SOCCCD
First Name Program:
How to Get Started and What to Consider

BY ERIN POLLARD & GERLIE JELTEMA

Presenters

First Name
Workgroup

Co-Chairs

ERIN POLLARD
She, her, hers

▶ Interim Coordinator of Student Equity, IVC

▶ SOCCCD Fellow for Equity and Inclusion

GERLIE JELTEMA
She, her, hers

▶ Director of Information Technology, SOCCCD

PRIDE SCHOLARS AT IVC

Students who wish to join should contact the Student Equity Office

THIS PROGRAM INCLUDES

- One-on-one Academic, Career, and Personal Counseling
- LGBTQ+ Themed Events, Groups, and Activities
- 8, $500 scholarships
- Support for the GSA student club
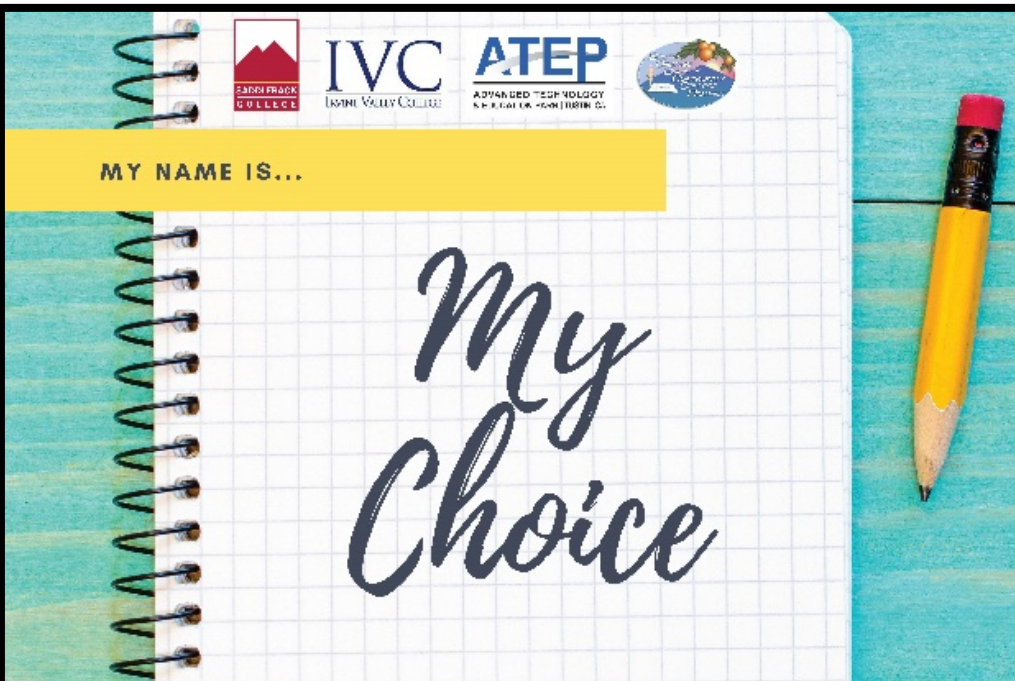- Safe Space of the Student Activities Center with All Gender Restrooms

And MORE…

SOCCCD Name Program Basics

DEFINITIONS & BENEFITS

What is a First Name Program?

A system that allows students to be known on campus by a name of their choosing

- These student-entered names are used across all systems

  - except official documents & unofficial transcripts

- Students choose which name will appear on their student ID

- Non-official documents such as roll sheets and Canvas will display student's personally entered names

Laws That Govern This Space

- **AB 620** – **Equal Access in Higher Education Act**
  - Expands "gender" to "gender identity" in definition of discrimination in CA higher education

- **AB 1266 FAQ Document** –**School Success and Opportunity Act**
  - Guidelines by CA Depart. Of Education for protecting transgender status of our students
  - AB 1266 expands "gender" to "gender identity" in definition of discrimination in CA K-12 education

- **Fair Employment and Housing Act** (**FEHA**) – Not using an employee's preferred name and gender may leave the employer liable under the act

- **SB 179** – **Gender Recognition Act**
  - Created a 3rd legal gender in CA

UC LGBT Task Force Recommendations

AB-1266 FAQ Highlights

Provides clear instructions for how to handle school records for trans students

- **Transgender status is private**

- **Schools MUST protect a student's transgender status**

- **Students have the right to keep their transgender status private**

- **Schools cannot share/expose a student's transgender to parents, friends or anyone without permission**

- Team sports

- Bathroom use

- Gendered school uniforms

- Supports counseling for transgender students

- Schools should review all gender-based policies

Benefits of First Name Programs

HELLO MY NAME IS My Choice

► All students are able to be known on campus by the name of their choosing

► Removes the guesswork for our faculty and staff

► Sends the message to all students and employees that we care about engaging respectfully with our students

► Prospective employees looking for equity-minded inclusive campuses

► Particularly helpful to students who go by very different names (ex: Americanized names & transgender students)

Benefit to all students to be called by the appropriate name

Preferred and Legal Name Displays

Student-Entered Name

- ▶ SARS
- ▶ Sherpa (texts and emails)
- ▶ MySite
- ▶ Roll Sheets
- ▶ Submission of Grades
- ▶ Canvas
- ▶ Email masking
- ▶ ***All unofficial documents except unofficial transcripts***

Legal Name Displayed

- ▶ MySite Student Inquiry Screen
- ▶ Official Transcripts
- ▶ Unofficial Transcripts
- ▶ Anything associated with financial aid, registration, bursars
- ▶ All programs that report official student data internally and/or with other agencies
- ▶ ***All official documents***

Who Will Still See Legal Names?

Who needs to see legal information and gender marker?

Anyone with access to Student Inquiry Screen will have access to both legal names and gender identity

- ▶ **YES:** Counselors, A&R, Matriculation, Financial Aid, Bursar, Student Health, Campus Police, Deans, Administrators

- ▶ **NO**: Professors, Coaches, most classified staff

STUDENT INQUIRY SCREEN

EMPLOYEE VIEW

STUDENT INQUIRY SCREEN

MySite

MY ACADEMIC PLAN ▾   MY WORK ▾

Student Search

Student No.:

SSN: example: 123456789 or last 4 digits

Last Name:

First Name: ⬅

Middle Name:

Legal First Name: ⬅

Address:

City, State, ZIP: ▾

Date of Birth: 📅 example: mm/dd/yyyy

Phone No.:

⦿ Current Name Only

History Search: ◯ Include Name History

"First Name"   = Preferred First Name

"Middle Name"   = Preferred Middle Name

"Legal First Name" = Legal First Name

"Last Name"   = Legal Last Name

Student Inquiry Screen - Updated

Student Inquiry | Awards

Search • Profile • Matriculation • Placement Info • Holds • Appointments • Enrollments • Waitlist • Placement Letter • Transcript • Prerequisite
MAP • Ed. Info. • MySite Dashboard • Progress Report

Student Name: Saddle B. Cee
Student No.: 1036495   Refresh
CCCID: AGQ4504
SSN: N/A

College of Record: I - IVC
Holds: NONE
Comprehensive Plan: Yes
Residency: 100 - Summer 2019
100 - Fall 2019

Ed Status: 1 - Earned a High School Diploma
HS Grad Date: 06/13/2003
Financial Aid: N/A

Student Profile

Personal

First Name: Saddle
Middle Name: Back
Last Name: * Cee
Legal First Name: Ivy
Legal Middle Name: N/A
Legal Last Name: * Cee
Suffix: N/A
Gender: F - Female

SSN: N/A   **ITIN:** N/A
Date Of Birth: * 5/5/1996
College Email: icee0@ivc.edu

Forward Emails To: ivcam@ivc.edu

(714) 270-6928 ⓘ * Allow Critical Text Message
Mobile Phone: Critical Text Message Policy

Primary Phone: * (949) 451-5315 ⓘ

Student Inquiry Screen - Updated

"First Name"   = Preferred First Name

"Middle Name"   = Preferred Middle Name

"Last Name"   = Legal Last Name

"Legal First Name" = Legal First Name

UPDATE PROFILE

STUDENT VIEW

How Students Enter a "Preferred" Name

1. Log into MySite

2. Click "My Information"

3. Click "Update Profile"

First Name Program Details
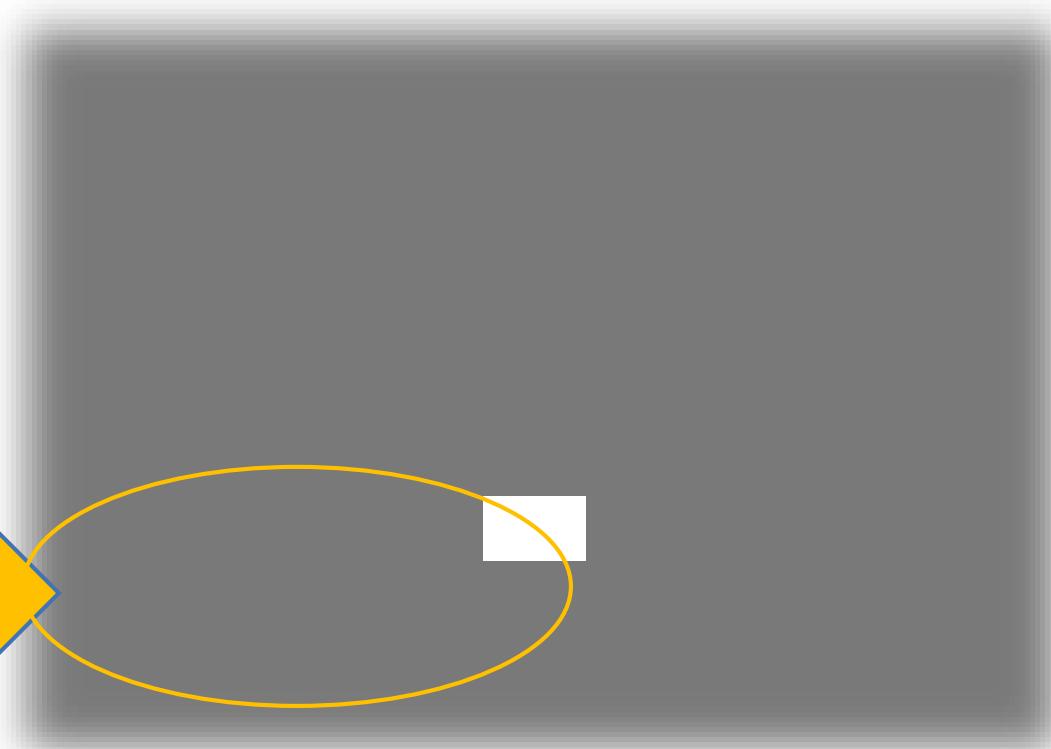
Students update their own names in MySite

▶ Both first and middle names are editable by students

▶ This one change auto updates all linked data systems

What Doesn't Change…Unless Specifically Requested

▶ Username

▶ Email address (but email will be masked with chosen name)

▶ Gender marker

What Never Changes

▶ Last name is ALWAYS legal and cannot be changed without a legal name change

FOR PROFESSORS

FACULTY VIEW

Role Sheets - Updated

Now only displaying student-entered name

(Not legal first names)

Creating Gender Affirming Classrooms

Counseling 6
Fall 2019 – Prof. Erin Pollard

My Student ID # is: _____

Name I'd like to be called: _____

My personal pronouns are: _____

                                       Examples: she/her, he/him, they/them

What I'd like my teacher to know: _____

_____

_____

_____

_____

Checking Student ID's

Student's chosen name

REMEMBER:

- Student ID's will still verify student ID #
- Encourage your students to get a student ID card if they entered a "preferred name" in MySite

What Name Do I Use With The Student?

**Always use the preferred name
even when communicating with colleagues**

Best Practices:

▶ *Don't say legal name out loud*

▶ *Ask what pronouns a student uses*

When in doubt ask:

▶ *"I see you have two names in our system, what name would you like me to use?"*

NEXT STEPS
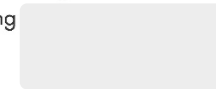
FOR SOCCCD

My name is...

First Name Campaign
We use the name you choose.

YOU DON'T HAVE TO USE THE NAME YOU WERE BORN WITH.
USE THE NAME YOU CHOOSE.

The South Orange County Community College District recognizes that many students and employees use first names to identify themselves that are different than their legal names.
Begin using a name of your choosing in Spring

IVC
IRVINE VALLEY COLLEGE

For more information, visit our website!
www.socccd.edu

SADDLEBACK COLLEGE

Transparency With the Student

▶ SOCCCD District Website

  ▶ First Name Program FAQ's

▶ Student must be clear who will see:

  ▶ Chosen name information only

  ▶ Both legal and chosen

  ▶ Gender marker

  ▶ Middle name

QUESTIONS? COMMENTS?

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THANK YOU

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