

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
RONALD REAGAN BOARD OF TRUSTEES ROOM-RM 145  
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING  
January 21, 2020**

**PRESENT**

Members of the Board of Trustees:

T.J. Prendergast, III, President  
Timothy Jemal, Vice President  
James R. Wright, Clerk  
Barbara J. Jay, Member  
David B. Lang, Member  
Marcia Milchiker, Member  
Terri Whitt Rydell, Member  
Martha Uriarte, Student Member

**ABSENT**

**Administrative Officers:**

Kathleen F. Burke, Chancellor  
Robert Bramucci, Vice Chancellor, Technology and Learning Services  
Ann-Marie Gabel, Vice Chancellor, Business Services  
Kim Widdes, Acting Vice Chancellor, Human Resources  
Elliot Stern, President Saddleback College  
Cindy Vyskocil, Acting President Irvine Valley College

**CALL TO ORDER: 5:00 P.M.**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

1.2 Public Comments

**Members of the public may address the Board on items listed to be discussed in closed session. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak" and submit prior to the start of closed session. These forms are available outside the board room. Speakers are limited to two minutes each.**

No public comments.

**RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

**1.3 Public Employee Employment, Evaluation of Performance, Discipline, Dismissal, Release (Government Code Section 54957(b) and 594954.5(e).)**

A. Public Employee Discipline, Dismissal, Release (Government Code Section 54957(b).)

**1.4 Conference with Labor Negotiators (Government Code Section 54957.6)**

A. Faculty Association (FA)

**Agency Designated Negotiator: Dr. Cindy Vyskocil, Acting President - IVC**

B. Classified School Employees Association (CSEA)

**Agency Designated Negotiator: Dr. Cindy Vyskocil, Acting President - IVC**

C. Police Officers Association (POA)

**1.5 Agency Designated Negotiator: Dr. Cindy Vyskocil, Acting President - IVC**  
**Conference with Real Property Negotiators (GC Section 54956.8)**

A. Exchange of Property

**Agency Designated Negotiators: South Orange County Community College District - Ann-Marie Gabel, CPA, Vice Chancellor, Business Services (Seller), Andrew Bernstein, Jackson Tidus, (District Real Estate Legal Counsel) and Gregory G. Gotthardt, FTI Consulting, LLC (District Real Estate Consultant)**

**Lease of Property by District: Approximately 11.9 acres of real property located at 1610 Valencia Ave. and 1602 Victory Road Tustin, CA 92782 (Property) also known as the Advanced Technology & Education Park (ATEP site)**

**Negotiating Parties: Advantech Corporation**

**Under Negotiation: Instructions to designated negotiators will concern price and terms of payment for the ground lease of the identified Property.**

**1.6 Conference with Legal Counsel (Government Code Section 54956.9)**

A. Anticipated Litigation (Government Code Section 54956.9(d)(2).)

**Significant exposure to litigation: 2 potential cases**

B. Existing Litigation (Government Code Section 54956.9 (d)(1).)

**1 case**

## RECONVENE OPEN SESSION: 6:30 P.M.

### **2.0 PROCEDURAL MATTERS**

#### 2.1 [Actions Taken in Closed Session](#)

On a 7 to 0 vote, the board, in closed session, voted to issue a Notice of Rejection of Claim regarding claim #572939, pursuant to Government Code Section 913. The Governing Board further authorizes the Chancellor or her designee to issue any appropriate notices.

On a 7 to 0 vote, the board took action, in closed session, to discipline a classified administrator.

On a 7 to 0 vote, the board took action, in closed session, to accept a settlement agreement with a former classified employee pursuant to Government Code Section 54957.1(a)(3). Under the terms of the agreement, the former employee agreed to waive the right to contest disciplinary action and tendered resignation in exchange for three months of wages and benefits at the former rate.

#### 2.2 [Invocation](#)

**Led by Trustee Milchiker**

#### 2.3 [Pledge of Allegiance](#)

**Led by Trustee Prendergast**

#### 2.4 [Public Comments](#)

**Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit prior to the beginning of open session. These forms are available outside the board room. Speakers are limited to two minutes each.**

No public comments.

### **3.0 REPORTS**

3.1 Oral Reports: Speakers are limited to two minutes each.

#### A. [Board Reports](#)

[B. Chancellor's Report](#)

[Written Report](#)

[C. College Presidents' Reports \(Written Reports included in Section 8.0\)](#)

[Irvine Valley College Written Report](#)

[Saddleback College Written Report](#)

[D. Associated Student Government Reports](#)

[E. Board Request\(s\) for Reports](#)

**[4.0 DISCUSSION ITEMS](#)**

[4.1 SOCCCD: State and Federal Legislative Priorities 2020](#)

**Presentation on the state and federal legislative priorities that will guide the District's advocacy efforts in 2020.**

[Item 4.1](#)

[Exhibit A](#)

Letitia Clark, District Director, Public Affairs and Government Relations, presented a brief overview of the state and federal legislative priorities on behalf of the District.

Trustee Prendergast requested to advance item 6.1 for approval of the State and Federal Legislative Priorities document.

[4.2 SOCCCD: Speaker Fees Study](#)

**Letitia Clark, District Director, Public Affairs and Government Relations, will give a brief presentation related to booking speakers for events in and outside the educational arena.**

[Item 4.2](#)

[Exhibits A-B](#)

Trustee Prendergast requested to remove item 5.2, 5.3 and 5.7, Trustee Whitt Rydell requested to remove item 5.6, Trustee Jemal requested to remove item 5.13 for separate discussion and action.

On a motion made by Trustee Wright and seconded by Trustee Whitt Rydell, the balance of the consent calendar was approved on a 7 to 0 vote.

## [5.0 CONSENT CALENDAR ITEMS](#)

**All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.**

5.1 SOCCCD: Board of Trustees Meeting Minutes

**Approve minutes of a Regular Meeting held on December 16, 2019.**

[Item 5.1](#)  
[Exhibit A](#)

### [5.2 SOCCCD: Resolutions](#)

On a motion made by Trustee Milchiker and seconded by Trustee Jemal, Resolution in Support of Climate Change was approved on a 7 - 0 vote.

On a motion made by Trustee Milchiker and seconded by Trustee Wright, Resolution in Support of the Orange County School Board Association's encouragement to release mental health funding was approved on a 7 – 0 vote.

**In Support of Climate Change and Sustainability Goals. (Exhibit A)**

**In Support of the Orange County School Board Association's (OCSBA) encouragement to release mental health funding (Proposition 63 2004) to educational institutions to increase access to mental health services for students as approved by the County Board of Supervisors. (Exhibit B)**

[Item 5.2](#)  
[Exhibits A-B](#)

### [5.3 Saddleback College and Irvine Valley College: Speakers](#)

Dr. Bramucci announced that U.S. Immigration Law Group, LLP scheduled on January 31, 2020, was being pulled from the Irvine Valley College list of speakers and will be brought forward on a future board agenda.

On a motion made by Trustee Jemal and seconded by Trustee Jay, this item was approved as amended on a 7 - 0 vote.

**Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.**

[Item 5.3](#)  
[Exhibit A](#)

- 5.4 Irvine Valley College: Curriculum Revisions for the 2020-2021 Academic Year

**Approve curriculum revisions as recommended by the Curriculum Committee in consultation with the Academic Senate for the 2020-2021 academic year, pursuant to Title 5, Section 53200 et seq.**

[Item 5.4](#)  
[Exhibit A](#)

- 5.5 SOCCCD: Irvine Valley College, Notices of Completion, Various Projects

**Authorize filing the Notices of Completion for the ATEP IDEA building, 2019 Access Control Updates project at Irvine Valley College to Blue Violet Networks, LLC, for a contract total of \$106,034.72 and for the Health Center-Concession and New Parking Lot Phase 1A project at Irvine Valley College to P.H. Hagopian Contractor, Inc., with a current contract total of \$7,490,770 and a deductive change order of (\$122,998.26), for a revised contract total of \$7,367,772.22.**

[Item 5.5](#)  
[Exhibits A-B](#)

- [5.6](#) [SOCCCD: Student Out of State Travel](#)

On a motion made by Trustee Milchiker and seconded by Trustee Jay, this item was approved on a 7 - 0 vote.

**Approve the college student out of state travel for the participants, dates, locations and costs.**

[Item 5.6](#)  
[Exhibit A](#)

- [5.7](#) [SOCCCD: Adopt Resolution No. 20-02 to Establish Student Representation Fee Fund](#)

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 7 – 0 vote.

**Adopt Resolution No. 20-02 authorizing the establishment of the Student Representation Fee Fund 970.**

[Item 5.7](#)  
[Exhibit A](#)

- 5.8 SOCCCD: Declare Miscellaneous Furniture and Equipment as Surplus

**Approve the sale, donation or disposal of surplus property and authorize the Executive Director of Procurement, Central Services and Risk Management to hire a private auction firm to conduct the auction, and/or donate, recycle or dispose of items.**

[Item 5.8](#)  
[Exhibit A](#)

5.9 SOCCCD: Transfer of Budget Appropriations

**Ratify the transfer of budget appropriations as listed.**

[Item 5.9](#)  
[Exhibit A](#)

5.10 SOCCCD: Budget Amendment: Adopt Resolution No. 20-01 to Amend FY 2018-2019 Adopted Budget.

**Adopt Resolution No. 20-01 to amend the FY 2019-2020 Adopted Budget as listed.**

[Item 5.10](#)  
[Exhibit A](#)

5.11 SOCCCD: November 2019 Change Orders/ Amendments.

**Ratify the change orders and amendments as listed.**

[Item 5.11](#)  
[Exhibits A-D](#)

5.12 SOCCCD: Purchase Orders and Checks.

**Ratify the purchase orders and checks as listed.**

[Item 5.12](#)  
[Exhibits A-C](#)

[5.13](#) [SOCCCD: Contracts.](#)

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 7 - 0 vote.

**Ratify contracts as listed.**

[Item 5.13](#)  
[Exhibits A-C](#)



## 6.0 **GENERAL ACTION ITEMS**

### 6.1 [SOCCCD: State and Federal Legislative Priorities 2020](#)

On a motion made by Trustee Milchiker and seconded by Trustee Jay, this item was approved on a 7-0 vote.

**Approve state and federal legislative priorities that will guide the District's advocacy efforts in 2020.**

[Item 6.1](#)  
[Exhibit A](#)

### 6.2 [SOCCCD: CCCT Board of Directors Nominations](#)

Trustee Prendergast was nominated to serve on the CCCT Board of Directors.

On a motion made by Trustee Milchiker and seconded by Trustee Lang, this item was approved on a 6-0 vote with Trustee Prendergast abstaining.

**Approve possible nomination(s) for transmittal to the CCCT office.**

[Item 6.2](#)  
[Exhibit A](#)

### 6.3 [SOCCCD: Budget Calendar FY 2020-2021](#)

On a motion made by Trustee Jemal and seconded by Trustee Wright, this item was approved on a 7 - 0 vote.

**Approve the budget calendar for FY 2020-2021.**

[Item 6.3](#)  
[Exhibit A](#)

### 6.4 [SOCCCD: Saddleback College Advanced Technology and Applied Sciences \(ATAS\) Building Project, Division of the State Architect \(DSA\) Inspection Services Agreement, Knowland Construction Services](#)

On a motion made by Trustee Jemal and seconded by Trustee Jay, this item was approved on a 7 - 0 vote.

**Approve the Division of the State Architect (DSA) Inspection Services agreement with Knowland Construction Services for the Saddleback College Advanced Technology and Applied Sciences (ATAS) Building project, in the amount of \$489,912 from January 22, 2020 through August 1, 2022.**



[Item 6.4](#)  
[Exhibits A-B](#)

[6.5](#)     [SOCCCD: Master Services Agreement for Electronic and Hard Copy Transcript Services, Credentials Solutions, Incorporated](#)

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 7 - 0 vote.

**Approve the Master Services Agreement with Credentials Solutions Inc. for electronic and hard copy transcript services from February 1, 2020 to January 31, 2025.**

[Item 6.5](#)  
[Exhibit A](#)

[6.6](#)     [SOCCCD: Board Policy Revision: BP-4015 Reasonable Accommodation\(s\) for Employees/Applicants, BP-4306 Academic Calendar, BP-5040 Withholding of Student Records, BP-5407 Financial Obligation Owed to the District, BP-6140 College Speakers](#)

The board removed Board Policy 6140 – College Speakers, for further review and study.

On a motion made by Trustee Jay and seconded by Trustee Whitt Rydell, the remaining board policies were approved for review and study on a 7 - 0 vote.

**Accept for review and study the board policies as listed.**

[Item 6.6](#)  
[Exhibits A-E](#)

[6.7](#)     [SOCCCD: Board Policy Revision: BP-106 Board Elections, BP-3508 Public Safety Camera System, BP-4207 Payroll Period for Personnel](#)

On a motion made by Trustee Jemal and seconded by Trustee Wright, this item was approved on a 7 - 0 vote.

**Approve the board policies as listed.**

[Item 6.7](#)  
[Exhibits A-C](#)

[6.8](#)     [SOCCCD: Academic Employee and Classified Administrator Personnel Actions - Regular Items](#)

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 7 - 0 vote.

**Ratify New Personnel Appointments, Authorization to Eliminate Positions and/or Position Numbers, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund.**

[Item 6.8](#)  
[Exhibits A-B](#)

[6.9](#) [SOCCCD: Classified Personnel Actions - Regular Items](#)

On a motion made by Trustee Jemal and seconded by Trustee Lang, this item was approved on a 7 - 0 vote.

**Ratify New Personnel Appointments, Authorization to Establish and Announce Classified Positions, Change of Status, Out of Class Assignments- for positions that are temporarily available due to leaves of absence, etc.**

[Item 6.9](#)  
[Exhibit A](#)

[6.10](#) [SOCCCD: Non-Bargaining Unit Personnel Action - Regular Items](#)

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 7 - 0 vote.

**Ratify New Personnel Appointments, Volunteers.**

[Item 6.10](#)  
[Exhibit A](#)

[6.11](#) [SOCCCD: 2020 - 2021 Bonded Sabbatical Recommendations](#)

On a motion made by Trustee Lang and seconded by Trustee Jemal, this item was approved on a 7 - 0 vote.

**Approve Faculty Sabbatical Leaves for the 2020 - 2021 Academic Year as recommended by the SOCCCD District-wide Sabbatical Committee.**

[Item 6.11](#)  
[Exhibit A](#)

[6.12](#) [SOCCCD: Adjustment to the California School Employees Association \(CSEA\) Salary Schedule](#)

This item was pulled from the General Action items.

**Approve the increase to the CSEA salary schedule for 2019 - 2020 and 2020 - 2021.**

[Item 6.12](#)  
[Exhibits A-B](#)

[6.13](#) [SOCCCD: Adjustment to the Police Officers Association \(POA\) Salary Schedule](#)

A correction was made to the increased cost of the agreement with POA for the two-year remaining period. The correct cost is \$18,695.

On a motion made by Trustee Jay and seconded by Trustee Lang, this item was approved on a 7 - 0 vote.

**Approve the increase to the POA salary schedule for 2019 - 2020 and 2020 - 2021.**

[Item 6.13](#)  
[Exhibits A-B](#)

**7.0** **REPORTS**

[7.1](#) [SOCCCD: Staff Response to Public Comments from Previous Board Meeting](#)

**None**

[Item 7.1](#)

[7.2](#) [Saddleback College and Irvine Valley College: Speakers](#)

**A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.**

[Item 7.2](#)  
[Exhibit A](#)

[7.3](#) [SOCCCD: Facilities Plan Status Report.](#)

**Status of current construction projects.**

[Item 7.3](#)  
[Exhibit A](#)

[7.4](#) [SOCCCD: Monthly Financial Status Report.](#)

**The reports display the adopted budget, revised budget and transactions through December 31, 2019**

[Item 7.4](#)  
[Exhibit A](#)

7.5    SOCCCD: Retiree (OPEB) Trust Fund.

**Report for period ending November 30, 2019.**

Item 7.5

Exhibit A

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**8.0**    **REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS**

**Reports by the following individuals and groups may be written and submitted through the docket process prior to distribution of the Board agenda packet. Speakers are limited to two minutes each.**

- A.    Saddleback College Academic Senate
  - B.    Irvine Valley College Academic Senate
  - C.    Faculty Association
  - D.    Vice Chancellor, Technology and Learning Services
  - E.    Vice Chancellor, Human Resources
  - F.    Vice Chancellor, Business Services
- Written Report
- G.    Irvine Valley College Classified Senate
  - H.    Saddleback College Classified Senate
  - I.    California School Employees Association
  - J.    Police Officers Association

**9.0**    **ADDITIONAL ITEMS**

**ADJOURNMENT (or continuation of closed session if required):**        **9:00 P.M.**

The meeting adjourned at 8:50 p.m.



Kathleen F. Burke  
Secretary, Board of Trustees