

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
RONALD REAGAN BOARD OF TRUSTEES ROOM-RM 145  
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING  
April 22, 2019**

**PRESENT**

Members of the Board of Trustees:

T.J. Prendergast, III, President  
Timothy Jemal, Vice President  
Barbara J. Jay, Member  
David B. Lang, Member  
Marcia Milchiker, Member  
Terri Whitt, Member  
Evelyn Hoang, Student Member

**ABSENT**

James R. Wright, Clerk  
Robert Bramucci, Vice Chancellor, Technology and Learning Services  
Cindy Vyskocil, Vice Chancellor, Human Resources

**Administrative Officers:**

Kathleen F. Burke, Chancellor  
Ann-Marie Gabel, Vice Chancellor, Business Services  
Elliot Stern, President Saddleback College  
Glenn Roquemore, President Irvine Valley College

**CALL TO ORDER: 5:00 P.M.**

Trustee Prendergast called the meeting to order and announced that District's legal counsel, Randall Erickson, will be serving as the agency designated negotiator during closed session for the District.

The closed session meeting will consist of two locations. Trustee Jim Wright will participate via teleconference pursuant to Government Code Section 54953(b).

Primary Location: Saddleback College Health Sciences/District Offices Building, Ronald Reagan Board of Trustees, Room HS 145, 28000 Marguerite Parkway, Mission Viejo, CA 92692.

Teleconferencing Location: Pursuant to Government Code Section 54953(b). This meeting will also be conducted by teleconference at the following location: 7158 East Lomita Avenue, Mesa, AZ, 85209

Both closed session locations will be accessible to the public. Members of the public wishing to address the Board directly from either location prior to the meeting, will be allowed to do so during the public comment portion of the meeting.

## **1.0 PROCEDURAL MATTERS**

1.1 Call to Order

1.2 Public Comments

Members of the public may address the Board on items listed to be discussed in closed session. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak" and submit prior to the start of closed session. These forms are available outside the board room. Speakers are limited to two minutes each.

There were no public comments.

## **RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

### **1.3 Public Employee Employment, Evaluation of Performance, Discipline, Dismissal, Release (Government Code Section 54957(b).)**

A. Public Employee Discipline, Dismissal, Release (Government Code Section 54957(b).)

### **1.4 Conference with Labor Negotiators (Government Code Section 54957.6)**

A. Faculty Association (FA)

#### **Agency Designated Negotiator: Dr. Cindy Vyskocil, Vice Chancellor of Human Resources**

B. Classified School Employees Association (CSEA)

#### **Agency Designated Negotiator: Dr. Cindy Vyskocil, Vice Chancellor of Human Resources**

C. Police Officers Association (POA)

#### **Agency Designated Negotiator: Dr. Cindy Vyskocil, Vice Chancellor of Human Resources**

### **1.5 Conference with Real Property Negotiators (GC Section 54956.8)**

A. Exchange of Property

**Agency Designated Negotiators: South Orange County Community College District - Ann-Marie Gabel, CPA, Vice Chancellor, Business Services (Seller), and Andrew Berstein, Jackson Tidus (District Real Estate Counsel)**

**Lease of Property by District: Approximately 3.5 acres of real property located at 1600 Valencia Avenue, Tustin, CA 92782 (Property) also known as the Advanced Technology & Education Park (ATEP site)**

**1.6 Conference with Legal Counsel (Government Code Section 54956.9)**

A. Anticipated Litigation (Government Code Section 54956.9(d)(2).)

**Significant exposure to litigation: 1 potential case**

B. Existing Litigation (Government Code Section 54956.9 (d)(1).)  
**1 case**

**RECONVENE OPEN SESSION: 6:30 P.M.**

**2.0 PROCEDURAL MATTERS**

**2.1 [Actions Taken in Closed Session](#)**

There were no actions taken in closed session.

**2.2 [Invocation](#)**

**Led by Trustee David Lang**

**2.3 [Pledge of Allegiance](#)**

**Led by Trustee Barbara Jay**

**2.4 [Public Comments](#)**

Four speakers addressed the Board. One public comment in recognition of Denim Day and Sexual Assault Awareness Week at Irvine Valley College from Monday, April 22 to Friday, April 26. As well as recognition of Nancy Montgomery's advocacy efforts and contributions to the Statewide Study of Veteran's Students in California Community Colleges and her commitment to comprehensive services offered to veteran students at Irvine Valley College.

One public comment regarding the 2018 Statewide Study on the State of Veteran Students in California Community Colleges as well as for the support of the Veterans Services Center at Irvine Valley College.

One public comment commending the Board for their commitment and recognition of Earth Day.

One public comment from Associate Students for IVC (ASIVC) Senator, regarding the \$1 student health fee increase.

**Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit prior to the beginning of open session. These forms are available outside the board room. Speakers are limited to up to two minutes each.**

### **3.0 REPORTS**

3.1 Oral Reports: Speakers are limited to up to two minutes each.

A. [Board Reports](#)

[Written Report](#)  
B. [Chancellor's Report](#)

C. [College Presidents' Reports \(Written Reports included in Section 8.0\)](#)  
[Irvine Valley College Written Report](#)

[Saddleback College Written Report](#)

D. [Associated Student Government Reports](#)

E. Board Request(s) for Reports

### **4.0 DISCUSSION ITEMS**

4.1 [Saddleback College and Irvine Valley College: Student Equity Plans](#)  
[Accept for review and study the 2019-2022 Student Equity Plans for Saddleback College and Irvine Valley College. Representatives from Saddleback College and Irvine Valley College will present a summary of the Plans.](#)

[Item 4.1](#)  
[PowerPoint Presentation](#)

Jennifer Klein, Director of Research, Planning and Accreditation at Saddleback College, and Loris Fagioli, Director of Research, Planning and Accreditation at Irvine Valley College presented the Student Equity Plans.

- 4.2 [SOCCCD: Basic Aid Allocation Recommendation FY 2019-2020.](#)  
[Approve the basic aid funding allocations for FY 2019-2020. A presentation on the subject will be made to the Board of Trustees this evening.](#)

[Item 4.2](#)  
[PowerPoint Presentation](#)

Kim McCord, Executive Director, Fiscal Services/Comptroller, presented the Basic Aid Allocation Recommendation for FY 2019-2020.

## **[5.0](#) [CONSENT CALENDAR ITEMS](#)**

Trustee Prendergast requested to remove item 5.2 and Trustee Jemal requested to remove item 5.4 and 5.9 from the consent calendar for separate discussion and action.

On a motion made by Trustee Jay and seconded by Trustee Lang, the balance of the consent calendar was approved on a 6 to 0 vote with Trustee Wright absent.

- 5.1 SOCCCD: Board of Trustees Meeting Minutes  
Approve minutes of Regular Meeting held on March 25, 2019 and Special Meeting held on March 26, 2019.

[Item 5.1](#)  
[Exhibits A-B](#)

- 5.2 [SOCCCD: Resolutions](#)

[Item 5.2](#)

[Resolution](#)

1. Evelyn Hoang, Student Trustee

[Resolution](#)

2. Classified Employee Week, May 19-25, 2019

[Resolution](#)

3. Dr. Mike Hoggatt, Professor of the Year, Saddleback College

4. Rafaella Baker, Associate Professor of the Year, Saddleback College

[Resolution](#)

5. Fleur Fong, Emeritus Professor of the Year, Saddleback College

[Resolution](#)

6. Benjamin Mis, Professor of the Year, Irvine Valley College

[Resolution](#)

7. Mohamad Youssef, Associate Professor of the Year, Irvine Valley College

[Resolution](#)

8. Ida Stuart, Emeritus Professor of the Year, Irvine Valley College

[Resolution](#)

9. Community College Awareness Month

[Resolution](#)

10. Day of Remembrance: Armenian Genocide

[Resolution](#)

11. Denim Day: Sexual Assault Awareness

[Resolution](#)

12. Earth Day

[Resolution](#)

Student Trustee Hoang was recognized with a commemorative plaque and resolution for her one year term as a board member. The honorees will accept their board resolutions and will be recognized for their achievements at their respective college campus.

On a motion made by Trustee Lang and seconded by Trustee Whitt, this item was approved on a 6 - 0 vote with Trustee Wright absent.

5.3 Irvine Valley College: Curriculum Revisions for the 2019-2020 Academic Year

**Approve curriculum revisions as recommended by the Curriculum Committee in consultation with the Academic Senate for the 2019-2020 academic year, pursuant to Title 5, Section 53200 et seq.**

[Item 5.3](#)  
[Exhibit A](#)

5.4 [Saddleback College and Irvine Valley College: Speakers](#)

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**Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.**

[Item 5.4](#)

[Exhibit A](#)

A motion was made by Trustee Jemal and seconded by Trustee Lang, to divide the item and separate the honorarium for Saddleback College speaker, Tara Westover, from the rest of the item. The motion was approved on a 5 to 1 vote with Trustee Wright absent and Trustee Whitt casting a negative vote.

On a motion made by Trustee Lang and seconded by Trustee Jay, the balance of the agenda item was approved on a 6 to 0 vote with Trustee Wright absent.

On a motion made by Trustee Milchiker and seconded by Trustee Lang, the honorarium for Saddleback College speaker, Tara Westover, was approved on a 4 to 2 vote with Trustee Wright absent and Trustees Jay and Jemal casting negative votes.

- 5.5 SOCCCD: Saddleback College Interior LED Lighting and Controls Retrofit Project, Notice of Completion, Clear Blue Energy Corp.

**Authorize filing the Notice of Completion for the Saddleback College Interior LED Lighting and Controls Retrofit project to Clear Blue Energy Corp., for a final contract amount of \$1,373,541.**

[Item 5.5](#)

[Exhibit A](#)

- 5.6 Saddleback College: Revised Curriculum for the 2019-20 Academic Year

**Approve the proposed curriculum changes for the 2019-20 academic years at Saddleback College.**

[Item 5.6](#)

[Exhibits A-B](#)

- 5.7 Saddleback College: Additional Summer 2019 Community Education Programs

**Approve the Community Education courses, presenters, and compensation**

[Item 5.7](#)

[Exhibit A](#)

- 5.8 Saddleback College: Revision of 2018-2019 Instructional Material/Laboratory Fees

**Approve revised instructional material and laboratory fees for Saddleback College for 2018-2019**

[Item 5.8](#)

[Exhibit A](#)

[5.9 SOCCCD: State and Federal Legislative Priorities](#)

**Approve state and federal legislative priorities to focus advocacy efforts in 2019.**

[Item 5.9](#)

[Exhibit A](#)

On a motion made by Trustee Jemal and seconded by Trustee Jay, minor corrections were made to the exhibit and the revised version is posted online. The item was approved on a 6 - 0 vote with Trustee Wright absent.

5.10 SOCCCD: California Community College Chancellor's Office (CCCCO) Local Vision Goal Setting

**Accept for review and study the draft local vision goals for Irvine Valley College and Saddleback College.**

[Item 5.10](#)

[Exhibits A-C](#)

5.11 Saddleback College and Irvine Valley College: Student Equity Plans

**Accept for review and study the 2019-2022 Student Equity Plans for Saddleback College and Irvine Valley College.**

[Item 5.11](#)

[Exhibits A-B](#)

5.12 SOCCCD: Transfer of Budget Appropriations.

**Ratify the transfer of budget appropriations as listed.**

[Item 5.12](#)

[Exhibit A](#)

5.13 SOCCCD: Budget Amendment: Adopt Resolution No.19-09 to Amend FY 2018-2019 Adopted Budget.

**Adopt Resolution No. 19-09 to amend the Adopted Budget as listed.**

[Item 5.13](#)

[Exhibit A](#)

5.14 SOCCCD: April 2019 Change Orders/Amendments

**Ratify the change orders/ amendments as listed.**

[Item 5.14](#)

[Exhibit A](#)

5.15 SOCCCD: Purchase Orders and Checks.

**Ratify the purchase orders and checks as listed.**

[Item 5.15](#)

[Exhibits A-C](#)



5.1 SOCCCD: Contracts.  
**Ratify contracts as listed.**

[Item 5.16](#)  
[Exhibits A-C](#)

## **6.0 GENERAL ACTION ITEMS**

6.1 [SOCCCD: Basic Aid Allocation Recommendation FY 2019-2020.](#)

**Approve the basic aid funding allocations for FY 2019-2020 in the amount of \$93,456,198, which will be included in the FY 2019-2020 Tentative Budget.**

[Item 6.1](#)  
[Exhibit A](#)

On a motion made by Trustee Jemal and seconded by Trustee Jay, this item was approved on a 6 - 0 vote with Trustee Wright absent.

6.2 [SOCCCD: 2020-2021 Academic Calendar](#)

**Approve the proposed Academic Calendar for 2020-2021.**

[Item 6.2](#)  
[Exhibits A-B](#)

On a motion made by Trustee Lang and seconded by Trustee Milchiker, this item was approved on a 6 - 0 vote with Trustee Wright absent.

6.3 [SOCCCD: Irvine Valley College B200 Physical Sciences Project, Award of Bid No. 343, Blackstone Builders, Inc.](#)

**Approve award of Bid No. 343, Irvine Valley College B200 Physical Sciences project and approve the agreement with Blackstone Builders, Inc., in the amount of \$1,784,846.**

[Item 6.3](#)  
[Exhibits A-C](#)

On a motion made by Trustee Jay and seconded by Trustee Whitt, this item was approved on a 6 - 0 vote with Trustee Wright absent.

6.4 [SOCCCD: Irvine Valley College Accessibility Upgrades, Phase 1 Project, Award of Bid No. 358, Leonida Builders, Inc.](#)

**Approve award of Bid No. 358, Irvine Valley College Accessibility Upgrades, Phase 1 project, and approve the agreement with Leonida Builders, Inc., in the amount of \$550,000.**

[Item 6.4](#)  
[Exhibits A-B](#)

On a motion made by Trustee Jay and seconded by Trustee Lang, this item was approved on a 6 - 0 vote with Trustee Wright absent.

[6.5 Irvine Valley College: Grant Award: NSF Advanced Technological Education: OPAL-TEC Subaward Issuance to Lake Washington Institute of Technology.](#)

**Approve this subaward to Lake Washington Institute of Technology for \$275,000 over three years under Irvine Valley College's NSF award.**

[Item 6.5 Exhibits A-B](#)

On a motion made by Trustee Jay and seconded by Trustee Lang, this item was approved on a 6 - 0 vote with Trustee Wright absent.

[6.6 SOCCCD: Saddleback College and Irvine Valley College 2019-2020 Student Health Fee Increase](#)

**Permit the colleges to implement a student health fee increase of \$1 from \$20 to \$21 per semester and from \$17 to \$18 per summer session or intersession of at least four weeks for the 2019-2020 academic year.**

[Item 6.6 Exhibit A](#)

On a motion made by Trustee Jay and seconded by Trustee Whitt, this item was approved on a 6 - 0 vote with Trustee Wright absent.

[6.7 SOCCCD: Authorize the Purchase of Nutanix Hardware and Software, Installation, Maintenance, and Software Maintenance, Carahsoft Technology Corporation.](#)

**Approve the use of California Multiple Award Schedule Contract No. 3-12-70-2247E, Supplement No. 5 as awarded to Carahsoft Technology Corporation for the purchase of Nutanix hardware and software, installation, maintenance, and software maintenance.**

[Item 6.7](#)

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 6 - 0 vote with Trustee Wright absent.

[6.8 SOCCCD: Authorization to Utilize Foundation for California Community Colleges \(FCCC\) and Trustees of the California State University Contracts.](#)

**Approve the use of the identified FCCC/CSU/UC contracts to purchase equipment, furniture, fixtures, materials, supplies, and services.**

[Item 6.8](#)

On a motion made by Trustee Jay and seconded by Trustee Lang, this item was approved on a 6 - 0 vote with Trustee Wright absent.

6.9 [SOCCCD: Board Policy Revision: BP-146 Chancellor Succession, BP-1500 Naming of College Facilities, BP-1900 Alcoholic Beverages, BP-3007 Cash Handling, BP-3101 Budget Management, BP-3101.5 \(now 3103\) Fiscal Management, BP-3102 Investment Policy, BP-3104 Fiscally Accountable, BP-3300 Gifts, Donations and Bequests, BP-3451 Safety and Health, BP-3520 Refreshments and Meals at District Functions, BP-3811 College Bookstores, BP-4006 Communicable Diseases Assessment, BP-4007 Health Examinations.](#)

**Approve board policies as listed.**

[Item 6.9](#)

[Exhibits A-N](#)

On a motion made by Trustee Lang and seconded by Trustee Jemal, the board voted to divide the item. Motion carried on a 6 - 0 vote with Trustee Wright absent.

On a motion made by Trustee Jemal and seconded by Trustee Jay, the balance of the Board Policy revisions were approved on a 6 - 0 vote with Trustee Wright absent.

On a motion made by Trustee Jemal and seconded by Trustee Jay, Board Policy 1500 was approved on a 5 - 1 vote with Trustee Wright absent and Trustee Lang casting a negative vote.

6.10 [SOCCCD: Academic Employee and Classified Administrator Personnel Actions - Regular Items](#)

**Ratify New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Workload Banking, Resignation/Retirement/Conclusion of Employment.**

[Item 6.10](#)

[Exhibits A-B](#)

On a motion made by Trustee Milchiker and seconded by Trustee Jay, this item was approved on a 6 - 0 vote with Trustee Wright absent.

6.11 [SOCCCD: Faculty Conversion to Canvas One - Time Stipends](#)

**Ratify Additional Compensation: Canvas Conversion-General Fund.**

[Item 6.11](#)

[Exhibit A](#)

On a motion made by Trustee Whitt and seconded by Trustee Jay, this item was approved on a 5 - 1 vote with Trustee Wright absent and Trustee Lang casting a negative vote.

6.12 [SOCCCD: Classified Personnel Actions - Regular Items](#)

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**Ratify New Personnel Appointments, Authorization to Establish and Announce (A) Classified Position(s), Change of Status, Out of Class Assignments for Positions that are Vacan During Recruitment for Permanent Appointments (Limited to 960 Hours Per Fiscal Year), Out of Class Assignments for Positions that are Temporarily Available Due to Leaves of Absence, etc., Resignation/Retirement/Conclusion of Employment.**

[Item 6.12](#)

[Exhibit A](#)

On a motion made by Trustee Jemal and seconded by Trustee Jay, this item was approved on a 6 - 0 vote with Trustee Wright absent.

[6.13](#) [SOCCCD: Non-Bargaining Unit Personnel Action - Regular Items](#)

**Ratify New Personnel Appointments, Volunteers.**

[Item 6.13](#)

[Exhibit A](#)

On a motion made by Trustee Jemal and seconded by Trustee Lang, this item was approved on a 6 - 0 vote with Trustee Wright absent.

[6.14](#) [SOCCCD: Faculty Association \(FA\) Master Agreement](#)

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**Approve the 3-Year Master Agreement.**

[Item 6.14](#)

[Exhibits A-C](#)

On a motion made by Trustee Jemal and seconded by Trustee Jay, this item was approved on a 6 - 0 vote with Trustee Wright absent.

**Extend the meeting until 9:30 p.m. if needed.**

At 8:50 p.m., a motion was made by Trustee Jemal and seconded by Trustee Lang to extend the meeting to 9:30 p.m. The extension of the meeting was approved on a 6-0 vote with Trustee Wright absent.

**7.0 REPORTS**

[7.1](#) [Saddleback College and Irvine Valley College: Speakers](#)

**A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.**

[Item 7.1](#)

[Exhibit A](#)

[7.2](#) [SOCCCD: Staff Response to Public Comments from Previous Board Meeting](#)

**None**

[Item 7.2](#)

[7.3](#) [SOCCCD: Facilities Plan Status Report.](#)

**Report on the status of major capital projects.**

[Item 7.3](#)

[Exhibit A](#)

[7.4](#) [SOCCCD: Monthly Financial Status Report.](#)

**The reports display the adopted budget, revised budget and transactions through March 31, 2019.**

[Item 7.4](#)

[Exhibit A](#)

[7.5](#) [SOCCCD: Retiree \(OPEB\) Trust Fund.](#)

**Report for period ending February 28, 2019.**

[Item 7.5](#)

[Exhibit A](#)

[7.6](#) [Basic Aid Report.](#)

**Report for period ending March 31, 2019.**

[Item 7.6](#)

[Exhibit A](#)

[7.7](#) [SOCCCD: Quarterly Financial Status Report](#)

**Report for period ending March 31, 2019.**

[Item 7.7](#)

[Exhibit A](#)

## **8.0 REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS**

[Item 8.0](#)

[A.](#) [Saddleback College Academic Senate](#)

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[B.](#) [Faculty Association](#)

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C. [Irvine Valley College Academic Senate](#)  
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D. Vice Chancellor, Technology and Learning Services

E. [Vice Chancellor, Human Resources](#)  
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F. [Vice Chancellor, Business Services](#)  
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G. [Irvine Valley College Classified Senate](#)  
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H. [California School Employees Association](#)  
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I. [Saddleback College Classified Senate](#)  
\_\_\_\_\_

J. Police Officers Association

## 9.0 ADDITIONAL ITEMS

[ADJOURNMENT \(or continuation of closed session if required\): 9:00 P.M.](#)

The meeting was adjourned at 9:24 in memory of Irvine Valley College Professor Colin McCaughey.



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Kathleen F. Burke  
Secretary, Board of Trustees