ACADEMIC CALENDAR COMMITTEE

Purpose of the Committee:

To develop a recommended academic calendar, incorporating the mandated state holidays and the minimum 175 days of instruction, for an annual review and study by the board of trustees at the March meeting and for approval at the April meeting.

Meets:

Typically up to four meetings per academic year, as necessary, after proposals are developed per Board Policy and Administrative Regulation 4306.

Chair:

Vice Chancellor, Technology & Learning Services (non-voting except in event of a tie)	(1)

Members:

Vice Presidents for Instruction, one from each college	(2)
Vice Presidents for Student Services, one from each college	(2)
Director, IT Admin Systems and Services, District Services (non-voting)	(1)
Deans, Enrollment Services, one from each college (non-voting)	(2)
Academic Senate Presidents or designee, one from each college	(2)
Faculty representatives, two from each college	(4)
Faculty Association President or designee, one total	(1)
CSEA representatives, one from each college	(2)
Classified Senate representatives, one from each college	(2)
Associated student government representatives, one from each college	(2)
Vice Chancellor, Human Resources and Employer-Employee Relations (non-voting)	(1)

Reporting/Recommending Responsibilities:

Learning Services Coordinating Committee
Chancellor's Executive Council
Chancellor's Council

SharePoint Site:

https://sharepoint.socccd.edu/chancellor/dwc/acc/default.aspx

Decision-Making Process:

The committee uses consensus as the primary tool for making decisions and recommendations. In the rare event that consensus cannot be reached, the committee may utilize majority vote as a final determination in establishing recommendations to Chancellor's Executive Council and Chancellor's Council.

Communication Process:

Chancellor's Council, VPIs to Academic Senate, SharePoint, two-way communication/feedback by committee representatives to constituent groups.