

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
RONALD REAGAN BOARD OF TRUSTEES ROOM-RM 145  
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING  
July 30, 2018**

**PRESENT**

Members of the Board of Trustees:

Timothy Jemal, President  
Marcia Milchiker, Vice President  
T.J. Prendergast, III, Clerk  
Barbara J. Jay, Member  
David B. Lang, Member  
James R. Wright, Member  
Evelyn Hoang, Student Member

**Administrative Officers:**

Kathleen F. Burke, Chancellor  
Robert Bramucci, Vice Chancellor, Technology and Learning Services  
Ann-Marie Gabel, Vice Chancellor, Business Services  
Cindy Vyskocil, Vice Chancellor, Human Resources  
Glenn Roquemore, President Irvine Valley College

**ABSENT**

Terri Whitt, Member  
Jim Buysse, Interim President Saddleback College

**CALL TO ORDER: 5:00 P.M.**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

1.2 Public Comments

Members of the public may address the Board on items listed to be discussed in closed session. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. Speakers are limited to two minutes each.

There were no public comments.

**RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

- 1.3 Public Employee Employment, Evaluation of Performance, Discipline, Dismissal, Release (Government Code Section 54957(b).) (4 matters)**  
A. Public Employee Discipline, Dismissal, Release (Government Code Section 54957(b).) (4 matters)
- 1.4 Conference with Labor Negotiators (Government Code Section 54957.6)**  
A. Unrepresented Employees  
Agency Designated Negotiator: Dr. Kathleen F. Burke, Chancellor  
(3 matters)  
B. Faculty Association (FA)  
Agency Designated Negotiator: Dr. Cindy Vyskocil, Vice Chancellor of Human Resources  
C. Classified School Employees Association (CSEA)  
Agency Designated Negotiator: Dr. Cindy Vyskocil, Vice Chancellor of Human Resources  
D. Police Officer's Association (POA)  
Agency Designated Negotiator: Dr. Cindy Vyskocil, Vice Chancellor of Human Resources
- 1.5 Conference with Real Property Negotiators (GC Section 54956.8)**  
A. Agency Designated Negotiator: South Orange County Community College District – Ann-Marie Gabel, CPA, Vice Chancellor, Business Services
- 1.6 Conference with Legal Counsel (Government Code Section 54956.9)**  
A. Anticipated Litigation (Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9)  
(1 potential case)

**RECONVENE OPEN SESSION: 6:30 P.M.**

**2.0 PROCEDURAL MATTERS**

**2.1 [Actions Taken in Closed Session](#)**

On a 6 to 0 vote, with Trustee Whitt absent, the board approved a settlement agreement in the amount of \$25,000 to a full-time faculty member at Saddleback College.

**2.2 [Invocation](#)**  
**Led by Trustee David Lang**

**2.3 [Pledge of Allegiance](#)**  
**Led by Trustee Marcia Milchiker**

**2.4 [Public Comments](#)**

Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. Speakers are limited to up to two minutes each.

There were no public comments.

### **3.0 REPORTS**

3.1 Oral Reports: Speakers are limited to up to two minutes each.

A. Board Reports

B. Chancellor's Report (Written Report included)

Written Report

C. College Presidents' Reports (Written Reports included)

Irvine Valley College Written Report

Saddleback College Written Report

D. Associated Student Government Reports (Written Report included)

ASIVC Written Report

E. Board Request(s) for Reports

Trustee Jay requested a board report on how staff positions at both college foundations are funded.

On a motion made by Trustee Milchiker and seconded by Trustee Jemal, this item was approved on a 6 - 0 vote with Trustee Whitt absent.

### **4.0 DISCUSSION ITEMS**

4.1 Saddleback College and Irvine Valley College: AB 705 Representatives from Saddleback College and Irvine Valley College will share an overview of their board report on AB 705 compliance.

Item 4.1

[Exhibit A](#)  
[PowerPoint Presentation](#)

Dr. Angel Hernandez, Irvine Valley College Counselor and Basic Skills Coordinator and Dr. Jennifer Klein, Saddleback College Director of Planning, Research and Accreditation, presented an overview of SOCCCD Implementation Plan for AB 705.

- 4.2 [Irvine Valley College: Early College, Dual Enrollment and State Initiatives](#)  
[Representatives from Irvine Valley College will share an overview of their board report on Early College and Dual Enrollment.](#)

[Item 4.2](#)  
[Exhibit A](#)  
[PowerPoint Presentation](#)

Traci Fahimi, Dean, Social and Behavioral Sciences, Business Sciences presented information on Early College and Dual Enrollment at Irvine Valley College.

**[5.0 CONSENT CALENDAR ITEMS](#)**

**[All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item and states the compelling reason for separate action.](#)**

On a motion made by Trustee Wright and seconded by Trustee Milchiker, the consent calendar was approved on a 6 – 0 vote with Trustee Whitt absent.

- 5.1 SOCCCD: Board of Trustees Meeting Minutes  
Approve minutes of Special Meeting (Exhibit A) and Regular Meeting (Exhibit B) held on June 25, 2018.

[Item 5.1](#)  
[Exhibits A-B](#)

- 5.2 Saddleback College: Revised and Deleted Curriculum for the 2018-19 Academic Year  
Approve the proposed revised and deleted curriculum for the 2018-19 academic year at Saddleback College.

[Item 5.2](#)  
[Exhibits A-B](#)

- 5.3 Saddleback College and Irvine Valley College: Speakers  
Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.

[Item 5.3](#)  
[Exhibit A](#)

- 5.4 SOCCCD: Irvine Valley College Horizontal Drilling for A-400 Building



Recycled Water Project, Notice of Completion, Amtek Construction.  
Authorize filing the Notice of Completion for the Irvine Valley College Horizontal Drilling, for A-400 Building Recycled Water project, to Amtek Construction for a final contract amount of \$85,333.

[Item 5.4](#)  
[Exhibit A](#)

- 5.5 SOCCCD: Irvine Valley College Professional Services Agreement for Interpreting Services, Amendment No. 3, Goodwill of Orange County.  
Approve Amendment No. 3 with Goodwill Industries of Orange County for providing interpreting services for hearing impaired students of IVC for \$115,000 effective August 1, 2017 to June 30, 2018.

[Item 5.5](#)  
[Exhibits A-D](#)

- 5.6 SOCCCD: Student Out of State Travel  
Approve the colleges' student out of state travel for the participants, dates, locations, courses and costs as listed.

[Item 5.6](#)  
[Exhibit A](#)

- 5.7 SOCCCD: Authorization to Voluntarily Dissolve the Facilities Corporation 2011.  
Authorize the Chancellor to proceed with the actions necessary to dissolve the nonprofit corporation known as the Facilities Corporation 2011 of the South Orange County Community College District.

[Item 5.7](#)

- 5.8 SOCCCD: Trustees' Requests for Attending Conferences  
Approve trustees' requests for attending conference(s).

[Item 5.8](#)  
[Exhibits A-B](#)

- 5.9 SOCCCD: Building Envelope Consultant Services Pool.  
Approve the six firms listed for a pool from which to draw Building Envelope Consultant services, for no greater than a five year period, from July 30, 2018 to July 29, 2023.

[Item 5.9](#)  
[Exhibit A](#)

- 5.10 SOCCCD: Auction No. 61 - Surplus Property.  
Approve the sale of surplus property and authorize the Executive Director of Procurement, Central Services and Risk Management to hire a private auction firm to conduct the auction, and to dispose of items not sold at the auction.

[Item 5.10](#)

[Exhibit A](#)

- 5.11 SOCCCD: Adopt Resolution No. 18-18: Appropriations Limit for FY 2018-2019 (Gann Limit).  
Adopt Resolution No. 18-18 establishing the required State constitutional appropriations limit for FY 2018-2019 for the South Orange County Community College District.

[Item 5.11](#)  
[Exhibits A-B](#)

- 5.12 SOCCCD: Gifts to the District.  
Accept the donation to the District as listed.

[Item 5.12](#)  
[Exhibit A](#)

- 5.13 SOCCCD: June 2018 Change Orders/ Amendments  
Ratify the change orders and amendments as listed.

[Item 5.13](#)  
[Exhibit A](#)

- 5.14 SOCCCD: Purchase Orders and Checks  
Ratify the purchase orders and checks as listed.

[Item 5.14](#)  
[Exhibit A](#)

- 5.15 SOCCCD: June – 2018 Contracts  
Ratify contracts as listed.

[Item 5.15](#)  
[Exhibit A](#)

**[6.0 GENERAL ACTION ITEMS](#)**

- 6.1 [SOCCCD: Amendment to Annual Approval for Student Trustee to Receive Compensation, to Make/Second Motions for Board Meetings, and term commencement](#)  
[Amend previously approved compensation for Student Trustee in the amount of \\$375.00 per month to \\$393.75 per month for the term commencing May 15, 2018 through April 30, 2019.](#)

[Item 6.1](#)

On a motion made by Trustee Milchiker and seconded by Trustee Wright, this item was approved on a 6 - 0 vote with Trustee Whitt absent.

- 6.2 [SOCCCD: Board Member Compensation](#)

Amend previously approved adjustment of monthly compensation pursuant to board policy and education code beginning August 2018.

Item 6.2

On a motion made by Trustee Wright and seconded by Trustee Jay, this item was approved on a 6 - 0 vote with Trustee Whitt absent.

6.3 SOCCCD: Grant Acceptance - Saddleback College Innovation and Effectiveness Grant Agreement.

Approve the Innovation and Effectiveness Grant Agreement and accept this award for one-time funds in the amount of \$200,000 from the Santa Clarita Community College District, for a term of twelve months.

Item 6.3

Exhibit A

On a motion made by Trustee Prendergast and seconded by Trustee Jay, this item was approved on a 6 - 0 vote with Trustee Whitt absent.

6.4 SOCCCD: Regional Strong Workforce Participation Agreements between Rancho Santiago Community College District and SOCCCD - Round 1, Year 1 Funds for Irvine Valley College

Approve the Regional Strong Workforce Participation Agreement with the Rancho Santiago Community College District awarding Irvine Valley College \$581,595 for the period of July 1, 2016 to December 31, 2018.

Item 6.4

Exhibit A

On a motion made by Trustee Lang and seconded by Trustee Milchiker, this item was approved on a 6 - 0 vote with Trustee Whitt absent.

6.5 SOCCCD: Regional Strong Workforce Participation Revised Agreement between Rancho Santiago Community College District and SOCCCD – Round 1, Year 1 Fund for Saddleback College.

Approve the revised Regional Strong Workforce Participation Agreement with the Rancho Santiago Community College District awarding Saddleback College \$1,924,089 for the period from July 1, 2016 to December 31, 2018.

Item 6.5

Exhibit A

On a motion made by Trustee Milchiker and seconded by Trustee Jay, this item was approved on a 6 - 0 vote with Trustee Whitt absent.

6.6 SOCCCD: Regional Strong Workforce Participation Agreements between Rancho Santiago Community College District and SOCCCD – Round 2, Year 1 and Year 2 Funds for Irvine Valley College.

Approve the Regional Strong Workforce Participation Agreement with the Rancho Santiago Community College District awarding Irvine Valley College \$156,968 and \$142,296 for the funding years July 1, 2017 to December 31, 2019 and July 1, 2018 to December 31, 2020, respectively.

Item 6.6  
Exhibit A

On a motion made by Trustee Jay and seconded by Trustee Milchiker, this item was approved on a 6 - 0 vote with Trustee Whitt absent.

- 6.7 SOCCCD: Regional Strong Workforce Participation Agreements between Rancho Santiago Community College District and SOCCCD – Round 2, Year 1 and Year 2 Funds for Saddleback College, Early College Credit Regional Scale up  
Approve the Regional Strong Workforce Participation Agreement with the Rancho Santiago Community College District awarding Saddleback College \$150,000 for the period of July 1, 2017 to December 31, 2019 and \$150,000 for the period of July 1, 2018 to December 31, 2020, respectively.

Item 6.7  
Exhibit A

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 6 - 0 vote with Trustee Whitt absent.

- 6.8 SOCCCD: Regional Strong Workforce Participation Agreement between Rancho Santiago Community College District and SOCCCD – Round 2, Year 1 and Year 2 Fund for Saddleback College, CTE Projects  
Approve the Regional Strong Workforce Participation Agreement with the Rancho Santiago Community College District awarding Saddleback College \$1,699,968 for the funding years July 1, 2017 to December 31, 2019 and \$1,702,496 for the funding years July 1, 2018 to December 31, 2020, respectively.

Item 6.8  
Exhibit A

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 6 - 0 vote with Trustee Whitt absent.

- 6.9 SOCCCD: Dual Enrollment SOCCCD (Irvine Valley College) - Irvine Unified School District, College and Career Access Pathways Partnership Agreement, 2018-2020.  
Accept for review and study the Dual Enrollment, SOCCCD (Irvine Valley College) - Irvine Unified School District College & Career Access Pathways Partnership Agreement, for the term of August 20, 2018 to

August 21, 2020.

Item 6.9  
Exhibit A

On a motion made by Trustee Prendergast and seconded by Trustee Jay, this item was accepted for review and study on a 6 - 0 vote with Trustee Whitt absent.

- 6.10 [SOCCCD: Dual Enrollment SOCCCD \(Irvine Valley College\) - Capistrano Unified School District, College and Career Access Pathways Partnership Agreement, 2018-2020.](#)  
[Accept for review and study the Dual Enrollment, SOCCCD \(Irvine Valley College\) - Capistrano Unified School District College & Career Access Pathways Partnership Agreement, for the term of August 20, 2018 to August 21, 2020.](#)

Item 6.10  
Exhibit A

On a motion made by Trustee Prendergast and seconded by Trustee Wright, this item was accepted for review and study on a 6 - 0 vote with Trustee Whitt absent.

- 6.11 [SOCCCD: Dual Enrollment SOCCCD \(Irvine Valley College\) - Tustin Unified School District, College and Career Access Pathways Partnership Agreement, 2018-2020.](#)  
[Accept for review and study the Dual Enrollment, SOCCCD \(Irvine Valley College\) - Tustin Unified School District College & Career Access Pathways Partnership Agreement, for the term of August 20, 2018 to August 21, 2020.](#)

Item 6.11  
Exhibit A

On a motion made by Trustee Prendergast and seconded by Trustee Jay, this item was accepted for review and study on a 6 - 0 vote with Trustee Whitt absent.

- 6.12 [SOCCCD: City of Irvine Education Partnership Fund Grant Agreement with Irvine Valley College Foundation.](#)  
[Approve the Education Partnership Fund Grant Agreement between the City of Irvine, the Irvine Valley College Foundation and the District for \\$100,000 for the grant term of July 1, 2018 through June 30, 2020.](#)

Item 6.12  
Exhibit A

On a motion made by Trustee Jay and seconded by Trustee Wright, this item was approved on a 6 - 0 vote with Trustee Whitt absent.

- 6.13 [SOCCCD: Agreement for Legislative Advocacy Services, Strategic Education Services.](#)



Approve the professional services agreement for legislative advocacy services, with Strategic Education Services, in the amount of \$34,800 per year from August 1, 2018 to July 31, 2020 with the option to renew up to three (3) one-year terms.

Item 6.13  
Exhibit A

On a motion made by Trustee Wright and seconded by Trustee Prendergast, this item was approved on a 6 - 0 vote with Trustee Whitt absent.

- 6.14 SOCCCD: District-wide Mapping Project, Underground Utility Mapping & Condition Assessment Services, McCarthy Building Companies, Inc. Approve the Underground Utility Mapping & Condition Assessment Services agreement with McCarthy Building Companies, Inc. in the amount of \$2,702,500.

Item 6.14  
Exhibits A-B

On a motion made by Trustee Milchiker and seconded by Trustee Wright, this item was approved on a 6 - 0 vote with Trustee Whitt absent.

- 6.15 SOCCCD: District-wide Mapping Project, Construction Management Services, AECOM. Approve the AECOM Construction Management agreement for Construction Management Services for the District-wide Mapping project, in the amount of \$150,000.

Item 6.15  
Exhibits A-B

On a motion made by Trustee Jay and seconded by Trustee Prendergast, this item was approved on a 6 - 0 vote with Trustee Whitt absent.

- 6.16 SOCCCD: Agreement for Software Development Services, Neudesic, LLC. Approve the work order with Neudesic, LLC for an amount not to exceed \$1,288,400 for the term of August 1, 2018 through December 31, 2019.

Item 6.16  
Exhibit A

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 6 - 0 vote with Trustee Whitt absent.

- 6.17 SOCCCD: DSA Resident Inspector Services, Todd's Inspection Services. Approve a five year contract for DSA Resident Inspector Services, with Todd's Inspection Services, from August 27, 2018 through August 26,

2023, with a contract value of \$1,109,400.

Item 6.17  
Exhibit A

On a motion made by Trustee Milchiker and seconded by Trustee Jay, this item was approved on a 6 - 0 vote with Trustee Whitt absent.

- 6.18 SOCCCD: Adopt Resolution No. 18-17: Declaration of an Emergency Situation Regarding the Collapse of an Evaporation Cooler Unit at Saddleback College, and Contract with Enviser, Inc.  
Adopt Resolution No. 18-17, Declaration of an Emergency Situation Regarding the Collapse of an Evaporation Cooler Unit at Saddleback College, and ratify the contract with Enviser, Inc. in the amount of \$90,135 for repairs.

Item 6.18  
Exhibit A

On a motion made by Trustee Jay and seconded by Trustee Wright, this item was approved on a 6 - 0 vote with Trustee Whitt absent.

- 6.19 SOCCCD: FY 2020-2021 Five Year Construction Plan Revision and IPP / FPP Submittal to the State Chancellor's Office.  
Approve the changes to the FY 2020-2021 Five Year Construction Plan and approve for signature and submittal to the State Chancellor's Office. The Chancellor also recommends that the Board of Trustees approve the IPPs and FPPs as submitted with a 50/50 match for state supportable items.

Item 6.19  
Exhibit A

Exhibit A, page 1 of 1, was revised. A replacement page was submitted at the board meeting and has been included as part of the agenda.

On a motion made by Trustee Wright and seconded by Trustee Jay, this item was approved on a 6 - 0 vote with Trustee Whitt absent.

- 6.20 SOCCCD: Board Policy Revision: BP-107 Board Policy and Administrative Regulation, BP-126 Quorum and Voting, BP-130 Public Participation at Board Meetings, BP-132 Speakers, BP-134 Decorum, BP-2001 Administrative Organization, BP-2101 Delegation of Authority to the College President, BP-2125 Weapons on Campus, BP-4030 Volunteer Assistance, BP-5611 Open Enrollment, BP-6105 Prerequisites, Corequisites, and Advisories Policy, BP-6160 Final Exams, BP-1300 Speech and Advocacy, BP-8000 Speech and Advocacy.  
Approve the board policies as listed.



[Item 6.20](#)  
[Exhibit A](#)

On a motion made by Trustee Wright and seconded by Trustee Prendergast, this item was approved on a 6 - 0 vote with Trustee Whitt absent.

- [6.21](#) [SOCCCD: Academic Employee and Classified Administrator Personnel Actions – Regular Items](#)  
[Ratify New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Reorganization.](#)

[Item 6.21](#)  
[Exhibit A](#)

On a motion made by Trustee Milchiker and seconded by Trustee Prendergast, this item was approved on a 6 - 0 vote with Trustee Whitt absent.

- [6.22](#) [SOCCCD: Faculty Conversion to Canvas One-Time Stipends](#)  
[Ratify Academic Employee Personnel Actions.](#)

[Item 6.22](#)  
[Exhibit A](#)

On a motion made by Trustee Milchiker and seconded by Trustee Jay, this item was approved on a 5 - 1 vote with Trustee Lang casting a negative vote and Trustee Whitt absent.

- [6.23](#) [SOCCCD: Classified Personnel Actions – Regular Items](#)  
[Ratify New Personnel Appointments, Authorization to Eliminate Classified Positions and/or Position Numbers, Authorization to Establish and Announce a Classified Position, Reorganization, Change of Status, Out of Class Assignments for Positions that are Vacant During Recruitment for Permanent Appointments, Out of Class Assignments for Positions that are Temporarily Available due to Leaves of Absence, Resignation/Retirement/Conclusion of Employment, Volunteers.](#)

[Item 6.23](#)  
[Exhibits A-B](#)

On a motion made by Trustee Milchiker and seconded by Trustee Wright, this item was approved on a 6 - 0 vote with Trustee Whitt absent.

## **7.0** [REPORTS](#)

- [7.1](#) [Saddleback College and Irvine Valley College: Guided Pathways Initiative](#)  
[A written report on the Guided Pathways Initiative.](#)

Item 7.1  
Exhibit A

- 7.2     Saddleback College and Irvine Valley College: Speakers  
A listing of speakers for events and/or classes at Saddleback College  
and Irvine Valley College

Item 7.2  
Exhibit A

- 7.3     SOCCCD: Staff Response to Public Comments from Previous Board  
Meeting  
None

Item 7.3

- 7.4     SOCCCD: Facilities Plan Status Report  
Status of current construction projects.

Item 7.4  
Exhibit A

- 7.5     Retiree (OPEB) Trust Fund.  
Report for period ending May 31, 2018.

Item 7.5  
Exhibit A

**8.0     REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS**

- A.     Saddleback College Academic Senate
- B.     Faculty Association
- C.     Irvine Valley College Academic Senate
- D.     Vice Chancellor, Technology and Learning Services
- E.     Vice Chancellor, Human Resources
- F.     Vice Chancellor, Business Services
- G.     Irvine Valley College Classified Senate
- H.     California School Employees Association
- I.     Saddleback College Classified Senate

J. Police Officers Association

**9.0 ADDITIONAL ITEMS**

**ADJOURNMENT (or continuation of closed session if required): 9:00 P.M.**

The meeting was adjourned at 8:34 p.m. in memory of Board President, Tim Jemal's mother, Mrs. Lily May Jemal, who passed away on July 23.



Kathleen F. Burke

Kathleen F. Burke  
Secretary, Board of Trustees