South Orange County Community College District

RFQ&P No. 5073-2022
Waste Disposal Services District-Wide

Addendum No. Three (3)

May 6, 2022

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Note:
All documents remain unchanged except section or parts added to, revised, deleted and/or clarified by this Addendum.

1. **The deadline for submittal of proposals has been extended to Friday, May 13, 2022 at 12:00 PM.**

2. In order to ensure compliance with SB 1383, section 4. Scope of Services has been replaced in its entirety and is attached to this Addendum. The new language in regard to SB 1383 is in blue font and the language regarding the contractor's responsibility to separate waste streams has been stricken through. Proposers shall utilize the revised section 4. Scope of Services when submitting proposals.

3. In order to ensure compliance with SB 1383, Proposal Form C: Related Experience, Approach, and Methodology has been replaced in its entirety and the revised version has been attached to this Addendum. Additional SB 1383 related questions have been added to the form and the questions regarding waste stream diversion have been removed. Proposers shall utilize the Revised Proposal Form C: Related Experience, Approach, and Methodology when submitting proposals.

4. In order to ensure compliance with SB 1383, Proposal Form E: Fee and Rate Proposal has been replaced in its entirety and the revised version has been attached to this Addendum. Proposers shall utilize the Revised Proposal Form E: Fee and Rate Proposal when submitting proposals.

4. SCOPE OF SERVICES *(REVISED PER ADDENDUM NO. 3)*

The District intends to award contract for the collection and disposal of waste at Saddleback College, Irvine Valley College, and the Advanced Technology and Education Park (District-Wide) to one or more qualified Contractors demonstrating high levels of experience, skilled and certified personnel required to complete all the services as set forth in this RFQ&P. Contractor is expected to produce a structured, performance-oriented proposal response that will fully describe the implementation and operation of complete waste collection/disposal services.

All services rendered by the Contractor shall be in compliance with SB 1383. Although SB 1383 compliance is also the responsibility of the District, the awarded Contractor shall work with the District to provide recommendations and suggestions on how to ensure that the District is in compliance.

These services shall include but not be limited to the categories identified below. The exact scope of services required by the District will be set forth in the Agreement between the District and the assigned Firm.

- Contractor shall provide 3 cu. Yd. Size bins with plastic safety lids in quantities specified for each campus and daily pick up (Monday through Friday).
    - The waste containers shall be new or refurbished three cubic yard steel, watertight bins with plastic lids.
    - The contractor will be responsible for keeping all bins clean and repaired to comply with all local health laws and regulations.
    - Should the District find a container in poor and unacceptable condition, the contractor shall replace the bin with another that the District finds acceptable.
    - Other sized bins may be requested by the District.
- ~~Contractor shall process the waste to separate and recycle all recyclables. Bids shall indicate the minimum percentage to be diverted from the waste stream.~~
- ~~Contractor shall provide certification on a quarterly basis demonstrating the percentage of diversion. The report shall include copies of weight slip from the landfill operator and recycled material receiver.~~
- Contractor shall provide on an on-call basis 40 cu. yd. open top containers, pick up, and process the waste.
- ~~Contract includes processing all waste to separate recyclables and minimize the amount of solid waste taken to the landfill. Processing should be done by the Contractor at a facility off campus~~.
- Unless otherwise noted, 3 cubic yard bins shall be serviced once a day, five days a week. Normal pickup time shall be between 6:00 a.m. and 8:00 a.m. At Saddleback College, bins located at the Library (3) and Sciences/Math Building (2) must be serviced before 7:00 a.m.
- All high-sides and low-boys requested to be emptied must be serviced within 48 hours of request.

- Newly requested high-sides or low-boys must be delivered within 24 hours of request.
- Additional 3 cubic yard bins as requested by the colleges must be delivered within 48 hours of request.
- When broken wheels are reported, Contractor must repair them within 48 hours.
- When graffiti is reported on the bins, the Contractor shall paint or replace the bin within 48 hours.
- The daily waste collector shall ensure that the lids to the bins are in the closed position prior to putting the bins back in place.
- The daily waste collector driver shall not be allowed to compact the truck load within campus. If absolutely necessary, driver must coordinate with the respective M&O staff at each college an appropriate location for compacting the load.
- Waste collection vehicles must be serviced regularly and comply with CALTRANS emissions requirements as well as the requirements of the cities of Irvine, Mission Viejo and Tustin. Contractor shall provide Colleges Director of Facilities or designee with proof of vehicle service annually.
- The colleges must be notified in advance if, due to special circumstances, the waste hauler is going to miss a day of service.
- On special projects involving high-sides and low-boys (e.g. construction projects or sport field renovation) the District reserves the right to temporarily use (during the duration of the project) alternate waste haulers if Contractor fails to meet any delivery schedules.
- At ATEP, Contractor shall provide, at no additional charge, one 3 cu yd bin for recycling white paper. Location to be determined by the Director of Facilities or designee.
- As the colleges' needs may vary during the term of the agreement, additional 3 cu yd bins may be required. Contractor shall provide additional bins at the prices quoted on the Bid Form. Similarly, if a bin is deleted, Contractor shall adjust the charges using the unit prices quoted.

REVISED PROPOSAL FORM C
(Revised Per Addendum No. 3)
RELATED EXPERIENCE AND METHODOLOGY
(Seven Page Limit)

1. Provide a summary of the Contractor's experience in relation to the services contemplated in this RFQ&P.
2. Describe how the Contractor will provide services and fulfill the requirements and expectations of the Colleges and District.
3. Provide a summary of your Contractor's experience working with Community Colleges and the experience of the staff assigned to this project.
4. How will you ensure that the services provided to our District are compliant with the new SB 1383 regulations?
5. How will you provide guidance to assist the District with SB 1383 compliance?
6. What is the average age of the fleet vehicles that will be servicing our District?
7. Will any of the fleet vehicles servicing our District be alternative fuel vehicles?
8. Does your company conduct customer service surveys? If so, how are they conducted and how often are they conducted?
9. Provide examples of the following reports/forms:
    a. Quarterly certification demonstrating the percentage of diversion
    b. Service reports for waste collection vehicles showing CALTRANS emission compliance
    c. Service reports for waste collection vehicles showing compliance with requirements for the cities of Irvine, Mission Viejo and Tustin
    d. Weekly reports (if applicable)
    e. Other applicable/recommended reports
10. Indicate the Contractor's proximity to the District and availability to accomplish the work.
11. Provide a detailed description of training provided to Contractor's staff, including, but not limited to, how Contractor's staff is monitored under a health and safety plan. Include a copy of the Contractor's safety record for the last five (5) years.
12. Provide a copy of all certifications/qualifications required to perform the services identified in this RFQ&P.
13. Identify any special services typically provided by the Contractor that are not listed in the Scope of Services. Ensure that pricing for these services are included in Proposal Form E.

REVISED PROPOSAL FORM E
(Revised Per Addendum No. 3)
FEE AND RATE PROPOSAL

All fees and rates shall include all labor, materials, overhead and profit (OH&P), and other direct and indirect costs including incidental travel. Actual contract fees and rates will be subject to negotiation prior to issuance of any agreement. It is the Proposer's responsibility to understand the complexity of the District as well as the complexity of the proposed work.

All fees and rates shall be firm and fixed. Contractors shall propose language for annual rate increases (if necessary) over the course of the five-year agreement term.

All rates, services, and schedules will be subject to negotiations prior to award of the contract.

1. Saddleback College

Description of Service	Price	
Twenty-Three (23) 3-cu. yd. Bins with lids for Trash five (5) pick-ups per week.	$ per bin	$ per month
Three (3) 3-cu. yd. Bins with lids for Recycling one (1) pick-up per week.	$ per bin	$ per month
Three (3) 65-Gallon Organic Waste Bins with lids one (1) pick-up per week.	$ per bin	$ per month
Green Waste Yard: Two (2) High Sides One (1) Low Boy *Permanently on site, emptied as needed 24 hour response, if notified by noon.	$ per bin $ per bin	
District Warehouse: One (1) High Side. * Permanently on site, emptied as needed 24 hour response, if notified by noon.	$ per bin	
Unit price for one (1) 40-cu. yd. High Side bin or as-needed basis.	$ per bin	
Unit price for one Low Boy bin or as-needed basis.	$ per bin	

2. Irvine Valley College

Description of Service	Price	
Eleven (11) 3-cu. yd. Bins with lids for Trash five (5) pick-ups per week.	$ per bin	$ per month
Two (2) 3-cu. yd. Bins with lids for Recycling one (1) pick-up per week.	$ per bin	$ per month

Two (2) 65-Gallon Organic Waste Bins with lids one (1) pick-up per week.	$ per bin	$ per month
Unit price for one (1) 40-cu. yd. High Side bin or as-needed basis. * Permanently on site, emptied as needed 24 hour response, if notified by noon.	$ per bin	
Green Waste Yard: One (1) Low Boy *Permanently on site, emptied as needed 24 hour response, if notified by noon.	$ per bin	
Unit price for one (1) 40-cu. yd. High Side bin or as-needed basis.	$ per bin	
Unit price for one Low Boy bin or as-needed basis.	$ per bin	

3. Advanced Technology and Education Park

Description of Service	Price	
One (1) 3-cu. yd. Bin with lids for Trash five (5) pick-ups per week.	$ per bin	$ per month
One (1) 65-Gallon Recycling Bin with lid one (1) pick-up per week.	$ per bin	$ per month
One (1) 65-Gallon Organic Waste Bins with lids one (1) pick-up per week.	$ per bin	$ per month
Unit price for one Low Boy bin or as-needed basis. 24 hour response, if notified by noon.	$ per bin	