

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES



Barbara J. Jay



Timothy Jemal



David B. Lang



Marcia Milchiker



T. J. Prendergast III



Terri Whitt



James R. Wright

Board Meeting Highlights

Meeting of the Board of Trustees, November 19, 2018



SOCCCD presents to community college trustees, presidents, and executives on SmartSchedule during 2018 CCLC Annual Convention.



Pictured from left to right: Robert Bramucci, Vice Chancellor, Technology & Learning Services; Kathleen F. Burke, Chancellor; and Jim Gaston, Director IT- Academic Systems

For more information, click on the link for Chancellor Kathleen Burke's [full report](#) to the Board of Trustees.

1. **Invocation by Trustee Barbara Jay**
2. **Pledge of Allegiance by Trustee Tim Jemal**
3. **Reports:**

- **Board Reports:**



Trustee Jay thanked Doug Barr and the Saddleback College 50th Anniversary Committee for documenting the first 50 years of Saddleback College. Since the last meeting, Trustee Jay attended the Irvine Valley College (IVC) Foundation Board meeting where the board welcomed new members and received an update on the \$1.4 million endowment. On November 2, Trustee Jay attended the Orange County Teacher of the Year (OCTOTY) ceremony at the Disneyland Hotel in Anaheim. She extended congratulatory remarks to Kari Tucker-McCorkhill from IVC and Ken Lee from Saddleback College. Trustee Jay noted that the OCTOTY recognizes the immeasurable impact that faculty have on students and in the community.



President Jemal shared that he was heartbroken by the devastation and loss of life from the wildfires across the state. He extended particular condolences to our colleagues at Butte College who equally experienced great loss amongst their student, faculty and staff populations. President Jemal announced his collaboration with Irvine Mayor Don Wagner to denounce acts of hatred throughout Irvine, including a recent incident that occurred on the campus of IVC. President Jemal attended the Orange County Business Council (OCBC) Workforce Conference. He mentioned that while segments of the conference were optimistic, statistics show that local wages have not kept pace with the increased cost of living. President Jemal reported about his attendance at the 2018 CCLC Annual Convention in Palm Springs and that he supports Chancellor Oakley's *Vision for Success*. Finally, President Jemal extended congratulatory remarks to Coach McElroy and the Saddleback College Football Team on a winning season, to the newly selected Saddleback College President, Elliot Stern, Ed.D, and to all of the candidates who were successful in recent elections—including SOCCCD Trustees, State Assembly Members and Senators, as well as Congressman-elect Mike Levin and Congresswoman-elect Katie Porter.



Trustee Milchiker congratulated the returning trustees of SOCCCD. She noted that re-election of all three board members is a wonderful testament to how the community feels about the South Orange County Community College District. She also expressed her gratitude to students for working hard to get other students to vote. Her hope is that students will remain involved and will run for office in the future. Trustee Milchiker reported that she also attended the Orange County Legislative Task Force (OCLTF) meeting on November 8. She mentioned that OCLTF is supporting nursing students to secure attendee spots at local hospitals. Being that Saddleback College has the #2 nursing program in the nation, she stressed the importance of advocacy on that issue.



Trustee Prendergast thanked everyone for warm wishes on a positive campaign and successful re-election. He feels honored to continue to serve on the SOCCCD Board of Trustees. Trustee Prendergast announced that he attended the Teacher of the Year ceremony with his colleagues and was happy to see Ken Lee and Kari Tucker-McCorkhill celebrated at the special event. Trustee Prendergast attended the KSBR Open House to learn more about the television and radio services offered. He mentioned that KSBR has high-tech and state-of-the-art equipment, which helps provide a great service of communication to the SOCCCD community. Trustee Prendergast extended his thoughts to the victims of the Borderline Bar shooting and to all those affected by the devastating wildfires. He mentioned that the fires directly impacted his family and close friends.



Trustee Whitt shared the success of the Veterans Day Race on November 10 at Saddleback College. She thanked Chancellor Kathleen Burke, Vice Chancellor Ann-Marie Gabel, Grace Garcia, and Ryan Brook for attending and mentioned that she walked the 5K alongside College Athletics. Trustee Whitt reported on her attendance at the 2018 CCLC Annual Convention and that it was her first year to attend the conference. She noted that highlights included the presentation by SOCCCD staff about the SmartSchedule, as well as presentations about international education and fundraising for college foundations.



Trustee Wright congratulated Trustees Prendergast, Milchiker, and Whitt for a successful re-election and to Trustees Milchiker and Whit for running unopposed. Trustee Wright announced that he attended the following events: On November 1, he attended the last Board of Trustees special meeting and interviewed the last candidate for the Saddleback College President position. He mentioned that there were wonderful candidates to consider. On November 3, he attended the Saddleback College football game against Grossmont College where the score was

45-30. On November 6, he attended the Veterans Day Celebration at IVC featuring remarks from Major General Peter Gravet. He said it was a wonderful event and a great opportunity to recognize veterans for all they have done for our country.

- **Student Trustee Hoang** informed the Board that she was part of the SC Pathways Town Hall as a member of the panel. She explained that the panel was comprised of a diverse group of students who spoke to their experience with meta-majors. Student Trustee Hoang set up one-stop workshops in collaboration with Irvine Valley College on November 20. The workshops helped students in navigating through the process of submitting transfer applications, and she believes the workshops helped students tremendously. Student Trustee Hoang reported that she was a recent guest at Woodbridge High School to talk about the honors program with high school seniors. Student Trustee Hoang announced that on November 28 she would address student concerns on campus, such as defacement of flyers and upcoming goals. Student Trustee Hoang is looking forward to attending the conference on food insecurity and housing needs for students.
- **Chancellor's Report: Chancellor Kathleen Burke** expressed that her thoughts are with those impacted by the California wildfires, particularly all the community college students and employees who experienced loss. She mentioned that Chancellor Eloy Oakley started a fund for students to help with the loss of school supplies and other essentials and that the fund could also help employees who lost their homes. Through her written report, Chancellor Burke informed the Board of the successful prevention training session held on November 9 to address sexual harassment, bullying, and unlawful discrimination. Chancellor Burke's written report also included an update about an agreement to purchase new audio visual equipment, a redesign of the facilities report, and an update on phase two of the SmartSchedule. Please click on the link to view the [full report](#).
- **Irvine Valley College President's Report:** President Glenn Roquemore congratulated trustees for successful re-elections and thanked trustees for attending the Teacher of the Year and Veterans Day events. Additionally, President Roquemore provided a report about two events that took place on IVC's campus in October—the Annual Manufacturing Day at IDEA and the Guided Pathways Summit. Please click on the link to view the [full report](#).
- **Saddleback College President's Report: Interim President James Buysse** began his report with congratulatory remarks for the returning BOT members. To follow up, he also extended congratulatory remarks to Ken Lee, Saddleback College's Professor of the Year, and to the SC Football team for getting to the Bowl game. He reminded the board about the *Feast of Lights* on campus and the *Student Art Holiday Sale* that will run through December. To learn more, please click on the link for the [full report](#).
- **Associated Student Government Presidents' reports: Irvine Valley College ASG President Matthew Rosborough** noted that in the wake of recent tragedies, students helped organize a loose change drive to collect funds for those impacted by the fires. Collections will take place in jars in classrooms and through tabling on the quad. Last year this effort raised \$2,000 for those impacted by the Houston

(Continued reports)

hurricanes. Additionally, ASG President Rosborough is preparing for a safety forum to address hate incidents on campus and preparing for the upcoming health and wellness event. **Saddleback College ASG President Perry Meade** informed the Board about the *Don't Ghost the Vote* event. ASG President Meade also reported that he is looking forward to attending the December 7 housing and food insecurity conference. Next semester, he will seek out speakers to talk about similar topics on campus. Finally, he announced that student leaders will soon attend the Student Senate Programming Conference to improve events and services on campus.

4. Discussion Items

A brief overview of legislative and advocacy efforts on the state-wide level was presented by State Education Services (SES) on behalf of the district and colleges. [Item 4.1](#), [PowerPoint Presentation](#)

A recap was provided about the budget as it pertained to community colleges, including but not limited to:

- New funding formula
- Additional funding for full-time faculty incentives
- New Online Community College Program managed by the Board of Governors
- Appropriation for community college online programs

SES provided a status on the bills that SOCCCD supported or opposed last legislative session and if they were signed by the Governor, held in committee, or sent to the inactive files. SES also provided an update on the elections as it pertains to the delegation representing SOCCCD in the State Assembly, State Senate and Constitutional Offices. Finally, SES provided an update from the (Legislative Analyst's Office) LAO. Their outlook reports that the State Budget is in fairly good shape, but slow to grow as it relates to the economy and revenues. Proposition 98 Guarantee will increase to \$2.8 billion 2019-2020 to a total of \$80.8 billion. Also, the projected Cost-of-Living Adjustment (COLA) is 3.1% which could result in an additional \$239 million for community colleges.

5. Consent Calendar Items

- Approved minutes of a Regular Meeting held on October 29, 2018. [Item 5.1](#), [Exhibit A](#)
- Approved the proposed curriculum changes for the 2018-19 academic year at Saddleback College and the proposed curriculum changes for the 2019-20 academic year. [Item 5.2](#), [Exhibits A-C](#)
- *Tabled general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.* [Item 5.3](#), [Exhibit A](#)
- Approved Community Education courses, presenters, and compensation for Spring 2019. [Item 5.4](#), [Exhibits A-B](#)
- Approved curriculum revisions as recommended by the Curriculum Committee in consultation with the Academic Senate for the 2019-2020 academic year, pursuant to Title 5, Section 53200 et seq. [Item 5.5](#), [Exhibit A](#)
- Approved trustees' requests for attending conference(s). [Item 5.6](#), [Exhibits A-B](#)
- Approved the college student out of state travel for the participants, date, location and costs. [Item 5.7](#), [Exhibit A](#)
- Ratified the transfer of budget appropriations as listed. [Item 5.8](#), [Exhibit A](#)
- Adopted Resolution No. 18-34 to amend the budget as listed. [Item 5.9](#), [Exhibit A](#)
- Ratified the purchase orders and checks as listed. [Item 5.10](#), [Exhibits A-C](#)
- Ratified contracts as listed. [Item 5.11](#), [Exhibit A-B](#)

6. General Action Items

- Adopted Resolution No. 18-30, electing to become subject to the California Uniform Public Construction Cost Accounting Act, and delegating authority to the Chancellor or emergency designee to take emergency actions without bidding. Further, the Board of Trustees adopted Resolution No. 18-31, authorizing the adoption of the California Uniform Public Construction Cost Accounting Act and use of the alternative bidding procedures permitted under CUPCCAA. [Item 6.1](#), [Exhibits A-D](#)
- Approved revisions to Board Policy 2100 – Delegation of Authority to the Chancellor as presented. [Item 6.2](#), [Exhibit A](#)
- Accepted the District, the Saddleback College Foundation, the Irvine Valley College Foundation, and the ATEP Foundation audit reports, and the SOCCCD Foundation review report for FY 2017-2018 as presented. [Item 6.3](#), [Exhibits A-E](#)
- Approved Board Policy Subcommittee consisting of three board members to review and propose board policies. [Item 6.4](#)
- Adopted Resolution No. 18-32, Declaration of an Emergency Situation Regarding the Failure of a Cooling Tower at Irvine Valley College and ratified the contract with ACCO Engineered Systems in the amount of \$17,653 for repairs. [Item 6.5](#), [Exhibit A](#)
- Approved the subscription as a service agreement with Red Canary Inc., for a five (5) year term contingent to funding, at a cost of \$152,100 per year with an option to add up to 30% additional true up subscriptions over the remainder of the four (4) year term and the cost to be prorated at per unit price of the agreement. [Item 6.6](#), [Exhibits A-C](#)
- Adopted Resolution No. 18-33 and approved the revised Conflict of Interest Code, subject to the review and approval by the Orange County Board of Supervisors. [Item 6.7](#), [Exhibit A](#)
- Accepted for review and study board policies as listed. [Item 6.8](#), [Exhibits A-M](#)
- *Tabled BP 158 – Exhibit C.* Approved the board policies as listed. [Item 6.9](#), [Exhibits A-B, D-N](#)
- Ratified Academic Employee and Classified Administrator Personnel Actions. [Item 6.10](#), [Exhibits A-B](#)
- Ratified Academic Employee Personnel Actions. [Item 6.11](#), [Exhibit A](#)
- Ratified Classified Employee Personnel Actions. [Item 6.12](#), [Exhibit A](#)
- Approved the increase to the Y Salary Schedule for 2018 – 2019. [Item 6.13](#), [Exhibit A](#)
- Ratified Non-Bargaining Unit Employee Personnel Actions. [Item 6.14](#), [Exhibits A-B](#)
- Approved revision to the Police Officers Association Salary Schedule, to be effective July 1, 2018. [Item 6.15](#), [Exhibits A-B](#)
- Took final action on recommendation for student expulsion. [Item 6.16](#)

The board meeting was adjourned by Trustee Whitt in honor and loving memory of Carol Bander, a member of Saddleback College Faculty for 39 years.

Viewing Online

South Orange County Community College District Board of Trustees meetings are recorded and archived. To view, please visit the link: http://www.socccd.edu/about/about_board_minutes_video.html.

South Orange County Community College District Board of Trustees

Timothy Jemal, President
Marcia Milchiker, Vice-President
T.J. Prendergast III, Clerk
David B. Lang, Member
Terri Whitt, Member
James R. Wright, Member
Barbara J. Jay, Member
Evelyn Hoang, Student Trustee
Kathleen F. Burke, Ed.D., Chancellor

For comments, questions, or concerns please contact:

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