ADDENDUM NO. 2
BID/PROJECT #317D

Date: September 24, 2014

RFQ & P for Information Technology Consultant Services
SOCCC

South Orange County Community College District

General-All project documents including contract documents, drawings, and specifications, shall remain unchanged with the exception of those elements added, revised, deleted, or clarified by this addendum.

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2-1 Questions & Answers

Q1 Due to the highly sensitive nature of the information, is it okay to send the respondent’s financial information separately? If so, who can we email/mail the information to?

A1 Yes, you may separate the financial information by placing it in a sealed envelope. It is preferable that it be contained within the proposal package but may be provided as a separate document, attention Brandy K. D’Lena. It must be received before the stated submittal deadline providing the same number of hard copies and electronic copies as all other required documents.

Q2 Do the response sections defined in the Addendum No. 1 supersede the response sections defined in the original bid? For example, the original bid contained both a “California Licensed” and “Delivery” section under the “Experience” tab. These are no longer listed in Addendum No. 1.

A2 Items defined in the “Experience” section of the RFQ & P have not changed. The matrix that was provided in Addendum No. 1 did change. Please fill in the highlighted cells only.

Q3 Define “Person Months of Effort”:
   a. Is it the sum of the project duration per person on the project?
   b. Does this assume 160 hours in a month?

A3 A person month of effort is the effort of one person in a typical 4-week period (based on 8 hrs/day times 21 days/month or 168 hours). For instance, a project with one person working full time for one month is a one person month project. A three month project with 8 half time people working is a 12 person month project.

Q4 Is the Last Addendum, date of September 24th, the date we will see responses to questions posted on the SOCCCD Bids site?

A4 Yes
Q5  In the RFP it states, "Qualifying firms must not be on the federal list of current companies…". Is the Fed List the ability to work with the Federal Government?

A5  No the identified list debar contractors from Federal contracts for being in violation of Executive Order 11246.

Q6  The References section lists "Phone interview results" - is that for internal use or is there something you are expecting in the RFP in this regard?

A6  That is internal. There is no highlighted cell after this item for you to address.