

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
RONALD REAGAN BOARD OF TRUSTEES ROOM-RM 145
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING
July 15, 2019**

PRESENT

Members of the Board of Trustees:

T.J. Prendergast, III, President
Timothy Jemal, Vice President
James R. Wright, Clerk
Barbara J. Jay, Member
David B. Lang, Member
Marcia Milchiker, Member
Terri Whitt, Member
Martha Uriarte, Student Member

ABSENT

Glenn Roquemore, President Irvine Valley College

Administrative Officers:

Kathleen F. Burke, Chancellor
Robert Bramucci, Vice Chancellor, Technology and Learning Services
Ann-Marie Gabel, Vice Chancellor, Business Services
Cindy Vyskocil, Vice Chancellor, Human Resources
Elliot Stern, President Saddleback College

CALL TO ORDER: 5:00 P.M.

1.0 PROCEDURAL MATTERS

- 1.1 Call to Order
- 1.2 Public Comments

Members of the public may address the Board on items listed to be discussed in closed session. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak" and submit prior to the start of closed session. These forms are available outside the board room. Speakers are limited to two minutes each.

No public comments.

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- 1.3 Public Employee Employment, Evaluation of Performance, Discipline, Dismissal, Release (Government Code Section 54957(b).)**
A. Public Employee Discipline, Dismissal, Release (Government Code Section 54957(b).) (3 matters)
- 1.4 Conference with Labor Negotiators (Government Code Section 54957.6)**
A. Faculty Association (FA)
Agency Designated Negotiator: Dr. Cindy Vyskocil, Vice Chancellor of Human Resources
B. Classified School Employees Association (CSEA)
Agency Designated Negotiator: Dr. Cindy Vyskocil, Vice Chancellor of Human Resources
C. Police Officers Association (POA)
Agency Designated Negotiator: Dr. Cindy Vyskocil, Vice Chancellor of Human Resources
- 1.5 Conference with Legal Counsel (Government Code Section 54956.9)**
A. Anticipated Litigation (Government Code Section 54956.9(d)(2).) (2 potential cases)

RECONVENE OPEN SESSION: 6:30 P.M.

2.0 PROCEDURAL MATTERS

2.1 [Actions Taken in Closed Session](#)

There were no actions taken in closed session.

2.2 [Invocation](#)

Led by Trustee David Lang

2.3 [Pledge of Allegiance](#)

Led by Trustee Marcia Milchiker

2.4 [Public Comments](#)

Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit prior to the

beginning of open session. These forms are available outside the board room. Speakers are limited to up to two minutes each.

There were no public comments.

3.0 REPORTS

3.1 Oral Reports: Speakers are limited to up to two minutes each.

- A. Board Reports**
- B. Chancellor's Report**

Written Report

- C. College Presidents' Reports (Written Reports included in Section 8.0)**

Saddleback College Written Report

Irvine Valley College Written Report

- D. Associated Student Government Reports**
- E. Board Request(s) for Reports**

4.0 DISCUSSION ITEMS

4.1 SOCCCD: District IT Student Design Team Video

Representatives from District IT and Public Affairs will present a video on the Student Design Team.

Item 4.1

Jim Gaston, Director, IT - Academic Systems and members of the Student Design Team presented a professional video that highlights the web programs tailored to students.

4.2 Saddleback College: Plan for the Advanced Technology and Education Park

President Stern will provide a presentation of the new proposal of programs to be offered at Saddleback's future ATEP campus.

Item 4.2

PowerPoint Presentation

Dr. Elliot Stern, Saddleback College President, presented the new proposal of programs to be offered at Saddleback's future Advanced Technology and Education Park (ATEP) campus.

5.0 CONSENT CALENDAR ITEMS

On a made by Trustee Lang and seconded by Trustee Jay, the consent calendar was approved on a 7-0 vote.

- 5.1 SOCCCD: Board of Trustees Meeting Minutes
Approve minutes of a Regular Meeting held on June 24, 2019.

Approve minutes of a Regular Meeting held on June 24, 2019.

[Item 5.1](#)
[Exhibit A](#)

- 5.2 Saddleback College: Revised Curriculum for the 2019-20 and 2020-21 Academic Years

Approve the proposed curriculum changes for the 2019-20 and 2020-21 academic years at Saddleback College

[Item 5.2](#)
[Exhibits A-B](#)

- 5.3 Saddleback College and Irvine Valley College: Speakers

Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.

[Item 5.3](#)
[Exhibit A](#)

- 5.4 SOCCCD: Trustees' Requests for Attending Conferences

Approve trustees' requests for attending conference(s).

[Item 5.4](#)
[Exhibits A-B](#)

- 5.5 SOCCCD: Adopt Resolution No. 19-13: Appropriations Limit for FY 2019-2020 (Gann Limit).

Adopt Resolution No. 19-13 establishing the required State constitutional appropriations limit for FY 2019-2020 for the South Orange County Community College District.

[Item 5.5](#)
[Exhibits A-B](#)

- 5.6 SOCCCD: June 2019 Amendments.

Ratify the amendments as listed.

[Item 5.6](#)
[Exhibits A-C](#)

5.7 SOCCCD: Purchase Orders and Checks.

Ratify the purchase orders and checks as listed.

[Item 5.7](#)
[Exhibits A-C](#)

5.8 SOCCCD: Contracts.

Ratify contracts as listed.

[Item 5.8](#)
[Exhibits A-C](#)

6.0 GENERAL ACTION ITEMS

[6.1](#) [SOCCCD: Saddleback College PE Renovation Project, Architectural Services, Little Diversified Architectural Consulting, Inc.](#)

On a motion made by Trustee Jemal and seconded by Trustee Jay, this item was approved on a 7 - 0 vote.

Approve the Architectural Services agreement with Little Diversified Architectural Consulting, Inc. for the Saddleback College PE Renovation project, in the amount of \$242,000.

[Item 6.1](#)
[Exhibits A-B](#)

[6.2](#) [SOCCCD: Irvine Valley College Classroom Technology & Audio Video Refresh, Phase 1 Project, Award of Bid No. 364 \("Performing Arts Center Main Theater Audio Visual Improvements, Irvine Valley College"\), EIDIM Group, Inc. dba EIDIM AV Technology](#)

On a motion made by Trustee Whitt and seconded by Trustee Lang, this item was approved on a 7 - 0 vote.

Approve award of Bid No. 364, Performing Arts Center Main Theater Audio Visual Improvements project, and approve the agreement with EIDIM Group, Inc. dba EIDIM AV Technology, in the amount of \$291,247.69.

[Item 6.2](#)
[Exhibits A-B](#)

[6.3](#) [SOCCCD: Memorandum of Understanding for Facilitation of Collective Bargaining Unit Services, California Online Community College](#)

On a motion made by Trustee Milchiker and seconded by Trustee Whitt, this item was approved on a 7 - 0 vote.

Approve a Memorandum of Understanding with the California Online Community College, doing business as Calbright College, for \$25,000 annually plus reimbursement of salaries, benefits, and costs directly involved in providing collective bargaining agreement negotiation services for the California Online Community College for the term ending on June 30, 2024.

[Item 6.3](#)
[Exhibit A](#)

[6.4](#) [SOCCCD: Adopt Resolution No. 19-14, Declaration of Intention to Enter into an Agreement with Irvine Ranch Water District for Grant of Easements at the Advanced Technology and Education Park \(ATEP\) and to Conduct a Public Hearing](#)

On a motion made by Trustee Wright and seconded by Trustee Jay, this item was approved on a 7 - 0 vote.

Adopt Resolution No. 19-14 declaring SOCCCD's intention to enter into a Grant of Easement to Irvine Ranch Water District at ATEP and to conduct a public hearing on August 26, 2019.

[Item 6.4](#)
[Exhibit A](#)

[6.5](#) [SOCCCD: Grant Award, California Virtual College - Online Education Initiative, Improving Online CTE Pathways Grant](#)

On a motion made by Trustee Jemal and seconded by Trustee Jay, this item was approved on a 7 - 0 vote.

Approve the award from the California Community Colleges Chancellor's Office of \$500,000 for the California Virtual College Online Education Initiative, Improving Online CTE Pathways Grant from July 1, 2019 to June 30, 2020 and authorize the Vice Chancellor of Business Services to execute the agreement.

[Item 6.5](#)
[Exhibits A-B](#)

[6.6](#) [SOCCCD: Board Policy Revision: BP-3100 Budget Preparation, BP-3205 Insurance, BP-3340 Employee Phone Allowance, BP-3515 Reporting of Crimes and/or Safety Concerns and Notification Protocols, BP-4009 Certification of Freedom from Tuberculosis, BP-4012 Academic Administrators and Classified Managers Personnel Files, BP-4013](#)

[Confidentiality and Conflicts of Interest in Hiring, BP-4017 Child Abuse Reporting, BP-4020 Designated Administrators and Classified Management Personnel, BP-4050 Workplace Violence, BP-4073 Faculty Reassigned Time and Stipends, BP-4077.1 Change of Assignment Classified Managers, BP-4079 Bereavement Leave for Management Personnel, BP-4082 Medical Benefits for Management Personnel While on Leave, BP-4101 Salary Schedules and Annual Step Increments for Management Personnel, BP-4102 Salary Schedule Placement for Management Personnel and Classified Bargaining Unit Employees, BP-4203 Sick Leave for Management Personnel, BP-4209 Classified Management Personnel Reduction in Force Notification, BP-5410 Student Equity, BP-5604 Admissions, BP-5605 Residence Determination, BP-5615 Student Records Compliance with Family Educational Rights and Privacy Act \(FERPA\), BP-5627 Student Participation in Governance](#)

A minor revision was made to BP 3100.

On a motion made by Trustee Wright and seconded by Trustee Milchiker, this item was approved on a 7 - 0 vote.

Approve the board policies as listed.

[Item 6.6](#)
[Exhibits A-W](#)

[6.7](#) [SOCCCD: Academic Employee and Classified Administrator Personnel Actions - Regular Items](#)

On a motion made by Trustee Whitt and seconded by Trustee Jay, this item was approved on a 7 - 0 vote.

Ratify New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund.

[Item 6.7](#)
[Exhibits A-B](#)

[6.8](#) [SOCCCD: Faculty Conversion to Canvas One - Time Stipends](#)

On a motion made by Trustee Jay and seconded by Trustee Milchiker, this item was approved on a 6 - 1 vote with Trustee Lang casting a negative note.

Ratify Additional Compensation: Canvas Conversion-General Fund.

[Item 6.8](#)
[Exhibit A](#)

[6.9](#) [SOCCCD: Classified Personnel Actions - Regular Items](#)

On a motion made by Trustee Jemal and seconded by Trustee Wright, this item was approved on a 7 - 0 vote.

Ratify New Personnel Appointments, Authorization to Establish and Announce Classified Position(s), Reorganization/Reclassification, Change of Status, Out of Class Assignments for Positions that are Vacant During Recruitment for Permanent Appointments (Limited to 960 Hours Per Fiscal Year), Out of Class Assignments for Positions that are Temporarily Available Due to Leaves of Absence, etc., Resignation/Retirement/Conclusion of Employment.

[Item 6.9](#)
[Exhibit A](#)

[6.10](#) [SOCCCD: Non-Bargaining Unit Personnel Action - Regular Items](#)

On a motion made by Trustee Whitt and seconded by Trustee Lang, this item was approved on a 7 - 0 vote.

Ratify New Non-Bargaining Unit Employee Personnel Appointments, Volunteers.

[Item 6.10](#)
[Exhibit A](#)

[6.11](#) [SOCCCD: Adjustment to the California School Employees Association \(CSEA\) Salary Schedule](#)

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 7 - 0 vote.

Approve the increase to the CSEA salary schedule for 2019-2020 and 2020-2021.

[Item 6.11](#)
[Exhibits A-B](#)

[6.12](#) [SOCCCD: Adopt Resolution 19-15: Classified Employee/Position Layoff](#)

On a motion made by Trustee Wright and seconded by Trustee Lang, this item was approved on a 7 - 0 vote.

Adopt Resolution No. 19-15 to approve the reduction and/or discontinuance of classified service.

[Item 6.12](#)
[Exhibit A](#)

7.0 REPORTS

7.1 [SOCCCD: Staff Response to Public Comments from Previous Board Meeting](#)

None

Item 7.1

7.2 [Saddleback College and Irvine Valley College: Speakers](#)

A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.

Item 7.2

Exhibit A

7.3 [SOCCCD: Facilities Plan Status Report.](#)

Report on the status of major capital projects.

Item 7.3

Exhibit A

7.4 [Retiree \(OPEB\) Trust Fund.](#)

Report for period ending May 31, 2019.

Item 7.4

Exhibit A

7.5 [SOCCCD: District Initial Proposal to Faculty Association \(FA\)](#)

The District's initial proposal to the Faculty Association is presented for review.

Item 7.5

Exhibit A

8.0 REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS

A. [Saddleback College Academic Senate](#)

B. [Faculty Association](#)

C. [Irvine Valley College Academic Senate](#)

D. [Vice Chancellor, Technology and Learning Services](#)

E. [Vice Chancellor, Human Resources](#)

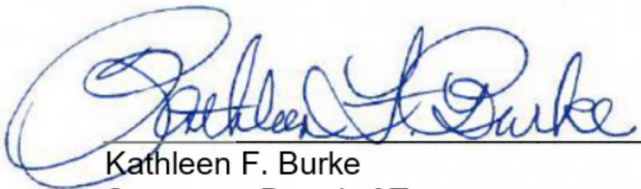
- F. [Vice Chancellor, Business Services](#)
- G. [Irvine Valley College Classified Senate](#)
- H. [California School Employees Association](#)
- I. [Saddleback College Classified Senate](#)
- J. Police Officers Association

[Item 8.0](#)

9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): 9:00 P.M.

The meeting was adjourned at 7:47 p.m.

A handwritten signature in blue ink, appearing to read "Kathleen F. Burke". The signature is written in a cursive style with a large initial "K".

Kathleen F. Burke
Secretary, Board of Trustees