](#)

On a motion made by Trustee Whitt and seconded by Trustee Jay, this item was approved on a 6 - 0 vote with Trustee Prendergast absent.

Approve the FY 2021-2022 Five Year Construction Plan. The Chancellor also recommends that the Board of Trustees approve the Initial Project Proposals and Final Project Proposals as submitted with a 50/50 match for state supported items, and approve all five documents for signature and submittal to the State Chancellor's Office.

[Item 6.5](#)
[Exhibits A-F](#)

[6.6](#) [SOCCCD: Professional Services Agreements for Task Orders of Audio-Visual Design and Integration/Implementation Services with Golden Star Technology, Inc. and Southland Technology, Inc.](#)

On a motion made by Trustee Jay and seconded by Trustee Wright, this item was approved on a 6 - 0 vote with Trustee Prendergast absent.

Approve the Professional Services Agreements for Task Orders with Golden Star Technology, Inc. and Southland Technology, Inc. from June 25, 2019 through June 24, 2024.

[Item 6.6](#)
[Exhibits A-C](#)

[6.7](#) [SOCCCD: Board Policy Revision: BP-3100 Budget Preparation, BP-3205 Insurance, BP-3340 Employee Phone Allowance, BP-3515 Reporting of Crimes and/or Safety Concerns, and Notification Protocols, BP-4009 Certification of Freedom from Tuberculosis, BP-4012 Academic Administrators and Classified Management Personnel Files, BP-4013 Confidentiality and Conflicts of Interest in Hiring, BP-4017 Child Abuse Reporting, BP-4020 Designated Administrators and Classified Management Personnel, BP-4050 Workplace Violence, BP-4073 Faculty Reassigned Time and Stipends, BP-4077.1 Change of Assignment Classified Managers, BP-4079 Bereavement Leave for Management Personnel, BP-4082 Medical Benefits for Management Personnel While on Leave, BP-4101 Salary Schedules and Annual Step Increments for Management Personnel, BP-4102 Salary Schedule Placement for Management Personnel and Classified Bargaining Unit Employees, BP-4203 Sick Leave for Management Personnel, BP-4209](#)

[Classified Management Personnel Reduction in Force Notification, BP-5410 Student Equity, BP-5604 Admissions, BP-5605 Residence Determination, BP-5615 Student Records Compliance with Family Educational Rights and Privacy Act \(FERPA\), BP-5627 Student Participation in Governance.](#)

On a motion made by Trustee Wright and seconded by Trustee Lang, this item was accepted for review and study on a 6 - 0 vote with Trustee Prendergast absent.

Accept for review and study the board policies as listed.

[Item 6.7](#)

[Exhibits A-W](#)

[6.8 SOCCCD: Board Policy Revision: BP-1311 Civic Center and Other Facilities Use, BP-3453 Emergency Operations Plan, BP-3502 Campus Police and Safety Services, BP-3517 Student Organizations at Off-Campus Locations, BP-3600 Disposition of District Property, BP-3610 Auxiliary Organizations, Including Foundations, BP-4008 Fingerprinting of Personnel, BP-4014 Electronic Communication, BP-4083 Vacation Leave for Management Personnel, BP-4111 Professional Growth and Development Leave for Administrators and Classified Managers, BP-5608 Student Fee Refunds, BP-5700 Intercollegiate Athletics](#)

On a motion made by Trustee Whitt and seconded by Trustee Wright, this item was approved on a 6 - 0 vote with Trustee Prendergast absent.

Approve the board policies as listed.

[Item 6.8](#)

[Exhibits A-L](#)

[6.9 SOCCCD: Academic Employee and Classified Administrator Personnel Actions - Regular Items](#)

On a motion made by Trustee Jay and seconded by Trustee Milchiker, this item was approved on a 6 - 0 vote with Trustee Prendergast absent.

Ratify Academic Employee and Classified Administrator Personnel Actions.

[Item 6.9](#)

[Exhibits A-B](#)

[6.10 SOCCCD: Faculty Conversion to Canvas One - Time Stipends](#)

On a motion made by Trustee Milchiker and seconded by Trustee Whitt, this item was approved on a 5 - 1 vote with Trustee Lang casting a negative vote and Trustee Prendergast absent.

Ratify Academic Employee Personnel Actions.

[Item 6.10](#)

[Exhibit A](#)

[6.11 SOCCCD: Classified Personnel Actions - Regular Items](#)

On a motion made by Trustee Wright and seconded by Trustee Milchiker, this item was approved on a 6 - 0 vote with Trustee Prendergast absent.

Ratify Classified Employee Personnel Actions.

[Item 6.11](#)

[Exhibit A](#)

[6.12 SOCCCD: Non-Bargaining Unit Personnel Action - Regular Items](#)

On a motion made by Trustee Whitt and seconded by Trustee Lang, this item was approved on a 6 - 0 vote with Trustee Prendergast absent.

Ratify Non-Bargaining Unit Employee Personnel Actions.

[Item 6.12](#)

[Exhibit A](#)

[6.13 SOCCCD: Adjustment to the Police Officers Association \(POA\) Salary Schedule 2019 - 2020](#)

On a motion made by Trustee Jay and seconded by Trustee Wright, this item was approved on a 6 - 0 vote with Trustee Prendergast absent.

Approve the increase to the POA salary schedule for 2019 - 2020.

[Item 6.13](#)

[Exhibits A-B](#)

7.0 REPORTS

[7.1 Saddleback College and Irvine Valley College: Speakers](#)

A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.

[Item 7.1](#)

[Exhibit A](#)

[7.2 SOCCCD: Staff Response to Public Comments from Previous Board Meeting](#)

Response from public comment from May 20, 2019 Board Meeting.

[Item 7.2](#)
[Exhibit A](#)

[7.3](#) [SOCCCD: List of Board Requested Reports](#)

Status of board requested reports from the South Orange County Community College District Board of Trustees.

[Item 7.3](#)

[7.4](#) [SOCCCD: CCCT Student Trustee Member Election - 2019](#)

CCCT Student Trustee Member Election Information.

[Item 7.4](#)

[7.5](#) [SOCCCD: Facilities Plan Status Report.](#)

Report on the status of major capital projects.

[Item 7.5](#)
[Exhibit A](#)

[7.6](#) [SOCCCD: Monthly Financial Status Report.](#)

The reports display the adopted budget, revised budget and transactions through May 31, 2019.

[Item 7.6](#)
[Exhibit A](#)

[7.7](#) [SOCCCD: Retiree \(OPEB\) Trust Fund.](#)

Report for period ending April 30, 2019.

[Item 7.7](#)
[Exhibit A](#)

8.0 REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS

[A.](#) [Saddleback College Academic Senate](#)

[B.](#) [Faculty Association](#)

[C.](#) [Irvine Valley College Academic Senate](#)

[D.](#) [Vice Chancellor, Technology and Learning Services](#)

- E. [Vice Chancellor, Human Resources](#)
- F. [Vice Chancellor, Business Services](#)
- G. [Irvine Valley College Classified Senate](#)
- H. [California School Employees Association](#)
- I. [Saddleback College Classified Senate](#)
- J. Police Officers Association

[Item 8.0](#)

9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): 9:00 P.M.

The meeting was adjourned at 7:56 p.m.

A handwritten signature in blue ink, appearing to read "Kathleen F. Burke". The signature is written in a cursive, flowing style.

Kathleen F. Burke
Secretary, Board of Trustees