

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
RONALD REAGAN BOARD OF TRUSTEES ROOM-RM 145
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING
January 22, 2019**

PRESENT

Members of the Board of Trustees:

T.J. Prendergast, III, President
Timothy Jemal, Vice President
James R. Wright, Clerk
Barbara J. Jay, Member
David B. Lang, Member
Marcia Milchiker, Member
Terri Whitt, Member
Evelyn Hoang, Student Member

ABSENT

Administrative Officers:

Kathleen F. Burke, Chancellor
Robert Bramucci, Vice Chancellor, Technology and Learning Services
Ann-Marie Gabel, Vice Chancellor, Business Services
Cindy Vyskocil, Vice Chancellor, Human Resources
Elliot Stern, President Saddleback College
Glenn Roquemore, President Irvine Valley College

CALL TO ORDER: 4:30 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call to Order

1.2 Public Comments

Members of the public may address the Board on items listed to be discussed in closed session. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak" and submit prior to the start of closed session. These forms are available outside the board room. Speakers are limited to two minutes each.

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

1.3 Public Employee Employment, Evaluation of Performance, Discipline, Dismissal, Release (Government Code Section 54957(b).)

- A. Public Employee Discipline, Dismissal, Release (Government Code Section 54957(b).)

1.4 Conference with Labor Negotiators (Government Code Section 54957.6)

- A. Faculty Association (FA)

Agency Designated Negotiator: Dr. Cindy Vyskocil, Vice Chancellor of Human Resources

- B. Classified School Employees Association (CSEA)

Agency Designated Negotiator: Dr. Cindy Vyskocil, Vice Chancellor of Human Resources

- C. Police Officers Association (POA)

Agency Designated Negotiator: Dr. Cindy Vyskocil, Vice Chancellor of Human Resources

1.5 Conference with Real Property Negotiators (GC Section 54956.8)

- A. Potential Sale of a Portion of Property by District: 28000 Marguerite Parkway, Mission Viejo (Property)

Agency Designated Negotiator: South Orange County Community College District - Ann-Marie Gabel, CPA, Vice Chancellor, Business Services (Seller)

Negotiating Parties: Orange County Fire Authority

Under Negotiation: Instructions to designated negotiator will concern price and terms of payment for the sale or ground lease of a portion of the identified property.

1.6 Conference with Legal Counsel (Government Code Section 54956.9)

- A. Anticipated Litigation (Government Code Section 54956.9(d)(2), (e)(1).)

Significant exposure to litigation: 2 potential cases

- B. Existing Litigation (Government Code Section 54956.9 (d)(1).)
(2 cases)
1. 30-2017-00926653-CU-WT-CJC
 2. 30-2016-00863834-CU-OE-CJC

RECONVENE OPEN SESSION: 6:30 P.M.

2.0 PROCEDURAL MATTERS

2.1 Actions Taken in Closed Session

There were no actions taken in closed session.

2.2 Invocation Led by Trustee David Lang

2.3 Pledge of Allegiance Led by Trustee Marcia Milchiker

2.4 Administration of Oath of Office to Re-Elected Trustees To be administered by Trustee T.J. Prendergast

The Oath of Office was administered by Trustee Milchiker's son, Daniel Milchiker, Attorney at Law.

2.5 Public Comments Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit prior to the beginning of open session. These forms are available outside the board room. Speakers are limited to up to two minutes each.

There were no public comments.

3.0 REPORTS

3.1 Oral Reports: Speakers are limited to up to two minutes each.

- Written Report
- A. Board Reports
 - B. Chancellor's Report
 - C. College Presidents' Reports (Written Reports included in Section 8.0)

Irvine Valley College Written Report

Saddleback College Written Report

- D. Associated Student Government Reports
- E. Board Request(s) for Reports

4.0 DISCUSSION ITEMS

- 4.1 [SOCCCD: Federal Legislative and Advocacy Overview Dana DeBeaumont, Federal Legislative Advocate from Capitol Advocacy Partners, will present a brief overview of legislative and advocacy efforts on behalf of the District and colleges.](#)

[Item 4.1](#)

[Exhibit A](#)

[PowerPoint Presentation](#)

Dana DeBeaumont and Amanda Fenton presented a brief overview of the legislative and advocacy efforts on behalf of the District and colleges.

Trustee Prendergast requested to advance item 5.2 for separate action. Trustee Wright requested to remove item 5.7 for separate discussion and action.

On a motion made by Trustee Whitt and seconded by Trustee Milchiker, the balance of the consent calendar was approved on a 7-0 vote.

5.0 CONSENT CALENDAR ITEMS

- 5.1 SOCCCD: Board of Trustees Meeting Minutes
Approve minutes of Regular Meeting held on December 10, 2018.

[Item 5.1](#)

[Exhibit A](#)

- 5.2 [SOCCCD: Senate Resolution from the Office of Senator Patricia Bates Rhonda Reardon, a representative of Senator Bates, will present the resolution.](#)

[Item 5.2](#)

On a motion made by Trustee Wright and seconded by Trustee Milchiker, this item was approved on a 7 - 0 vote.

- 5.3 Saddleback College: New and Revised Curriculum for the 2019-20 Academic Years
Approve the proposed curriculum changes for the 2019-20 academic year.

[Item 5.3](#)

[Exhibits A-B](#)

- 5.4 SOCCCD: Saddleback College ADA Accessible Ramp (Walkway – Lot 9 to Quad) Project, Notice of Completion, Amtek Construction.
Authorize filing the Notice of Completion for the Saddleback College

ADA Accessible Ramp (Walkway – Lot 9 to Quad) project to Amtek Construction.

[Item 5.4](#)
[Exhibit A](#)

- 5.5 SOCCCD: Grant Award, Saddleback College, RFA Number: 18-207 Project: Deputy Sector Navigator for Energy, Construction and Utilities Industry Sector.

Approve this award from Rancho Santiago Community College District and the California Community College Chancellor's office for \$200,000 for RFA Number 18-207, Project Deputy Sector Navigator for Energy, Construction and Utilities Industry Sector.

[Item 5.5](#)
[Exhibits A-B](#)

- 5.6 SOCCCD: Dual Enrollment, SOCCCD (Saddleback College) - Capistrano Unified School District, College and Career Access Pathways Partnership Agreement, 2019.

Accept for review and study the Dual Enrollment, SOCCCD (Saddleback College) - Capistrano Unified School District College & Career Access Pathways Partnership Agreement for February 26, 2019 to December 31, 2019.

[Item 5.6](#)
[Exhibit A](#)

- 5.7 [Saddleback College and Irvine Valley College: Speakers](#)
[Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.](#)

[Item 5.7](#)
[Exhibit A](#)

On a motion made by Trustee Wright and seconded by Trustee Lang, this item was approved on a 7 - 0 vote.

- 5.8 SOCCCD: Dual Enrollment, SOCCCD (Irvine Valley College) - Laguna Beach Unified School District, College and Career Access Pathways Partnership Agreement, 2019-2022.

Accept for review and study the Dual Enrollment, SOCCCD (Irvine Valley College) - Laguna Beach Unified School District College & Career Access Pathways Partnership Agreement, March 1, 2019 to August 30, 2022.

[Item 5.8](#)
[Exhibit A](#)

- 5.9 Irvine Valley College: Curriculum Revisions for the 2019-2020 Academic Year

Approve curriculum revisions as recommended by the Curriculum Committee in consultation with the Academic Senate for the 2019-2020 academic year, pursuant to Title 5, Section 53200 et seq.

[Item 5.9](#)
[Exhibit A](#)

- 5.10 SOCCCD: Student Out of State Travel.
Approve the college student out of state travel for the participants, date, location and costs.

[Item 5.10](#)
[Exhibit A](#)

- 5.11 SOCCCD: Commissioning Services Pool.
Approve the eight firms who will participate in a pool from which to draw commissioning services for no greater than a five-year period from January 23, 2019 to January 22, 2024.

[Item 5.11](#)
[Exhibit A](#)

- 5.12 SOCCCD: Geotechnical, Testing and Inspection Services Pool.
Approve the eight firms listed above for a pool from which to draw Geotechnical, Testing and Inspection services for no greater than a five-year period from January 23, 2019 to January 22, 2024.

[Item 5.12](#)
[Exhibit A](#)

- 5.13 SOCCCD: Declare Miscellaneous Furniture and Equipment as Surplus.
Approve the sale or disposal of surplus property and authorize the Executive Director of Procurement, Central Services and Risk Management to hire a private auction firm to conduct the auction, and/or donate, recycle or dispose of items.

[Item 5.13](#)
[Exhibit A](#)

- 5.14 SOCCCD: Transfer of Budget Appropriations.
Ratify the transfer of budget appropriations as listed.

[Item 5.14](#)
[Exhibit A](#)

- 5.15 SOCCCD: Budget Amendment: Adopt Resolution No.19-01 to Amend FY 2018-2019 Adopted Budget.
Adopt Resolution No. 19-01 to amend the budget as listed.

[Item 5.15](#)
[Exhibit A](#)

- 5.16 SOCCCD: December 2018 Change Orders/Amendments.

Ratify the change orders and amendments as listed.

[Item 5.16](#)
[Exhibits A-C](#)

- 5.17 SOCCCD: Purchase Orders and Checks.
Ratify the purchase orders and checks as listed.

[Item 5.17](#)
[Exhibits A-C](#)

- 5.18 SOCCCD: Contracts.
Ratify contracts as listed.

[Item 5.18](#)
[Exhibits A-B](#)

6.0 GENERAL ACTION ITEMS

- [6.1](#) [SOCCCD: CCCT Board of Directors Nominations](#)
[Approve possible nomination\(s\) for transmittal to the CCCT office.](#)

[Item 6.1](#)
[Exhibit A](#)

Trustee Prendergast was nominated to serve on the CCCT Board of Directors.

On a motion made by Trustee Whitt and seconded by Trustee Wright, this item was approved on a 6-0 vote with Trustee Prendergast abstaining.

- [6.2](#) [SOCCCD: Grant Award, Saddleback College, Collaborative Research: NSF INCLUDE Alliance: STEM Core Expansion Subaward Issuance to San Jose Evergreen Community College District.](#)
[Approve this subaward to San Jose Evergreen Community College District for \\$990,489 over five years under Saddleback College's National Science Foundation \(NSF\) Cooperative Agreement award HRD-1834628.](#)

[Item 6.2](#)
[Exhibit A](#)

On a motion made by Trustee Jemal and seconded by Trustee Wright, this item was approved on a 7 - 0 vote.

- [6.3](#) [SOCCCD: Agreement for Software Development Services, Neudesic, LLC.](#)
[Approve the work order with Neudesic, LLC for software development services relating to SIS projects for an amount not to exceed \\$1,720,000 for the term of January 23, 2019 through December 31, 2019.](#)

[Item 6.3](#)
[Exhibit A](#)

On a motion made by Trustee Lang and seconded by Trustee Whitt, this item was approved on a 7 - 0 vote.

- [6.4](#) [SOCCCD: Budget Calendar FY 2019-2020](#)
[Approve the budget calendar for FY 2019-2020.](#)

[Item 6.4](#)
[Exhibit A](#)

On a motion made by Trustee Lang and seconded by Trustee Jemal, this item was approved on a 7 - 0 vote.

- [6.5](#) [SOCCCD: ReNew Apartments, Assumption of Lease and Release, and Related Estoppel Certificate for New Lessee, Idyllwillow LP.](#)
[Approve the assignment of the Ground Lease by FPA4 to Idyllwillow LP and approve a motion to authorize the execution by the Chancellor and/or the Vice Chancellor of Business Services of the Assignment Agreement and the Estoppel Certificate and any other documents necessary to carry out the terms thereof.](#)

[Item 6.5](#)
[Exhibits A-C](#)

On a motion made by Trustee Lang and seconded by Trustee Whitt, this item was approved on a 7 - 0 vote.

- [6.6](#) [SOCCCD: Board Policy Revision: BP-3006 Sustainability, BP-4056 Classified Employees Participation in Decision Making, BP-4076 Compensation, BP-4080 Personal Necessity Leave for Academic Administrators and Classified Administrators / Managers, BP-5800 Prevention of Identity Theft in Student Financial Transactions.](#)
[Accept for review and study board policies as listed.](#)

[Item 6.6](#)
[Exhibits A-E](#)

On a motion made by Trustee Jay and seconded by Trustee Lang, this item was approved on a 7 - 0 vote.

- [6.7](#) [SOCCCD: Board Policy Revision: BP-3700 Instructional and Course Materials Fees, BP-4010 Commitment to Diversity, BP-4018 Alcohol and Controlled Substances Testing, BP-4054 Political Activity of Employees, BP-4055 Academic and Business Hours for District and College Facilities, BP-4072 Domestic Partners, BP-4109 Transfer of Sick Leave for Academic and Classified Personnel, BP-4210 Employee Outstanding Service Awards, BP-4700 Whistleblower Protection, BP-5500 Student News Media, BP-6114 Contract Education.](#)
[Approve board policies as listed.](#)

[Item 6.7](#)
[Exhibits A-K](#)

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 7 - 0 vote.

- [6.8](#) [SOCCCD: Academic Employee and Classified Administrator Personnel Actions – Regular Items](#)
[Ratify New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Change of Status, Workload Banking, Administrator Contract Extensions, Reorganization, Resignation/Retirement/Conclusion of Employment.](#)

[Item 6.8](#)
[Exhibits A-B](#)

A correction was made to Exhibit B, Page 1 of 17. The job title should read, “Interim Vice President for College Administrative Services.” A correction was made to Exhibit B, page 2 of 17. The job title should read, “Dean of Social and Behavioral Sciences.”

On a motion made by Trustee Jay and seconded by Trustee Lang, this item was approved on a 7 - 0 vote.

- [6.9](#) [SOCCCD: Faculty Conversion to Canvas One – Time Stipends](#)
[Ratify Additional Compensation: Canvas Conversion-General Fund.](#)

[Item 6.9](#)
[Exhibit A](#)

On a motion made by Trustee Wright and seconded by Trustee Milchiker, this item was approved on a 6 - 1 vote with Trustee Lang casting a negative vote.

- [6.10](#) [SOCCCD: Classified Personnel Actions – Regular Items](#)
[Ratify New Personnel Appointments, Reorganization/Reclassification, Change of Status, Out of Class Assignments for Positions that are Vacant During Recruitment for Permanent Appointments, Out of Class Assignments for Positions that are Temporarily Available Due to Leaves of Absence, Etc., Resignation/Retirement/Conclusion of Employment.](#)

[Item 6.10](#)
[Exhibit A](#)

On a motion made by Trustee Jemal and seconded by Trustee Milchiker, this item was approved on a 7 - 0 vote.

- [6.11](#) [SOCCCD: Non-Bargaining Unit Personnel Action – Regular Items](#)
[Ratify New Personnel Appointments, Authorization to Revise the Classified Temporary Non-Bargaining Unit Salary Schedules, Volunteers.](#)

[Item 6.11](#)
[Exhibits A-B](#)

On a motion made by Trustee Milchiker and seconded by Trustee Jay, this item was approved on a 7 - 0 vote.

- [6.12](#) [SOCCCD: 2019 - 2020 Bonded Sabbatical Recommendations](#)
[Approve Faculty Sabbatical Leaves for the 2019 - 2020 Academic Year](#)
[as recommended by the SOCCCD District-wide Sabbatical Committee.](#)

[Item 6.12](#)
[Exhibit A](#)

Corrections were made to the number of applicants requesting sabbatical leaves. Four applicants requested a full academic year sabbatical leave; three applicants requested sabbatical leave for Fall Semester 2019; one applicant requested sabbatical leave for Spring Semester 2020; totaling twelve semesters of leave.

On a motion made by Trustee Jay and seconded by Trustee Jemal, this item was approved on a 7 - 0 vote.

- [6.13](#) [SOCCCD: Police Officers Association \(POA\) Master Agreement](#)
[Approve the 3-Year Master Agreement.](#)

[Item 6.13](#)
[Exhibits A-C](#)

On a motion made by Trustee Whitt and seconded by Trustee Wright, this item was approved on a 7 - 0 vote.

- [6.14](#) [SOCCCD: SOCCCD Faculty Association \(FA\) – Tentative Agreements](#)
[for Articles I, IV, VI, X, XIV, XV, XVII, XXVI, XXVII, XXVIII, XXIX, XXX,](#)
[XXXI](#)
[Approve Tentative Agreements with the Faculty Association.](#)

[Item 6.14](#)
[Exhibits A-L](#)

On a motion made by Trustee Whitt and seconded by Trustee Jay, this item was approved on a 7 - 0 vote.

[7.0](#) [REPORTS](#)

- [7.1](#) [Saddleback College and Irvine Valley College: Speakers](#)
[Approve general fund honoraria for speakers for events and/or classes](#)
[at Saddleback College and Irvine Valley College.](#)

[Item 7.1](#)
[Exhibit A](#)

- [7.2](#) [SOCCCD: Staff Response to Public Comments from Previous Board](#)

Meeting
None

Item 7.2

7.3 SOCCCD: Facilities Plan Status Report.
Report on the status of major capital projects.

Item 7.3
Exhibit A

7.4 SOCCCD: Monthly Financial Status Report.
The reports display the adopted budget, revised budget and transactions through December 31, 2018.

Item 7.4
Exhibit A

7.5 SOCCCD: Retiree (OPEB) Trust Fund.
Report for period ending November 30, 2018.

Item 7.5
Exhibit A

7.6 SOCCCD: Quarterly Financial Status Report.
Report for period ending December 31, 2018.

Item 7.6
Exhibit A

7.7 SOCCCD: Basic Aid Report.
Report for period ending December 31, 2018.

Item 7.7
Exhibit A

8.0 REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS

- A. Saddleback College Academic Senate
- B. Faculty Association
- C. Irvine Valley College Academic Senate
- D. Vice Chancellor, Technology and Learning Services
- E. Vice Chancellor, Human Resources
- F. Vice Chancellor, Business Services
- G. Irvine Valley College Classified Senate

H. [California School Employees Association](#)

I. [Saddleback College Classified Senate](#)

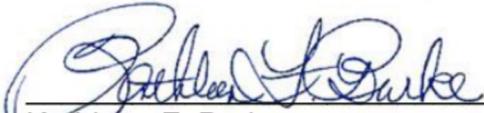
J. Police Officers Association

[Item 8.0](#)

9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): 9:00 P.M.

The meeting was adjourned at 7:55 p.m.



Kathleen F. Burke
Secretary, Board of Trustees