

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
RONALD REAGAN BOARD OF TRUSTEES ROOM-RM 145
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING
August 27, 2018**

PRESENT

Members of the Board of Trustees:

Timothy Jemal, President
Marcia Milchiker, Vice President
T.J. Prendergast, III, Clerk
Barbara J. Jay, Member
David B. Lang, Member
Terri Whitt, Member
James R. Wright, Member
Evelyn Hoang, Student Member

Administrative Officers:

Kathleen F. Burke, Chancellor
Robert Bramucci, Vice Chancellor, Technology and Learning Services
Ann-Marie Gabel, Vice Chancellor, Business Services
Cindy Vyskocil, Vice Chancellor, Human Resources
Jim Buysse, Interim President Saddleback College
Glenn Roquemore, President Irvine Valley College

CALL TO ORDER: 5:00 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call to Order

1.2 Public Comments

Members of the public may address the Board on items listed to be discussed in closed session. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. Speakers are limited to two minutes each.

There were no public comments.

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- 1.3 Public Employee Employment, Evaluation of Performance, Discipline, Dismissal, Release (Government Code Section 54957(b).) (4 matters)**
- A. Public Employee Discipline, Dismissal, Release (Government Code Section 54957(b).) (4 matters)
- 1.4 Conference with Labor Negotiators (Government Code Section 54957.6)**
- A. Faculty Association (FA)
Agency Designated Negotiator: Dr. Cindy Vyskocil, Vice Chancellor of Human Resources
- B. Classified School Employees Association (CSEA)
Agency Designated Negotiator: Dr. Cindy Vyskocil, Vice Chancellor of Human Resources
- C. Police Officers Association (POA)
Agency Designated Negotiator: Dr. Cindy Vyskocil, Vice Chancellor of Human Resources
- 1.5 Conference with Real Property Negotiators (GC Section 54956.8)**
- A. Agency Designated Negotiator: South Orange County Community College District – Ann-Marie Gabel, CPA, Vice Chancellor, Business Services (Seller)
Lease of Property by District: Portion of Saddleback College site, 28032 Marguerite Parkway, Mission Viejo (Property) also known as ReNew at the Shops.
Negotiating Parties: FPA4 Promenade, LLC
Under Negotiation: Instructions to designated negotiators will concern price and terms of payment for the ground lease of the identified Property.
- 1.6 Conference with Legal Counsel (Government Code Section 54956.9)**
- A. Anticipated Litigation (Government Code Section 54956.9(d)(2), (e)(1).) (1 potential case)

RECONVENE OPEN SESSION: 6:30 P.M.

2.0 PROCEDURAL MATTERS

2.1 [Actions Taken in Closed Session](#)

On a 7-0 vote, the board voted to delegate a classified dismissal hearing to a hearing officer to render a proposal decision to the Board.

2.2 Invocation
Led by Trustee Marcia Milchiker

2.3 Pledge of Allegiance
Led by Trustee T.J. Prendergast

2.4 Public Comments
Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. Speakers are limited to up to two minutes each.

Two public speakers addressed the Board. One public comment on the upcoming Forum by the Saddleback College Pre-Law Society and Associated Student Government. One public comment regarding the history of Emeritus Faculty at the district.

3.0 **REPORTS**

3.1 Oral Reports: Speakers are limited to up to two minutes each.

A. Board Reports

B. Chancellor's Report

Written Report

C. College Presidents' Reports

Saddleback College

Irvine Valley College

D. Associated Student Government Reports

Irvine Valley College

E. Board Request(s) for Reports

4.0 **DISCUSSION ITEMS**

4.1 None

5.0 CONSENT CALENDAR ITEMS

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

Trustee Lang requested to remove item 5.3 and Trustee Wright requested to remove item 5.10 from the consent calendar for separate discussion and action.

On a motion made by Trustee Prendergast and seconded by Trustee Lang, the balance of the consent calendar was approved on a 7 - 0 vote.

- 5.1 SOCCCD: Board of Trustees Meeting Minutes
Approve minutes of Regular Meeting held on July 30, 2018.

Item 5.1
Exhibit A

- 5.2 Irvine Valley College: Curriculum Revisions for the 2019-2020 Academic Year
Approve curriculum revisions as recommended by the Curriculum Committee in consultation with the Academic Senate for the 2019-2020 academic year, pursuant to Title 5, Section 53200 et seq.

Item 5.2
Exhibit A

- 5.3 SOCCCD: Irvine Valley College Health Center - Concession and New Parking Lot Phase 1A Projects, DSA Inspection Services, TYR, Inc.
Approve the TYR, Inc. agreement for DSA Inspection Services for the Irvine Valley College, Health Center - Concession and New Parking Lot Phase 1A projects, for a not to exceed amount of \$186,660.

Item 5.3
Exhibits A-B

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 7 - 0 vote.

- 5.4 SOCCCD: Irvine Valley College Site Work for DSPS Portable Project, Notice of Completion, Amtek Construction
Authorize filing the Notice of Completion for the Irvine Valley College Site Work for DSPS Portable project to Amtek Construction, for a final contract amount of \$85,333.

Item 5.4
Exhibit A

- 5.5 SOCCCD: Dual Enrollment SOCCCD (Irvine Valley College) - Capistrano Unified School District, College and Career Access

Pathways Partnership Agreement, 2018-2020

Approve the Dual Enrollment, SOCCCD (Irvine Valley College) - Capistrano Unified School District College & Career Access Pathways Partnership Agreement, for the term of August 20, 2018 to August 21, 2020.

[Item 5.5](#)
[Exhibit A](#)

- 5.6 SOCCCD: Dual Enrollment SOCCCD (Irvine Valley College) - Irvine Unified School District, College and Career Access Pathways Partnership Agreement, 2018-2020

Approve the Dual Enrollment, SOCCCD (Irvine Valley College) - Irvine Unified School District College & Career Access Pathways Partnership Agreement, for the term of August 20, 2018 to August 21, 2020.

[Item 5.6](#)
[Exhibit A](#)

- 5.7 SOCCCD: Dual Enrollment SOCCCD (Irvine Valley College) - Tustin Unified School District, College and Career Access Pathways Partnership Agreement, 2018-2020

Approve the Dual Enrollment, SOCCCD (Irvine Valley College) - Tustin Unified School District College & Career Access Pathways Partnership Agreement, for the term of August 20, 2018 to August 21, 2020.

[Item 5.7](#)
[Exhibit A](#)

- 5.8 SOCCCD: Cooperative Work Experience (CWEE) Plan
Approve the proposed SOCCCD CWEE Plan prepared by the colleges.

[Item 5.8](#)
[Exhibit A](#)

- 5.9 Saddleback College: Revised Curriculum for the 2018-2019 and 2019-2020 Academic Years

Approve the proposed curriculum changes for the 2018-2019 and 2019-2020 academic years at Saddleback College.

[Item 5.9](#)
[Exhibits A-B](#)

- 5.10 [Saddleback College and Irvine Valley College: Accreditation Follow-up Reports](#)

[Accept for review and study the Accreditation Follow-up Reports prepared by the colleges.](#)

[Item 5.10](#)
[Exhibits A-B](#)

On a motion made by Trustee Wright and seconded by Trustee Whitt, this item was approved on a 7 - 0 vote.

- 5.11 SOCCCD: Declare Miscellaneous Furniture and Equipment as Surplus
Approve the sale or disposal of surplus property and authorize the Executive Director of Procurement, Central Services and Risk Management to hire a private auction firm to conduct the auction, and to donate, recycle or dispose of items not sold at the auction.

[Item 5.11](#)
[Exhibit A](#)

- 5.12 SOCCCD: Transfer of Budget Appropriations
Ratify the transfer of budget appropriations as listed.

[Item 5.12](#)
[Exhibit A](#)

- 5.13 SOCCCD: Budget Amendment: Adopt Resolution No. 18-21 to Amend FY 2017-2018 Adopted Budget
Adopt Resolution No. 18-21 to amend the FY 2017-2018 Adopted Budget.

[Item 5.13](#)
[Exhibit A](#)

- 5.14 SOCCCD: July 2018 Change Orders/Amendments
Ratify the change orders and amendments as listed.

[Item 5.14](#)
[Exhibits A-C](#)

- 5.15 SOCCCD: Purchase Orders and Checks
Ratify the purchase orders and checks as listed.

[Item 5.15](#)
[Exhibits A-C](#)

- 5.16 SOCCCD: July 2018 Contracts
Ratify contracts as listed.

[Item 5.16](#)
[Exhibits A-B](#)

6.0 GENERAL ACTION ITEMS

- 6.1 [SOCCCD: Irvine Valley College Prop 39 Clean Energy Project, Energy Services Public Hearing](#)
[Open a public hearing and invite members of the public to present their comments with regard to Energy Service Contract.](#)

[Item 6.1](#)

Board President Jemal recessed the regular meeting of the Board to a Public Hearing in order to provide the public an opportunity to comment on the subject of the Irvine Valley College Energy Service Contract. Hearing no public comments, the Public Hearing was closed and the regular Board of Trustees meeting was reconvened.

- [6.2](#) [SOCCCD: Irvine Valley College Prop 39 Clean Energy Project, Adopt Resolution No. 18-19, Authorizing Entering into an Energy Service Contract](#)
[Adopt Resolution No. 18-19 to authorize entering into an Energy Service Contract, for the Irvine Valley College Prop 39 Clean Energy project.](#)

[Item 6.2](#)
[Exhibit A](#)

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 7 - 0 vote.

- [6.3](#) [SOCCCD: Irvine Valley College Prop 39 Clean Energy Project, Award of Energy Services Contract, Amtek Construction](#)
[Approve the Energy Services agreement with Amtek Construction, for the Irvine Valley College Prop 39 Clean Energy project, for a contract total of \\$600,932.](#)

[Item 6.3](#)
[Exhibits A-C](#)

On a motion made by Trustee Whitt and seconded by Trustee Wright, this item was approved on a 6 - 0 vote.

- [6.4](#) [SOCCCD: Final Budget for FY 2018-2019](#)
[Approve the FY 2018-2019 Adopted Budget as presented.](#)

[Item 6.4](#)
[Exhibits A-B](#)

On a motion made by Trustee Milchiker and seconded by Trustee Prendergast, this item was approved on a 7 - 0 vote.

- [6.5](#) [SOCCCD: ASG Student Government Budgets for FY 2018-2019](#)
[Approve the FY 2018-2019 Adopted Student Government Budgets as presented.](#)

[Item 6.5](#)
[Exhibits A-B](#)

On a motion made by Trustee Milchiker and seconded by Trustee Prendergast, this item was approved on a 7 - 0 vote.

- 6.6 [SOCCCD: Agreements for Technology and Related Services, Synergy Software Solutions, Inc. and Nimble Consulting](#)
[Approve the agreements for technology and related services with Synergy Software Solutions, Inc. for a contract value not to exceed \\$215,712 per year and Nimble Consulting for a contract value not to exceed \\$274,176 per year for a contractual term of September 1, 2018 through August 31, 2019, renewable annually, for up to four \(4\) additional one-year terms.](#)

[Item 6.6](#)
[Exhibits A-C](#)

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 7 - 0 vote.

[Motion to extend meeting to 9:15 p.m.](#)

At 8:52 p.m. a motion was made by Trustee Prendergast, and seconded by Trustee Lang, to extend the time of the meeting to 9:15 p.m. The time extension was approved on a 7 - 0 vote.

- 6.7 [SOCCCD: Adopt Resolution No. 18-20, Agreements for Technology and Related Services, with Redisq Technologies, JB Technology Consulting LLC, and i3 Solutions](#)
[Adopt Resolution No. 18-20 and enter into agreements for technology and related services with Redisq Technologies for a contract value not to exceed \\$165,312 per year, JB Technology Consulting, LLC for a contract value not to exceed \\$185,472 per year and i3 Solutions for a contract value of not to exceed \\$177,408 per year for the contractual term of September 1, 2018 through August 31, 2019, renewable annually, for up to four \(4\) additional one-year terms.](#)

[Item 6.7](#)
[Exhibits A-D](#)

On a motion made by Trustee Whitt and seconded by Trustee Jay, this item was approved on a 7 - 0 vote.

- 6.8 [SOCCCD: Irvine Valley College Health Center - Concession and New Parking Lot Phase 1A Projects, Construction Management Services, Gafcon, Inc.](#)
[Approve the Construction Management Services agreement with Gafcon, Inc., for the Irvine Valley College Health Center - Concession](#)

project and Irvine Valley College New Parking Lot Phase 1A project, in the amount of \$438,336.

Item 6.8
Exhibits A-B

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 7 - 0 vote.

- 6.9 SOCCCD: Saddleback College Access Control Project, Phase 1 & 2, DSA Inspection Services, BPI Inspection Services
Approve the DSA Inspection Services agreement with BPI Inspection Services for the Saddleback College Access Control project, Phase 1 & 2, for a not to exceed amount of \$300,000.

Item 6.9
Exhibits A-B

On a motion made by Trustee Milchiker and seconded by Trustee Jay, this item was approved on a 7 - 0 vote.

- 6.10 SOCCCD: Saddleback College Advanced Technology & Applied Science (ATAS) Building Project, Design-Build Agreement, McCarthy Building Companies, Inc.
Approve the Design-Build Agreement with McCarthy Building Companies, Inc. for the Saddleback College ATAS Building project, for a total contract amount of \$48,887,045.

Item 6.10
Exhibits A-C

On a motion made by Trustee Wright and seconded by Trustee Lang, this item was approved on a 7 - 0 vote.

- 6.11 SOCCCD: Irvine Valley College Health Center - Concession Project and the New Parking Lot Phase 1A Project, Award of Bid No. 350, P. H. Hagopian Contractor, Inc.
Approve award Bid No. 350, Irvine Valley College Health Center - Concession and New Parking Lot Phase 1A projects and approve the agreement with P. H. Hagopian Contractor, Inc., in the amount of \$7,490,770.

Item 6.11
Exhibits A-B

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 7 - 0 vote.

- [6.12 SOCCCD: Academic Employee and Classified Administrator Personnel Actions - Regular Items](#)
[Ratify New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Workload Banking, Request to Rescind Reduced Contract Request Leave, Resignation/Retirement/Conclusion of Employment.](#)

[Item 6.12](#)
[Exhibit A](#)

On a motion made by Trustee Milchiker and seconded by Trustee Jay, this item was approved on a 7 - 0 vote.

- [6.13 SOCCCD: Faculty Conversion to Canvas One-Time Stipends](#)
[Ratify Academic Employee Personnel Actions.](#)

[Item 6.13](#)
[Exhibit A](#)

On a motion made by Trustee Whitt and seconded by Trustee Wright, this item was approved on a 6 - 1 vote.

- [6.14 SOCCCD: Classified Personnel Actions -- Regular Items](#)
[Ratify New Personnel Appointments, Authorization to Eliminate a Classified Position and/or Position Number, Authorization to Establish and Announce a Classified Position, Reorganization, Change of Status, Out of Class Assignments for Positions That Are Vacant during Recruitment for Permanent Appointments, Out of Class Assignments for Positions That Are Temporarily Available Due to Leaves of Absence, etc., Resignation/Retirement/Conclusion of Employment, Volunteers, Authorization to Revise the Classified Temporary Non-Bargaining Unit Salary Schedule.](#)

[Item 6.14](#)
[Exhibits A-B](#)

A correction was made to Exhibit A, page 9 of 13, D.1.a.i. The correct effective date should read September 1, 2017.

On a motion made by Trustee Prendergast, and seconded by Trustee Milchiker, this item was approved on a 7 - 0 vote.

- [6.15 SOCCCD: Adjustment to the Integrated Salary Schedule for District](#)

Administrators and Managers
Approve the increases to the Administrators and Classified Managers salary schedule for 2018-2021.

Item 6.15
Exhibit A

On a motion made by Trustee Prendergast, and seconded by Trustee Wright, this item was approved on a 7 - 0 vote.

6.16 SOCCCD: CSEA Salary Schedule (2018-2019)
Approve the increases to the CSEA salary schedule for 2018 - 2019.

Item 6.16
Exhibit A

On a motion made by Trustee Prendergast, and seconded by Trustee Wright, this item was approved on a 7 - 0 vote.

7.0 REPORTS

7.1 Saddleback College and Irvine Valley College: Speakers
A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.

Item 7.1

Exhibit A

7.2 SOCCCD: Staff Response to Public Comments from Previous Board Meeting
None

Item 7.2

7.3 SOCCCD: Facilities Plan Status Report
Status of current construction projects.

Item 7.3

Exhibit A

7.4 SOCCCD: Monthly Financial Status Report
The reports display the adopted budget, revised budget and transactions through June 30, 2018.

Item 7.4

Exhibit A

7.5 SOCCCD: Quarterly Investment Report
Report for period June 30, 2018.

Item 7.5

7.6 SOCCCD: Quarterly Financial Status Report
Report for period June 30, 2018.

Item 7.6

Exhibit A

7.7 SOCCCD: Basic Aid
Report for period ending June 30, 2018.

Item 7.7

Exhibit A

7.8 SOCCCD: Retiree (OPEB) Trust Fund
Report for period ending June 30, 2018.

Item 7.8

Exhibit A

7.9 SOCCCD: Pension Stabilization Trust Fund
Report for period ending June 30, 2018.

Item 7.9

Exhibit A

8.0 **REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS**
**Reports by the following individuals and groups may be written and
submitted through the docket process prior to distribution of the Board
agenda packet. Speakers are limited to two minutes each.**

A. Saddleback College Academic Senate

B. Faculty Association

- C. [Irvine Valley College Academic Senate](#)
- D. [Vice Chancellor, Technology and Learning Services](#)
- E. [Vice Chancellor, Human Resources](#)
- F. [Vice Chancellor, Business Services](#)
- G. [Irvine Valley College Classified Senate](#)
- H. [California School Employees Association](#)
- I. [Saddleback College Classified Senate](#)
- J. [Police Officers Association](#)

9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): 9:00 P.M.

The meeting was adjourned at 9:13 p.m. in memory of Christina Brewer, a retired Saddleback College Anthropology Professor who passed away on August 5.



Kathleen F. Burke
Secretary, Board of Trustees