

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
RONALD REAGAN BOARD OF TRUSTEES ROOM-RM 145
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING
February 24, 2020**

PRESENT

Members of the Board of Trustees:

T.J. Prendergast, III, President
Timothy Jemal, Vice President
James R. Wright, Clerk
Barbara J. Jay, Member
David B. Lang, Member
Marcia Milchiker, Member
Terri Whitt Rydell, Member
Martha Uriarte, Student Member

ABSENT

Administrative Officers:

Kathleen F. Burke, Chancellor
Robert Bramucci, Vice Chancellor, Technology and Learning Services
Ann-Marie Gabel, Vice Chancellor, Business Services
Kim Widdes, Acting Vice Chancellor, Human Resources
Elliot Stern, President Saddleback College
Cindy Vyskocil, Acting President Irvine Valley College

CALL TO ORDER: 5:00 P.M.

American with Disabilities Act (ADA)

"It is the policy of the SOCCCD to fully comply with the requirements of the Americans with Disabilities Act. Consistent with that policy, the facilities where this event will be held are wheelchair accessible. Upon request, this announcement and the agenda or program for the event and any related materials, will be provided in alternative formats (such as large print, braille or accessible electronic text). If you need such materials or other disability accommodations or more information, please contact the Office of the Chancellor at (949) 582-4840 at least 48 hours before the scheduled event."

1.0 PROCEDURAL MATTERS

- 1.1 Call to Order
- 1.2 Public Comments

Members of the public may address the Board on items listed to be discussed in closed session. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak" and submit prior to the start of closed session. These forms are available outside the board room. Speakers are limited to two minutes each.

Three public comments were made on behalf of classified employee from Irvine Valley College.

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

1.3 Student Discipline (Education Code Section 72122) (1 matter)

- A. Student Discipline

1.4 Public Employee Employment, Evaluation of Performance, Discipline, Dismissal, Release (Government Code Section 54957 and 594954.5)

- A. Public Employee Discipline, Dismissal, Release (Government Code Section 54957(b).)

1.5 Conference with Labor Negotiators (Government Code Section 54957.6)

- A. Faculty Association (FA)

Agency Designated Negotiator: Dr. Cindy Vyskocil, Acting President - IVC

- B. Classified School Employees Association (CSEA)

Agency Designated Negotiator: Dr. Cindy Vyskocil, Acting President - IVC

- C. Police Officers Association (POA)

**1.6 Agency Designated Negotiator: Dr. Cindy Vyskocil, Acting President - IVC
Conference with Legal Counsel (Government Code Section 54956.9)**

- A. Anticipated Litigation (Government Code Section 54956.9(d)(2).)

Significant exposure to litigation: 3 potential cases

- B. Existing Litigation (Government Code Section 54956.9 (d)(1).)

1 case

RECONVENE OPEN SESSION: 6:30 P.M.

2.0 **PROCEDURAL MATTERS**

2.1 [Actions Taken in Closed Session](#)

No actions were taken in closed session.

2.2 [Invocation](#)

Led by Trustee T.J. Prendergast

2.3 [Pledge of Allegiance](#)

Led by Trustee Terri Whitt Rydell

2.4 [Public Comments](#)

Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit prior to the beginning of open session. These forms are available outside the board room. Speakers are limited to two minutes each.

Two public comments were made in open session. One public comment regarding the Saddleback College Gaucho mascot and logo. One public comment regarding vending machine and computer lab concerns at ATEP.

3.0 **REPORTS**

3.1 Oral Reports: Speakers are limited to two minutes each.

A. [Board Reports](#)

B. [Chancellor's Report](#)

[Written Report](#)

C. [College Presidents' Reports \(Written Reports included in Section 8.0\)](#)

[Irvine Valley College Written Report](#)

[Saddleback College Written Report](#)

[D. Associated Student Government Reports](#)

[E. Board Request\(s\) for Reports](#)

4.0 DISCUSSION ITEMS

[4.1 SOCCCD: Saddleback College and Irvine Valley College Foundations Annual Report](#)

College and foundation staff will provide a financial summary and summary of accomplishments for FY 2018-2019.

[Item 4.1](#)

[Exhibits A-B](#)

5.0 CONSENT CALENDAR ITEMS

Trustee Prendergast requested to remove item 5.2 and Trustee Jemal requested to remove item 5.14 from the consent calendar for separate discussion and action.

On a motion made by Trustee Milchiker and seconded by Trustee Wright, the balance of the consent calendar was approved on a 7 to 0 vote.

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

5.1 [SOCCCD: Board of Trustees Meeting Minutes](#)

Approve minutes of a Special Meeting held on January 13, 2020 and a Regular Meeting held on January 21, 2020.

[Item 5.1](#)

[Exhibits A-C](#)

[5.2 SOCCCD: Resolution](#)

On a motion made by Trustee Milchiker and seconded by Trustee Wright, the Resolution to Support Proposition 13 was approved with an amendment on a 6 - 1 vote with Trustee Lang casting a negative vote.

Resolution to Support Proposition 13: Public Preschool, K-12, and College Health and Safety Bond Act of 2020.

[Item 5.2](#)

[Exhibit A](#)

5.3 Irvine Valley College: Curriculum Revisions for the 2020-2021 Academic Year

Approve curriculum revisions as recommended by the Curriculum Committee in consultation with the Academic Senate for the 2020-2021 academic year, pursuant to Title 5, Section 53200 et seq.

[Item 5.3](#)
[Exhibit A](#)

5.4 SOCCCD: Irvine Valley College Accessibility Upgrades, Phase 1 Project, Notice of Completion, Leonida Builders, Inc.

Authorize filing the Notice of Completion for the Irvine Valley College Accessibility Upgrades, Phase 1 project to Leonida Builders, Inc., for a final contract amount of \$551,544.76.

[Item 5.4](#)
[Exhibit A](#)

5.5 Saddleback College and Irvine Valley College: Community Education, Summer 2020

Approve Community Education courses, presenters, and compensation for Summer Session 2020.

[Item 5.5](#)

[Exhibits A-B](#)

5.6 Saddleback College and Irvine Valley College: Speakers

Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.

[Item 5.6](#)
[Exhibit A](#)

5.7 Saddleback College: New, Revised, and Deleted Curriculum for the 2020-21 Academic Year

Approve the proposed curriculum changes for the 2020-21 academic year at Saddleback College.

[Item 5.7](#)
[Exhibits A-C](#)

5.8 SOCCCD: Student Out of State Travel

Approve the college student out of state travel for the participants, dates, locations and costs.

[Item 5.8](#)
[Exhibit A](#)

5.9 SOCCCD: Trustees' Requests for Attending Conferences

Approve/ratify Trustees' requests for attending conferences.

[Item 5.9](#)

[Exhibits A-C](#)

5.10 SOCCCD: District-wide ADA Accessibility Projects, Architectural Services, Amendment No. 01, Little Diversified Architectural Consulting, Inc.

Approve Amendment No. 01 to the Architectural Services agreement with Little Diversified Architectural Consulting, Inc., for the District-wide ADA Accessibility projects, increasing the contract amount by \$228,500, for a not to exceed amount of \$609,000.

[Item 5.10](#)

[Exhibit A](#)

5.11 SOCCCD: Transfer of Budget Appropriations: Adopt Resolution No. 20-04 to Approve FY 2019-2020 Budget Transfers

Adopt Resolution No. 20-04 to approve the transfer of budget appropriation as listed.

[Item 5.11](#)

[Exhibit A](#)

5.12 SOCCCD: November - January 2020 Change Orders/Amendments

Ratify the change orders and amendments as listed.

[Item 5.12](#)

[Exhibits A-B](#)

5.13 SOCCCD: Purchase Orders and Checks.

Ratify the purchase orders and checks as listed.

[Item 5.13](#)

[Exhibits A-C](#)

[5.14](#) [SOCCCD: Contracts.](#)

On a motion made by Trustee Milchiker and seconded by Trustee Wright, this item was approved on a 7 - 0 vote.

Ratify contracts as listed.

[Item 5.14](#)

[Exhibits A-C](#)

6.0 GENERAL ACTION ITEMS

6.1 SOCCCD: Academic Year 2020-2021 Non-Resident Tuition Fees

On a motion made by Trustee Milchiker and seconded by Trustee Jay, this item was approved on a 7 - 0 vote.

Adopt a 2020-2021 academic year non-resident tuition fee of \$290 per semester unit based on the "Statewide Average" option. It is further recommended to decrease the capital outlay fee authorized by Education Code Section 76141 to \$10 per semester unit rate to remain competitive with neighboring districts, and maintain the current \$54 per semester application fee as authorized by Education Code Section 76142.

[Item 6.1](#)
[Exhibits A-B](#)

6.2 SOCCCD: Access Control & Security Systems and Hardware, CMAS Contract No. 4-16-84-0053A, Supplement No. 1 with Blue Violet Networks, LLC

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 7 - 0 vote.

Approve the use of Access Control & Security Systems and Hardware, CMAS Contract No. 4-16-84-0053A, Supplement No. 1 with Blue Violet Networks, LLC.

[Item 6.2](#)

6.3 SOCCCD: Master Subscription Agreement and Order Form for Budget Development Software, TM Software, LLC

On a motion made by Trustee Lang and seconded by Trustee Whitt Rydell, this item was approved on a 7 - 0 vote.

Approve the Master Subscription Agreement and Order Form with TM Software, LLC for budget development software from March 1, 2020 to January 26, 2025.

[Item 6.3](#)
[Exhibit A](#)

6.4 SOCCCD: Board Policy Revision: BP-4015 Reasonable Accommodation(s) for Employees/Applicants, BP-4306 Academic

[Calendar, BP-5040 Withholding of Student Records, BP-5407 Financial Obligation Owed to the District](#)

On a motion made by Trustee Wright and seconded by Trustee Jemal, this item was approved on a 7 - 0 vote.

Approve the board policies as listed.

[Item 6.4](#)
[Exhibits A-D](#)

[6.5 SOCCCD: Board Policy Revision: BP-3280 Grants and Sponsored Projects, BP-4016 Drug Free Environment and Drug and Alcohol Abuse Prevention Program](#)

Board Policy 3280, 2nd paragraph was amended to replace the word “will” with “shall.”

On a motion made by Trustee Jay and seconded by Trustee Whitt Rydell, this item was accepted for review and study as amended on a 7 - 0 vote.

Accept for review and study the board policies as listed.

[Item 6.5](#)
[Exhibits A-B](#)

[6.6 SOCCCD: Academic Employee and Classified Administrator Personnel Actions - Regular Items](#)

A correction was made to Exhibit A, page 5 of 7, D. 2; \$2,932.00 stipend for Pete Murray was removed from the list.

On a motion made by Trustee Milchiker and seconded by Trustee Jay, this item was approved as amended on a 7 - 0 vote.

Ratify New Personnel Appointments, Authorization to Eliminate Positions and/or Position Numbers, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Change of Status, Reduced Workload Program with STRS Retirement, Resignation/Retirement/Conclusion of Employment.

[Item 6.6](#)
[Exhibit A](#)

[6.7 SOCCCD: Faculty Conversion to Canvas One - Time Stipends](#)

On a motion made by Trustee Jay and seconded by Trustee Wright, this item was approved on a 6 - 1 vote with Trustee Lang casting a negative vote.

Ratify Additional Compensation: Canvas Conversion-General Fund.

[Item 6.7](#)
[Exhibit A](#)

6.8 SOCCCD: Classified Personnel Actions - Regular Items

On a motion made by Trustee Jemal and seconded by Trustee Milchiker, this item was approved on a 7 - 0 vote.

Ratify New Personnel Appointments, Authorization to Eliminate Classified Position and/or Position Numbers, Authorization to Establish and Announce Classified Positions, Authorization to Increase/Decrease Hours Per Week and/or Months Per Year for Classified Positions, Change of Status, Out of Class Assignments for Positions that are Temporarily Available due to Leaves of Absence, etc., Resignation/Retirement/Conclusion of Employment.

[Item 6.8](#)
[Exhibit A](#)

6.9 SOCCCD: Non-Bargaining Unit Personnel Action - Regular Items

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 7-0 vote

Ratify New Personnel Appointments, Volunteers.

[Item 6.9](#)
[Exhibit A](#)

6.10 SOCCCD: Annual Report on First Year Probationary Faculty Recommended for Continuation of Tenure-Track Status

On a motion made by Trustee Jemal and seconded by Trustee Wright, this item was approved on a 7 - 0 vote.

Ratify one-year contracts for employees who have completed one year as full-time tenure-track faculty members.

[Item 6.10](#)
[Exhibit A](#)

6.11 SOCCCD: Annual Report on Second Year Probationary Faculty Recommended for Continuation of Tenure-Track Status

On a motion made by Trustee Lang and seconded by Trustee Whitt Rydell, this item was approved on a 7 - 0 vote.

Ratify two-year contracts for employees who have completed two years as full-time tenure-track faculty members.

[Item 6.11](#)

[Exhibit A](#)

6.12 SOCCCD: Annual Report on Fourth Year Probationary Faculty Recommended for Tenure

A name change was made to a faculty's last name, from Nancy Duong to Nancy Rivera.

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved as amended on a 6 - 0 vote with Trustee Whitt Rydell abstaining.

Ratify tenure for full-time faculty members who have completed the four-year tenure-track plan.

[Item 6.12](#)

[Exhibit A](#)

6.13 SOCCCD: Sabbatical Leave Rescindment

On a motion made by Trustee Wright and seconded by Trustee Lang, this item was approved on a 7 - 0 vote.

Approve Rescindment of Sabbatical Leave previously approved by the Board.

[Item 6.13](#)

[Exhibit A](#)

6.14 SOCCCD: Final Action in Public Session - Saddleback College Student Discipline

On a motion made by Trustee Lang and seconded by Trustee Whitt Rydell, this item was approved on a 7 - 0 vote.

Approve Student Discipline Hearing Panel's recommendation for expulsion.

[Item 6.14](#)

6.15 SOCCCD: OCSBA Marian Bergeson Award Nomination

On a motion made by Trustee Lang and seconded by Trustee Jemal, Trustee Prendergast was nominated for the Marian Bergeson Award. The motion passed on a 6-0 vote with Trustee Prendergast abstaining.

Determine if the board wishes to nominate a trustee for the Marian Bergeson Award, and if so, approve the nomination for transmittal to Orange County Department of Education.

[Item 6.15](#)
[Exhibit A](#)

7.0 REPORTS

7.1 SOCCCD: Annual Report on Third Year Probationary Faculty Continuation of Tenure-Track Status

Listing of full-time tenure-track faculty members entering into the second year of a two-year contract previously approved/ratified by the Board of Trustees.

[Item 7.1](#)
[Exhibit A](#)

7.2 Saddleback College and Irvine Valley College: Speakers

A correction was noted on Exhibit A, page 1 of 2; a speakers name was misspelled. The correct spelling is Delane Eastin.

A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.

[Item 7.2](#)
[Exhibit A](#)

7.3 SOCCCD: Staff Response to Public Comments from Previous Board Meeting

None

[Item 7.3](#)

7.4 SOCCCD: Facilities Plan Status Report

Status of current construction projects.

[Item 7.4](#)
[Exhibit A](#)

7.5 SOCCCD: Monthly Financial Status Report

The reports display the adopted budget, revised budget and transactions through January 31, 2020.

[Item 7.5](#)
[Exhibit A](#)

[7.6 SOCCCD: Quarterly Investment Report](#)

Report for period December 31, 2019.

[Item 7.6](#)

[7.7 SOCCCD: Basic Aid Report](#)

Report for period ending December 31, 2019.

[Item 7.7](#)

[Exhibit A](#)

[7.8 SOCCCD: Retiree \(OPEB\) Trust Fund](#)

Report for period ending December 31, 2019.

[Item 7.8](#)

[Exhibit A](#)

[7.9 SOCCCD: Pension Stabilization Trust Fund](#)

Report for period ending December 31, 2019.

[Item 7.9](#)

[Exhibit A](#)

[7.10 SOCCCD: Quarterly Financial Status Report](#)

Report for period ending December 31, 2019.

[Item 7.10](#)

[Exhibit A](#)

[8.0 REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS](#)

Reports by the following individuals and groups may be written and submitted through the docket process prior to distribution of the Board agenda packet. Speakers are limited to two minutes each.

- A. Saddleback College Academic Senate
- B. Irvine Valley College Academic Senate
- C. Faculty Association

- D. Vice Chancellor, Technology and Learning Services
- E. Vice Chancellor, Human Resources
- F. Vice Chancellor, Business Services
- G. Irvine Valley College Classified Senate
- H. Saddleback College Classified Senate
- I. California School Employees Association
- J. Police Officers Association

9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): 9:00 P.M.

The meeting adjourned at 8:44 p.m. in memory of Dale Carranza, professor of Chemistry at Irvine Valley College, Brian Geier, professor of Kinesiology at Saddleback College and Ray Duthoy, retired District Director of Purchasing.


Kathleen F. Burke
Secretary, Board of Trustees