

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
RONALD REAGAN BOARD OF TRUSTEES ROOM-RM 145  
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING  
July 20, 2020**

**PRESENT**

Members of the Board of Trustees:

T.J. Prendergast, III, President  
Timothy Jemal, Vice President  
James R. Wright, Clerk  
Barbara J. Jay, Member  
David B. Lang, Member  
Marcia Milchiker, Member  
Terri Whitt Rydell, Member  
Ethan Manafi, Student Member

**Administrative Officers:**

Kathleen F. Burke, Chancellor  
Robert Bramucci, Vice Chancellor, Technology and Learning Services  
Ann-Marie Gabel, Vice Chancellor, Business Services  
Kim Widdes, Acting Vice Chancellor, Human Resources  
Elliot Stern, President Saddleback College  
Cindy Vyskocil, Acting President Irvine Valley College

CALL TO ORDER: 5:00 P.M.

In an effort to control the spread of COVID-19, this meeting will not be physically open to the public. All members of the public may participate in the meeting via Zoom Videoconference. Upon entry into the meeting; all computers and telephones except for the Board of Trustees shall be muted. The July 20, 2020 Board Meeting will be conducted telephonically.

The closed session and regular session meeting will consist of two locations. The South Orange County Community College District Board of Trustees will participate via teleconference pursuant to Executive Order N-29-20 and N-35-20 issued by Governor Newsom on March 12 and March 21, 2020 respectively.

In compliance with the Executive Order, Board Members, interested parties, and members of the public will be able to call or sign-in to the meeting at 5 p.m. on Monday, July 20, 2020.

Primary Location: Saddleback College, Health Sciences/District Offices Building, Chancellor's Conference Room, HS 324, 28000 Marguerite Parkway, Mission Viejo, CA 92692.

Teleconferencing Location: via Zoom Videoconferencing at <https://socccd.zoom.us/j/93928216700?pwd=eGp2dTE4R1FiYm1USkFnWHI5WW5Ydz09>

Meeting ID: 939 2821 6700

Meeting Password: 696407

This agenda is available on the SOCCCD website at [www.socccd.edu](http://www.socccd.edu)

Consistent with the provisions of the Executive Order N-29-20 and N-35-20, the above-noticed meeting of the Board of Trustees shall take place as follows:

1. Members of the Board of Trustees may participate remotely via Zoom Videoconferencing. If members choose to participate remotely, their locations will not be noticed nor will public access be available at their locations.
2. Members of the public may participate via Zoom Videoconferencing using the link above or by calling in to the meeting at (877) 853-5247 (Toll Free) or (888) 788-0099 (Toll Free) Meeting ID: 939 2821 6700, Password: 696407
3. Members of the public wishing to comment on an agenda item or another topic within the jurisdiction of the Board of Trustees will be given the opportunity to ask questions by submitting public comments via email to the Board of Trustees Liaison, Grace Garcia, at: [ggarcia@socccd.edu](mailto:ggarcia@socccd.edu). All public comments will be accepted via email. Submissions must be received prior to the posted start time of the meeting. Please include in the subject line of the email: COMMENTS FOR THE MEETING OF JULY 20, 2020. Please indicate if you are addressing a specific agenda item, or are making "Public Comment." Submissions will be read aloud at the meeting and must comply with the 2 minute time limit.

## **1.0 PROCEDURAL MATTERS**

1.1 Call to Order

1.2 Roll Call - Establishment of Quorum

Trustee T.J. Prendergast, Board President

Trustee Tim Jemal, Vice President

Trustee James Wright, Clerk of the Board

Trustee Barbara Jay, Member

Trustee David Lang, Member

Trustee Marcia Milchiker, Member  
Trustee Terri Whitt Rydell, Member  
Student Trustee Ethan Manafi

1.3 Public Comments

Members of the public may address the Board on items listed to be discussed in closed session. If you wish to address the board on a closed session item, please submit your request via email prior to the start of closed session. Speakers are limited to two minutes each.

There were no public comments.

**RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

**1.4 Public Employee Employment, Evaluation of Performance, Discipline, Dismissal, Release (Government Code Section 54957 and 594954.5)**

A. Public Employee Discipline, Dismissal, Release (Government Code Section 54957)

**1.5 Conference with Labor Negotiators (Government Code Section 54957.6)**

A. Faculty Association (FA)

Agency Designated Negotiator: Dr. Cindy Vyskocil, Acting President - IVC

B. Classified School Employees Association (CSEA)

Agency Designated Negotiator: Kim Widdes, Acting Vice Chancellor - HR

C. Police Officers Association (POA)

Agency Designated Negotiator: Dr. Cindy Vyskocil, Acting President - IVC

**1.6 Conference with Real Property Negotiators (Government Code Section 54956.8)**

A. Exchange of Property

Agency Designated Negotiators: South Orange County Community College District - Ann-Marie Gabel, CPA, Vice Chancellor, Business Services (Seller), Andrew Bernstein, Jackson Tidus, (District Real Estate Legal Counsel) and Gregory G. Gotthardt, FTI Consulting, LLC (District Real Estate Consultant)

Lease of Property by District: Approximately 20.8 acres of real property located at 1610 Valencia Ave. and 1602 Victory Road Tustin, CA 92782 (Property) also known as the Advanced Technology & Education Park (ATEP site)

Negotiating Parties: Advantech Corporation and Southern California University of Health Sciences

Under Negotiation: Instructions to designated negotiators will concern

price and terms of payment for the ground lease of the identified Property.

**1.7 Conference with Legal Counsel (Government Code Section 54956.9)**

- A. Anticipated Litigation (Government Code Section 54956.9(d)(2).)  
Significant exposure to litigation: 1 potential case
- B. Existing Litigation (Government Code Section 54956.9 (d)(1).)  
1 case

**RECONVENE OPEN SESSION: 6:30 P.M.**

**2.0 PROCEDURAL MATTERS**

2.1 Actions Taken in Closed Session

On a 5 to 1 vote with Trustee Jemal casting a negative vote and Trustee Whitt Rydell abstaining, the board, in closed session, voted to accept the administrative determination pursuant to Title 5 Section 59338.

2.2 Invocation  
Led by Trustee Marcia Milchiker

2.3 Pledge of Allegiance  
Led by Trustee T.J. Prendergast

2.4 Swearing In: Student Trustee Ethan Manafi  
Oath of Office to be administered by Board President, T.J. Prendergast

The board president advanced agenda items 6.4 and 6.5 prior to administering the Oath of Office in order to approve the appointment of Student Trustee Manafi.

2.5 Public Comments  
Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please submit your request via email prior to the beginning of open session. Speakers are limited to two minutes each.

There were no public comments.

**3.0 REPORTS**

3.1 Oral Reports: Speakers are limited to two minutes each.

A. Board Reports

- B. Student Trustee
- C. Associated Student Government Reports
- D. Saddleback College Academic Senate
- E. Irvine Valley College Academic Senate
- F. Faculty Association
- G. Irvine Valley College Classified Senate
- H. Saddleback College Classified Senate
- I. California School Employees Association
- J. Police Officers Association
- K. Board Request(s) for Reports
  - 1. Trustee Jay has requested a report on the significant accomplishments of the district and both colleges for the past year.

The request for a board report was pulled from the agenda.

[Item 3.1](#)

**4.0 DISCUSSION ITEMS**

- 4.1 SOCCCD: Facilities Master Plan for Irvine Valley College and Saddleback College  
Staff and consultants will present a high-level overview of the complete 2020 Facilities Master Plan.

A General Action item appears at 6.1 for the Board to approve the Facilities Master Plans.

[Item 4.1](#)  
[Exhibit A](#)

- 4.2 Irvine Valley College: Laser Technology Program Discontinuance Recommendation  
The Laser Technology Program Discontinuance Recommendation by the IVC Academic Senate will be presented to the Board of Trustees.

A General Action items appear at 6.2 and 6.3 for the Board to approve the Discontinuance of the Laser Technology Program and to Donate Surplus Property to Pasadena Community College District.

[Item 4.2](#)  
[Exhibit A](#)

Trustee Prendergast requested to remove item 5.2, Trustee Jemal requested to remove item 5.6 and Trustee Wright requested to remove item 5.11 from the consent calendar for separate discussion and action.

On a motion made by Trustee Lang and seconded by Trustee Wright, the balance of the consent calendar was approved on a unanimous roll call vote.

## 5.0 **CONSENT CALENDAR ITEMS**

**All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.**

- 5.1 SOCCCD: Board of Trustees Meeting Minutes  
Approve minutes of a Regular Meeting held virtually on June 22, 2020.

[Item 5.1](#)  
[Exhibit A](#)

- 5.2 SOCCCD: Resolution  
Resolution establishing orders for student participation in onsite instructional laboratories and activities and student support services during the 2020-2021 academic year.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a unanimous roll call vote.

[Item 5.2](#)  
[Exhibit A](#)

At 8:48 p.m. a motion was made by Trustee Jemal and seconded by Trustee Lang to recess for 10 minutes and extend the meeting to 10 p.m. The motion was approved on a unanimous roll call vote.

- 5.3 SOCCCD: Dual Enrollment SOCCCD (Saddleback College) – Capistrano Unified School District, College and Career Access Pathways Partnership Agreement, Fall 2020- Addendum  
Approve the Dual Enrollment, SOCCCD (Saddleback College) – Capistrano Unified School District College & Career Access Pathways Partnership Agreement Addendum for the fall 2020 term and authorize the Vice Chancellor of Business Services, or designee, to execute the agreement.

[Item 5.3](#)  
[Exhibit A](#)

- 5.4 SOCCCD: Dual Enrollment SOCCCD (Saddleback College) – Saddleback Valley Unified School District, College and Career Access Pathways Partnership Agreement, Fall 2020- Addendum  
Approve the Dual Enrollment, SOCCCD (Saddleback College) – Saddleback Valley Unified School District College & Career Access Pathways Partnership Agreement Addendum for the fall 2020 term and

authorize the Vice Chancellor of Business Services, or designee, to execute the agreement.

[Item 5.4](#)  
[Exhibit A](#)

- 5.5 SOCCCD: Regional Strong Workforce Program Participation Agreement (Modification April 2020) for FY 2019-2020 between Rancho Santiago Community College District and SOCCCD  
Approve the Regional Strong Workforce Program participation agreement modification to increase the incentive funds allocation by \$421,361 for a total allocation of \$2,266,772 and authorize the Vice Chancellor of Business Services, or designee, to execute the agreement.

[Item 5.5](#)  
[Exhibit A](#)

- 5.6 SOCCCD: Approval of Master Agreement between South Orange County Community College District (SOCCCD) and the Irvine Valley College (IVC) Foundation  
Approve the master agreement between South Orange County Community College District and the Irvine Valley College Foundation for a term of five years, with automatic renewals for subsequent annual periods.

On a motion made by Trustee Rydell and seconded by Trustee Jay, this item was approved on a unanimous roll call vote.

[Item 5.6](#)  
[Exhibit A](#)

- 5.7 SOCCCD: Irvine Valley College, Notices of Completion, Various Projects  
Authorize filing the Notice of Completion for the Access Control & Security Systems and Hardware project #P197397 at Irvine Valley College to Blue Violet Networks, LLC, for a contract total of \$598,809.29 and for the B200 Physical Sciences project at Irvine Valley College to Blackstone Builders, Inc., with an original contract total of \$1,784,846 and a deductive change order of (\$68,690), for a revised contract total of \$1,716,156.

[Item 5.7](#)  
[Exhibits A-B](#)

- 5.8 Saddleback College and Irvine Valley College: Community Education Fall 2020  
Approve Fall 2020 Community Education courses, presenters, and compensation.

[Item 5.8](#)  
[Exhibits A-B](#)

- 5.9 Saddleback College and Irvine Valley College: Speakers  
Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.

[Item 5.9](#)  
[Exhibit A](#)

- 5.10 SOCCCD: Authorize the Purchase of Computer Equipment, Related Devices and Services, Dell Marketing, L.P.  
Approve the use of Master Price Agreement No. MNWNC-108 as awarded by the state of Minnesota in association with the NASPO/WSCA, and approved for usage by the state of California pursuant to the California Participating Addendum No. 7-15-70-34-003 along with all future amendments as authorized by this addendum.

[Item 5.10](#)

- 5.11 SOCCCD: Trustees' Requests for Attending Conferences  
Approve trustees' requests for attending conference(s).

On a motion made by Trustee Jemal and seconded by Trustee Lang, this item was approved on a unanimous roll call vote.

[Item 5.11](#)  
[Exhibits A-B](#)

- 5.12 SOCCCD: Adopt Resolution No. 20-18: Appropriations Limit for FY 2020-2021 (Gann Limit).  
Adopt Resolution No. 20-18 establishing the required State constitutional appropriations limit for FY 2020-2021 for the South Orange County Community College District.

[Item 5.12](#)  
[Exhibits A-B](#)

- 5.13 SOCCCD: Change Orders and Amendments  
Ratify the amendments/change order as listed.

[Item 5.13](#)  
[Exhibits A-F](#)

- 5.14 SOCCCD: Purchase Orders and Checks  
Ratify the purchase orders and checks as listed.

[Item 5.14](#)  
[Exhibits A-C](#)

- 5.15 SOCCCD: Contracts



Ratify contracts as listed.

[Item 5.15](#)  
[Exhibits A-C](#)

## **6.0 GENERAL ACTION ITEMS**

- 6.1 SOCCCD: 2020 Facilities Master Plan for Irvine Valley College and Saddleback College  
Approve the 2020 Facilities Master Plan for Irvine Valley College and Saddleback College.

On a motion made by Trustee Rydell and seconded by Trustee Wright, this item was approved on a unanimous roll call vote.

[Item 6.1](#)  
[Exhibit A](#)

- 6.2 Irvine Valley College: Program Discontinuance – Laser Technology Program  
Approve the discontinuance of IVC's Laser Technology Program.

On a motion made by Trustee Wright and seconded by Trustee Milchiker, this item was approved on a unanimous roll call vote.

[Item 6.2](#)  
[Exhibit A](#)

- 6.3 SOCCCD: Declare Equipment from Irvine Valley College Laser Technology Program as Surplus and Approve Donation to Pasadena Area Community College District  
Approve the donation of surplus property and authorize the Executive Director of Procurement, Central Services, and Risk Management to facilitate the donation to Pasadena Area Community College District.

On a motion made by Trustee Jemal and seconded by Trustee Jay, this item was approved on a unanimous roll call vote.

[Item 6.3](#)  
[Exhibit A](#)

- 6.4 SOCCCD: New Student Trustee Appointment  
Approve appointment of Student Trustee Ethan Manafi who is replacing Student Trustee Rose Esfandiari.

On a motion made by Trustee Jemal and seconded by Trustee Wright, this item was approved on a unanimous roll call vote.

[Item 6.4](#)

- 6.5 SOCCCD: Annual Approval for Student Trustee to Receive Compensation and to Make/Second Motions for Board Meetings  
Approve compensation for the Student Trustee; allow the student trustee to make and second motions; and approve the term commencement date of July 20.

On a motion made by Trustee Rydell and seconded by Trustee Milchiker, this item was approved on a unanimous roll call vote.

[Item 6.5](#)

- 6.6 SOCCCD: FY 2022–2023 Five Year Construction Plan, Initial Project Proposals and Final Project Proposals  
Approve the FY 2022-2023 Five Year Construction Plan, the four Initial Project Proposals, and the two Final Project Proposals as submitted with a 50/50 match and authorize the Chancellor, or designee, to sign and submit the documents.

On a motion made by Trustee Jemal and seconded by Trustee Lang, this item was approved on a unanimous roll call vote.

[Item 6.6](#)  
[Exhibits A-H](#)

- 6.7 SOCCCD: Saddleback College PE 100 & PE 300 Renovation Project, Award of Bid No. 390D, SS+K Construction, Inc.  
Approve award of Bid No. 390D, Saddleback College PE 100 & PE 300 Renovation Project, and approve the agreement with SS+K Construction, Inc. in the amount of \$1,661,507 and authorize the Vice Chancellor of Business Services, or designee, to execute the agreement.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a unanimous roll call vote.

[Item 6.7](#)  
[Exhibits A-B](#)

- 6.8 SOCCCD: Irvine Valley College Student Services Center Renovation Project, Architectural Services Amendment No. 1, M Arthur Gensler, Jr. & Associates, Inc.  
Approve Amendment No. 1 to the Architectural Services agreement with M. Arthur Gensler, Jr. & Associates, Inc., for the Irvine Valley College

Student Services Center Renovation project, in the amount of \$1,608,000 with no change in contract duration, for a not to exceed amount of \$3,478,000.

On a motion made by Trustee Jay and seconded by Trustee Rydell, this item was approved on a unanimous roll call vote.

[Item 6.8](#)  
[Exhibit A](#)

- 6.9 SOCCCD: Board Policy Revision: BP-4090 Evaluation of Management Personnel, BP-6115 Community Education Programs, BP-6140 College Speakers  
Accept for review and study the board policies as listed.

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a unanimous roll call vote.

[Item 6.9](#)  
[Exhibits A-C](#)

- 6.10 SOCCCD: Academic Employee and Classified Administrator Personnel Actions – Regular Items  
Ratify New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Change of Status, Resignation/Retirement/Conclusion of Employment.

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a unanimous roll call vote.

[Item 6.10](#)  
[Exhibit A](#)

- 6.11 SOCCCD: Faculty Conversion to Canvas One – Time Stipends  
Ratify Additional Compensation: Canvas Conversion-General Fund.

On a motion made by Trustee Wright and seconded by Trustee Jay, this item was approved on a 6-1 vote with Trustee Lang casting a negative vote.

[Item 6.11](#)  
[Exhibit A](#)

- 6.12 SOCCCD: Classified Personnel Actions – Regular Items  
Ratify New Personnel Appointment, Authorization to Eliminate Classified Positions and/or Position Numbers, Change of Status, Out of Class Assignments, Resignation/Retirement/Conclusion of Employment.

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a unanimous roll call vote.

[Item 6.12](#)  
[Exhibit A](#)

- 6.13 SOCCCD: Non-Bargaining Unit Personnel Action – Regular Items  
Ratify New Personnel Appointments, Volunteers, Authorization to  
Revise the Classified Temporary Non-Bargaining Unit Salary Schedules.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a unanimous roll call vote.

[Item 6.13](#)  
[Exhibits A-B](#)

- 6.14 SOCCCD: Correction to the California School Employees Association  
(CSEA) Salary Schedule  
Approve the correction to the CSEA salary schedule for 2020 – 2021.

On a motion made by Trustee Jay and seconded by Trustee Rydell, this item was approved on a unanimous roll call vote.

[Item 6.14](#)  
[Exhibit A](#)

**7.0 REPORTS**

- 7.1 SOCCCD: Staff Response to Public Comments from Previous Board  
Meeting  
None

[Item 7.1](#)

- 7.2 SOCCCD: Facilities Plan Status Report  
Status report of current construction projects.

[Item 7.2](#)  
[Exhibit A](#)

- 7.3 SOCCCD: CARES Act Funding Monthly  
Summary of the funds awarded and spent as of June 30, 2020 is  
provided.

[Item 7.3](#)  
[Exhibit A](#)

- 7.4 SOCCCD: Retiree (OPEB) Trust Fund

Report for period ending May 31, 2020.

[Item 7.4](#)  
[Exhibit A](#)

**8.0 WRITTEN REPORTS FROM ADMINISTRATION**

**Reports by the following individuals may be written and submitted through the docket process prior to distribution of the Board agenda packet.**

- A. Chancellor
- B. Acting President, Irvine Valley College
- C. President, Saddleback College

[Item 8.0](#)

[Chancellor's Written Report](#)

[Irvine Valley College Written Report](#)

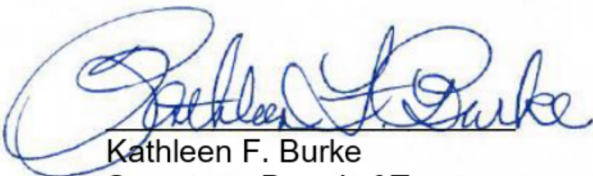
[Saddleback College Written Report](#)

[Vice Chancellor of Business Services Written Report](#)

**9.0 ADDITIONAL ITEMS**

**ADJOURNMENT (or continuation of closed session if required): 9:00 P.M.**

The meeting was adjourned at 9:33 p.m.



Kathleen F. Burke  
Secretary, Board of Trustees